

CITY OF PASADENA  
City Council Minutes  
May 20, 2024 – 4:30 P.M.  
City Hall Council Chamber

**OPENING:**

Mayor Gordo called the regular meeting to order at 4:34 p.m. (Absent: Vice Mayor Madison)

**PUBLIC COMMENT ON  
CLOSED SESSION  
ITEMS**

The following individuals provided comments on Closed Session:

Pablo Alvarado, Pasadena resident  
Steve Gibson, Pasadena resident  
Cristian Morales, residence not stated  
Reverend Mark Chase, All Saints Church  
Peter Drier, Pasadena resident  
Florence Annang, Pasadena resident  
Ryan Bell, Pasadena resident  
Jeremy Blasi, residence not stated  
Luis Perez, Pasadena resident  
Peter Eliasberg, residence not stated  
Rosa Demauro, Pasadena resident

On the order of the Mayor, the regular meeting recessed at 5:00 p.m. to discuss the following closed session items:

**CLOSED SESSION**

**CITY COUNCIL CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to Government Code Section 54956.8  
**Property: 2211 E. Walnut Street, Pasadena, CA**  
**Under negotiation: Price and terms of payment**  
**Agency negotiator: Brenda Harvey-Williams**  
**Negotiating parties: Brett P. Klaeser**

Mayor Gordo recused himself from the discussion of Closed Session Item C due to a conflict of interest, and left closed session at 5:14 p.m.

**CITY COUNCIL CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to Government Code Section 54956.8  
**Property: 199 S. Los Robles Ave., Pasadena, CA**  
**Under negotiation: Price and terms of payment**  
**Agency negotiator: Brenda Harvey-Williams**  
**Negotiating parties: Natalie Bazarevitsch/Kevin Duffy**

Mayor Gordo returned to Closed Session at 5:46 p.m.

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL** regarding significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2) (one potential case)

**CITY COUNCIL CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to Government Code Section 54956.8  
**Property Location: 2318 E. Foothill Blvd, Pasadena, CA 91107**  
**Agency Negotiators: Brenda Harvey-Williams**  
**Negotiating Parties: Charles E. Loveman, Jr., Heritage Housing Partners**  
**Under Negotiation: Price and terms**

On the order of the Mayor, the regular meeting reconvened at 6:36 p.m. The pledge of allegiance was led by Councilmember Hampton. (Absent: Councilmember Williams, Vice Mayor Madison)

Mayor Gordo reported out that he did not participate in Closed Session Item C due to a conflict of interest, and had left the closed session meeting during that discussion. He also stated that above closed session items were discussed, with no reportable action at this time.

**ROLL CALL:**

Councilmembers:

Mayor Victor M. Gordo  
Vice Mayor Steve Madison (absent)  
Councilmember Tyron Hampton  
Councilmember Justin Jones  
Councilmember Jason Lyon  
Councilmember Gene Masuda  
Councilmember Jessica Rivas  
Councilmember Felicia Williams (absent)

Staff:

Assistant City Manager Brenda Harvey-Williams  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

**CEREMONIAL MATTERS**

Mayor Gordo issued a proclamation declaring May 19-25, 2024 as Public Works Week in the City of Pasadena, and expressed gratitude to the Public Works Department for the vital services they provide. Tony Olmos, Director of Public Works, accepted the proclamation on behalf of the Department, and thanked the City Council for the recognition and opportunity to serve Pasadena’s residents.

Mayor Gordo issued a proclamation declaring the month of May 2024 as National Water Safety Month in the City of Pasadena. Koko Panossian, PRCS Director, accepted the proclamation on behalf of the PRCS Department and introduced Jennifer Colby, Public Information Coordinator, and Darrell Walker, Recreation and Community Services Superintendent, who both spoke on the importance of water safety. Superintendent Walker introduced Gretchen Esparza, Aquatics Supervisor, who spoke on the efforts of the lifeguards and aquatics team to promote water safety education and encouraged the community to utilize the City’s aquatics programs.

**SPECIAL ITEM**

**PRESENTATION BY ADAM B. ELIASON, INTERIM TRUST MANAGER OF THE BURBANK GLENDALE PASADENA REGIONAL HOUSING TRUST**

Bill Huang, Housing Director, introduced the item and Adam B. Eliason, Interim Trust Manager, who presented information related to the budget, goals, and management of the Burbank Glendale Pasadena Regional Housing Trust, stating that the Trust intends to provide an annual progress report each year to the partnering cities.

