



Agenda Report

August 19, 2024

TO: Honorable Mayor and City Council

FROM: Public Works Department

SUBJECT: ADOPT A RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY FOR GRANT AND PAYMENT PROGRAMS

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is not a “project” subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and
2. Adopt the attached Resolution authorizing the Public Works Department to submit applications for grant and payment programs and enter into grant agreements with the California Department of Resources Recycling and Recovery.

BACKGROUND:

The California Department of Resources Recycling and Recovery (CalRecycle) administers competitive grants that help California reach its climate change goals. The City has applied for and received a number of these grants, including the SB 1383 Local Assistance Grant and the Household Hazardous Waste Grant.

In order to apply for and receive these grants, a jurisdiction must have a Resolution authorizing them to do so. The Resolution must authorize the jurisdiction to apply for one or more specific CalRecycle grant(s) or for all CalRecycle grants for which the jurisdiction is eligible. The Resolution must identify the Signature Authority by job title and may authorize the Signature Authority to delegate authority to additional job titles.

The Resolution must also identify the time period, up to five years, during which the authorizations are valid. If a Resolution does not specify a time period for expiration, CalRecycle will consider the Resolution valid for one year from the date of adoption. If the Resolution expires during the application period or the grant term, CalRecycle requires a jurisdiction to provide a new valid resolution.

The City's current Resolution (Resolution No.10010), which was approved in September 2023, does not specify a time period for expiration and therefore will not be considered valid by CalRecycle after September 11, 2024. Adopting an updated Resolution that clearly specifies a five-year period will allow the City of Pasadena to continue managing its current CalRecycle grants, as well as apply for any new grants, over the next five years.

COUNCIL POLICY CONSIDERATION:

This resolution is consistent with the City Council's goal of increasing conservation and sustainability. It supports the United Nations Urban Environmental Accords of 2005 Action 4 of achieving zero waste to landfills and incinerators by 2040 as well as the Zero Waste Strategic Plan adopted by Council in October 2014. The resolution also supports reducing the use of disposable product category, protecting the watershed, and helping to promote a clean and sustainable environment. Finally, the resolution supports several goals and policies of the City's General Plan. The resolution is consistent with Goal 10 of the Land Use Element of the City's General Plan, which is to establish Pasadena as a leader on environmental stewardship efforts. The resolution is also consistent with Solid Waste Implementation Measures in the Open Space & Conservation Element of the City's General Plan.

ENVIRONMENTAL ANALYSIS:

CEQA excludes, from environmental review, actions that are not "projects" as defined by CEQA Guidelines Section 21065 and within the meaning of Section 15378(b). Sections 21065 and 15378 define a project as an action which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Section 15378 excludes from the definition of "project" organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein, authorizing the Public Works Department to submit grant applications, are organizational or administrative governmental activities that do not result in physical changes to the environment, and therefore is not a "project" as defined by CEQA. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

Approval of the recommended action will allow the Public Works Department to maintain and implement existing grants awarded by CalRecycle. This includes a Household Hazardous Waste Grant of \$49,995 and an SB 1383 Local Assistance Grant of \$362,784. Approval of the recommended action will also allow the Public Works Department to apply for additional grant funds over the next five-year period to be used for expansion of recycling programs. There is no impact to the General Fund.

Respectfully submitted,



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Approved by:



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