

Agenda Report

December 16, 2024

TO: Honorable Mayor and City Council

FROM: Community Police Oversight Commission

SUBJECT: REVISIONS TO THE RULES AND REGULATIONS REGARDING DATE AND TIME OF REGULAR MEETINGS FOR THE COMMUNITY POLICE OVERSIGHT ADVISORY COMMISSION

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is not a “project” subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and
2. Approve the proposed amendment to the Rules and Regulations of the Community Police Advisory Commission to change regular meetings from the first Thursday of the month to the second Thursday of the month.

ADVISORY COMMISSION/BOARD RECOMMENDATION:

Approve an amendment to Article VI Section 1 of the Rules and Regulations of the Community Police Oversight Commission to have regular meetings be held on the second Thursday of every month at 6:00 PM.

BACKGROUND:

In May of 2024, the Rental Housing Board requested that meetings for the Community Police Oversight Commission (“Commission”) be changed from the first Thursdays of each month to the second Thursdays of the month so the Rental Housing Board may hold their meetings on the first Thursdays of the month in City Council Chambers. On August 1, 2024, City staff announced that Commission meetings will be held on the second Thursdays of each month, beginning in September 2024.

With this change, the Commission has been holding special meetings as defined under the Brown Act. On October 10, 2024, the Commission unanimously approved to amend Article VI Section 1 of its Rules and Regulations to change the date and time of regular

With this change, the Commission has been holding special meetings as defined under the Brown Act. On October 10, 2024, the Commission unanimously approved to amend Article VI Section 1 of its Rules and Regulations to change the date and time of regular meetings for the Commission, from the first Thursday of every month at 6:00 PM to the second Thursday of every month at 6:00 PM.

In accordance with Pasadena Municipal Code section 2.60.080, amendments to the Rules and Regulations of the Commission shall not become effective until approved and ordered filed by the City Council. The Commission requests that the City Council approve the amendment to its Rules and Regulations, as recommended.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's approval of the Rules and Regulations on March 21, 2022.

ENVIRONMENTAL IMPACT:

CEQA excludes, from environmental review, actions that are not "projects" as defined by CEQA Guidelines Section 21065 and within the meaning of Section 15378(b). Sections 21065 and 15378(b) define a project as an action which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Section 15378 excludes from the definition of "project" organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. The actions proposed herein, an amendment to the Rules and Regulations of meetings of the Community Police Oversight Commission, is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore is not a "project" as defined by CEQA. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

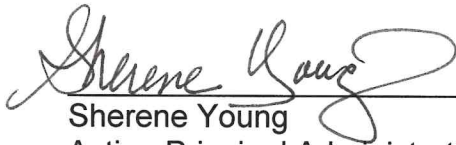
Approving the Rules and Regulations of the Community Police Oversight Commission would not entail any fiscal impact.

Respectfully submitted,



Esprit Jones
Chair, Community Police Oversight
Commission

Prepared by:



Sherene Young
Acting Principal Administrative Analyst

Concurred by:



MIGUEL MÁRQUEZ
City Manager

Attachments: (2)

Attachment A – Community Police Oversight agenda and minutes
Attachment B – Rules and Regulations for the Conduct of Business of Community Police Oversight
Commission Meetings