

**OPENING:** Mayor Gordo called the regular meeting to order at 4:30 p.m. (Absent: None)

**CLOSED SESSION** On the order of the Mayor, the regular meeting recessed at 4:30 p.m. to discuss the following closed session item:

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL** regarding significant exposure to potential litigation pursuant to Government Code Section 54956.9(d)(2): Two (2) cases

**CITY COUNCIL CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6

**Agency Designated Representatives:** Miguel Márquez and Tiffany Jacobs-Quinn

**Employee Organization:** Pasadena Police Lieutenants Association

**CITY COUNCIL CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to Government Code Section 54956.8

**Property:** 434-470 North Lake Avenue, Pasadena, CA (Assessor's Parcel No. 5732-017-900)

**Under Negotiation:** Price and terms of payment

**Agency Negotiators:** Miguel Márquez

**Negotiating Party:** Delvin Hall (BRIDGE Housing Corporation), Audrey Peterson (Clifford Beers Housing and Heritage Housing Partners), John Horvat (Community Builders Group), Lily Moore (Cypress Equity Investments LLC), Elda Mendez-Lemus (LAFHBUILDS), Christine Anderson (Mercy Housing California), Colleen Edwards (The Urban Coalition), Bianca Cruz (USA Properties Fund Inc. and Waterford Property Company), Anup Patel (West Hollywood Community Housing Corporation)

The above closed session items were discussed, with no reportable action at this time.

On the order of the Mayor, the regular meeting reconvened at 5:36 p.m. The pledge of allegiance was led by Councilmember Rivas.

**ROLL CALL:**  
Councilmembers:

Mayor Victor M. Gordo  
Vice Mayor Steve Madison  
Councilmember Tyron Hampton  
Councilmember Justin Jones  
Councilmember Jason Lyon

Councilmember Gene Masuda  
Councilmember Jessica Rivas  
Councilmember Felicia Williams (arrived at 6:04 p.m.)

Staff: City Manager Miguel Márquez  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

#### CEREMONIAL MATTERS

Mayor Gordo presented a certificate of commendation to the Pasadena Police Department (PPD), in recognition of their recent 1<sup>st</sup> place achievement at this year's Neighborhoods USA Conference for the "Community Police Academy in Spanish". Eugene Harris, Police Chief, noted the importance of the academy as an opportunity to embark upon inclusiveness and breaking language barriers to reach out to more community members. Susana Porras, PPD Program Coordinator, recognized those who created the program, including Ralph Ordonez, retired PPD Officer, Hilda Jurado, Community Services Officer, and Sergeant Cristian Allen. Ms. Porras also spoke on the Academy's initiatives and accomplishments thus far, and thanked the Mayor and City Council for recognizing this accomplishment.

Kenny James, Recreation Administrator in the Parks, Recreation, and Community Services Department, invited the City Council and community to the 50<sup>th</sup> Anniversary Celebration for the Jackie Robinson Center to be held on Saturday, June 15, 2024 from noon to 2:00 pm; and introduced Florence Annang, NAACP, who invited the City Council and the community to the upcoming Roller Jam event to commemorate Juneteenth on Saturday, June 15, 2024 from 4:00 p.m. to 9:00 p.m. in front of City Hall.

Councilmember Jones requested that the meeting be adjourned in memory of John Michael James, the brother of a City employee and an active member of the community.

#### PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Raul Ibanez, Pasadena resident, expressed gratitude to City Manager Márquez and Councilmember Jess Rivas for their support and attendance at the Pasadena City College graduation.

Carlos Lopez, Pasadena resident, inquired about the application for Heritage Square South.

Allen Shay, Pasadena resident, spoke on the need for police oversight and placing an initiative on the ballot for the November election that would allow direct oversight by the City Council over the Police Department.

Heavenly Hughes, My Tribe Rise, shared details for the upcoming Juneteenth event at Metropolitan Baptist Church on June 15, 2024, and invited the City Council and members of the public to attend and participate.

Olden Denham, Pasadena resident, spoke on the need for police oversight, transparency, and accountability of Police Officers, using technology and bodycam video as a means to monitor and discipline.

**SPECIAL ITEM**

**PRESENTATION OF CHARTER STUDY TASK FORCE FINAL REPORT AND DIRECTION TO CITY STAFF ON NEXT STEPS IN PREPARATION OF ANY AMENDMENTS TO THE CITY CHARTER**

(Office of the City Clerk)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines, Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment;
- (2) Receive and file the Charter Study Task Force's Final Report and recommendations; and
- (3) Review proposed next steps for City Council's consideration of Charter Study Task Force recommendations and provide direction to staff on how to proceed.