Mayor Gordo, serving as the Housing Trust's Board President, expressed excitement for Trust's first approved upcoming housing project occurring in the City of Burbank, and thanked Mr. Eliason and Mr. Huang for supporting the work of the Board.

On the order of the Mayor, and consensus of the City Council, the information was received and filed.

**PUBLIC COMMENT ON  
MATTERS NOT ON THE  
AGENDA**

Mayor Gordo announced that the City Attorney's Office is in the process of bringing forward revisions to the City's Noise Ordinance for City Council consideration at an upcoming meeting.

The following individuals expressed concerns and/or provided various comments regarding application of the City's Noise Ordinance to cite and punish striking hotel employees during demonstrations, stating that the negative nature of the interactions between picketers and Pasadena Police Officers:

- Baltimore Cuadra, Alhambra resident
- Mike Kinman, All Saints Church
- Jose Madera, Pasadena Community Job Center
- Reverend Joel Yoshonis, Pasadena resident
- Manuel Jaimes, Unite Here Local 11
- Sydney Alisio, Pasadena resident
- Randall Santiago, California Dream Network with the Coalition for Humane Immigrant Rights
- Jessica Hermosillo, Unite Here Local 11
- Kris Ockershaleser, Pasadena resident
- Heavenly Hughes, My Tribe Rise

The following individuals advocated for drought tolerant plants and native plants at the Avenue 64 Roundabout.

- Leigh Adams, Pasadena resident
- Liz Schiller, Pasadena resident
- Mike Polka, Audobon Society

Stacey Rain Strickler, Pasadena resident, expressed concerns regarding the transparency and accuracy of the budget reporting by the Public Works Department regarding Capital Improvement Program funds and operations, and requested a record of the Council's authorization for the transfer questioned by Councilmember Madison.

Allen Shay, Pasadena resident, advocated for technology that provides transparency and accountability to the Pasadena Police Department to be included in Charter reform.

Olden Denham, Pasadena resident, advocated for the Independent Police Auditor to have oversight of the Pasadena Police Department.

Alison Henry, Pasadena resident, requested that the Burbank Glendale Pasadena Regional Housing Trust Manager liaise with the Pasadena Rental Housing Board to support mom-and-pop landlords or landlords who are accepting Section 8 vouchers.

**CONSENT CALENDAR**

**City Manager/ Executive Director**

**ADOPT A REVISED RESOLUTION FOR A CALHOME PROGRAM FUNDING AWARD IN THE AMOUNT OF \$5,000,000 FROM THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended action in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment; and

(2) Adopt a revised Resolution of the City of Pasadena to accept a five-million-dollar (\$5,000,000) award from the State of California Department of Housing and Community Development's CalHome program to: 1) provide downpayment assistance to low-income households and 2) provide financing for the rehabilitation and construction of accessory dwelling units. The revised Resolution reflects a series of technical amendments requested by HCD. (Resolution No. 10049)

**AGREEMENT OF PURCHASE AND SALE BETWEEN BRETT P. KLAESER AND THE CITY OF PASADENA FOR THE REAL PROPERTY COMMONLY KNOWN AS 2211 E. WALNUT STREET, LOCATED IN THE CITY OF PASADENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APN NO. 5746-025-028, AND AMENDING THE FISCAL YEAR 2024 CAPITAL IMPROVEMENT PROGRAM BUDGET BY AN AMOUNT NOT-TO-EXCEED \$4,160,000 (Office of the City Manager)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed acquisition of the subject property is being undertaken without design plans or commitment to any specific development of the property at this time, and therefore, the mere change in title ownership does not have the possibility of causing any potentially significant impact on the environment, and on that basis, is exempt from environmental review under the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061(b)(3) under the "Common Sense" exemption because it can be seen with certainty that the change in title ownership of the property has no possibility of having a significant effect on the environment; moreover, the purchase of the property and any potential subsequent project is also considered to be categorically exempt from CEQA pursuant to CEQA Guidelines Sections 15301(a) – Existing Facilities, and 15303(d) – New Construction or Conversion of Small Structures and there are no features on this property that distinguish this project from others in the exempt classes and no unusual circumstances;

(2) Amend the Fiscal Year 2024 Capital Improvement Program Budget to appropriate \$4,160,000 of Proposition A Local Transit funds (Fund 208) to the Transit Operations Maintenance Facility (75707) project (Budget Amendment No. 2024-46); and

