

PASADENA CONFLICT OF INTEREST CODE

APPENDIX A

DESIGNATED EMPLOYEES, COMMISSIONERS,  
BOARD MEMBERS AND CONSULTANTS

<u>Positions</u>	<u>Disclosure Categories</u> <u>(Appendix B)</u>
<u>CITY ATTORNEY/CITY PROSECUTOR DEPARTMENT</u>	
All Attorneys	1, 2
<del>Risk and Insurance Administrator</del>	<del>1, 2</del>
Principal Administrative Analyst	1, 2
Senior Administrative Analyst	6
<u>CITY CLERK</u>	
City Clerk	6
Sr. Assistant City Clerk	6
Deputy City Clerk	6
Assistant City Clerk	6
<del>Management Analyst V (Records Manager)</del>	<del>6</del>
<b>Management Analyst III (Division Manager)</b>	<b>6</b>
City Council District Liaisons	1, 2
<u>CITY COUNCIL/MAYOR'S OFFICE</u>	
Administrative Analyst	6
<u>CITY MANAGER'S OFFICE</u>	
City Manager	1, 2

Positions

Disclosure Categories  
(Appendix B)

Assistant City Manager	1, 2
Public Information Officer	1, 2
Economic Development Director	1, 2
Senior Internal Auditor	1, 2
Internal Audit Manager	1, 2
Senior Project Manager	1, 2
Project Manager	1, 2
Real Property Manager	1, 2, 6
Assistant to the City Manager	1, 2
Management Analyst IV	2, 3
Management Analyst III	2, 3
Management Analyst II	2, 3
Management Analyst I	2, 3
Program Coordinator III	2, 11
Program Coordinator II	2, 11
CSD Administrator	1, 2
CSD Coordinator	1, 2
<b>ADA Coordinator</b>	<b>2, 3</b>
<b>Deputy City Manager</b>	<b>1, 2</b>
<b>Risk and Insurance Administrator</b>	<b>1, 2</b>
<b>Safety Officer</b>	<b>6</b>

<u>Positions</u>	<u>Disclosure Categories (Appendix B)</u>
<b>Safety Program Manager</b>	<b>6</b>
<b>Worker's Compensation Supervisor</b>	<b>6</b>
<u>DEPARTMENT OF INFORMATION TECHNOLOGY</u>	
Chief Information Officer	1, 2
Assistant Chief Information Officer	6
Telecommunications & Regulatory Administrator	6
All IT Supervisors	6
All IT Managers	6
IT Security Officer	6
<u>FINANCE DEPARTMENT</u>	
Director of Finance	1, 2
Deputy Director of Finance/ City Treasurer	1, 2
Controller	1, 2
Senior Executive Assistant	4, 5
Municipal Services Manager	4, 5
Purchasing Administrator	4
Budget Administrator	1, 2
Central Services Supervisor (Print Shop)	4, 6
Principal Administrative Analyst	4, 5
Management Analyst IV	4, 5

Positions

Disclosure Categories

Senior Administrative Analyst	4, 5
Management Analyst III	4, 5
Payroll Services Manager	6
Project Manager, Purchasing	4, 5
Fiscal Services Administrator	3

FIRE DEPARTMENT

Fire Chief	1, 2
Fire Battalion Chief	5, 6
Deputy Fire Chief	5, 6
Hazardous Materials Specialist	5, 6
Management Analyst V	6
Plans Examiner	2, 3, 5
Supervising Fire Inspector	1, 2, 5
Fire Inspector	2, 3, 5
Deputy Fire Marshal	2, 3, 5
Senior Fire Inspector	2, 3, 5

HOUSING DEPARTMENT

Housing Director	1, 2
Housing Assistance Officer	1, 2, 5
Senior Project Manager	1, 2

<u>Positions</u>	<u>Disclosure Categories (Appendix B)</u>
Housing Specialist	2, 3
Work Experience Supervisor II	2, 3
Work Experience Supervisor	2, 3
<b>Management Analyst V</b>	<b>2,11</b>
<del>Management Analyst IV</del>	<del>2, 11</del>
Program Coordinator III	2, 11
Program Coordinator II	2, 11
Program Coordinator I	2, 11

HUMAN RESOURCES DEPARTMENT

Director of Human Resources	1, 2
Human Resources Manager	1, 2
Principal HR Analyst	1, 2
Senior HR Analyst	1, 2
<del>Management Analyst IV</del>	<del>1, 2</del>
Benefits Supervisor	1, 2
<del>Safety Officer</del>	<del>6</del>
<del>Worker's Compensation Supervisor</del>	<del>6</del>

