

# **CITY OF PASADENA**



## **Consolidated Annual Performance and Evaluation Report (CAPER)**

**2022-2023**

**CITY OF PASADENA**

**CONSOLIDATED ANNUAL  
PERFORMANCE AND EVALUATION REPORT (CAPER)**

**2022-2023 Program Year**

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**Yellow highlighted portions may be added or updated in the final version.**

# **INTRODUCTION**

## **CITY OF PASADENA**

### **Consolidated Annual Performance and Evaluation Report (CAPER)**

**July 1, 2021 to June 30, 2022**

The City of Pasadena Five-Year Consolidated Plan provides a framework to identify housing, homeless, community and economic development needs and resources to tailor a Strategic Plan for meeting those needs. The Consolidated Plan consists of a five (5) year Strategic Plan and an Annual Action Plan. The Strategic Plan contains three (3) parts: 1) a housing, homeless, community and economic development needs assessment; 2) a housing market analysis; and 3) long-term strategies to meet priority needs. The Action Plan describes the specific projects and activities that Pasadena will undertake in the coming year with its federal funds from the U. S. Department of Housing/Urban Development (HUD) to address those priority needs. The Action Plan also contains certifications indicating that the City will follow certain requirements such as furthering fair housing.

The Consolidated Annual Performance and Evaluation Report (CAPER) is an assessment of the (City) of Pasadena's activity performance funded by the three HUD formula grant programs: Community Development Block Grant (CDBG); Home Investment Partnership Act (HOME); and Emergency Solutions Grant (ESG).

The CAPER describes the City's performance for all HUD formula grant programs with respect to meeting the objectives and goals established in the City's Five-Year Consolidated Plan and in corresponding Annual Action Plan. Program Year (PY) 2021 is the second year in the Five-Year Consolidated Planning Period (Program Years 2020-2024) for the City.

## GOALS AND OUTCOMES (CR-05)

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

During program year 2021-2022, the City made progress towards the goals of developing a viable community by providing affordable decent housing, a suitable living environment, and expanding economic opportunity for low to moderate income persons as described in pertinent Consolidated Plan documents.

For program year 2021 – 2022, the City of Pasadena allocated \$5,929,206 in federal funds, which included \$3,200,657 in Community Development Block Grant (CDBG), \$2,549,861 in HOME Investment Partnership, and \$178,688 in Emergency Solutions Grant (ESG) funds. In addition, the City also received \$3,042,435 in HOME-ARP from the America Rescue Plan Act (ARP) of 2021 to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations.

HOME-ARP: Funds were allocated in PY21 for tenant-based rental assistance (TBRA). However, the program did not expend any funds during the program year. The launch of the TBRA Eviction Prevention program was launched in July 2022 when the local eviction moratorium was lifted.

CDBG-CV: During PY2021, funds were used to continue food insecurity programs throughout the City. CDBG-CV funds were also allocated to support the TBRA Eviction prevention program for those who still owe back rent and utilities and have not recovered from the pandemic

ESG-CV: For PY21, \$1,419,493 was utilized to for overnight shelter, street outreach and rapid re-housing. Emergency shelters were able to assist 188 persons, 124 persons were re-housed, and 44 persons received street outreach services.

#### 2021-2022 Federal Annual Allocation

CDBG	HOME	ESG	TOTAL FEDERAL FUNDING
\$2,145,795	\$839,445	\$178,688	\$3,163,928

Table 1 – Annual Allocation

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals are described in Table 2 below.

The City is making some progress on the on meeting the goals set forth in the Consolidated Plan. However, complete recovery from the pandemic has not been achieved. The City was shut down for 18 months which had the biggest impact on affordable housing projects. Increase in funding from Congress in response to the pandemic has boosted public services and homeless services accomplishment goals.

The effects of the pandemic and geopolitical events has slowed the recovery of the affordable housing industry. The increase of interest rates and inflation has affected the ability to receive favorable financial assistance. As a result, affordable housing deal in the pipeline have been delayed. However, the influx of additional funding from the CARES Act and American Rescue Plan Act has created surplus funding in CDBG, and ESG. Accomplishment goals for public services and homeless services have exceeded expectations. The surplus has allowed for more public facility and infrastructure projects.

Goal	Category	Source / Amount 2021	Needs Addressed	Unit of Measure	5-Year 2020-2024			2 Year PY2021 Goals		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing	Affordable Housing	HOME: \$0 CHDO: \$0	Rental units rehabilitated and/or preserved affordability	Household Housing Unit	8	0	0%	0	0	0%
Affordable Housing	Affordable Housing	HOME: \$0 CHDO: \$0	Rental Units Constructed	Household Housing Unit	112	0	0%	112	0	0%
Affordable Housing	Affordable Housing	HOME: \$0	Tenant-Based Rental Assistance	Household Housing Unit	30	0	0%	6	0	0%
Economic Development	Non-Housing Community Development	CDBG: \$0	Business Grants	Business	40	52	130%	0	0	0%
Homeless Intervention and Prevention	Homeless	ESG: \$85,510	Homeless Person Overnight Shelter	Persons Assisted	1,250	191	15%	25	67	268%
Homeless Intervention and Prevention	Homeless	ESG: \$180,867	Homelessness Prevention	Persons Assisted	150	87	58%	40	64	160%

Goal	Category	Source / Amount	Needs Addressed	Unit of Measure	Expected	Actual	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$380,504	Infrastructure Activities	Persons Assisted	75,000	21,040	28%	8,225	8,225	100%
Owner-Occupied Housing Rehabilitation	Affordable Housing	CDBG: \$125,855 HOME: \$0	Housing	Housing Unit	60	13	22%	14	4	29%
Public Facility Improvements	Non-Homeless Special Development	CDBG: \$310,058	Public Facility Activities	Persons Assisted	25,000	37,355	149%	44,685	37,065	83%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$189,471 CDBG-CV: \$507,812	Public Service Activities	Persons Assisted	1,250	5,370	430%	2,000	3,003	150%

**Table 2 - Accomplishments – Program Year & Strategic Plan to Date**



**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

As part of the CDBG program application evaluations, bonus points are given to projects that meet priorities identified as a high need in the community. The City’s 5-Year Consolidated Plan contains eleven objectives that represent high priority needs in the community. These objectives serve as a basis for implementing and administering entitlement funds. In no particular order, the following categories have been identified as high priority:

- Housing
- Public services
- Economic development
- Homelessness
- Public facility improvements
- Infrastructure improvements

## RACIAL & ETHNIC COMPOSITION OF FAMILIES ASSISTED (CR-10)

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White	477	0	56
Black or African American	231	0	51
Asian	376	0	3
American Indian or American Native	29	0	0
Native Hawaiian or Other Pacific Islander	6	0	0
<b>Total</b>	<b>1,089</b>	<b>0</b>	<b>110</b>
Hispanic	1,541	0	40
Not Hispanic	1,381	0	72

**Table 3 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

For PY21 ESG, a total of 112 persons were served. Of these 112 persons, two reported “Multiple Races” and one other individual did not provide any information on their race. These data points are captured in the HMIS CAPER report but not reflected in Table 2.

In Table 2, the CDBG column includes data on public services, and CDBG-CV accomplishment goals. However, it does not include clients who chose “Other” as their race. Of the total 2,922 clients who received public services, 1,833 described themselves as “Other”. The table does not include data on families benefiting from public facility or infrastructure projects.

## RESOURCES & INVESTMENT (CR-15)

### Identify the resources made available.

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Federal HUD	\$3,200,657	\$1,781,751
HOME	Federal HUD	\$2,549,861	\$83,944
ESG	Federal HUD	\$325,216	279,777
CDBG-CV	CARES Act -HUD	\$1,344,257	\$507,811
HOME-ARP	ARP Act - HUD	\$3,042,435	\$0
ESG-CV	CARES Act - HUD	\$3,372,793	\$1,419,493

**Table 4 - Resources Made Available (Includes Program Income)**

### Narrative

During PY21, expenditures for CDBG were stalled for two projects totaling \$2.2 million. The delays to expenditures were related to the pandemic and increases to construction costs. The food pantry programs, funded by CDBG-CV, are for two years and will drawdown funding in the following program year.