(3) Authorize the City Manager to complete the pending Agreement of Purchase and Sale between Brett B. Klaeser and the City of Pasadena for the real property commonly known as 2211 E. Walnut Street, located in the City of Pasadena, County of Los Angeles, State of California, APN No. 5746-025-028, for an amount not-to-exceed \$4,160,000. (Contract No. 24,007)

**AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR CAPITAL IMPROVEMENTS AT TRINITY LUTHERAN CHURCH; AMEND THE HOUSING DEPARTMENT'S FISCAL YEAR 2024 OPERATING BUDGET BY RECOGNIZING REVENUE OF AND APPROPRIATING \$275,000 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" provision that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the City Manager to enter into a grant agreement with the County of Los Angeles for the receipt of homeless services funding for capital improvements at Trinity Lutheran Church in the amount of \$275,000 (Contract No. 24,008); and

(3) Approve a budget amendment by recognizing revenue and appropriations in the amount of \$275,000 in the Other Housing Fund (238) to the Housing Department's Fiscal Year (FY) 2024 Operating Budget. (Budget Amendment No. 2024-47)

**AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT IN THE AMOUNT OF \$75,000 WITH THE LOS ANGELES HOMELESS SERVICES AUTHORITY TO SUPPORT MOBILE SHOWERS; AMENDMENT TO PURCHASE ORDER #1240955-01 WITH THE SHOWER OF HOPE; AMEND THE HOUSING DEPARTMENT'S FISCAL YEAR 2024 OPERATING BUDGET BY RECOGNIZING REVENUE OF AND APPROPRIATING \$75,000 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the City Manager to enter into a grant agreement with the Los Angeles Homeless Services Authority (LAHSA) for the receipt of homeless services funding in the amount of \$75,000 to support mobile showers (Contract No. 24,009);

(3) Authorize the City Manager to amend Purchase Order #1240955-01 with End Homelessness California dba The Shower of Hope to add \$75,000; to the extent the Purchase Order amendment could be considered a separate procurement subject to the Competitive Bidding and Competitive Selection process, grant an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code (PMC) 4.08.049(B), contracts for which the City's best interests are served; it is exempt from competitive bidding pursuant to City Charter Section 1002(F) based on contracts for professional or unique services; and

(4) Approve a budget amendment by recognizing revenue and appropriations in the amount of \$75,000 in the Other Housing Fund (238) to the Housing Department's Fiscal Year (FY) 2024 Operating Budget. (Budget Amendment No. 2024-48)

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A PURCHASE ORDER WITH TURTLE ALA, LLC FOR THE PURCHASE OF STREET LIGHT MATERIALS FOR AN AMOUNT NOT-TO-EXCEED \$195,190 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Title 14, Chapter 3, Article 19, Sections 15301, Class 1 - Existing Facilities and 15302, Class 2 - Replacement or Reconstruction, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Authorize the issuance of a purchase order to Turtle ALA, LLC for the procurement of street light materials for an amount not-to-exceed \$195,190, which includes the base contract amount of \$177,445 and a contingency of \$17,745 to provide for any necessary change orders.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A PURCHASE ORDER WITH SWARCO MCCAIN INC., FOR THE PURCHASE OF TRAFFIC SIGNAL CABINETS FOR AN AMOUNT NOT-TO-EXCEED \$404,545 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Title 14, Chapter 3, Article 19, Section 15301, Class 1, and Title 14, Chapter 3, Article 19, Section 15302, Class 2, and find that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Authorize the issuance of a purchase order to Swarco McCain Inc., for the procurement of new traffic signal cabinets for an amount not-to-exceed \$404,546, which includes the base contract amount of \$367,768 and a contingency of \$36,777 to provide for any necessary change orders.

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ELEGANT CONSTRUCTION INC., FOR VILLA PARKE COMMUNITY CENTER - PARKING LOT ADA IMPROVEMENTS PROJECT FOR AN AMOUNT NOT-TO-EXCEED \$99,000 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Title 14, Chapter 3, Article 19, Section 15301, Class 1 – Existing Facilities, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Authorize the City Manager to enter into a contract with Elegant Construction Inc., for the Villa Parke – Parking Lot ADA Improvements project for an amount not-to-exceed \$99,000, which includes the base contract amount of \$89,000 and a contingency of \$10,000 to provide for any necessary change orders. (Contract No. 32959)

Item discussed separately

**ADOPT A RESOLUTION FOR FUNDING FROM THE URBAN AND COMMUNITY FORESTRY GRANT PROGRAM OF THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (Public Works Dept.)**