Councilmember Williams arrived at 6:04 p.m.

City Clerk Jomsky provided introductory comments on the item, and Ken Chawkins, Task Force Chair, and Marcus Hatcher, Task Force Vice Chair, presented the Task Force's Final Report as part of a PowerPoint presentation, reviewing the topics assigned by the City Council, the Task Force's discussions and recommendations on each topic, and responded to questions. City Clerk Jomsky briefly outlined the next steps in the City Council's review and potential action regarding the Task Force recommendations, and responded to questions.

Councilmember Williams advocated for exploring the idea of having the Mayor election be concurrent with Primary elections and Council District elections be concurrent with General elections.

Councilmember Rivas advocated to act on the Task Force's recommendations that do not require charter amendments by preparing ordinances for these items, such as campaign contribution limits and City Council compensation.

Vice Mayor Madison suggested utilizing the Legislative Policy Committee as a forum to review matters to be amended by ordinance. He expressed concerns with the Task Force's recommendation on implementing term limits, noting the importance of having experienced individuals leading the City, especially during times of hardships, and also advocated for exploring the idea of ranked choice voting.

Councilmember Masuda expressed his support for having the Council select a Mayor Pro Tem, in the event that the Mayor's seat becomes vacant, and also echoed Vice Mayor Madison's sentiments regarding term limits and experienced elected officials.

Councilmember Lyon advocated for term limits noting that such an approach will foster fresh ideas. Task Force Vice Chair Hatcher added that the Task Force's discussion noted how term limits may encourage and allow women and minorities to participate in the process in a different way.

Discussion ensued regarding the feasibility of term limits for the City of Pasadena, term limits in other cities and at the County and State levels of government, potential drawbacks, and noted the current diversity of the City Council with no term limit provisions in place. Shauna Clark, Baker Tilly consultant, highlighted the difficulty of determining the impacts of term limits since they have not been implemented long enough in many cities.

Councilmember Hampton advocated to have a future Council meeting dedicated to discussing all potential citywide charter amendments to be placed on the November 2024 ballot.

Mayor Gordo raised concerns that campaign contribution limits may make it more difficult for newer individuals to raise money and run for office.

City Manager Marquez thanked the Charter Study Task Force members, City Clerk Jomsky, City Attorney Bagneris, Alex Souto, Deputy City Manager, and staff for their efforts in producing the Final Report.

The following individuals spoke in favor of implementing campaign contribution limits and/or provided various comments:

Sonja Berndt, Pasadena resident  
Ellen Finkelppearl, Pasadena resident  
Allen Shay, Pasadena resident  
Kris Ockershauser, Pasadena resident

James Maddox, Pasadena resident, spoke in favor of ranked choice voting and requested the City Council to look into the option.

Denise Robb, Pasadena resident, spoke in favor of campaign contribution limits, term limits, and ranked choice voting.

By order of the Mayor, and consensus of the City Council, the information was received and filed, with direction to staff to return on July 8, 2024, for a more thorough and in-depth review of the report and recommendations, which would allow the City Council to take action on the proposed recommendations for possible submittal of Charter Amendment measures to voters at the November 5, 2024 election.

**CONSENT CALENDAR**

City Manager/ Executive Director

**ADOPTION OF A RESOLUTION OF THE SUCCESSOR AGENCY OF THE PASADENA COMMUNITY DEVELOPMENT COMMISSION DECLARING THE REAL PROPERTY AT 145 NORTH RAYMOND AVENUE (ARMORY CENTER FOR THE ARTS) AS SURPLUS LAND PURSUANT TO THE STATE SURPLUS LAND ACT (Office of the City Manager)**

**Recommendation:** It is recommended that the Successor Agency to the Pasadena Community Development Commission:

- (1) Find that adopting the proposed Resolution is exempt from the California Environmental Quality Act (CEQA) per Section 15061(b)(3) "Common Sense" exemption and State CEQA Guidelines Section 15312 (surplus government property sales); and
- (2) Adopt a Resolution declaring that Real Property owned by the Successor Agency to the Pasadena Community Development Commission located in the City of Pasadena at 145 North Raymond, and identified as APN 5723-021-901 (Property), as Surplus Land pursuant to the Surplus Land Act, and taking related actions. (Resolution No. 10054)

