

CITY OF PASADENA  
City Council Minutes  
October 30, 2023 – 5:30 p.m.  
City Hall Council Chamber

**OPENING:** Vice Mayor Williams called the regular meeting to order at 5:37 p.m. The pledge of allegiance was led by Councilmember Hampton. (Absent: Councilmember Madison, Mayor Gordo)

**ROLL CALL:**  
Councilmembers: Mayor Victor M. Gordo (Absent)  
Vice Mayor Felicia Williams  
Councilmember Tyron Hampton  
Councilmember Justin Jones  
Councilmember Jason Lyon  
Councilmember Steve Madison (Arrived at 6:19 p.m.)  
Councilmember Gene Masuda  
Councilmember Jessica Rivas

Staff: City Manager Miguel Márquez  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

**CEREMONIAL MATTERS** Councilmember Jones requested that the meeting be adjourned in memory of Dorothy Edwards, a former unhoused individual who became a prominent advocate for those suffering on the streets; and spoke on her connection to, and impact on, the community.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** The following individuals spoke on climate change, environmental issues, and the City's adopted policy of achieving carbon-free emissions by 2030:

- Skylar Gering, Pasadena resident
- Sanford Krasner, Pasadena resident
- Carl Selkin, Pasadena resident

Olden Denham, Pasadena resident, expressed frustrations with the process to obtain affordable housing and the pricing of some affordable units.

Allen Shay, Pasadena resident, commented on Council leadership and changes to be made as part of the City's Charter Study Task Force.

Courtney Well, Pasadena resident, spoke on the cost of ambulance rides, the paramedic subscription program, and the maintenance of Caltrans homes.

Sylvia Holmes, Pasadena resident, shared that ArtNight participants wrote thank you notes to the Council for passing Resolution No. 9977 supporting a carbon-free emissions goal by 2030.

Keisha Wilkins, residence not stated, requested that the Council reconsider renaming a street in honor of the band Troop, whose musical origins began in Pasadena.

**SPECIAL ITEM**

ITEM HELD; TO BE  
HEARD AT FUTURE  
COUNCIL MEETING

**UPDATE ON THE WORK OF THE TRANSITION TEAM AND  
IMPLEMENTATION PLAN FOR THE 2022 CITY OF PASADENA  
EARLY CHILD DEVELOPMENT POLICY**

Vice Mayor Williams announced that the item above would be held to a future City Council meeting, when a full Council was present.

**CONSENT CALENDAR**

City Manager/ Executive  
Director

**AUTHORIZATION TO AMEND CONTRACT NO. 32185 WITH  
DANIEL DAVIDSON WITH ADDITIONAL FUNDING FOR  
HOMELESS COUNT COUNSELING SERVICES (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

- 1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common-Sense" exemption that CEQA only applies to projects that may have an effect on the environment.
- 2) Authorize the City Manager to amend Contract No. 32185 with Dan Davidson to increase the total contract value by \$16,560 for a not-to-exceed amount of \$46,560 for consulting services associated with the 2024 Point-in-Time Homeless Count
- 3) Authorize the City Manager to further amend Contract No. 32185 to increase the total contract value by an additional \$16,560 for a revised not-to-exceed total of \$63,120 and extend the term through June 30, 2025 Point-in-Time Homeless Count;
- 4) Authorize the City Manager to further amend Contract No. 32185 to increase the total contract value by an additional \$16,560, for a revised not-to-exceed total of \$79,680 and extend the term through June 30, 2026 for consulting services associated with the 2026 Point-in-Time Homeless Count; and
- 5) To the extent these contract amendments could be considered separate procurements subject to the Competitive Bidding and Competitive Selection process, grant an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code (PMC) 4.08.409(B), contracts for which the City's best interest are served; it is exempt from competitive bidding pursuant to City Charter Section 1002(F) based on contracts professional or unique services. (Contract No. 32185-1)

**AUTHORIZE THE CITY MANAGER TO ENTER INTO TWO  
CONTRACTS WITH SMARTRISE ELEVATOR SERVICES INC., IN  
AN AMOUNT NOT-TO-EXCEED \$2,142,142 FOR ELEVATOR  
MODERNIZATION AND MAINTENANCE IN SIX CITY-OWNED  
GARAGES (Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act (CEQA) pursuant

to State CEQA Guidelines per Section 15061 (b)(3), the “Common-Sense” exemption that CEQA only applies to projects which may have an effect on the environment;

(2) Accept the bid dated September 12, 2023, submitted by Smartrise Elevator in response to the specifications for elevator modernization in six City-owned garages, reject all other bids received, and authorize the City Manager to enter into a contract for elevator modernization for a total not-to-exceed amount of \$2,042,782, which includes a fifteen percent contingency (Contract No. 32779); and

