



# Ordinance Fact Sheet

**TO:** CITY COUNCIL

**DATE:** April 15, 2024

**FROM:** CITY ATTORNEY

**SUBJECT: AN ORDINANCE AMENDING PASADENA MUNICIPAL CODE TITLE 2, ARTICLE VII, CHAPTER 2.365 SECTION 2.365.080 REGARDING THE CLAIM FOR DAMAGES PROCESS**

## TITLE OF PROPOSED ORDINANCE

**AN ORDINANCE OF THE CITY OF PASADENA AMENDING PASADENA MUNICIPAL CODE TITLE 2, ARTICLE VII, CHAPTER 2.365, SECTION 2.365.080 REGARDING THE CLAIM FOR DAMAGES PROCESS**

## PURPOSE OF ORDINANCE

On February 26, 2024, the City Council directed preparation of this ordinance. The purpose of this ordinance is to reconcile City practice with State law, specifically, clarifying that staff's inclusion of claims presented to the City on the City Council meeting agenda is not to be interpreted as an affirmative requirement, before staff could reject the claim.

## REASON WHY LEGISLATION IS NEEDED

This legislation is needed to allow staff to act on claims for damages in conformity with State law.

## PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED

The Liability Claims and Insurance Division of the City Attorney's Office will implement the proposed ordinance.

## FISCAL IMPACT

The proposed ordinance will have no fiscal impact to the City.

MEETING OF 4/15/2024

AGENDA ITEM NO. 15

**ENVIRONMENTAL DETERMINATION**

On February 26, 2024, the City Council found that the proposed amendment to the Pasadena Municipal Code is exempt from the the guidelines of the California Environmental Quality Act (CEQA) Section 15061(b)(3), the “common sense” exemption that CEQA applies only to projects which may have the potential for causing a significant effect on the environment.

Respectfully submitted,

  
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