**AUTHORIZATION TO ENTER INTO INDIVIDUAL CONTRACTS WITH STYLO GROUP INC., LEE & RO INC., AND CIVILTEC ENGINEERING INC., TO PROVIDE GENERAL ENGINEERING SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$2,000,000 PER CONTRACT FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act (“CEQA”) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required;

(2) Authorize the City Manager to enter into a contract without competitive bidding pursuant to the City Charter Section 1002(F) “Contract for professional or unique services” with Stylo Group Inc., for an amount not-to-exceed \$2,000,000, or five years, whichever comes first, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, to provide general engineering services (Contract No. 32902);

(3) Authorize the City Manager to enter into a contract without competitive bidding pursuant to the City Charter Section 1002(F) “Contract for professional or unique services” with Lee & Ro Inc., for an amount not-to-exceed \$2,000,000, or five years, whichever comes first, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, to provide general engineering services (Contract No. 32904); and



(4) Authorize the City Manager to enter into a contract without competitive bidding pursuant to the City Charter Section 1002(F) "Contract for professional or unique services" with Civiltec Engineering Inc., for an amount not-to-exceed \$2,000,000, or five years, whichever comes first, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, to provide general engineering services. (Contract No. 32903)

**AUTHORIZATION TO ENTER INTO PURCHASE ORDERS WITH ALTEC INDUSTRIES INC., FOR ONE KNUCKLE BOOM CRANE TRUCK AND PLUMBERS DEPOT INC., FOR ONE GAPVAX HYDRO EXCAVATION TRUCK FOR AMOUNTS NOT-TO-EXCEED \$699,086 AND \$938,943 RESPECTIVELY, FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required;

(2) Authorize the City Manager to issue a Purchase Order ("PO") to Altec Industries Inc., for the purchase of one knuckle boom crane truck for an amount not-to-exceed \$699,086 for the Power Delivery Division of the Pasadena Water and Power Department ("PWP"), which includes the base amount of \$635,534 and a contingency of \$63,552 to provide for any necessary change orders. Competitive Bidding is not required pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors;

(3) Authorize the City Manager to issue a PO to Plumbers Depot Inc., for the purchase of one hydro excavation truck for an amount not-to-exceed \$938,943 for the Water Division of the Pasadena Water and Power Department, which includes the base amount of \$853,584 and a contingency of \$85,359 to provide for any necessary change orders. Competitive Bidding is not required pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors; and

(4) It is further recommended that the City Council grant the proposed contracts exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08049(B) contracts for which the City's best interests are served.

**AUTHORIZATION TO ENTER INTO A PURCHASE ORDER WITH CARBON ACTIVATED CORPORATION FOR FURNISHING AND DELIVERY OF REACTIVATED GRANULAR ACTIVATED CARBON FOR AN AMOUNT NOT-TO-EXCEED \$2,188,837 FOR A TERM OF FIVE YEARS FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act ("CEQA") pursuant



to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required;

(2) Accept the bid dated April 25, 2024, submitted by Carbon Activated Corporation (“Carbon Activated”) in response to Project ID 2024-IFB-MS-0052 for furnishing and delivery of reactivated granular activated carbon for the Water and Power Department (“PWP”), reject all other bids received; and

(3) Authorize the City Manager to enter into a purchase order with Carbon Activated for an amount not-to-exceed \$2,188,837 for a term of five years, or until funds are expended, whichever occurs first.

**AUTHORIZATION TO ENTER INTO A ZERO DOLLAR PURCHASE ORDER WITH DRAGOS TO RECEIVE A CYBER SECURITY APPLIANCE AS PART OF AN AMERICAN PUBLIC POWER ASSOCIATION GRANT SUBAWARD (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required;

(2) Authorize the City Manager to enter into an agreement with the American Public Power Association (“APPA”) to receive a subaward of a Department of Energy (“DOE”) grant valued at \$201,000 paid directly to Dragos for a cyber security appliance;

(3) Authorize the City Manager to enter into a zero-dollar purchase order with the Dragos to receive a cyber security appliance, funded by the American Public Power Association (“APPA”). Competitive bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors (Contract No. 24,010); and

(4) Grant the proposed purchase order an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City’s best interest are served.

