

# Agenda Report

Date: July 22, 2024

**TO:** Honorable Mayor and City Council

**FROM:** Police Department

**SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE MONTEREY PARK POLICE DEPARTMENT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES FOR SPECIAL EVENTS AT THE ROSE BOWL NOT-TO-EXCEED \$500,000 OVER FIVE YEARS**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the action proposed herein is covered by the "Common Sense" exemption set forth in State CEQA Guidelines Section 15061(b)(3) that CEQA only applies to projects that may have a significant effect on the environment;
2. Authorize the City Manager to enter into a contract, not-to-exceed \$500,000 for five years, with the Monterey Park Police Department for supplemental law enforcement services for special events at the Rose Bowl. Grant the recommended contract an exemption from the Competitive Bidding process pursuant to City Charter, Section 1002(H), contracts with other government entities; and
3. Grant the recommended contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code, Section 4.08.049(A)(3), contracts with other government entities or their contractors for labor, material, supplies or services.

**BACKGROUND:**

In order to provide adequate law enforcement for “Special Events” within the City of Pasadena (City) and at the Rose Bowl, it is necessary to supplement the City’s police department with personnel and equipment provided by outside agencies.

As referred to herein, “Special Events” are defined as follows; events with a large number of people in attendance, such as UCLA football games, international soccer matches, Americafest, music concerts and music festivals.

The City Council is asked to approve this contract between the City of Pasadena and City of Monterey Park’s Police Department (MPPD), to provide supplemental law enforcement services for Special Events, between the dates of July 1, 2024 through June 30, 2029. The classification and approximate numbers of personnel provided by MPPD will be determined and mutually agreed upon, in writing, between MPPD and the City prior to Special Events. The hours of duty performed by MPPD employees will be established and agreed upon in accordance with the requested services.

This contract does not bind the City to payment for events that are postponed or canceled. It is for services rendered only.

Services provided by MPPD include the provision of supplemental traffic control and enforcement personnel, supervision, and management as indicated, as well as motor vehicles, operational, technical, and clerical support as necessary.

**COUNCIL POLICY CONSIDERATION:**

The proposed action is consistent with the City Council’s Strategic Plan Goals to ensure public safety and maintain fiscal responsibility and stability.

**ENVIRONMENTAL ANALYSIS:**

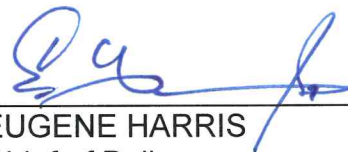
The action proposed herein has been determined to be exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3), the “Common Sense” exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a

significant effect on the environment, the activity is not subject to CEQA. Such is the case with the proposed contract authorization for supplemental law enforcement services. The proposed contract consists of supplementing the City's police department with MPPD officers during "Major Events" within the City and at the Rose Bowl and does not propose any physical changes to the environment.

**FISCAL IMPACT:**

The costs for all major events throughout the year will be charged against the budgets for the respective special event in the General Fund Billables Fund (105). All costs are fully recovered from the event promoter.

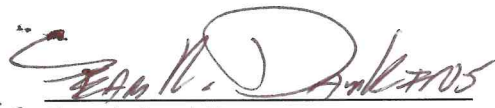
Respectfully submitted,



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EUGENE HARRIS  
Chief of Police  
Pasadena Police Department

Prepared by:



FOR Derek Locklin  
Lieutenant

Approved by:



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MIGUEL MÁRQUEZ  
City Manager