(3) Accept the bid dated September 12, 2023, submitted by Smartrise Elevator in response to the specifications for elevator modernization in six City-owned garages, reject all other bids received, and authorize the City Manager to enter into a five-year contract for elevator maintenance for a total not-to-exceed amount of \$99,360, which includes a fifteen percent contingency. (Contract No. 32780)

**AUTHORIZATION TO ENTER INTO A SERVICE CONTRACT IN THE AMOUNT OF \$219,468 WITH ARGO CHEMICAL INC., TO FURNISH AND DELIVER AMMONIUM HYDROXIDE FOR THE GLENARM POWER PLANT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is categorically exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15301 (Class 1 – Existing Facilities), and that there are no features that distinguish this project from others in the exempt class, and as such, there are no unusual circumstances; and

(2) Accept the bid dated August 14, 2023, submitted by Argo Chemical Inc., in response to Specification for Furnishing and Delivering of Ammonium Hydroxide for Glenarm Power Plant (“Plant”); reject all other bids received; and authorize the City Manager to enter into a contract with Argo Chemical Inc., for a period of five years or not to exceed \$156,764, whichever comes first, with two optional one-year extensions of \$31,352 for each year, subject to approval by the City Manager; for a total value of \$219,468. (Contract No. 32737)

**AUTHORIZE A CONTRACT AWARD FOR SECURITY GUARD SERVICES FOR CALTRANS PROPERTIES WITH AMERICAN GLOBAL SECURITY INC., FOR AN AMOUNT NOT-TO-EXCEED \$237,500 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended action in the agenda report is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines per Section 15061(b)(3), the “Common-Sense” exemption that CEQA only applies to projects that may have an effect on the environment; and

(2) Authorize the City Manager to enter into a professional services contract, and to execute all related documents and amendments, with American Global Security Inc., for an amount not-to-exceed \$237,500. Proposed contract term is monthly for up to one (1) year. Contract is

recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services). (Contract No. 32786)

**AUTHORIZE A CONTRACT AWARD FOR PROPERTY INSPECTIONS SERVICES WITH SCOTLAND YARD HOME INSPECTIONS FOR INSPECTION OF CALTRANS PROPERTIES FOR AN AMOUNT NOT-TO-EXCEED \$262,500 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common-Sense" exemption that CEQA only applies to projects that may have an effect on the environment; and

(2) Authorize the City Manager to enter into a professional services contract, and execute all related documents and amendment, with Scotland Yard Home Inspections for an amount not-top-exceed \$262,500. Proposed contract is for a six-month contract term. Contract is recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services). (Contract No. 32781)

ITEM DISCUSSED SEPARATELY

**AUTHORIZE THREE CONTRACT AWARDS FOR BROKER LISTING SERVICES FOR CALTRANS PROPERTIES WITH: 1) COMPASS (FORMERLY DEASY PENNER PODLEY), 2) BEAUTIFUL PASADENA HOMES INC., DBA DAVE KNIGHT REAL ESTATE TEAM, AND 3) SOTHEBY'S INTERNATIONAL FOR A COMBINED TOTAL AMOUNT NOT-TO-EXCEED \$1,387,260 (Housing Dept.)**

CITY CLERK/ SECRETARY

October 2, 2023 City Council

MINUTES APPROVED

October 2, 2023 Successor Agency to the Pasadena Community Development Commission

October 9, 2023 City Council

October 9, 2023 Successor Agency to the Pasadena Community Development Commission

CITY CLERK/ SECRETARY

CLAIMS RECEIVED AND FILED

| Claim No. | Claimant                 | Claim Amount |
|-----------|--------------------------|--------------|
| 2024-0087 | Keon Prewitt             | \$ 3,260.00  |
| 2024-0088 | Hook Up Towing           | 720.00       |
| 2024-0089 | Hakop Jack Aivazian      | 4,995.63     |
| 2024-0090 | Sonia Elizabeth Martinez | 450.00       |
| 2024-0091 | Eleanor Dote             | 25,000.00+   |

MOTION:

It was moved by Councilmember Hampton, seconded by Councilmember Lyon, to approve all items on the Consent Calendar, with the exception of Item 6 (Authorize Three Contract Awards for Broker Listing Services), which was briefly discussed below and will be heard at a future meeting. (Motion approved unanimously) (Absent: Councilmember Madison, Mayor Gordo)

ITEM DISCUSSED  
SEPARATELY

**AUTHORIZE THREE CONTRACT AWARDS FOR BROKER LISTING SERVICES FOR CALTRANS PROPERTIES WITH: 1) COMPASS (FORMERLY DEASY PENNER PODLEY), 2) BEAUTIFUL PASADENA HOMES INC., DBA DAVE KNIGHT REAL ESTATE TEAM, AND 3) SOTHEBY'S INTERNATIONAL FOR A COMBINED TOTAL AMOUNT NOT-TO-EXCEED \$1,387,260 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common-Sense" exemption that CEQA only applies to projects that may have an effect on the environment