LIBRARIES AND INFORMATION SERVICES

Director, Library and Information Services	1, 2
Deputy Director, Library and Information Services	6
Principal Librarian	6
Program Coordinator III	6
Program Coordinator II	6

<u>Positions</u>	Disclosure Categories ( <u>Appendix B</u> )
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Management Analyst III	6
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PARKS, RECREATION AND COMMUNITY SERVICES

Director of Parks, Recreation and Community Services	1, 2, 5
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Deputy Director of Parks, Recreation and Community Services	1, 2, 5
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Recreation and Community Services Administrator	1, 2
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Parks Administrator	1, 2
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<del>Executive Assistant</del>	<del>1, 2</del>
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Management Analyst V	1, 2
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Management Analyst IV	6
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<b>Program Coordinator II</b>	<b>2, 5</b>
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Management Analyst I / II	2, 3
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Recreation and Community Services Superintendent	2, 5
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Program Coordinator I	2, 5
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Parks Superintendent	2, 5
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Recreation Coordinator	2, 5
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Crew Supervisor II	2, 5
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PLANNING AND DEVELOPMENT DEPARTMENT

Director of Planning and Community Development	1, 2, 5
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Positions

Disclosure Categories  
(Appendix B)

Deputy Director of Planning and Community Development	1, 2, 5
Building Official	1, 2, 5
<del>Management Analyst IV</del>	<del>2, 3</del>
Management Analyst II	2, 3
Management Analyst I	2, 3
Principal Planner	2, 3, 4, 5
Principal Planner / Zoning Administrator	2, 3, 4, 5
Senior Planner	2, 3, 4
Planning Manager	2, 3, 4
Associate Planner	2, 3, 4
Assistant Planner	2, 3, 4
Planning Technician	2, 3, 4
<del>Neighborhood &amp; Business Services Administrator</del>	<del>2, 3, 4</del>
Permit Services Manager	2, 3, 5
Program Coordinator III	6
<del>Program Coordinator II</del>	<del>6</del>
Planner	2, 3, 4
Senior Building Inspector	2, 3, 5
Building Inspector	2, 3, 5
<del>Building Inspection Supervisor</del>	<del>1, 2, 5</del>
<b>Senior Plans Examiner</b>	<b>2, 3, 5</b>

Positions

Disclosure Categories  
(Appendix B)

Plans Examiner	2, 3, 5
Code Compliance Manager	2, 3, 5
Senior Code Compliance Officer	2, 3, 5
Code Compliance Officer	2, 3, 5
Cultural Affairs Manager	1, 2
<del>Senior Project Manager</del>	<del>1, 2</del>
<del>Supervising Plan Check Engineer</del>	<del>2, 3, 5</del>
Permit Services Specialist	2, 3
<del>Management Analyst I (Film)</del>	<del>2, 3</del>
<b>Film/Event Coordinator</b>	<b>2, 3, 5</b>
<b>Film/Event Program Coordinator</b>	<b>2, 3, 5</b>
<b>Management Analyst V</b>	<b>2, 3, 5</b>
<b>Code Compliance Supervisor</b>	<b>2, 3, 5</b>
<b>Principal Plans Examiner</b>	<b>2, 3, 5</b>

POLICE DEPARTMENT

Police Chief	1, 2
Deputy Police Chief	1, 2
Police Commander	5, 6
<del>Executive Administrator</del>	<del>5, 6</del>
Management Analyst V	2, 3
Management Analyst II	2, 3
<b>Police Civilian Commander</b>	<b>5, 6</b>



Positions

Disclosure Categories  
(Appendix B)

PUBLIC HEALTH DEPARTMENT

Director of Public Health	5, 6
Health Officer	5, 6
Deputy Director of Public Health	5, 6
Public Health Division Manager/ Environmental Health Services	5, 6
Public Health Division Manager/ Epidemiology & Disease Manager	5, 6
Public Health Division Manager/ Nursing Services	5, 6
Public Health Division Manager/ Social and Mental Health Services	5, 6
Deputy Registrar, Vital Records	5, 6
Public Health Division Manager/ Health Policy and Promotion Development	5, 6
Public Health Nurse Manager	5, 6
Environmental Health Specialist	5
Licensed Clinical Social Worker	5, 6
W.I.C. Program Manager	6
Management Analyst V	5, 6
Program Manager	5, 6
Management Analyst III	5, 6
Epidemiology Analyst	5, 6
Management Analyst II	5, 6