Item held until June 4, 2024

**AUTHORIZE THE CITY MANAGER TO ENTER A FORTY-MONTH OFFICE LEASE AGREEMENT WITH 199 S. LOS ROBLES, LLC., SAND 199 LOS ROBLES, LLC AND ROBLES SM, LLC FOR THE PREMISES LOCATED AT 199 S. LOS ROBLES AVENUE, SUITE #350, IN AN AMOUNT NOT-TO-EXCEED \$774,147 FOR THE RENT STABILIZATION DEPARTMENT (Office of the City Manager)**

Item discussed separately

**AUTHORIZE THE CITY MANAGER TO ENTER A FORTY-MONTH OFFICE LEASE AGREEMENT WITH 199 S. LOS ROBLES, LLC, SAND 199 LOS ROBLES, LLC AND ROBLES SM, LLC FOR THE PREMISES LOCATED AT 199 S. LOS ROBLES AVENUE, SUITE #550/580, IN THE AMOUNT NOT-TO-EXCEED \$495,578 FOR RISK MANAGEMENT DIVISION OFFICES (Office of the City Manager)**

**PUBLIC SAFETY COMMITTEE: PROPOSED MUNICIPAL CODE AMENDMENTS TO ESTABLISH A HEARING OFFICER FORM OF ADJUDICATION FOR PUBLIC NUISANCE ANIMAL HEARINGS TO CONFORM TO BEST PRACTICES AND UPDATE RELATED PENALTIES AND DEFINITIONS (Public Health Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and

(2) Direct the City Attorney to prepare an ordinance within 60 days amending Title 6 of the Pasadena Municipal Code to establish a hearing officer form of adjudication for public nuisance animal hearings to conform to best practices and update related penalties and definitions, as outlined in the agenda report.

**City Council**

**RESIGNATIONS,  
APPOINTMENTS, &  
REAPPOINTMENTS**

**RESIGNATION OF GLORIA MEDEL FROM THE HUMAN SERVICES COMMISSION EFFECTIVE JUNE 1, 2024 (District 5 Nomination)**

**RESIGNATION OF DAN SHEEHAN FROM THE ENVIRONMENTAL ADVISORY COMMISSION EFFECTIVE JUNE 1, 2024 (District 6 Nomination)**

**APPOINTMENT OF ANNE MELLO TO THE HISTORIC PRESERVATION COMMISSION EFFECTIVE JULY 1, 2024 (District 4 Nomination)**

**REAPPOINTMENT OF GEORGE PACCERELLI TO THE HUMAN SERVICES COMMISSION EFFECTIVE JULY 1, 2024 (District 4 Nomination)**

**REAPPOINTMENT OF MAX REYES TO THE NORTHWEST COMMISSION EFFECTIVE JULY 1, 2024 (District 4 Nomination)**

**REAPPOINTMENT OF LAMBERT GIESSINGER TO THE PLANNING COMMISSION EFFECTIVE JULY 1, 2024 (District 4 Nomination)**

**REAPPOINTMENT OF LAURA FLEMING TO THE ENVIRONMENTAL ADVISORY COMMISSION EFFECTIVE JULY 1, 2024 (District 7 Nomination)**

**REAPPOINTMENT OF DANIEL BAY TO THE HUMAN RELATIONS COMMISSION EFFECTIVE JULY 1, 2024 (District 7 Nomination)**

**REAPPOINTMENT OF UZOAMAKA RENEE OGBODO TO THE NORTHWEST COMMISSION EFFECTIVE JULY 1, 2024 (District 7 Nomination)**

**REAPPOINTMENT OF JOE FEINBLATT TO THE ARTS & CULTURE COMMISSION EFFECTIVE JULY 1, 2024 (Mayor Nomination)**

**REAPPOINTMENT OF HELEN RAHDER TO THE HISTORIC PRESERVATION COMMISSION EFFECTIVE JULY 1, 2024 (At Large Nomination/District 7)**

**REAPPOINTMENT OF JOAN AARESTAD TO THE PASADENA CENTER OPERATING COMPANY BOARD EFFECTIVE JULY 1, 2024 (At Large Nomination/District 1)**

**REAPPOINTMENT OF C. SCOTT BOONE TO THE PASADENA CENTER OPERATING COMPANY BOARD EFFECTIVE JULY 1, 2024 (At Large Nomination/District 2)**

**REAPPOINTMENT OF DAWNEEN LORANCE TO THE SENIOR COMMISSION EFFECTIVE JULY 1, 2024 (At Large Nomination/District 5)**

**REAPPOINTMENT OF EILEEN HSU TO THE TRANSPORTATION ADVISORY COMMISSION EFFECTIVE JULY 1, 2024 (Mayor Nomination)**

**REAPPOINTMENT OF DARIN BEAMAN TO THE HISTORIC PRESERVATION COMMISSION EFFECTIVE JULY 1, 2024 (Rose Villa-Oakdale Nomination)**