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A PURCHASE ORDER WITH AP TRITON, LLC TO DEVELOP A 5-YEAR STRATEGIC PLAN FOR THE FIRE DEPARTMENT AND CONDUCT A COMMUNITY RISK ASSESSMENT AND STANDARDS OF COVER DEPLOYMENT ANALYSIS FOR AN AMOUNT NOT-TO-EXCEED \$97,604 (Fire Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed contract in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment; and
- (2) Authorize the City Manager to enter into a purchase order as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code (PMC), for the development of a Strategic Plan and to conduct a Community Risk Assessment (CRA) and Standards of Cover (SOC) deployment analysis for the Fire Department, in an amount not-to-exceed \$97,604. Competitive bidding is not required pursuant to City Charter Section 1002(F), contracts for professional or unique services.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A SITE LEASE REVENUE AGREEMENT WITH METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA FOR THE MIRADOR WATER RESERVOIR SITE RESULTING IN UP TO \$540,000 IN REVENUE TO THE CITY (DoIT)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Existing Facilities) and 15303 (New Construction or Conversion of Small Structures); and

(2) Authorize the City Manager to enter into a ten-year Site Lease Revenue Agreement with the Metropolitan Water District of Southern California (MWD) for the purpose of installing communications equipment on City-owned land at the Mirador Water Reservoir site resulting in up to \$270,000 in revenue to the City, with the option for the City Manager to extend the agreement for an additional ten-year period at an amount of up to an additional \$270,000 in revenue. (Contract No. 24,021)

**AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 32011 WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC., (ESRI) BY \$400,000 FOR A TOTAL AMOUNT NOT-TO-EXCEED OF \$800,000 FOR AN ENTERPRISE LICENSE AGREEMENT OF GIS SOFTWARE AND TO EXTEND THE CONTRACT TERM BY 3 YEARS (DoIT)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended action in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "Common Sense" provision that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the City Manager to amend Contract No. 32011 with Environmental Systems Research Institute Inc. (ESRI), to increase the contract amount by \$400,000 thereby increasing the total not-to-exceed amount from \$400,000 to \$800,000 and to extend the contract term for three years, through July 1, 2027. Competitive bidding is not required pursuant to City Charter Section 1002(C), contracts for labor, material, supplies, or services available from only one vendor (Contract No. 32011-1); and

(3) To the extent this could be considered a separate procurement subject to the Competitive Selection Process, it is recommended that the City Council grant the proposed contract amendment an exemption pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH POWER & TELEPHONE SUPPLY COMPANY FOR FIBER OPTIC CABLE AND MICRODUCT IN AN AMOUNT NOT-TO-EXCEED \$214,831 (DoIT)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Class 1: Existing Facilities) and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Accept the bid dated April 18, 2024, submitted by Power & Telephone Supply Company in response to the specifications to furnish Fiber Optic Cable and Microduct, reject all other bids received, and authorize the City Manager to enter into a three-year contract with a total not-to-exceed amount of \$214,831. (Contract No. 32977)

**ADOPTION OF GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025 (Finance Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the action proposed in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3) "Common Sense" exemption; and

(2) Adopt a Resolution that:

- a. Selects the California per capita income and the population increase for the City of Pasadena as the indices to be used in calculating the appropriations limit for Fiscal Year (FY) 2025;
- b. Establishes the appropriations limit for FY 2025 at \$401,105,657; and
- c. Establishes appropriations subject to the limit for FY 2025 at \$198,607,094.

(Resolution No. 10055)

**AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACT AMENDMENT NO. 6 TO THE INTERAGENCY AGREEMENT WITH THE LOS ANGELES COMMUNITY DEVELOPMENT AUTHORITY TO RECEIVE COUNTY OF LOS ANGELES FUNDS IN THE AMOUNT OF \$211,463 FOR THE HOMELESS INCENTIVE PROGRAM (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended action in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" provision that CEQA only applies to projects that may have a significant effect on the environment;

(2) Authorize the City Manager to approve and execute Contract Amendment No. 6 to the Interagency Agreement (City Contract No. 22,928), and all related agreements, amendments, and documents, with Los Angeles Community Development Authority (LACDA) to receive County of Los Angeles Measure H Funds for the Homeless Incentive Program (HIP) in the amount of \$211,463 for twelve months. Neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3), contracts with other governmental agencies (Contract No. 22,928-6); and