The HOME –APR funds were awarded to the City in November 2021. However, HUD guidance did not roll out guidance until the second half of the program year. The HOME-APR allocation plan was submitted in June 2022 as part of the PY21 Annual Action Plan, and will be expended over a five year period starting in the following program year.

### Describe of how any publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan (91.520(a)).

- Lake Building – 30-unit office building is currently being used as a non-profit resource center providing below-market leasing opportunities for non-profit organization proving services to the community. Designs for ADA improvements are scheduled to begin in PY22.
- Heritage Square South – 70-unit rental permanent supportive housing project for extremely low income/homeless senior citizens.

## Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Pasadena	100%	100%	Jurisdiction

Table 5 – Identify the geographic distribution and location of investments

## Narrative

All funding for PY21 was expended in the City of Pasadena.

## Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In PY21, the City did not commit (nor was it required to commit) any funding resources as a match towards HOME-assisted activities. At the end of PY 2021-2022, the City exceeded the cumulative HOME matching requirement by \$11.68M. Heritage Square South – 70-unit rental permanent supportive housing project for extremely low income/homeless senior citizens

County of Los Angeles funds were leveraged to augment ESG-funded emergency shelter services. Match requirements were met by these leveraged county funds, local funds, and private funds from individual donors to sub-recipient agencies.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$11,684,899
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$11,684,899
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$11,684,899

Table 6 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated Labor	Bond Financing	Total Match
None	None	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Table 7 – HOME Match Contribution for the Federal Fiscal Year

Program Income Report				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$1,367,502	\$210,073.52	\$121,008	\$0	\$1,456,567.50

**Table 8 – HOME Program Income**

**Minority Business Enterprises and Women Business Enterprises** – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Number	0	0	0			
Dollar Amount	\$0	0	\$0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	\$0	\$0	\$0			

**Table 9 – Minority Business and Women Business Enterprises**

**Minority Owners of Rental Property** – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0

**Table 10 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0	\$0	\$0	\$0	\$0	\$0

**Table 11 – Relocation and Real Property Acquisition**

## AFFORDABLE HOUSING (CR-20)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	126	4
Number of special-needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>112</b>	<b>4</b>

**Table 12 – Number of Households**

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	112	0
Number of households supported through the rehab of existing units	14	4
Number of households supported through the acquisition of existing units	0	0
<b>Total</b>	<b>126</b>	<b>4</b>

**Table 13 – Number of Households Supported**

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

### HOME

The difference between the 112-unit goal and outcome for new housing production pertains to the proposed Ramona senior housing project which is undergoing a lengthy environmental clearance and entitlement process. The project is presently in the design review stage. The difference between the 14-unit goal and outcome for housing is due to the impacts of the COVID pandemic which has delayed the submittal of HOME funding applications from a property owner for the rehabilitation of two multifamily apartment properties.

### CDBG

The City's housing rehabilitation production was effected by the ending of the pandemic, and also was placed on hold by HUD until environmental review

finders were cleared in September 2021.

**Discuss how these outcomes will impact future annual action plans.**

**HOME**

Projects identified in future annual action plans will continue to incorporate effective marketing strategies to achieve diversity in the provision of affordable housing.

**CDBG**

There is no impact on future allocation plans.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	2	0
Low-income	2	0
Moderate-income	0	0
<b>Total</b>	<b>4</b>	<b>0</b>

**Table 14 – Number of Persons Served**

**Is the number of owner and renter households assisted meet the Section 215 definition of affordable housing included (applicable to HOME grantees)?**

During PY21, no households were assisted with HOME funds.

**Please provide a summary of the specify efforts to address the worst case needs and the needs of those with disabilities. Please specify how they were assisted.**

Worst case housing needs are defined as low-income renter households who pay more than half their income for rent, live in seriously substandard housing, or have been involuntarily displaced. The city served the worst-case needs in FY 2021-20 by providing the following:

More than 50% of rent: CDBG funds were utilized through emergency rental assistance to assist households who resided in census tracts where 51% or more of households earn less than 50% AMI.

Substandard Housing: The Housing Choice Voucher rental assistance program ensured that substandard housing met HQS Standards, State Standards, and/or local rehabilitation standards for decent housing.



Involuntarily Displaced: During the reporting period, there was no voluntary or involuntary displacement through the City's Federal Entitlement Programs.

Disabilities: Funds were used to implement an emergency rental assistance program. Priority was given to tenants with a disabled person living in the household, large families and single income. The City identified these households as most likely to lose housing.

## **HOMELESS & OTHER SPECIAL NEEDS (CR-25)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

Homeless persons are reached through a Coordinated Entry System (CES) process that is designed to identify, engage, and assist homeless individuals and families to ensure that those who request or need assistance are connected to proper housing and services. The CES is linked to street outreach throughout the CoC so that people sleeping on the streets and others least likely to access services are prioritized for assistance in the same way as all other homeless persons. Outreach workers engage people living outside and in vehicles and work to connect them to resources such as shelter and permanent housing, all with a Housing First approach. The CoC advertises the CES process in various ways that include: 1) Flyers that describe the process and includes contact information; 2) Local 311 Citizens Service Center is set up to make referrals 3) Making information available at service sites including local meal programs; 4) Making information available at public locations; 5) Educating mainstream service providers; 7) Providing CES connection through low-barrier seasonal shelter programs; and 8) Referrals are made through a countywide 211 help line.

**Addressing the emergency shelter and transitional housing needs of homeless persons.**

For the second year we converted our annual weather-activated, congregate Bad Weather Shelter to an alternative weather-activated non-congregate shelter program which provided short motel stays to individuals during inclement weather. While fewer individuals were served, the average length of stay was longer, and the more private motel setting, where participants could utilize their room 24 hours per day, lent itself to a higher level of engagement with the program participants than at the congregate shelter. The weather-activated motel voucher program was administered by four different agencies including our original sub-contractor for the Bad Weather Shelter and the City of Pasadena Public Health Department. The program was funded with annual PY 2021 ESG funds as well as ESG-CV funds.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

This year saw a great increase in demand for homelessness prevention services, despite a local eviction moratorium. ESG funds were used to provide rental assistance and housing stabilization case management services while arrears were largely covered by federal Emergency Rental Assistance administered by the state. Prevention staff assisted households with connecting to legal services and applying for emergency rental assistance programs.

The CoC continues to work with Huntington Memorial Hospital (HMH) to strengthen in-reach to homeless persons who are in in-patient placements in order to assess for housing and services prior to discharge. A Hospital Liaison outreach worker is assigned to HMH and several other regional hospitals, and workers closely with hospital social workers to facilitate discharge planning. The Pasadena CoC's Healthcare Committee meets monthly to improve systems integration and to improve access to emergency shelter and other homeless services for people exiting the hospital.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Pasadena has an established coordinated entry system (CES) which quickly connects households experiencing homelessness with PH. The system uses a hybrid approach, with a 24-hr central phone system for families and decentralized systems for individuals and youth that allows assessment by any agency or street outreach worker. Additionally, families can be referred directly by partner agencies, bypassing the 24-hr phone system. CES uses a population-specific CES survey tool (VI-SPDAT, FVI-SPDAT, and Next Step Tool) to assess LOT homeless which, combined with entry & exit dates, allows the CoC to track LOT homeless. Persons are prioritized for housing using an HMIS-generated prioritization list based on HUD Notice CPD-16-11 (prioritizing longest LOT homeless) and working groups from the individual, family, and youth CES meet regularly to review the list. Families are prioritized for RRH, non-chronic veterans for SSVF, and chronically homeless veterans for HUD-VASH. Recent increased efforts to outreach to and prioritize for housing those with the longest histories of homelessness has resulted in an increase in the Pasadena Continuum of Care average length of time homeless. The CoC continues to increase PSH & RRH through federal, state, county & private sources, and ESG prioritization of funds.