(2) Authorize the City Manager to enter into a professional service contract and to execute all related documents and amendments, with Compass (Formerly Deasy Penner Podley) to provide broker listing services for the marketing, listing, and sale of five (5) residential properties for a one-year term. The total contract amount is not-to-exceed \$462,420. Contract is recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services);

(3) Authorize the City Manager to enter into a professional service contract and to execute all related documents and amendments, with Beautiful Pasadena Homes Inc., DBA the Dave Knight Real Estate Team to provide broker listing services for the marketing, listing, and sale of up to five (5) residential properties for a one-year term. The total contract amount is not-to-exceed \$462,420. Contract is recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services):

(4) Authorize the City Manager to enter into a professional service contract and to execute all related documents and amendments, with Sotheby's International Realty to provide broker listing services for the marketing, listing, and sale of five (5) residential properties for a one-year term. The total contract amount is not-to-exceed \$462,420. Contract is recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services); and

(5) Authorize the City Manager or his designee to enter into any amendments to the contracts as may be necessary to effectuate the

transactions, including increases in the contract amount that may result from increases in the market sale prices of the properties.

Vice Mayor Williams announced (following a brief discussion and opportunity for public comment detailed below) that the item will be heard at a future meeting to ensure that the full City Council is present to participate.

City Manager Márquez announced, in light of the item being held to a future meeting, staff will reopen the process for those who submitted proposals, to provide responders with an opportunity to submit further information on their qualifications.

Barbara Richardson King, Pasadena resident, commented that the use of artificial intelligence (AI or bot) for purposes of broker listing services does not serve the City's core values.

Martin Gordon, Pasadena resident, expressed that public outreach was insufficient in reaching minority brokers.

City Clerk Jomsky reported that one letter providing comments on the request for proposal scoring was received by the City Clerk's Office, distributed to the City Council, posted online, and made part of the public record.

In response to Councilmember Hampton's inquiry about those participating in the scoring panel, City Manager Márquez reported that the panel consisted of City staff from Real Estate, Planning, and Housing. He also reported that community members were not on the panel and that the evaluation was based on staff experts in the field.

Following discussion, on order of the Vice Mayor, and consensus of the City Council, the item was held to a future meeting.

## PUBLIC HEARINGS

### **DESIGNATION OF THE PRIMARY RESIDENCE AT 656 SOUTH OAK KNOLL AVENUE AS A LANDMARK** (Planning Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15308, Class 8 of the CEQA Guidelines pertaining to Actions by Regulatory Agencies for Protection of the Environment and there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;
- (2) Find that the primary residence at 656 South Oak Knoll Avenue meets Criterion C as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040.D.2 because it embodies the distinctive characteristics of the Vernacular Hipped Cottage architectural style;
- (3) Adopt a resolution approving a Declaration of Landmark Designation for 656 South Oak Knoll Avenue, Pasadena, California (Resolution No. 10019);

(4) Authorize the Mayor to execute a Declaration of Landmark Designation for 656 South Oak Knoll Avenue, Pasadena, California; and

(5) Direct the City Clerk to record the declaration with the Los Angeles County Recorder.

**Recommendation:** On August 15, 2023, the Historic Preservation Commission recommended that the City Council approve the designation of the primary residence at 656 South Oak Knoll Avenue as a Landmark under Criterion C of PMC Section 17.62.040.D.2.

**DESIGNATION OF THE LANGFORD RESIDENCE AT 627 SOUTH EUCLID AVENUE AS A LANDMARK (Planning Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15308, Class 8 of the CEQA Guidelines pertaining to Actions by Regulatory Agencies for Protection of the Environment and there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;

(2) Find that the Langford Residence at 627 South Euclid Avenue meets Criterion C as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040.D.2 because it embodies the distinctive characteristics of the Queen Anne architectural style;

(3) Adopt a resolution approving a Declaration of Landmark Designation for 627 South Euclid Avenue, Pasadena, California (Resolution No. 10020);

(4) Authorize the Mayor to execute a Declaration of Landmark Designation for 627 South Euclid Avenue, Pasadena, California; and

(5) Direct the City Clerk to record the declaration with the Los Angeles County Recorder

**Recommendation of the Historic Preservation Commission:** On August 15, 2023, the Historic Preservation Commission recommended that the City Council approve the designation of the Langford Residence at 627 South Euclid Avenue as a Landmark under Criterion C of PMC Section 17.62.040.D.2.