(3) Authorize the City Manager to approve and execute subsequent amendments to the Interagency Agreement, or to enter into new Interagency Agreements, to receive additional Measure H funds for the HIP in a total amount not-to-exceed \$700,000 over the next three Fiscal Years 2026, 2027, and 2028.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A PURCHASE ORDER WITH EWT HOLDINGS III CORP., DBA EVOQUA WATER TECHNOLOGIES LLC TO FURNISH AND DELIVER ION EXCHANGE RESIN FOR AN AMOUNT NOT-TO-EXCEED \$2,956,736 FOR A TERM OF FIVE YEARS FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required;
- (2) Accept the bid dated April 4, 2024, submitted by EWT Holdings III Corp., dba Evoqua Water Technologies LLC ("Evoqua") in response to Project ID 2024-IFB-MS-0128 to furnish and deliver ion exchange resin for the Water and Power Department ("PWP"), reject all other bids received; and
- (3) Authorize the City Manager to enter into a purchase order with Evoqua for an amount not-to-exceed \$2,956,736 for a term of five years, or until funds are expended, whichever occurs first.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PERRY C. THOMAS CONSTRUCTION INC., FOR GENERAL CIVIL CONSTRUCTION SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$38,500,000 FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Class 1: Existing Facilities) and Section 15302 (Replacement or Reconstruction); there are no features that distinguish this project from others in the exempt classes, and therefore, there are no unusual circumstances;
- (2) Accept the bid dated April 18, 2024, submitted by Perry C. Thomas Construction Inc., in response to the specifications for General Civil Construction Services for the Water and Power Department ("PWP");
- (3) Authorize the City Manager to enter into a contract with Perry C. Thomas Construction Inc., for an amount not-to-exceed \$11,000,000 or for a period of two years, whichever occurs first, with the option for five additional one-year extensions for \$5,500,000 each, whichever occurs first, for a maximum contract amount not-to-exceed \$38,500,000 (Contract No. 32956); and
- (4) Reject all other bids received upon successful execution of the contract authorized above.



**AUTHORIZE THE CITY MANAGER TO ENTER INTO A PURCHASE ORDER WITH iFLOW ENERGY SOLUTIONS TO FURNISH AND DELIVER ITRON ENCODER RECEIVER TRANSMITTERS FOR AN AMOUNT NOT-TO-EXCEED \$591,646 FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required;
- (2) Accept the bid dated March 27, 2024, submitted by iFlow Energy Solutions ("iFlow") in response to Competitive Bidding Specification 2024-IFB-MS-0084 for furnishing and delivery of Itron Encoder Receiver Transmitter series endpoints 100W+ for the Water and Power Department ("PWP"), reject all other bids received; and
- (3) Authorize the City Manager to enter into a purchase order with iFlow for an amount not-to-exceed \$354,998 for a term of three years, or until funds are expended, whichever occurs first, with an option for two additional one-year terms at \$118,324 per year, at the discretion of the City Manager, for a maximum total amount not-to-exceed \$591,646.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BELLFREE CONTRACTORS INC., FOR ONE ARROYO TRAIL PROJECT FOR AN AMOUNT NOT-TO-EXCEED \$1,131,544 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Title 14, Chapter 3, Article 19, Section 15301, Class 1 – Existing Facilities; and 15304 Class 4, Minor Alterations to Land and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and
- (2) Authorize the City Manager to enter into a contract with Bellfree Contractors Inc., for the One Arroyo Trail Project – North Arroyo Loop Trail & South Arroyo Loop Trail for an amount not-to-exceed \$1,131,544, which includes the base contract amount of \$905,235 and a contingency of \$226,309 to provide for any necessary change orders. (Contract No. 32975)

**AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 30489-0 WITH HDR ENGINEERING INC., BY \$4,146,335, INCREASING THE TOTAL NOT-TO-EXCEED AMOUNT TO \$5,959,422 FOR PROFESSIONAL SERVICES FOR THE PASADENA TRANSIT OPERATIONS AND MAINTENANCE FACILITY PROJECT (Public Works & Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with Title 14, Chapter 3, Article 19, Section 15061, Class

3, the “Common Sense” exemption that CEQA only applies to projects which have the potential for causing a significant effect on the environment;

(2) Authorize the City Manager to amend Contract No. 30489-0 with HDR Engineering, Inc. by \$4,146,335, increasing the not-to-exceed amount to \$5,959,422 for professional services for the Pasadena Transit Operations and Maintenance Facility project (Contract No. 30489-1); and

(3) To the extent this transaction could be considered a separate procurement subject to the Competitive Selection Process, grant the proposed contract amendment with HDR Engineering, Inc., an exemption from the Competitive Selection Process set forth in the Competitive Bidding and Purchasing Ordinance pursuant to the Pasadena Municipal Code Section 4.08.049(B), contracts where the best interests of the City are served.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MACKONE DEVELOPMENT INC., FOR PUBLIC HEALTH BUILDING TENANT IMPROVEMENTS PROJECT FOR AN AMOUNT NOT-TO-EXCEED \$294,776 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Title 14, Chapter 3, Article 19, Section 15301, Class 1 – Existing Facilities, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;

