



Agenda Report

June 17, 2024

TO: Honorable Mayor and City Council

THROUGH: Municipal Services Committee (May 28, 2024)

FROM: Department of Transportation

SUBJECT: DIRECT THE CITY ATTORNEY TO DRAFT AN ORDINANCE AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE PASADENA MUNICIPAL CODE TO PROVIDE LANGUAGE CLARIFICATION AND ADMINISTRATIVE UPDATES TO PARKING SECTIONS 10.40 THROUGH 10.44

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is not a “project” subject to the California Environmental Quality Act (“CEQA”) pursuant to Public Resources Code Section 21065 and within the meaning of State CEQA Guidelines Section 15378(b); and
2. Direct the City Attorney to draft an ordinance within 60 days amending Title 10 of the Pasadena Municipal Code to provide for the following:
 - a. Language to incorporate current permit issuance and enforcement practices;
 - b. Language to clarify requirements and meaning, and correct grammar; and
 - c. Remove obsolete provisions that are no longer relevant.

BACKGROUND:

Over time, changes within the administrative organizational structure of the City, and changes in statutory and decisional law render certain provisions and language of the Pasadena Municipal Code (PMC) obsolete, outdated, and/or unclear necessitating changes. As such, Title 10 of the PMC, which contains sections related to parking regulation and permit issuance requires updating. The proposed amendments will ensure that the language in Title 10 of the PMC is current and consistent by removing outdated references and practices.

The recommended changes to the PMC are listed below:

1. Incorporate Current Practices – Changes to reflect the current practices of issuing preferential, daytime, and overnight permits have changed from issuing physical permits to using an applicant’s vehicle license plate(s) as the permit. This change requires PMC updates related to the virtual permit application, cancellation, transfer, and corresponding enforcement of virtual permits.
2. Language Clarification of Requirements or Meaning and Corrections:
 - a. Clarify that enforcement of City Property may occur at facilities as defined in Section 10.08.025;
 - b. Replace “handicapped” with “disabled” to align with the Americans with Disabilities Act and the California Vehicle Code;
 - c. Clarify that the size of vehicles eligible for a virtual preferential, day, or overnight parking permit and that may display a temporary overnight parking permit shall not exceed the height of 7 feet, width of 7 feet, and length of 20 feet;
 - d. Allow for parcels with an Accessory Dwelling Unit (ADU) in a parking space to apply for an overnight virtual permit;
 - e. Correct grammatical errors.
3. Remove obsolete sections related to the display, surrender, and proof of destruction of preferential, daytime, and overnight permits are no longer applicable as permits are now virtual and attached to an applicant’s vehicle license plate(s).

The proposed changes are categorized by reason in Attachment A, according to the PMC Section. Additionally, Attachment B includes the draft text of the proposed changes. Should the staff recommendation be approved, the final version of the ordinance, which will amend Title 10, will be drafted by the City Attorney within 60 days of that direction by the City Council.

COUNCIL POLICY CONSIDERATION:

The proposed amendments to Pasadena Municipal Code Title 10 are consistent with the City Council adopted Core Value of Accountability.

ENVIRONMENTAL ANALYSIS:

This action is exempt from CEQA as the action proposed herein is a proposed revision to the Pasadena Municipal Code and a matter of general policy and procedure making under Section 15378(b).

FISCAL IMPACT:

There is no fiscal impact as a result of this action and it will not have any indirect or support cost requirements as the activities required to implement the PMC changes are already incorporated in the operating budgets of the affected departments. The anticipated impact to other operational programs or capital projects as a result of this action will be minimal as some of the changes could affect the adjudication of a nominal number of parking citations.

Respectfully submitted,



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Approved by:



MIGUEL MÁRQUEZ
City Manager

Attachments:

Attachment A – Summary of Proposed PMC Changes to Title 10
Attachment B – PMC text edits by Chapter and Section