

# Agenda Report

February 26, 2024

**TO:** Honorable Mayor and City Council

**THROUGH:** Finance Committee

**FROM:** Department of Transportation

**SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE ALL AGREEMENTS FOR THE RECEIPT OF LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FUNDS IN THE AMOUNT OF \$4,434 FROM THE CITY OF MONTEBELLO**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense exemption) that CEQA only applies to projects that may have an effect on the environment.
2. Authorize the City Manager to execute all agreements required to receive LCTOP grant funds in the amount of \$4,434 from the City of Montebello; and
3. Amend the Department of Transportation's FY 2024 Operating Budget to receive and appropriate \$4,434 as detailed in the fiscal impact section.

## **BACKGROUND:**

The Low Carbon Transit Operations Program (LCTOP) is part of the California Climate Investments program designed to assist transit agencies reduce their greenhouse gas emissions. The California Department of Transportation (Caltrans), in coordination with the California Air Resources Board, administers the program.

On January 18, 2023, the City of Montebello approached the Department of Transportation agreeing to contribute \$4,434 of their FY22 LCTOP allocation to an already approved Pasadena LCTOP project, the Pasadena Purchase of one 23-Foot Battery Electric Bus. This one zero-emission bus will replace one (1) unleaded cutaway bus that has reached its useful life. Funds from this grant program will be provided to the City upfront, in advance of the purchase of the bus. Staff will return to the City Council in 2024 to consider authorization of the vehicle procurement.

**COUNCIL POLICY CONSIDERATION:**

By authorizing the receipt of LCTOP funds, it will advance the City Council's strategic planning goals of maintaining fiscal responsibility, increasing conservation and sustainability, and encouraging non-auto travel. These funds will be used in accordance with the Council-approved Zero Emission Bus Rollout Plan.

**ENVIRONMENTAL ANALYSIS:**


The proposed action has been determined to be exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3), the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. No direct physical changes to the environment are proposed.

**FISCAL IMPACT:**

The one-time acceptance from the City of Montebello of \$4,434 will be addressed by the following actions:

- Increase revenue by \$4,434 in account 20924044-646900-95094 (Prop C Fund - LCTOP project account) to receive LCTOP funds from the City of Montebello.
- Appropriate \$4,434 to account 20924044-811400-95094 for expenses related to bus purchases (Prop C Fund - LCTOP project account).

Respectfully submitted,

  
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