(2) Authorize the City Manager to enter into a contract with Mackone Development Inc., for the Public Health Building Tenant Improvements project for an amount not-to-exceed \$294,776 which includes the base contract amount of \$263,193, and contingency of \$31,583 to provide for any necessary change orders. Competitive bidding is not required pursuant to City Charter Section 1002(H), contracts with other government agencies or their contractors for labor, materials, supplies or services (Contract No. 32978); and

(3) Grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City’s best interests are served.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KAISER FOUNDATION HEALTH PLAN INC., FOR AN AMOUNT NOT-TO-EXCEED \$415,500 FOR A TWO-YEAR TERM FOR CITY EMPLOYEE PARKING AT 393 EAST WALNUT STREET (Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the action proposed in the agenda report is covered by the “Common Sense” exemption set forth in State CEQA Guidelines Section 15061(b)(3), that CEQA only applies to projects that may have a significant effect on the environment;

- (2) Authorize the City Manager to enter into a contract with Kaiser Foundation Health Plan Inc. (Kaiser), in an amount not-to-exceed \$415,500 for a two-year term to provide up to 200 parking spaces at the 393 East Walnut Street parking facility (Contract No. 32981); and
- (3) Grant the recommended contract an exemption from the Competitive Bidding process pursuant to the City Charter Section 1002(F), contracts for professional or unique services. To the extent this transaction could be considered a separate procurement subject to the Competitive Selection Process, grant the recommended contract an exemption from the Competitive Selection Process pursuant to Pasadena Municipal Code Section 4.08.049 (B), contracts for which the City's best interests are served.

**FINANCE COMMITTEE: AMENDMENTS TO FISCAL YEAR 2024 CAPITAL IMPROVEMENT PROGRAM** (Public Works Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed actions in the agenda report are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines, and as such, are not subject to environmental review; and
- (2) Amend the Fiscal Year 2024 Capital Improvement Program (CIP) Budget as detailed in Attachment A of the agenda report. (Budget Amendment No. 2024 – 51) (Budget Amendment No. 2024 – 51a)

**FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CALE AMERICA INC., DBA FLOWBIRD FOR PAY-BY-PLATE PARKING PAY STATIONS, EQUIPMENT UPGRADES AND ONGOING MAINTENANCE FOR AN AMOUNT NOT-TO-EXCEED \$5,716,140 AND APPROVE LOANS TO THE PLAYHOUSE PARKING METER FUND FOR A TOTAL OF \$900,000 FOR PARKING METERS IN THE PLAYHOUSE DISTRICT** (Transportation Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15301 (Existing Facilities), there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;
- (2) Authorize the City Manager to enter into an eight-year contract, as the result of the competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with Cale America Inc., dba Flowbird in an amount not-to-exceed \$5,716,140, which includes a contingency of \$452,596 for pay-by-plate parking pay stations, equipment upgrades, and on-going equipment maintenance for seven years after the initial year. Competitive price bidding is not required pursuant to City Charter Section 1002(F)(Contracts for professional and Unique Services) (Contract No. 32982); and

(3) Approve a loan from the Old Pasadena Parking Meter Fund (Func 213) for \$550,000 and a loan from the Civic Center Meter Fund (Func 214) for \$350,000 for a total loan amount of \$900,000 to the Playhouse Parking Fund (Fund 229) to procure and install pay-by-plate pay stations in the newly expanded Playhouse Parking Meter Zone.

**FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE FEDERAL HIGHWAY SAFETY ADMINISTRATION TO ACCEPT SAFE STREETS AND ROADS FOR ALL (SS4A) ACTION PLAN GRANT IN THE AMOUNT NOT-TO-EXCEED \$759,200 (Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15061(b)(3) the “Common Sense” exemption that CEQA only applies to projects that may have an effect on the environment; and

(2) Authorize the City Manager to enter into a contract with the Federal Highway Administration (FHWA) for the Safe Streets and Roads for All (SS4A) Action Plan Grant in the amount not-to-exceed \$759,200 and execute any subsequent agreements regarding the grant award. (Contract No. 24,022)

**City Council**

RESIGNATIONS,  
APPOINTMENTS, &  
REAPPOINTMENTS

**RESIGNATION OF CHARLOTTE LACEY FROM THE COMMISSION ON THE STATUS OF WOMEN EFFECTIVE JULY 5, 2024 (District 7 Nomination)**

**APPOINTMENT OF XILIAN CHEN STAMMER TO THE LIBRARY COMMISSION EFFECTIVE JULY 1, 2024 (District 7 Nomination)**

**APPOINTMENT OF SHANE RICHARD PATEMAN TO THE PASADENA CENTER OPERATING COMPANY BOARD EFFECTIVE JULY 1, 2024 (Hotel Nomination)**