**DESIGNATION OF THE RESIDENCE AT 701 WEST HOLLY STREET AS A LANDMARK (Planning Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15308, Class 8 of the CEQA Guidelines pertaining to Actions by Regulatory Agencies for Protection of the Environment and there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;

(2) Find that the residence at 701 West Holly Street meets Criterion C as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040.D.2 because it embodies the distinctive characteristics of the

French Norman architectural style and represents the work of locally significant architectural firm Postle & Postle;

(3) Adopt a resolution approving a Declaration of Landmark Designation for 701 West Holly Street, Pasadena, California (Resolution No. 10021);

(4) Authorize the Mayor to execute a Declaration of Landmark Designation for 701 West Holly Street, Pasadena, California; and

(5) Direct the City Clerk to record the declaration with the Los Angeles County Recorder.

**Recommendation of the Historic Preservation Commission:** On September 5, 2023, the Historic Preservation Commission recommended that the City Council approve the designation of the residence at 701 West Holly Street as a Landmark under Criterion C of PMC Section 17.62.040.D.2.

The above three public hearings were discussed and considered concurrently. City Clerk Jomsky opened the public hearing for all three items; reported that each public hearing notice was mailed on October 16, 2023 and posted on October 14, 2023; and that one letter of support for all three landmark designations was received by the City Clerk's office, distributed to the City Council, posted online, and made part of the public record.

It was moved by Councilmember Hampton, seconded by Councilmember Lyon, to close the public hearings. (Motion approved unanimously) (Absent: Councilmember Madison, Mayor Gordo)

It was moved by Councilmember Lyon, seconded by Councilmember Hampton to approve the staff recommendation to designate the residence at 656 S Oak Knoll Avenue as a landmark. (Motion approved unanimously) (Absent: Councilmember Madison, Mayor Gordo)

It was moved by Councilmember Lyon, seconded by Councilmember Masuda to approve the staff recommendation to designate the residence at 627 S Euclid Avenue as a landmark. (Motion approved unanimously) (Absent: Councilmember Madison, Mayor Gordo)

It was moved by Councilmember Hampton, seconded by Councilmember Masuda to approve the staff recommendation to designate the residence at 701 W Holly Street as a landmark. (Motion approved unanimously) (Absent: Councilmember Madison, Mayor Gordo)

**RECOMMENDATIONS  
FROM OFFICERS AND  
DEPARTMENTS**

**City Manager**

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ALLEGRA CONSULTING INC., FOR THE CITYWIDE HISTORIC REPORT ON THE 710 DISPLACEMENT PLANNING PROJECT**

**Recommendation:** It is recommended that the City Council:

Councilmember Madison arrived at 6:19 p.m.

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common-Sense" exemption;
- (2) Authorize the City Manager to enter into a contract, as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with Allegra Consulting Inc., for the SR 710 Northern Stub Project in an amount not-to-exceed \$200,000 for a period of three years. Competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services) (Contract No. 32,782); and
- (3) Authorize the City Manager to extend the three-year contract for up to two additional one-year periods.

City Manager Márquez introduced the item, and Assistant City Manager Reyes provided a brief background on the item. Wendy Macias, Senior Project Manager, presented a PowerPoint presentation, and responded to questions.

Susan Madison, CEO of Allegra Consulting Inc., reported that her firm specializes in community outreach and has worked with a number of City Departments. In responding to questions, she provided a breakdown of the process to obtain oral history reports for those displaced by the 710 Fwy, stating that through direct mail and social media, the firm will cast a broad net, capture responses, and focus on key individuals when taping interviews.

In response to Councilmember Lyon's questions about videotaping interviews, Susan Madison stated that the firm will subcontract with a filmmaker to videotape interviews and create a documentary.

Councilmember Lyon suggested utilizing internal resources, such as Pasadena Media, and directed staff to consider issues related to intellectual property and the ownership by the City of any video tapings filmed as part of this process.

Following discussion, it was moved by Councilmember Hampton, seconded by Councilmember Jones to approve the staff recommendation. (Motion approved unanimously) (Absent: Mayor Gordo)

**CLOSED SESSION**

**CITY COUNCIL CONFERENCE REGARDING PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND COMPENSATION pursuant to Government Code Section 54957 and CITY COUNCIL CONFERENCE with Labor Negotiator pursuant to Government Code Section 54957.6**  
**Employee Title and Unrepresented Employee: City Manager**  
**City Representative: Victor M. Gordo**

It was announced by Vice Mayor Williams that the item will be heard at a future meeting to ensure that the full City Council is present to participate.

**ADJOURNMENT**

On order of the Vice Mayor, the regular meeting of the City Council adjourned at 6:37 p.m. in honor of Dorothy Edwards.

\_\_\_\_\_  
Victor M. Gordo, Mayor  
City of Pasadena

ATTEST:

\_\_\_\_\_  
City Clerk