**CLAIMS RECEIVED AND FILED**

<b>Claim No.</b>	<b>Claimant</b>	<b>Claim Amount</b>
2024-0266	Carmen Garcia Mendez	\$ 35,000.00+
2024-0267	Melissa Meister	35,000.00+
2024-0268	Reling Wong	300.00
2024-0269	Victor Hugo Balvaneda	35,000.00+
2024-0270	Sylvia Darian	600.00

**MOTION:**

It was moved by Councilmember Masuda, seconded by Councilmember Hampton, to approve all items on the Consent Calendar, with the exception of Items 8, 13, and 14, with Item 13 (Office Lease Agreement with 199 S. Los Robles, LLC, Rent Stabilization Department) to be held until the June 3, 2024 City Council meeting. (Motion unanimously approved.) (Absent: Councilmember Williams, Vice Mayor Madison)

**CONSENT ITEMS DISCUSSED SEPARATELY**

**ADOPT A RESOLUTION FOR FUNDING FROM THE URBAN AND COMMUNITY FORESTRY GRANT PROGRAM OF THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:  
(1) Find that the proposed actions in the agenda report are not "projects" as defined in the California Environmental Quality Act

(CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines, and as such, are not subject to environmental review;

(2) Adopt a resolution approving of the City's filing of a grant application to the Urban and Community Forestry (UCF) Grant Program in the amount of up to \$500,000 to procure a new tree inventory platform and perform an updated inventory of its urban forest (Resolution No. 10050); and

(3) Authorize the City Manager, or a designee, to approve and sign any documents in connection with the grant application or, in the event that the City receives an award, any grant contract documents that may be necessary to execute the grant.

In response to Councilmember Hampton's inquiry, Public Works Director Olmos briefly explained that adoption of the requested resolution would allow staff to submit a grant application to conduct a City tree inventory in the future.

Mike Polka, Audubon Society, spoke in support of the staff recommendation.

MOTION:

It was moved by Councilmember Hampton, seconded by Councilmember Masuda, to approve the staff recommendation. (Motion unanimously approved.) (Absent: Councilmember Williams, Vice Mayor Madison)

**AUTHORIZE THE CITY MANAGER TO ENTER A FORTY-MONTH OFFICE LEASE AGREEMENT WITH 199 S. LOS ROBLES, LLC, SAND 199 LOS ROBLES, LLC AND ROBLES SM, LLC FOR THE PREMISES LOCATED AT 199 S. LOS ROBLES AVENUE, SUITE #550/580, IN THE AMOUNT NOT-TO-EXCEED \$495,578 FOR RISK MANAGEMENT DIVISION OFFICES** (Office of the City Manager)

**Recommendation:** It is recommended that the City Council:

(1) Find that the leasing of 199 S. Los Robles Avenue is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to the State CEQA Guidelines Section 15301 (Existing Facilities); there are no features that distinguish this project from others in the exempt classes, and therefore, there are no unusual circumstances; and

(2) Authorize the City Manager to enter a lease agreement with 199 S. Los Robles, LLC, Sand 199 Los Robles, LLC and Robles SM, LLC in the amount not-to-exceed \$495,578 for the office space located at 199 S. Los Robles Avenue incorporating the terms and conditions generally described in the agenda report, and to execute any other related agreements necessary to effectuate the transaction, including non-substantial revisions. (Contract No. 24,011)

At the request of Councilmember Hampton, the proposed action was voted on separately to allow for his vote in opposition.

Following discussion, it was moved by Councilmember Masuda, seconded by Councilmember Lyon, to approve the staff recommendation.

AYES: Councilmembers Jones, Lyon, Masuda, Rivas, Mayor Gordo  
NOES: Councilmember Hampton  
ABSENT: Councilmember Williams, Vice Mayor Madison  
ABSTAIN: None