**City Attorney**

**AUTHORIZE THE CITY ATTORNEY TO PLACE, BIND, AND MODIFY PROPERTY AND CASUALTY INSURANCE FOR FISCAL YEAR 2025 IN AN AMOUNT NOT-TO-EXCEED \$9,591,130**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15378(b)(4) and (5);

(2) Authorize the City Attorney to place, bind, and modify the City’s property and casualty insurance including, but not limited to, coverages outlined in the agenda report effective July 1, 2024, with the total amount not-to-exceed \$9,591,130 for all premiums, surcharges, taxes, and fees; and

(3) Grant an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance, Pasadena Municipal Code Chapter 4.08, pursuant to Section 4.08.049(B) contracts which the City’s best interests are served. The proposed insurance coverages

are exempt from the competitive bidding process pursuant to the City Charter Section 1002 (F), contracts for professional or unique services.

**City Clerk/ Secretary**

**MINUTES APPROVED**

May 6, 2024	City Council
May 6, 2024	Successor Agency to the Pasadena Community Development Commission
May 13, 2024	City Council
May 13, 2024	Successor Agency to the Pasadena Community Development Commission
May 20, 2024	City Council
May 20, 2024	Successor Agency to the Pasadena Community Development Commission
May 27, 2024	City Council
May 27, 2024	Successor Agency to the Pasadena Community Development Commission

**CLAIMS RECEIVED AND FILED**

<b>Claim No.</b>	<b>Claimant</b>	<b>Claim Amount</b>
2024-0284	Amal Zayat	\$ 404.65
2024-0285	USAA a/s/o Johnny & Drake Jackson	10,000.00+
2024-0286	Guillermo Jackson	35,000.00+
2024-0287	Monica Campo	35,000.00+
2024-0288	Genesis Lopez	35,000.00+
2024-0289	Terrell Dixon	350.00
2024-0290	Martha Rivera Gutierrez	35,000.00+
2024-0291	Giovanni Vladimir Vaquiz Alfaro	35,000.00+
2024-0292	Michael Pope	35,000.00+

City Clerk Jomsky reported an amendment to the May 13, 2024 minutes, stating that the proposed revision is a slight modification to page 12, sixth paragraph, first sentence, to read “Councilmember Lyon spoke in support of continuing to explore the proposed involvement of the IPA...”

**MOTION:**

It was moved by Councilmember Lyon, seconded by Councilmember Masuda, to approve all items on the Consent Calendar, including the amendment to the May 13, 2024 minutes, as detailed above. (Motion unanimously approved) (Absent: None)

**PUBLIC HEARINGS**

**CONTINUED PUBLIC HEARING: ADOPTION OF FISCAL YEAR 2025 OPERATING BUDGET AND ADOPTION OF RESOLUTION DETERMINING THE AMOUNT OF ANNUAL TRANSFER FROM THE POWER FUND FOR FISCAL YEAR 2025 AND AMENDING THE AMOUNT OF ANNUAL TRANSFER FOR FISCAL YEAR 2024** (Finance Dept.)

**Recommendation:** It is recommended that the City Council:  
 (1) Find that the action proposed in the agenda report is not a “project” subject to the California Environmental Quality Act (CEQA) pursuant to

State CEQA Guidelines Section 21065 and within the meaning of Sections 15060(c) and 15378(b);

(2) Close the public hearing and adopt by resolution the Fiscal Year (FY) 2025 Operating Budget as presented in the City Manager's Recommended Budget on May 6, 2024, or as subsequently amended during the budget hearing process (Resolution No. 10056); and

(3) Adopt a resolution determining the amount to be transferred from the Light and Power Fund to the General Fund for FY 2025 is approximately 7.53 percent of gross income from retail sales and amending the annual amount of transfer for FY 2024. (Resolution No. 10057)

City Clerk Jomsky reported that 1 letter providing comments related to the Police Department's FY 2025 proposed budget and 4 letters advocating for an increase in funds for additional rent support for low-income tenants were received by the City Clerk's Office, distributed to the City Council, posted online, and made part of the public record for this item.

David Serri, Pasadena resident, advocated for additional funds to be transferred to the Housing Department to fund housing initiatives.

Allison Henry, Pasadena resident, urged for the City Council to convene a budget task force and for the proposed budget to reflect support for the Pasadena Rental Housing Board's transparency with committees.

Councilmember Hampton reported that at the Economic Development and Technology Committee meeting on May 21, 2024, Committee members expressed interest to further support the Housing Department and suggested that a series of committee meetings be held pertaining to Housing Department items.