## **PUBLIC HOUSING (CR-30)**

### **Actions taken to address the needs of public housing**

The City of Pasadena does not own or operate any Public Housing units; therefore, there were no actions taken to address the needs of Public Housing.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Pasadena does not own or operate any Public Housing units; therefore, this is not applicable.

### **Actions taken to provide assistance to troubled PHAs**

The City of Pasadena Housing Department (CoPHD) administers the Housing Choice Voucher program. CoPHD is identified as a high performing Housing Authority according to HUD's Section 8 Management Assessment Program (SEMAP); therefore no actions taken to provide assistance to a troubled PHA.

## **OTHER ACTIONS (CR-35)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

During PY21, the City keep in place its local moratorium to prevent any evictions for non-payment due to impacts on the corona virus pandemic. The City also processed 10 ADU landlord agreements to waive residential impacts fees associated with constructing accessory dwelling units (ADU).

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Pasadena's General Plan sets forth various policies to ensure that each neighborhood receives an equitable level of services. This includes: 1) promoting the location of public and private community service facilities, and public and private recreation facilities throughout the community as a function of population distribution and need; and 2) promoting the accessible location of public and private community services facilities; and 3) reconfiguring the City's transit system to help residents access job centers and health facilities located outside their immediate neighborhood. The City will continue to examine various sites in Pasadena for the development of parks, analyze ways to use public transit to allow residents of Northwest Pasadena to access other park facilities, and evaluate the fee structure to determine whether it is sufficient to fund the acquisition, development, and maintenance of parks.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City's Public Health Department is aggressively working to prevent lead poisoning and to identify children who may already be affected. The Pasadena Childhood Lead Poisoning Prevention Program (PCLPPP) works with local health care providers to identify children who may be affected by lead poisoning. Public Health nurses provide blood lead screening for children six (6) years of age and under and any diagnosed cases of childhood lead poisoning are targeted for public health intervention. Support services for intervention provided through PCLPPP include case management by a Public Health Nurse and environmental testing for possible sources of lead in the child's environment by a registered Environmental Health Specialist. The program also provides community outreach, educational seminars and workshops on the dangers of lead-based paint, including preventative measures to avoid lead exposure and how to assess the risk of lead exposure.

In addition, the City annual funds a lead-paint stabilization project through CDBG. Risk assessments are performed on the interior and exterior of households.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Housing Department is looking to explore asset building programs targeted toward low-income areas. The City is also partnering with the Housing Rights Center to address issues of fair housing, provide credit counseling services, and 1st time homebuyer seminars.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Pasadena recently created the Homeless Project Committee, a partnership of ten city departments to alleviate quality of life issues in Pasadena directly related to homelessness by using a holistic and collaborative approach. City departments such as Police, Housing, Public Health, Library, Transportation, and Public Health have coordinated efforts and resources to more effectively and efficiently serve residents experiencing homelessness.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Pasadena Partnership to End Homelessness meets semi-annually, with monthly working committee meetings, including the Housing Committee, Planning & Research Committee, Faith Community Committee, Healthcare Committee, and the Street Outreach Collaborative. The Partnership and the working committees each contain representatives from public and private agencies serving homeless and at-risk populations. Additionally, the CES holds a bi-weekly housing navigator meetings for each population (individuals, families, youth) at which staff from share resources and participate in case conferencing. This meeting includes staff from the Department of Veteran's Affairs, City of Pasadena, HIV/AIDS providers, and other local non-profits.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Recently the City create a process for residents to waive residential impact fees generated from building an accessory dwelling unit (ADU). Homeowners have three options to lease the ADU to a family member or a section 8 voucher holder or a low-income household for seven (7) years.

## **MONITORING (CR-40)**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

CPD funded projects are monitored annually, either as a desk monitoring or as an on-site monitoring. Each project is given an on-site monitoring at least once every two years and annually if there are findings in the prior program year. Monitoring includes verification of compliance with regulations and proper record-keeping to reflect compliance, including compliance with comprehensive planning requirements. Program recipients who do not meet local and/or HUD performance targets and/or do not meet expectations and requirements of the programs may be subject to having their projects reduced in whole or in part and may not be funded in future competitions. Annual target goals are estimate the previous year for the city budget. The City of Pasadena tracks progress of actual performance of CPD funded projects on a quarterly basis.

### CDBG

The City seeks to monitor each of its CDBG sub-recipients annually to determine program compliance and progress. The goal of the monitoring is to help each sub-recipient to succeed in administering and utilizing its CDBG funds. All CDBG projects are reviewed by an In-Progress Monitoring (IPM) approach. On-site field monitoring visits are conducted through detailed review and analysis of a representative sampling of client files; and a review of supporting documentation to ensure compliance with City standards & HUD regulations. Desk-top reviews are conducted, which include analysis of data gathered through the *CDBG Tracking Log* related to the following areas: timely submission of quarterly reports; timely expenditure of funds; and compliance with contract provisions.

### ESG

ESG Programs are monitored annually, either as a desk monitoring using HMIS and financial submittals data, or as an on-site monitoring. Each project is given an on-site monitoring at least once every two years and annually if there are findings in the prior program year.

ESG Program recipients who do not meet local and/or HUD performance targets and/or do not meet expectations and compliance of program and grant management of their program may be subject to having their projects reduced in whole or in part and may not be funded in future competitions.

## HOME

The City monitors HOME activities as required by HUD in accordance with the agreement between the City and HOME funding recipient (the “Recipient”).

For construction or rehabilitation activities, the City monitors to ensure that Recipients adheres to the scope of work and schedule of performance.

For completed projects after first year of operation, recipients are required to submit annual program reports, financial statements, and certifications. Annual monitoring includes ensuring that the Recipients comply with the terms of their agreements, including compliance with beneficiary income and other eligibility requirements, and rent limits. Staff utilizes both “desk-monitoring” and on-site monitoring to assess project compliance over the duration of the HOME affordability period.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

##### Public Review and Comment Period

This draft version of the 2021-2020 CAPER was made available for public review and comment during a 15-day public notice period. The public notice was published in the Pasadena Journal newspaper. A printed copy of the draft CAPER was made available at the Housing Department, located at 649 N. Fair Oaks Ave., Suite 202, Pasadena, CA 91103. A digital copy was also made available for viewing and downloading on the Housing Department website: [www.cityofpasadena.net/housing](http://www.cityofpasadena.net/housing). The Final CAPER, in its complete form, will be posted to the website shortly after submission to HUD. Translators are provided at all public hearings upon request.

- One public comment was received from Sonja Berndt expressing that the draft version provided to the public was incomplete and missing homeless data.



## **CDBG (CR-45)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Pasadena did not amended its objectives during the program year.

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

The City does not receive BEDI grants.

## **HOME (CR-50)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.**

Due to the COVID pandemic, no HOME-assisted affordable rental housing projects were inspected on-site.

**Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

The following projects should have been inspected in PY 2021-2022 but were not due to impacts of the COVID pandemic: Marv's Place, The Groves, Hudson Oaks, Centennial Place, and Villa Los Robles. Procurement of a qualified consultant is currently underway to perform these inspections in PY 2022-2023.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The City requires that the appropriate affirmative fair housing marketing policies are followed by recipients of HOME funds. Where HOME-assisted projects are located within a community which is comprised of a significant percentage of minority populations, the City requires developers of such projects to conduct affirmative, targeted marketing within these communities. This requirement is further supported by a City policy which gives preference to household applicants who live in Pasadena. These efforts have resulted in positive outcomes overall. Please refer to IDIS project completion reports, which evidence that a significant proportion of beneficiary households belong to minority and/or underserved populations. In addition, construction projects subsidized with HOME funds are subject to Section 3 regulations if over \$200,000. Furthermore, developers of City-funded construction projects are required to comply with the City's local hiring ordinance.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

During Program Year 2021-2022, no (\$0) HOME Program Income funds were drawn down in IDIS for projects.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

In PY 2021-2022, the City approved transactions with the California Statewide Communities Development Authority for the acquisition of the Theo and Westgate I apartment properties totaling 480 rental units for operation as long-term workforce housing affordable to low and moderate income households.