## **PUBLIC HEARINGS**

### **APPROVAL OF THE ANNUAL ACTION PLAN (2024-2025) AND RELATED FUNDING APPLICATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND EMERGENCY SOLUTIONS GRANT PROGRAMS (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3) the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment;
- (2) Approve the Annual Action Plan, including the funding allocations set forth therein for Program Year 2024-2025 program activities under the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships (HOME) programs, for submittal to the U.S. Department of Housing and Urban Development (HUD);
- (3) Approve the submittal of a grant application for CDBG Program Year 2024-2025 entitlement funds in the amount of \$2,159,608, and \$381,550 in program income, for a total availability of \$2,541,158 for program activities;
- (4) Approve the submittal of a grant application for ESG Program Year 2024-2025 entitlement funds in the amount of \$189,807 for program activities;
- (5) Approve the submittal of a grant application for HOME Program Year 2024-2025 entitlement funds in the amount of \$685,489, and \$126,416 in carryover funds for a total availability of \$811,905 for program activities; and
- (6) Authorize the City Manager to execute, and the City Clerk to attest, the Annual Action Plan (2024-2025), the grant applications, certifications, and any and all other documents deemed necessary by HUD to obtain the allocation of the aforementioned federal entitlement funds.

**Recommendation of the Northwest Commission:** On March 12, 2024, the Northwest Commission approved staff's CDBG City Set-Aside award recommendations for City Council's consideration, which are listed in Attachment A of the agenda report.

**Recommendation of the Human Services Commission:** On April 10, 2024, the Human Services Commission approved staff's CDBG public service award recommendations for City Council consideration, which are listed in Attachment A of the agenda report.

Housing Director Huang provided a brief overview of the item, and responded to questions.

MOTION: It was moved by Councilmember Hampton, seconded by Councilmember Masuda, to close the public hearing. (Motion approved unanimously.) (Absent: Councilmember Williams, Vice Mayor Madison)

MOTION: It was moved by Councilmember Hampton, seconded by Councilmember Masuda, to approve the staff recommendation. (Motion approved unanimously.) (Absent: Councilmember Williams, Vice Mayor Madison)

**PROPOSED STREET NAME CHANGE TO TROOP WAY – DAYTON STREET BETWEEN FAIR OAKS AVENUE AND RAYMOND AVENUE** (Public Works Dept.)

**Recommendation:** It is recommended that the City Council continue the public hearing to June 3, 2024, at 5:30 p.m.

City Clerk Jomsky opened the public hearing and reported that the public hearing notice was published in the Pasadena Press on May 2, 2024, and stated that the correspondence received will be re-distributed at the Continued Public Hearing on June 3, 2024, at 5:30 p.m.

Keisha Wilkins, Riverside resident, spoke in support of the staff recommendation to have the Dayton Street renamed Troop Way.

Allen Shay, Pasadena resident, advocated for an adopted policy to be in place if extending the mailing requirements for a street name change, not just arbitrarily expand notice to increase public opposition.

MOTION: It was moved by Councilmember Hampton, seconded by Councilmember Jones, to continue the public hearing to June 3, 2024 at 5:30 p.m. (Motion approved unanimously.) (Absent: Councilmember Williams, Vice Mayor Madison)

**RECOMMENDATIONS FROM OFFICERS AND DEPARTMENTS**

**City Manager**

**PUBLIC MEETING: FISCAL YEAR 2025 RECOMMENDED SCHEDULE OF TAXES, FEES, AND CHARGES** (Finance Dept.)

**Recommendation:** It is recommended that the City Council:  
(1) Find that the action proposed in the agenda report is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15273 (Rates, Tolls, Fares, and Charges); and

- (2) After conducting a public hearing on June 3, 2024, adopt the Fiscal Year (FY) 2025 Schedule of Taxes, Fees, and Charges.

Matthew Hawkesworth, Acting Assistant City Manager, provided a brief overview of the item, and responded to questions.

It was moved by Councilmember Hampton, seconded by Councilmember Masuda, to approve the staff recommendation. (Motion unanimously approved.) (Absent: Councilmember Williams, Vice Mayor Madison)

**ESTABLISH A PLAYHOUSE PARKING METER ZONE ADVISORY COMMISSION, AMEND THE MUNICIPAL CODE EXPANDING THE PLAYHOUSE PARKING METER ZONE BOUNDARIES, AND ADOPT AN UPDATED METER RATE STRUCTURE** (Transportation Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15301 (existing facilities), there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;
- (2) Adopt a resolution establishing the Playhouse Parking Meter Zone Parking Advisory Commission per the Pasadena Municipal Code Chapters 10.45 and 2.98; and
- (3) Direct the City Attorney to prepare an ordinance within 60 days amending Pasadena Municipal Code Chapter 10.45.220 to:
  - a. Expand the boundaries of the Pasadena Playhouse parking meter zone and return to City Council with a legal description of the boundaries consistent with the general description boundaries in the agenda report as shown in Attachment A;|
  - b. Adopt an occupancy-based parking meter rate and authorize the Director of Transportation to adjust the base parking rate at no less than \$1.00 per hour and no greater than \$5.00 per hour as permitted by posted parking regulations.
    - i. The rates shall be based on parking demand, with the goal of reaching occupancy by vehicles at the rate of 70 to 90 percent for parking meter spaces on each block at such times and hours that payment is required;
    - ii. Rate changes will not occur more than once every six months;
    - iii. As defined in the agenda report, adopt an escalated parking meter rate allowing the Director of Transportation to set the escalated parking rate to be up to two times the base meter rate for any parking beyond an initial base parking period; and
    - iv. Beginning on July 1, 2025, and on each July 1, thereafter, the maximum rates shall be raised by an amount equal to the change in the consumer price index and rounded down to the nearest quarter of a dollar.