Vice Mayor Madison advocated for a budget amendment that would allow City firefighters to receive compensation during the period of paramedic training, especially since the Fire Department is experiencing a shortage of firefighter paramedics.

Discussion ensued regarding funding for firefighter paramedics training, filling vacant firefighter paramedic positions, and strategies that neighboring cities are implementing to encourage and support firefighters enrolling in paramedic training.

Vice Mayor Madison recommended amending the FY 2025 operating budget for the Fire Department to fund training for at least 3 firefighter paramedic trainings per year, and have staff return to the City Council if budget amendments are needed.

Chad Augustin, Fire Chief Battalion, clarified that the Fire Department currently does not have a designated funding allocation for the paramedic training, and Matthew Hawkesworth, Finance Director/Acting Assistant City Manager, reported that the cost per person for the training is approximately \$120,000.

MOTION: It was moved by Councilmember Hampton, seconded by Councilmember Jones, to close the public hearing. (Motion unanimously approved) (Absent: None)

MOTION: Following discussion, it was moved by Vice Mayor Madison, seconded by Councilmember Lyon, to approve the staff recommendation, with an amendment to the FY 2025 operating budget for the Fire Department, to allocate \$360,000 to fund firefighter paramedic training for 3 firefighters (\$120,000 per firefighter). (Motion unanimously approved) (Absent: None)

**APPEAL OF THE BOARD OF ZONING APPEALS' DECISION REGARDING A DETERMINATION THAT AN APPLICATION FOR CONCEPT DESIGN REVIEW (DHP2024-00099) IS INCOMPLETE FOR A PROJECT AT 615 SOUTH CATALINA AVE. (Planning Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Uphold the Board of Zoning Appeals' decision and uphold the determination that the Concept Design Review application No. DHP2024-00099 is incomplete, in that the application does not contain the following information required on the City's application form and listed in the incompleteness letter, as described in detail in the staff report:

- a. Design evolution information, as listed in the incompleteness letter; and
- b. Zoning Code compliance or an application for a Zoning Map amendment or a Variance.

Jennifer Paige, Planning Director, provided introductory comments and introduced Luis Rocha, Planning Manager, who presented a PowerPoint presentation on the item, providing an overview of the project concept design, details on the project's incompleteness determination, staff's conclusion and recommendations, and responded to questions.

Richard McDonald, representing Victor Tang (Applicant/Appellant), provided an oral summary of his correspondence, expressing concerns with the staff recommendation, and spoke in opposition to the proposed determination, requesting that his client's appeal be granted.

The following individuals expressed opposition to the project on 615 S Catalina Ave and/or provided various comments:

James Ipekjian, Pasadena resident  
John Ipekjian, Pasadena resident

Christopher Patton, Pasadena resident  
Ellie MacMullin, Pasadena resident  
Bill MacMullin, Pasadena resident  
Erin Murphy, Pasadena resident

Mayor Gordo reminded the public that the merits of the project's design are not being considered by the City Council at this time, and that this item is solely focused on the determination of the project's completeness.

MOTION: It was moved by Councilmember Lyon, seconded by Councilmember Hampton, to close the public hearing. (Motion unanimously approved) (Absent: None)

Councilmember Lyon stated that after reviewing the staff report, hearing Mr. McDonald's statements, and considering the City's project determination process that is in place and is consistent with state law, it is his determination that the proposed project is missing two essential components and therefore supports staff's recommendations.

In response to Mayor Gordo's inquiry regarding the missing items, Jennifer Paige, Planning Director, confirmed that the current status of the project on 615 South Catalina Avenue remains incomplete since there are two missing elements to the project: addressing the design evolution and showing how the project will comply with the City's Zoning Code.

MOTION: Following discussion, it was moved by Councilmember Lyon, seconded by Councilmember Hampton, to approve the staff recommendation. (Motion unanimously approved) (Absent: None)

**RECOMMENDATIONS  
FROM OFFICERS AND  
DEPARTMENTS**

City Manager

**APPROVE THE "RECOMMENDED SCOPE" FOR CENTRAL LIBRARY EARTHQUAKE RETROFIT AND BUILDING REPAIRS PROJECT AND CONSIDER FINANCING STRATEGIES FOR THE CONSTRUCTION PHASE OF THE PROJECT (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find the proposed action in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 5, Section 15061 (b)(3), the "Common Sense" exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment;
- (2) Approve the "Recommended Scope" design option as the preferred improvement strategy; and
- (3) Direct staff to prepare necessary documents for placing a Central Library General Obligation bond measure on the November 2024 election ballot and return to City Council in July 2024 for consideration.