Positions

Disclosure Categories  
(Appendix B)

Management Analyst I	5, 6
Program Coordinator II	6
Program Coordinator I	6
<b>Management Analyst IV</b>	<b>5, 6</b>
<b>Supervising Public Health Nurse</b>	<b>5, 6</b>
<b>Epidemiologist</b>	<b>5, 6</b>

DEPARTMENT OF PUBLIC WORKS

Director of Public Works	1, 2
Deputy Director of Public Works/ City Engineer	1, 2
Public Works Administrator	2, 3, 4
<del>Work Experience Supervisor II</del>	<del>2, 3</del>
<del>Work Experience Supervisor I</del>	<del>2, 3</del>
Assistant City Engineer	2, 3, 6
Principal Engineer	2, 3, 6
Engineer	5, 6
Associate Engineer	2, 3
Management Analyst V	2, 3, 6
Management Analyst IV	6
311 Call Center Manager	6
Sr. Code Compliance Officer	1, 2
Program Coordinator II	5
Program Coordinator I	5

Positions

Disclosure Categories  
(Appendix B)

Stormwater Program Administrator	5, 6
Project Manager	5, 6
Equipment Mechanic Supervisor	6
Maintenance Inspector	6
Management Analyst III	6
Sr. Project Manager	6
Project Manager	6
Landscape Architect	6
Public Works Crew Supervisor I, II	2, 3
Sr. Street Light & Signal Mechanic	5
Public Works Superintendent (Electrical)	2, 3
Public Works Superintendent	2, 3
Construction Inspector I, II	5
Survey Party Chief	5
Facilities Maintenance Coordinator	6
Management Analyst II	6
Management Analyst I	6
<b>Code Compliance Supervisor</b>	<b>2, 3, 5</b>
<b>RENT STABILIZATION DEPARTMENT</b>	
<b>Director of Rent Stabilization</b>	<b>1, 2, 19</b>
<b>Management Analyst IV</b>	<b>2, 6, 19</b>

Positions

Disclosure Categories  
(Appendix B)

<b>Senior Hearing Officer</b>	<b>2, 3, 5, 19</b>
<b>Program Manager</b>	<b>2, 3, 5, 19</b>
<b>Housing Counselor</b>	<b>2, 3, 5, 19</b>
<b>Public Information Specialist</b>	<b>1, 2, 19</b>

TRANSPORTATION DEPARTMENT

Director of Transportation	1, 2
Deputy Director of Transportation	1, 2
Transportation Services Manager	2, 3, 6
Principal Engineer	2, 3, 6
Senior Planner	2, 3, 4
Parking Manager	2, 3, 6
Assistant Engineer	2, 3, 4
Planner	2, 3, 4
Associate Planner	2, 3, 4
Engineer	2, 3, 4
Associate Engineer	2, 3, 4
Management Analyst V	6
Management Analyst IV	6
Management Analyst III	6
Management Analyst II	6
Program Coordinator II	6
<b>Planning Manager</b>	<b>2, 3, 6</b>

Positions

Disclosure Categories  
(Appendix B)

**Principal Planner**

**2, 3, 4**

WATER AND POWER DEPARTMENT

General Manager	1, 2
Assistant General Manager	1, 2
Customer Services Manager	5, 6
Water Operations & Treatment Manager	5, 6
Power Distribution Manager	5, 6
Power Plant Manager	5, 6
Power Plant Supervisor	5, 6
Power Dispatching Supervisor	5, 6
Power Distribution Supervisor	5, 6
Power Distribution Section Supervisor	5, 6
Manager of Planning & Analysis	5, 6
IT Security Officer	5, 6
Power Plant Maintenance Crew Supervisor	5, 6
Principal Engineer	5, 6
Principal Power Dispatcher	5, 6
Energy Trader	5, 6
Principal Chemist	5, 6
Project Manager	5, 6
Power Engineering Manager	5, 6
Capital Projects Manager	5, 6
Utility Operational Technology Manager	5, 6