## CR-58 – Section 3

### Identify the number of individuals assisted and the types of assistance provided

No Section 3 projects were awarded during PY21.

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0	0	0	0	0
Total Section 3 Worker Hours	0	0	0	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0	0

**Table 1 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0	0	0	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0	0	0	0	0
Direct, on-the job training (including apprenticeships).	0	0	0	0	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0	0	0	0	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0	0	0	0	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	0	0	0	0	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0	0	0	0	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0	0	0	0	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0	0	0	0	0
Held one or more job fairs.	0	0	0	0	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0	0	0	0	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0	0	0	0	0
Assisted residents with finding child care.	0	0	0	0	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0	0	0	0	0
Assisted residents to apply for, or attend vocational/technical training.	0	0	0	0	0
Assisted residents to obtain financial literacy training and/or coaching.	0	0	0	0	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0	0	0	0	0
Provided or connected residents with training on computer use or online technologies.	0	0	0	0	0
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0	0	0	0	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0	0	0	0	0
Other.	0	0	0	0	0

**Table 2 – Qualitative Efforts - Number of Activities by Program**

# ESG (CR-60)

## Recipient Information

### Basic Grant Information

<b>Recipient Name</b>	PASADENA
<b>Organizational DUNS Number</b>	028900439
<b>EIN/TIN Number</b>	956000759
<b>Identify the Field Office</b>	LOS ANGELES
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	CA-607 Pasadena

### ESG Contact Name

<b>Prefix</b>	Ms
<b>First Name</b>	Jennifer
<b>Last Name</b>	O'Reilly-Jones
<b>Title</b>	Project Coordinator

### ESG Contact Address

<b>Street Address 1</b>	649 N. Fair Oaks Avenue
<b>Street Address 2</b>	Suite 202
<b>City</b>	Pasadena
<b>State</b>	CA
<b>ZIP Code</b>	91109-
<b>Phone Number</b>	626-399-4640
<b>Email Address</b>	joreillyjones@cityofpasadena.net

### ESG Secondary Contact

<b>Prefix</b>	Ms
<b>First Name</b>	Diana
<b>Last Name</b>	Treijo
<b>Title</b>	Project Coordinator
<b>Phone Number</b>	626-744-8315
<b>Email Address</b>	dtreijo@cityofpasadena.net

## Reporting Period

<b>Program Year Start Date</b>	07/01/2021
<b>Program Year End Date</b>	06/30/2022

### **Subrecipient Form**

**Subrecipient or Contractor Name:** The FID Group dba Friends in Deed

**City:** Pasadena

**State:** CA

**Zip Code:** 91104

**DUNS Number:** 168957306

**UEI:** QBXTZ5HPWVH3

**Is subrecipient a victim services provider:** No

**Subrecipient Organization Type:** Non-profit

**Contract Award Amount:** \$82,362

**Subrecipient or Contractor Name:** Housing Works

**City:** Pasadena

**State:** CA

**Zip Code:** 91107

**DUNS Number:** 794122882

**UEI:** SWAFRQ9LSVL1

**Is subrecipient a victim services provider:** No

**Subrecipient Organization Type:** Non-profit

**ESG Subgrant or Contract Award Amount:** \$80,838

## ESG ASSISTANCE PROVIDED & OUTCOMES (CR-70)

### Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	44,227
Total Number of bed - nights provided	41,938
Capacity Utilization	95%

**Table 23 – Shelter Capacity**

### Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The Consolidated Applicant for the Pasadena CoC, the City of Pasadena Housing Department, is also the responsible party for the Con Plan and the ESG/CDBG entitlement jurisdiction administrator. Staff responsible for CoC planning is also responsible for ESG planning and coordinates on an ongoing basis with CDBG staff to ensure that the Con Plan fully represents and addresses the needs of homeless individuals and families. Consolidated Plan goals are discussed and developed at the Pasadena CoC meetings. The City of Pasadena Housing Department, in consultation with homeless services and housing providers, established the Pasadena Partnership to End Homelessness, consisting of community and faith-based organizations, educational institutions, non-profit organizations, private industry, and federal, state, and local government. The Pasadena Partnership seeks to establish a network of service delivery to aid the people experiencing homelessness and those at-risk of homelessness through coordination of services and resources, collaboration, communication, and planning. The Partnership seeks to continually develop and implement performance standards to measure the effectiveness at targeting those who need the assistance most, reducing the number of people living on the streets or emergency shelters; shortening the time people spend homeless, and reducing each participant’s housing barriers or housing stability risks. In addition to measuring performance related to sheltering of the homeless, the Partnership also measures prevention, community integration, outreach, and income and support services.

# **ATTACHMENT A**



**PUBLIC NOTICE BY THE CITY OF PASADENA  
OF A SCHEDULED PUBLIC HEARING BY THE  
CITY COUNCIL  
RELATING TO THE 2022-2023 CONSOLIDATED  
ANNUAL PERFORMANCE  
AND EVALUATION REPORT (CAPER) FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM, EMERGENCY SOLUTIONS GRANT  
PROGRAM, AND THE HOME INVESTMENT  
PARTNERSHIPS PROGRAM**

The City of Pasadena announces that a draft copy of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year (PY) 2022-2023, as required by the United States Department of Housing and Urban Development (HUD), will be available for public review and comment commencing on August 31, 2023 and continuing through September 14, 2023. This action, if approved, is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3).

The CAPER assesses the City's progress in carrying out the third year (July 1, 2022 – June 30, 2023) of the Strategic Plan which is described in the 5-Year (2020-2024) Consolidated Plan, regarding federal entitlement funding from the Community Development Block Grant (CDBG) Program, the Emergency Solutions Grants (ESG) Program, and the Home Investment Partnerships (HOME) Program.

The City of Pasadena's City Council and Housing Department are vitally interested in improving and increasing communication with Pasadena citizens in the area of housing, community development, and economic development. The PY22-23 CAPER (draft) will be available for public review on the Housing Department website at: <https://www.cityofpasadena.net/housing/cdbg/#cdbg-plans>. Citizens wishing to submit written comments during the public review and comment period may mail them, postmarked no later than September 18, 2023, to the following:

City of Pasadena - Housing Department  
Attention: Randy Mabson, Program Coordinator  
649 N. Fair Oaks Blvd. #202  
Pasadena, CA 91109

The public hearing will be held at the following location and time:

City Council - Public Hearing  
Monday, September 18, 2023, at 5:30 p.m.  
Pasadena City Hall – City Council Chambers  
100 N. Garfield Avenue, Pasadena, CA 91109

A copy of the draft PY22-23 CAPER will be available for public review on the City's website (<http://www.cityofpasadena.net/>) and at the following locations commencing on August 31, 2023, and continuing through September 18, 2023:

**1. HOUSING DEPARTMENT:**

Renaissance Plaza -649 N. Fair Oaks Ave., Suite 202, Pasadena, California (626)744-8321  
Mondays and Tuesdays, September 4, 5, 11 and 12 between 8:00 a.m. and 1:00 p.m., Wednesday, September 6, and 13, and Thursdays, August 31, and September 7 and 14 between 12:00 p.m. and 5:00 p.m.