Tony Olmos, Director of Public Works, provided introductory comments on the item; Tim McDonald, Library and Info Services Director, gave a brief overview and an updated status of the project, and introduced Debra Gerod, consultant from Gruen Associates. Ms. Gerod presented a PowerPoint presentation on the retrofit progress, the design update, and an updated design cost estimate. Matt Hawkesworth, Acting Assistant City Manager/Finance Director, presented information on potential funding opportunities for the project. Richard Bernard, FM3 Research Consultants, presented survey methodology and survey results reflecting the public's opinion regarding a potential bond measure for the November 2024 ballot that could provide funding for the Central Library project.

In response to Councilmember Jones' inquiry about the design-build process, Director Olmos stated that staff is preparing to present the alternate project delivery process as an ordinance to the City Council in July, and once the ordinance is approved, staff intends to proceed with bidding for a design builder. The procurement process and contract award for the design builder would occur after the November election and pending the outcome of the bond measure vote.

Councilmember Williams suggested that staff better coordinate funding measures with and between the City, Pasadena Unified School District, and Pasadena City College, to manage the process. She expressed concerns regarding the recent utility rate increases and high cost of living, which may impact voters and cause them to vote "no" on any bond initiative.

Councilmember Lyon expressed concerns regarding the cost estimate for repairs and retrofit for the Central Library building, pointing to the other obligations and needs of the City, including housing, which should be prioritized before funding this project. He advocated to separate the staff recommendations, stating that he would not be able to support Staff Recommendation No. 3.

Councilmember Hampton spoke in support of the staff recommendations and on the need to invest in the Central Library to create a library experience and operation equipped for the future.

Councilmember Rivas echoed Councilmember Lyon's sentiments and advocated for further discussion of possible alternatives to repairing the building.

Discussion ensued regarding the investment and importance of the Central Library to the youth in the community, alternative funding for the proposed project, and the future of libraries.

City Clerk Jomsky reported that 1 letter in support of Central Library Earthquake retrofit project and the proposed general obligation bond measures was received by the City Clerk's Office, distributed to the City Council, posted online, and made part of the public record for this item.

MOTION: Following discussion, it was moved by Councilmember Jones, seconded by Councilmember Hampton, to approve staff recommendations 1 and 2. (Motion unanimously approved) (Absent: None)

MOTION: Following discussion, it was moved by Councilmember Jones, seconded by Councilmember Hampton, to approve staff recommendation No. 3:

AYES: Councilmembers Hampton, Jones, Masuda, Williams, Vice Mayor Madison, Mayor Gordo  
NOES: Councilmembers Lyon and Rivas  
ABSENT: None  
ABSTAIN: None

**ORDINANCES – FIRST READING**

Conduct first reading of **“AN ORDINANCE AMENDING PASADENA MUNICIPAL CODE TITLE 2, ARTICLE 2, CHAPTERS 2.40, 2.265, AND 2.275 TO CENTRALIZE THE CITY’S RISK MANAGEMENT FUNCTIONS WITHIN THE CITY MANAGER’S OFFICE”**

The ordinance above was offered by Councilmember Williams.

AYES: Councilmembers Hampton, Jones, Lyon, Masuda, Rivas, Williams, Vice Mayor Madison, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

Conduct first reading of **“AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 4, CHAPTER 4.52, SECTION 4.52.020 OF THE PASADENA MUNICIPAL CODE REGARDING SANITATION SEWER USE RATES”**

The ordinance above was offered by Councilmember Lyon.

AYES: Councilmembers Jones, Lyon, Masuda, Rivas, Williams, Vice Mayor Madison, Mayor Gordo  
NOES: Councilmember Hampton  
ABSENT: None  
ABSTAIN: None

**ORDINANCES – SECOND READING**

Adoption of **“AN ORDINANCE OF THE CITY OF PASADENA, CALIFORNIA AMENDING THE WATER RATE ORDINANCE, TITLE 13, CHAPTER 13.20 OF THE PASADENA MUNICIPAL CODE”** (Ordinance No. 7425)

The ordinance above was adopted by the following vote:

AYES: Councilmembers Jones, Lyon, Masuda, Rivas, Williams,  
Vice Mayor Madison, Mayor Gordo  
NOES Councilmember Hampton  
ABSENT: None  
ABSTAIN: None

**ADJOURNMENT**

On order of the Mayor, the regular meeting of the City Council adjourned at 10:04 p.m. in memory of John Michael James.

\_\_\_\_\_  
Victor M. Gordo, Mayor  
City of Pasadena

ATTEST:

\_\_\_\_\_  
City Clerk