<u>Positions</u>	<u>Disclosure Categories</u> <u>(Appendix B)</u>
Engineering Manager	5, 6
Engineer	5, 6
Principal Engineering Technician	5, 6
Electrical Engineer	5, 6
IT Manager	5, 6
Financial Rate Analyst	5, 6
Principal Electrical Engineer	5, 6
Management Analyst IV Settlements Analyst	5, 6
Management Analyst III – Power Supply	5, 6
Management Analyst III – Power Delivery	5, 6
Management Analyst III – Water Delivery	5, 6
Management Analyst V	5, 6
Management Analyst IV	<b>5, 6</b>
<b>Public Relations and Marketing Manager</b>	<b>5, 6</b>
Customer Relations Manager	5, 6
Customer Program Manager	5, 6
<b>Customer Program Analyst</b>	<b>5, 6</b>
Senior Customer Program Analyst	5, 6
Materials and Warehouse Manager	5, 6
Water Quality Manager	5, 6
Wholesale Operations Manager	5, 6
Power Resource Planning Manager	5, 6
Database Administrator	5, 6

<u>Positions</u>	<u>Disclosure Categories (Appendix B)</u>
Power Resource Planner II	5, 6
Power Resource Planner I	5, 6
Principal Power Resource Planner	5, 6
Principal Financial / Rate Analyst	5, 6
<b>Energy Trader Trainee</b>	<b>5, 6</b>

ADVISORY BODIES, ALL MEMBERS

Arts and Culture Commission	10
Code Enforcement Commission	2, 3
Community Police Oversight Commission	2, 3
Design Commission	1, 2
Environmental Advisory Commission	12
Hahamongna Watershed Park Advisory Committee	7,16
Historic Preservation Commission	1, 2
Human Relations Commission	1, 2
Human Services Commission	11
Northwest Commission	11
Old Pasadena Parking Meter Zone Parking Advisory Commission	15
<b>Pasadena Playhouse Parking Meter Zone Advisory Commission</b>	<b>20</b>
Planning Commission	1, 2
Recreation and Parks Commission	7, 16
Senior Commission	17

<u>Positions</u>	<u>Disclosure Categories</u> <u>(Appendix B)</u>
South Lake Parking Place Commission	8
<u>ROSE BOWL OPERATING COMPANY</u>	
All Members of its Board of Directors	14
Chief Executive Officer	14
General Manager	14
Chief Operations Officer	14
Chief Revenue Officer	14
Chief Financial Officer	14
Chief Development Officer	14
<del>Director of Events</del> <b>Executive Director--Events</b>	14
Senior Director of Staffing and Engagement	14
<del>Senior Director of Accounting</del>	14
<del>Director of Golf Operations</del>	14
<b>Senior Director of Golf Course Operations</b>	<b>14</b>
<del>Director of Field Operations</del>	14
Field Superintendent I	14
<del>Director of Facility Planning and Design</del>	14
<del>Director of Sales</del>	14
<del>Director of Major Gifts</del>	14
<b>Director of Major Gifts and Advancement</b>	<b>14</b>
Chief Compliance Officer	14
<del>Director of Communications</del>	14
<b>Senior Director of Communications</b>	<b>14</b>
<del>Director of Operations</del>	14



<u>Positions</u>	<u>Disclosure Categories (Appendix B)</u>
<b>Controller</b>	<b>14</b>
<b>Director of Advancement and Stewardship</b>	<b>14</b>
<b>Director of Community Relations</b>	<b>14</b>
<b>Director of Projects and Facilities</b>	<b>14</b>

PASADENA CENTER OPERATING COMPANY

All Members of its Board of Directors	9
Chief Executive Officer	9
Executive Directors	9
Director of Finance	9
Human Resources Director	9

PASADENA COMMUNITY ACCESS CORPORATION

All Members of its Board of Directors	13
Executive Director	13

DEFERRED COMPENSATION OVERSIGHT COMMITTEE

All Members of the Committee	18
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FIRE AND POLICE RETIREMENT SYSTEM BOARD

All Members of the Board	18
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RENTAL HOUSING BOARD

All Members of the Board	19
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CONSULTANTS TO CITY

With respect to Consultants, the awarding authority shall, before awarding a contract or issuing a purchase order, determine if the services to be rendered:

1. Relate to a specific project and the Consultant conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the City or any city official other than normal

contract monitoring and the consultant possesses no authority with respect to any City decision beyond the rendition of information, advice, recommendation or counsel.

2. Relate to the daily decision-making process of the City and the Consultant plays a role in the actual decision-making process of the City.

If it is determined that the Consultant's services fall into the latter category, the awarding authority shall review the consultant's duties and make a determination of the appropriate disclosure category or categories and shall forward a copy of this determination to the City Clerk and Consultant. Nothing herein excuses any such Consultant from any other provision of this Conflict of Interest Code.

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