**2. COMMUNITY FACILITIES:**

Jackie Robinson Center -1020 North Fair Oaks Ave, Pasadena (626)744-7300\*  
Villa-Parke Neighborhood Center – 363 East Villa Street, Pasadena (626)744-6530\*  
Pasadena Senior Center – 85 East Holly Street, Pasadena (626)795-4331\*  
Victory Park Center – 2575 Paloma Street, Pasadena (626)744-7500\*

**3. ALL BRANCHES OF THE PUBLIC LIBRARY:**

Allendale – 1130 South Marengo Avenue, Pasadena (626) 744-7260\*; Central Library – 285 East Walnut Street, Pasadena (626) 744-4066\*; Hastings – 3325 East Orange Grove Blvd., Pasadena (626) 744-7262\*; Hill Avenue – 55 South Hill Avenue, Pasadena (626) 744-7264\*; La Pintoresca – 1355 North Raymond Avenue, Pasadena (626) 744-7268\*; Lamanda Park – 140 South Altadena Drive, Pasadena (626) 744-7266\*; Linda Vista – 1281 Bryant Street, Pasadena (626) 744-7278\*; San Rafael – 1240 Nithsdale Road, Pasadena (626) 744-7270\*; Santa Catalina – 999 East Washington Blvd., Pasadena (626) 744-7272\*

\*Check these facilities for hours of availability

4. City of Pasadena website: <http://www.cityofpasadena.net/>

The final version of the CAPER will be available for public review following the required HUD submission.

Comments in writing, from the public, regarding the draft CAPER will be received by the Housing Department, located at Renaissance Plaza, 649 N. Fair Oaks Ave., Suite 202, Pasadena, from 12:00

p.m. on August 31, 2023 through 5:00 p.m. on September 14, 2023. Comments may also be submitted verbally or in writing to the City Council at the public hearing on September 18, 2023. If you have any questions, you may contact Randy Mabson, CDBG Coordinator at the City of Pasadena Housing & Career Services Department, at (626) 744-8321.

All interested persons may submit correspondence to [correspondence@cityofpasadena.net](mailto:correspondence@cityofpasadena.net) prior to the start of the City Council meeting. During the meeting and prior to the close of the public hearing, members of the public may provide live public comment by submitting an online speaker card form at the following webpage: [www.cityofpasadena.net/city-clerk/public-comment](http://www.cityofpasadena.net/city-clerk/public-comment); or by calling the Speaker Card Helpline at (626) 744-4124.

Please refer to the City Council agenda when posted for instructions on to how to provide live public comment. If you challenge the matter in Court, you may be limited to raising those issues you or someone else raised at the public hearing, or in written correspondence sent to the City Council or the Housing Department's designated comment recipient at, or prior to, the public hearing.

Miguel Márquez, City Manager  
P.O. Box 7115  
Pasadena, CA 91109

**Published on August 24, and September 14, 2023  
PASADENA PRESS**

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lines: 240

Runs: 1 x time \$70.80

2xtime \$141.60

Total Cost= \$141.60

# **ATTACHMENT D**

Public Facility  
CDBG Performance Report (Annual Report)

**Project Title: ADA Push Button Upgrade**

Operating Agency: Public Works Department - City of Pasadena

Contract Period: 7/1/22 - 6/30/23

Activity Code: 03K Street Improvements

National Objective: 570.208 (a)(1) LMA (Area Benefit)

**Project Summary**

The purpose of this project is to install ADA Accessible Pedestrian Signal (APS) and pedestrian push buttons, which is also known as Audible Pedestrian Traffic Signal, at approximately 16 intersections. By installing ADA APS push buttons, the visually impaired pedestrians will be informed when the pedestrian cycle starts. CDBG funds will be used to cover construction material costs and the salaries and wages of the Public Works Field Crew.

**Accomplishments**

Performance Indicator: Facility

Quantitative Goal: 16 Projected Completed: Yes

**Annual Narrative**

The city of Pasadena , Public Works Department completed the installation of ADA Accessible Pedestrian Signal (APS) and pedestrian push buttons, which is also known as Audible Pedestrian Traffic Signal at 16 intersections

The City purchased Polara push buttons from J A MOMANEY SERVICES INC.

Upon receipt of the push buttons, The City's field crews installed and programmed the ADA push buttons at the following locations:

- Washington Boulevard at Catalina Avenue.
- Washington Boulevard at Hill Avenue
- Mid-Block Signal at Fair Oaks Avenue between Hamond Street and Mountain Street
- Mountain Street at Allen Avenue.
- Orange Grove Boulevard at Garfield Avenue.
- Orange Grove Boulevard at Allen Avenue.
- Orange Grove Boulevard at Sierra Madre Boulevard.
- Colorado Boulevard at De Lacey Avenue.
- Colorado Boulevard at Raymond Avenue
- Green Street at Hill Avenue.
- Del Mar Boulevard at Fair Oaks Avenue.
- Del Mar Boulevard at Euclid Avenue.
- Del Mar Boulevard at Lake Avenue.
- Mid-Block Signal at Lake Avenue between Del Mar Boulevard and California Boulevard
- California Boulevard at Lake Avenue.
- Fair Oaks Avenue at Bellefontaine Street.

The project was completed end of April 2023.

Public Facility  
CDBG Performance Report (Annual Report)

**Project Title: ADA Restroom Upgrade**

Operating Agency: Public Health Department

Contract Period: 7/1/22 - 6/30/23

Activity Code: 03P Health Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

**Project Summary**

This project will use CDBG funds to renovate the four existing public restrooms to meet ADA requirements located at the Public Health Department 1845 N. Fair Oaks Pasadena, CA 91103. the facility serves sensitive populations including children, people with disabilities, and older adults. The proposed project will benefit disabled Pasadena residents who access public health programs and services. CDBG Funds will be used to cover construction costs.

**Accomplishments**

Performance Indicator: Facility

Quantitative Goal: 1 Projected Completed: No

**Annual Narrative**

In FY23 Q4, 100% construction drawings and specifications were completed and approved.

For FY24 Q1, advertisement for construction bids is scheduled for July 13, 2023 with bidders' proposals due on August 2, 2023. It is anticipated the contract award will be recommended to Council in September 2023 with construction to begin in November 2023.

Public Facility  
Year 2 CDBG Performance Report (Annual Report)

**Project Title: Robinson Recreation Pool**

Operating Agency: Public Works Department - City of Pasadena

Contract Period: 7/1/21 - 6/30/23

Activity Code: 03F Parks, Recreational Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

**Project Summary**

This project will include demolition/rebuild of an existing deteriorated s 3,400sqft. swimming pool into a 4,141sqft. pool with four 25-meter swim lanes. The rebuild includes replacement of heating and filtration system, replacement of concrete deck, and perimeter security wall. The scope also include renovation of an existing 2500 sqft. pool building to meet ADA requirements. The Robinson Recreation Center is located at 1081 N. Fair Oaks Ave, Pasadena, CA 91103

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 15520 Projected Completed: No

**Annual Narrative**

At the end of Y2, the project is 85% complete. The pool is 80% complete and will be finished by August 10, 2023. The pool house interior and exterior finishes are 90% complete. Site work including concrete walkways, parking lot paving, and parking lot lighting will begin in July 2023 and be completed in FY24 Q1.

Public Facility  
Year 2 CDBG Performance Report (Annual Report)

**Project Title: La Pintoresca Park Security Enhancements**

Operating Agency: Information Technology Department - City of Pasadena

Contract Period: 12/9/19 - 12/31/23

Activity Code: 03F Parks, Recreational Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

**Project Summary**

This new project will install security cameras in La Pintoresca Park – 45 E. Washington Blvd.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 14450 Projected Completed: Yes

Annual Narrative

Contractor – CelPlan Technologies

Sub-contractor – DIVAD Corporation

Date Contract Awarded – March 2022

Unexpected delays due to some materials being discontinued or having very long lead times for delivery

and onboarding of a sub-contractor that could meet the HUD Section 3 requirements.

Construction Started – October 2022

Construction Completed – May 2023

Completion of this project provided security enhancements (cameras) within the open areas of La Pintoresca Park.