Assistant City Manager Harvey-Williams and Joaquin Siques, Director of Transportation, provided introductory comments, and Dulce Gomez, Assistant Parking Manager, reviewed the proposed action as part of the PowerPoint presentation, including providing information on the study conducted by the consultant, Dixon Resources Unlimited, and responded to questions.

Councilmember Masuda voiced concerns that the proposed rate structure may be harmful to businesses and cause people to shop/dine elsewhere.

In response to Councilmembers Masuda's concerns and Hampton's questions regarding the recency of the outreach conducted, Transportation Director Siques reported that the Playhouse Village Association supports the recommendations, and highlighted the importance of implementing the new rate structure to increase revenue to maintain the District's parking resource, and also to encourage parking turnover, generate business, and provide greater parking access to shoppers and patrons visiting the Playhouse District.

City Clerk Jomsky reported that 2 letters in support of the staff recommendation were received by the City Clerk's Office, distributed to the City Council, posted online, and made part of the public record for the item.

**MOTION:**

Following discussion, it was moved by Councilmember Jones, seconded by Councilmember Hampton, to approve the staff recommendation. (Motion approved unanimously.) (Absent: Councilmember Williams, Vice Mayor Madison)

**ORDINANCE – FIRST READING**

Conduct first reading of **“AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS PROVISIONS OF TITLE 4, CHAPTER 4.100 OF THE PASADENA MUNICIPAL CODE TO REFLECT THE MARCH 2024 CHARTER AMENDMENT PERTAINING TO ANNUAL LIGHT AND POWER FUND TRANSFER”**

The ordinance above was introduced by Councilmember Hampton.

**AYES:** Councilmembers Hampton, Jones, Lyon, Masuda, Rivas, Mayor Gordo

**NOES:** None

**ABSENT:** Councilmember Williams, Vice Mayor Madison

**ABSTAIN:** None

**ORDINANCES – SECOND READING**

Adoption of **“AN UNCODIFIED ORDINANCE OF THE CITY OF PASADENA GRANTING NON-EXCLUSIVE POLICE TOWING FRANCHISES”** (Introduced by Councilmember Hampton)

The ordinance above was adopted by the following vote:

AYES: Councilmembers Hampton, Jones, Lyon, Masuda,  
Rivas, Mayor Gordo  
NOES: None  
ABSENT: Councilmember Williams, Vice Mayor Madison  
ABSTAIN: None


Adoption of "AN ORDINANCE OF THE CITY OF PASADENA AUTHORIZING THE ISSUANCE BY THE CITY OF NOT TO EXCEED \$125,000,000 AGGREGATE PRINCIPAL AMOUNT OF CITY OF PASADENA ELECTRIC REVENUE/REFUNDING BONDS, 2024A SERIES, PAYABLE OUT OF THE LIGHT AND POWER FUND, AND APPROVING THE EXECUTION AND DELIVERY OF AN ELEVENTH SUPPLEMENT TO ELECTRIC REVENUE BOND FISCAL AGENT AGREEMENT AND A CONTINUING DISCLOSURE AGREEMENT IN CONNECTION THEREWITH" (Introduced by Councilmember Hampton)

The ordinance above was adopted by the following vote:

AYES: Councilmembers Hampton, Jones, Lyon, Masuda,  
Rivas, Mayor Gordo  
NOES: None  
ABSENT: Councilmember Williams, Vice Mayor Madison  
ABSTAIN: None

**ADJOURNMENT**

On order of the Mayor, the regular meeting of the City Council adjourned at 8:20 p.m.

  
\_\_\_\_\_  
Victor M. Gordo, Mayor  
City of Pasadena

ATTEST:  
  
\_\_\_\_\_  
City Clerk