

**PASADENA  
RENTAL HOUSING BOARD  
RESOLUTION NO. RHB-2023-18**

**A RESOLUTION OF THE PASADENA RENTAL HOUSING BOARD  
RECOMMENDING APPROVAL BY THE CITY COUNCIL OF THE CITY OF  
PASADENA OF A CONTRACT WITH 3Di, INC., FOR IMPLEMENTATION,  
OPERATION AND MAINTENANCE OF A RENTAL REGISTRY PORTAL**

WHEREAS, the Pasadena Fair and Equitable Charter Amendment ("Charter Amendment") went into effect on December 22, 2022, and the Rental Housing Board ("Board") was appointed on April 19, 2023; and

WHEREAS, the Board is charged with implementing the Charter Amendment;  
and

WHEREAS, the Charter Amendment requires the Board to establish a rental registry and online portal (Section 1812); and

WHEREAS, the Board issued a Request for Proposals ("RFP") for qualified firms to implement, operate and maintain a rental registry portal on October 10, 2023; and

WHEREAS, the Board received three responses to the RFP; and

WHEREAS, the Board's Ad Hoc Foundations Committee and the City's Department of Information Technology ("DoIT") ranked the responses received based on the scoring criteria in the RFP; and

WHEREAS, the Ad Hoc Foundations Committee interviewed the two respondents with the highest scores based on the scoring criteria in the RFP; and

WHEREAS, based on the responses to the RFP, the scoring criteria and the interviews, the Ad Hoc Foundations Committee recommended that the Board enter into a contract with 3Di, Inc. to implement, operate and maintain the rental registry for an amount not to exceed \$269,714 over a three year term.

NOW, THEREFORE, BE IT RESOLVED the Board recommends that the City Council of the City of Pasadena approve a contract with 3Di, Inc., for the implementation, operation and maintenance of the rental registry required pursuant to the Charter Amendment in an amount not to exceed \$269,714 over a three year term.

BE IT FURTHER RESOLVED, that the Board authorizes the Chair of the Board to sign the contract with 3Di, Inc, once approved by the City Council.

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The foregoing Resolution was adopted at a regular meeting of the Pasadena Rental Housing Board, duly held on the 6th day of December, by the following vote:

AYES: Board Members Dunlop, Gonzalez, Henry, Najera, Pitts, Chavez, Siegel, Dreier, Torres, Vice Chair Lamar, Chair Bell

NOES:

ABSTAIN:

ABSENT: Board Member Santiago

ATTEST:

  
\_\_\_\_\_  
DESIREE ACOSTA  
RECORDING SECRETARY  
BOARD

  
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RYAN J. BELL  
CHAIR, RENTAL HOUSING BOARD