Accomplishment Narrative

- July 2022: Identified that certain material had been discontinued or had very long lead times.
- August 2022: Modified design to accommodate change in materials and processed change orders.
- September 2022: Completed specifications for additional video storage server.
- October 2022: Conducted tree trimming to prepare for installation and began installation at La Pintoresca Park.
- November 2022: Installation placed on hold pending new resources.
- December 2022: New sub-contractors were identified who could meet the Section 3 requirements and were onboarded. Began installation at La Pintoresca Park.
- January 2023: Completed HUD paperwork.
- February 2023: Continued installation at La Pintoresca Park.
- March 2023: Continued installation at La Pintoresca Park (wiring phase was completed).
- April 2023: Continued installation at La Pintoresca Park.
- May 2023: Completed installation at La Pintoresca Park and closed out the project.

Public Facility  
Year 2 CDBG Performance Report (Annual Report)

**Project Title: Villa Parke Camera Installation**

Operating Agency: Information Technology Department - City of Pasadena

Contract Period: 7/1/21 - 12/31/23

Activity Code: 03F Parks, Recreational Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

**Project Summary**

This new project will install security cameras in Villa Parke - 363 E. Villa St.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 14450 Projected Completed: Yes

Annual Narrative

Contractor – CelPlan Technologies

Sub-contractor – DIVAD Corporation

Date Contract Awarded – March 2022

Construction Started – October 2022

Unexpected delays due to some materials being discontinued or having very long lead times for delivery

and onboarding of a sub-contractor that could meet the HUD Section 3 requirements.

Construction Completed – March 2023

Completion of this project provided security enhancements (cameras) within the open areas of Villa Parke.

Accomplishment Narrative

- July 2022: Identified that certain material had been discontinued or had very long lead times.
- August 2022: Modified design to accommodate change in materials and processed change orders.
- September 2022: Completed specifications for additional video storage server.
- October 2022: Conducted tree trimming to prepare for installation and began installation at Villa Parke.
- November 2022: Continued installation at Villa Parke.
- December 2022: Installation placed on hold pending new resources. New sub-contractors were identified who could meet the Section 3 requirements and were onboarded.
- January 2023: Completed HUD paperwork and continued installation at Villa Parke.
- February 2023: Resumed tree trimming and continued installation at Villa Parke.
- March 2023: Completed installation at Villa Parke and closed out the project.

Public Facility  
Year 2 CDBG Performance Report (Annual Report)

**Project Title: Jackie Robinson Community Center Security Enhancements**

Operating Agency: Information Technology Department - City of Pasadena

Contract Period: 12/23/21 - 12/31/23

Activity Code: 03E Neighborhood Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

**Project Summary**

This new project will install security cameras and card access in the Jackie Robinson Community Center – 1020 N. Fair Oaks Av.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 14450 Projected Completed: No

Annual Narrative

Contractor – CelPlan Technologies

Sub-contractor – DIVAD Corporation

Date Contract Awarded – March 2022

Unexpected delays due to some materials being discontinued or having very long lead times for delivery

and onboarding of a sub-contractor that could meet the HUD Section 3 requirements.

Construction Started – October 2022

Accomplishment Narrative

- July 2022: Identified that certain material had been discontinued or had very long lead times.
- August 2022: Modified design to accommodate change in materials and processed change orders.
- September 2022: Completed specifications for additional video storage server.
- October 2022: Conducted tree trimming to prepare for installation and began installation at Jackie Robinson Community Center.
- November 2022: Installation placed on hold pending new resources.
- December 2022: New sub-contractors were identified who could meet the Section 3 requirements and were onboarded.
- January 2023: Completed HUD paperwork.
- February 2023: Continued installation at Jackie Robinson Community Center.
- March 2023: Continued installation at Jackie Robinson Community Center (wiring phase was completed).
- April 2023: Continued installation at Jackie Robinson Community Center. Experienced vendor-related delays and sourcing materials.
- May 2023: Continued installation at Jackie Robinson Community Center. Experienced vendor-related delays and sourcing materials.
- June 2023: Continued installation at Jackie Robinson Community Center. Changes were introduced based on new exterior doors being installed by the City.



Public Facility  
Year 2 CDBG Performance Report (Annual Report)

**Project Title: Robinson Park Security Enhancements**

Operating Agency: Information Technology Department - City of Pasadena

Contract Period: 12/23/21 - 12/31/23

Activity Code: 03F Parks, Recreational Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

**Project Summary**

This new project will install security cameras in Robinson Park – 1081 N. Fair Oaks Av.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 14450 Projected Completed: Yes

Annual Narrative

Contractor – CelPlan Technologies

Sub-contractor – DIVAD Corporation

Date Contract Awarded – March 2022

Unexpected delays due to some materials being discontinued or having very long lead times for delivery

and onboarding of a sub-contractor that could meet the HUD Section 3 requirements.

Construction Started – November 2022

Construction Completed – May 2023

Completion of this project provided security enhancements (cameras) within the open areas of Robinson Park.

Accomplishment Narrative

- July 2022: Identified that certain material had been discontinued or had very long lead times.
- August 2022: Modified design to accommodate change in materials and processed change orders.
- September 2022: Completed specifications for additional video storage server.
- October 2022: Conducted tree trimming to prepare for installation.
- November 2022: Began installation at Robinson Park.
- December 2022: Installation placed on hold pending new resources. New sub-contractors were identified who could meet the Section 3 requirements and were onboarded.
- January 2023: Completed HUD paperwork.
- February 2023: Continued installation at Robinson Park.
- March 2023: Continued installation at Robinson Park (wiring phase was completed).
- April 2023: Continued installation at Robinson Park.
- May 2023: Completed installation at Robinson Park and closed out the project.

Housing  
CDBG Performance Report (Annual Report)

**Project Title: MASH Residential Rehab**

Operating Agency: Housing Department - City of Pasadena

Contract Period: 7/1/22 - 6/30/23

Activity Code: 14A Rehab; Single-Unit Residence

National Objective: 570.208 (a)(3) LMH (Housing)

**Project Summary**

The Mash Residential Rehabilitation Program provides housing rehabilitation services. The goal is to provide services to 14 owner occupied single family houses. CDBG funds will be used to cover personnel and non personnel costs.

**Accomplishments**

Performance Indicator: Housing Units

Quantitative Goal: 14 Cumulative: 9 Ratio: 64.29%

**Annual Narrative**

During Contract Period 22-23, MASH completed nine homes for low to moderate income single-family residents throughout Pasadena. MASH performed exterior painting for eight homes and constructed a wheel ramp for one home. MASH experienced higher than usual staffing turn over which impacted the Division's outcomes.

**Accomplishment Quantity: 9**

	Non-Hispanic	Hispanic
White	0	3
Black/African American	5	1
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	0

**Household**

Female Headed Household	8
Total Units Occupied by Elderly (62 years or older)	5

**Lead Paint Detail**

# Housing Units built before 1978	9
Exempt: # of Units built 1978 or later	0
Exempt: No paint disturbed	0
Otherwise Exempt	0

**Lead Hazard Remediation Action**

Lead Safe Work Practices (Hard Costs <=\$5000)	0
Standard Practices (Hard Costs \$5000-\$25,000)	8
Abatement (Hard Costs > \$25,000)	0

**Housing Details**

Street Address	Rent/Own	Income Level	Expenditures
575 Ladera St. Pasadena, CA 91104	Own	Extremely Low	\$24,755.34
26 W Fair Oaks Dr. Pasadena, CA 91103	Own	Extremely Low	\$13,841.84
1019 Summit Ave. Pasadena, CA 91104	Own	Extremely Low	\$21,006.08
1651 Forest Ave. Pasadena, CA 91103	Own	Very Low	\$24,076.10
659 N Garfield Ave. Pasadena, CA 91101	Own	Extremely Low	\$22,165.46
1156 Palm Ter Pasadena, CA 91104	Own	Low-Moderate	\$24,178.54
1767 Madison Ave. Pasadena, CA 91104	Own	Extremely Low	\$20,886.25
712 Elmira St. Pasadena, CA 91104	Own	Extremely Low	\$22,569.38
785 Winona Ave. Pasadena, CA 91103	Own	Low-Moderate	\$22,545.91

Public Service  
CDBG Performance Report (Annual Report)

**Project Title: FAME Food Pantry Program**

Operating Agency: First African Methodist Episcopal Church of Pasadena

Contract Period: 1/1/22 - 12/31/23

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

**Project Summary**

This project is part of the Pasadena Food Pantry Program to address food insecurity in response to the COVID-19 pandemic. CDBG funds will be used towards personnel and non-personnel costs. FAME Food Pantry strives to achieve its mission by weekly distributing a weekly supply of food to anyone who needs services. On the average, 160 unduplicated households will receive services each week. Our Client sign-in documents indicate that the average family household has 3-4 members, so about 480 unduplicated persons receive food each week. FAME Food Pantry distributes food at the FAME Church campus located at 1700 N. Raymond Ave, Pasadena, CA  
Every Friday, the FAME Food Pantry distributes enough groceries to allow our clients to stock their kitchen for 1 week. Our grocery bags include a mix of fresh, frozen, and shelf-stable foods. Each client receives non-perishable items, 2 servings of meat, milk, eggs, bread, and fresh vegetables and fruit.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 480 Cummulative: 92 Ratio: 19.17%

**Annual Narrative**

Total families registered in the program during July 2022 was 795 and the pantry weekly distribution averaged about 200 families which translates to about 542 individuals receiving food each week. Each quarter we continually added at least 20 new unduplicated families to our food program. The number of families remained fairly consistent until we removed families that lived outside of the Pasadena community from our program. Initially the demographics showed that the majority of our clients were Asian, with Hispanic and African American (AA) clients trailing in participation. With additional outreach to the AA community, the demographics have shifted and we are serving 30% AA, 24 % Asian, and 38% Hispanic. Our senior clients have also increased significantly over the year with increases of 10% throughout the year. Our current weekly distribution is 25% higher than our planned program accomplishment goal of service of 160 households each week. The home delivery program has grown to 40 families per week, primarily senior citizens and others that are unable to come to the food pantry. Our budget has become strained due to the increasing price of food and the growing number of clients each week. Our grocery bags will continue to contain milk, fresh vegetables, fruit, eggs and milk. Due to funding cuts and the increase in food prices and clients, beginning July 1, 2023, we will only be open on the 2nd and 4th Friday of each month for the remainder of the 2023 year.

**Accomplishment Quantity: 92**

	Non-Hispanic	Hispanic
White	3	14
Black/African American	31	0
Asian	21	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	1	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	1	21

**Household**

Female Headed Household 65

Public Service  
CDBG Performance Report (Annual Report)

**Project Title: First United Methodist Church - Food Pantry Program**

Operating Agency: First United Methodist Church of Pasadena

Contract Period: 1/1/22 - 12/31/23

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

**Project Summary**

This project is part of the Pasadena Food Pantry Program to address food insecurity in response to the COVID-19 pandemic. CDBG funds will be used towards personnel and non-personnel costs.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 0

**Annual Narrative**

First United Methodist Church Pasadena Food Ministry has served over 266 unhoused, low-income, and food-insecure residents of Pasadena and Altadena since February 2021. We anticipate with the recent grant funding; we should be able to begin offering our breakfast service in addition to our Tuesday morning food distribution program.

We offer fresh vegetable and fruit options. Vegetarian and other healthy choices we have available. Fresh lunches for the clients to take with their supplies. Clothing, hygiene kits, and shoes (if we have them available). We offer fresh coffee, pastries, toast, fruit, and conversation. Our volunteers provide all of these services.

We have accomplished what we set out to do: feed God's children and those who cannot do it for themselves.

We pride ourselves on the fact that this ministry has continued providing services for our community for over 25 years and will hopefully, by God's grace, be able to continue on for another 25 years.

**Accomplishment Quantity: 277**

	Non-Hispanic	Hispanic
White	85	9
Black/African American	56	0
Asian	21	0
American Indian/Alaskan Native	0	61
Native Hawaiian/Other Pacific Islander	1	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	15	29

**Household**

Female Headed Household 0

Public Service  
CDBG Performance Report (Annual Report)

**Project Title: NDLO Food Pantry Program**

Operating Agency: National Day Laborer Organizing Network

Contract Period: 1/1/22 - 12/31/23

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

**Project Summary**

Mano a Mano (Hand in Hand) is a food basket distribution program that was born in response to the Covid-19 pandemic and is operated out of the Pasadena Community Job Center. The program, which aims to help local families in need, holds three on-site food distributions a month. Mano a Mano also offers one home delivery a month for elderly, auto-immune compromised individuals, and people with disabilities. Between the food drive-thru distribution and the home-deliveries, we serve about 85% Hispanic/Latino families, 8% Anglo-Saxon families, and roughly 7% Asian families.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 170 Cumulative: 394 Ratio: 231.76%

**Annual Narrative**

Mano a Mano and our community of volunteers and allies have made a great impact by distributing over \$95,000 worth of food to over 4,098 persons with food baskets through our food drive-thru distributions and home deliveries. In addition, Mano a Mano continues to provide mutual aid to those experiencing difficulties due to COVID. We continue to assist the community during holidays like Thanksgiving by distributing 150 turkeys to families and distributing 2,500 food baskets for Christmas. Through other funding, we have also been able to support communities in New Orleans, Louisiana after Hurricane Ida with over 1,140 emergency food baskets.

These accomplishments would not have been possible without our staff, volunteers and collaborations in the City of Pasadena. Amongst all Mano a Mano volunteers, our volunteers have contributed 5,664 volunteer hours to help our community. In addition, Mano a Mano has received support from the Pasadena Community Foundation, the Los Angeles Regional Food Bank and Grocery Outlet to support our food pantry.

**Accomplishment Quantity: 394**

	Non-Hispanic	Hispanic
White	12	197
Black/African American	22	0
Asian	83	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	13	67

**Household**

Female Headed Household 10

Public Service  
CDBG Performance Report (Annual Report)

**Project Title: Youth of Promise Program PY22**

Operating Agency: Flintridge Center

Contract Period: 7/1/22 - 6/30/23

Activity Code: 05D Youth Services

National Objective: 570.208 (a)(2)(i)(C) LMC (Exclusive)

**Project Summary**

Youth of Promise (YOP) is a wraparound youth development and diversion program for LMI Pasadena youth ages 11-18 who have experienced on or more Adverse Childhood Experiences (ACE's), and/or who have been diverted to our services by local law enforcement in lieu of justice involvement. The program employs trauma informed care principles and is modeled after the Eisenhower Foundation's evidence based Quantum Opportunities program, a model that has found education, services and development activities will improve academic skills and increase high school completion and post-secondary attainment for youth from socioeconomically disadvantaged families. In response to the increased need for mental health services among youth impacted by the pandemic, Flintridge Center will expand the availability of individual and group mental health program components.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 90 Cumulative: 70 Ratio: 77.78%

**Annual Narrative**

The 2022-23 CDBG funds allowed Flintridge Center to expand therapeutic and group support mental health services to youth attending Pasadena Unified Schools. Our goal was to increase the number of unduplicated youth served to 90, with an estimated 20 youth receiving supervised, clinical mental health services. Another 70-80 youth were to participate in group mental health activities, including group life skills workshops and group mindfulness and self-care activities led by program case managers with certification as trained facilitators in A Window Between Worlds and Boy's Circle. We also provide Girl's Circle in partnership with the Glendale Pasadena YWCA. Serving African American and Latinx families in voluntary mental health services can be challenging because of the stigma that continues to be associated with mental health. We continue to partner with other organizations to increase awareness of the benefits of mental health treatment. This year, we served a total of 61 registered youth; of that number six youth received intensive one-on-one individual therapy. 55 registered youth received group mental health services and approximately 50 unregistered youth received mental health support through our groups and wellness activities on school campuses at Focus Point, Octavia Butler, McKinley and Rose City. While we fell short of our goal of 90 registered youth, we are proud of the support we were able to offer to more than 100 youth of the Pasadena Unified School District during the 2022-2023 grant cycle.

**Accomplishment Quantity: 70**

	Non-Hispanic	Hispanic
White	1	36
Black/African American	15	2
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	2
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	14

**Household**

Female Headed Household 40

**Income Level**

Extremely Low 33

Very Low 28

Low-Moderate 9

Above Moderate 0



Public Service  
CDBG Performance Report (Annual Report)

**Project Title: Community Social Services Program**

Operating Agency: Armenian Relief Society

Contract Period: 7/1/22 - 6/30/23

Activity Code: 05A Senior Services

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

**Project Summary**

The ARS Community Social Services Program provides comprehensive social services to help meet the needs of eligible low-moderate income youth, adults, and older adults with limited English language capability residing in the City of Pasadena. Services include employment services (job search, referrals, placement), senior services (case management, completion of forms, access/linkages to public benefits, assistance with housing, telecommunications, utility issues, etc), distribution of meals and food bags during the holiday season, distribution of toys during the holiday season. Services are provided through an office space at the Jivalagian Youth Center, located at 2242 E. Foothill Blvd., Pasadena, CA 91107.

**Accomplishments**

Performance Indicator: Persons Assisted

Quantitative Goal: 252 Cummulative: 255 Ratio: 101.19%

**Annual Narrative**

Throughout the 2022-2023 Fiscal Year, our organization was able to successfully meet and exceed its outcomes through the Community Social Services Program. While the program had an accomplishment goal of assisting 252 individuals with public social services, we were able to serve 255 individuals with the provision of comprehensive social services to meet the public service needs of the low-income and target population. The organization focused its services on employment services, senior services, distribution of meals/food bags, access/linkages to public benefits, completion of forms for limited English proficient clients, case management services, assistance with housing, transportation needs, utility and telecommunication issues, and more. During the program year, the organization also conducted outreach with other local community based organizations, including Heritage Clinic's Community Assistance Program for Seniors (CAPS), The Pasadena Senior Center, and Pasadena Village. Our organization was invited to become a community partner with the City of Pasadena for the Section 8 waiting list for online applications during the period of June 1-15, 2023 and, as such, after completion of training through the City of Pasadena Housing Department, we became a site whereby our staff member assisted households with completing the Section 8 waiting list online application through our office. Earlier in the fiscal year, on November 9, 2022, our organization was also invited to participate in Congresswoman Judy Chu's annual Operation Gobble turkey donation program whereby we were able to distribute Thanksgiving turkeys to clients in need through the Pasadena office. We were also invited to participate in the Pasadena Mayor's 20th Annual Operation Gobble Gobble on November 19, 2022 at the City Hall's Centennial Square after which Thanksgiving turkeys, which were received, were distributed to additional clients in need through the Pasadena office. Our organization continues to witness an ongoing demand for social services through this program and we appreciate the partnership through the City of Pasadena CDBG program to be able to deliver vital services to community members in need.

**Accomplishment Quantity: 255**

	Non-Hispanic	Hispanic
White	242	5
Black/African American	0	0
Asian	3	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	5	0

**Household**

Female Headed Household 162

Public Service  
CDBG Performance Report (Annual Report)

**Project Title: Teen Program**

Operating Agency: Boys & Girls Club of Pasadena  
Contract Period: 7/1/22 - 6/30/23  
Activity Code: 05D Youth Services  
National Objective: 570.208 (a)(2)(i)(B) LMC (51%)

**Project Summary**

BGCP's Teen Program focuses on three pillars of academic success, good character and citizenship, and healthy lifestyles. BGCP's Teen Program provides a safe haven where teens can have positive interactions with their peers, build academic and life skills, and develop relationships with role models who guide them in their high school journey.

BGCP's Teen Program operates after school Monday – Friday during the school year as well as a ten-week full-day Monday – Friday summer session. Under this grant, the Teen Program will be expanded to serve 180 teens in the 2022-2023 Program Year.

**Accomplishments**

Performance Indicator: Persons Assisted  
Quantitative Goal: 180 Cumulative: 117 Ratio: 65.00%

**Annual Narrative**

The number of accomplishments for duration of this grant is as follows:

Total unduplicated teens served through the end of the grant period: 117

Unduplicated teens served as follows

Q1: 90

Q2: 18

Q3: 4

Q4: 5

Total unduplicated teens served through the end of the grant period: 117

Total LMI unduplicated teens served through the end of the grant period:

Q1: 48

Q2: 8

Q3: 4

Q4: 4

Total unduplicated teens with documentation served through the end of the grant period: 64

Throughout the grant period, the Teen Program focused on keeping teens on track to graduate high school with daily Power Hour to complete homework and receive help from staff if needed, as well as individualized tutoring and Club staff checking on grades and missing assignments. Academic success programming in the summer session includes Summer Brain Gain, which reinforced academic skills in math, writing, and literacy over the summer break.

BGCP is pleased to report that 98% of Club seniors graduated on time from high school, as compared to 86% of PUSD seniors. In addition, 100% of teen members progressed to the next grade on time.

BGCP offered SEL programs throughout the year due to the ongoing need, especially among teens. Programs offered included Empowered Voices emotional resiliency program, weekly Life Skills Groups which offer a combination of DBT (Dialectical Behavior Therapy) and mindfulness approaches to developing social-emotional skills.

BGCP offered healthy lifestyles programming throughout the year, including swimming, gym sports, and fitness challenges.

Other programs offered include Keystone Club, an entrepreneurship program (Teen Café), Money Matters financial literacy education, "Too Cool for Drugs," cooking, art programs including an improv class and painting, Changemakers social justice program, Esports, K9 Youth Alliance, and college/career programming. Other fun teen outings included two movies and a trip to Six Flags.

Outreach programs included We Own Friday events, flyers distributed at PHS/Muir and Marshall High Schools with a QR code to access the registration, participating in Wellness Wednesdays at



Public Service  
CDBG Performance Report (Annual Report)

Pasadena High School (PHS), participating in Open House and Back to School nights, having staff members on-site at Octavia Butler Middle School twice a week during lunch to facilitate games with the kids.

**Accomplishment Quantity: 117**

	Non-Hispanic	Hispanic
White	5	4
Black/African American	24	0
Asian	4	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	21	59

**Household**

Female Headed Household 69

**Income Level**

Extremely Low 12  
Very Low 18  
Low-Moderate 34  
Above Moderate 53

Public Service  
CDBG Performance Report (Annual Report)

**Project Title: TAY Employment Training**

Operating Agency: Coffee With A Cause  
Contract Period: 7/1/22 - 6/30/23  
Activity Code: 05D Youth Services  
National Objective: 570.208 (a)(2)(i)(C) LMC (Exclusive)

**Project Summary**

We train Transitional Age Youth (TAY) in soft and hard employment skills through the craft of coffee. Our training leads to direct employment at our cafe or other businesses. The training program, now at Rosebud Coffee in Pasadena, is an infusion of intentionality and experience. Our program is structured in 4 training modules. We instill the values of professionalism, attention to detail, and hospitality through live, hands on training.

**Accomplishments**

Performance Indicator: Persons Assisted  
Quantitative Goal: 240 Cumulative: 12 Ratio: 5.00%

**Annual Narrative**

This program year, we hired a full-time Program Manager in the fall of 2022 to expand our job training and internship program. We cultivated partnerships with 7 local businesses to offer additional types of internships and increase capacity for how many interns we could accept at a time. We also partnered with Pasadena Unified School District's summer internship program to serve as many youth as possible from local, low-income households.

We had a total of 97 youth apply for our program between November 2022 and June 2023. The majority of these applicants chose not to continue with the program due to it being an unpaid opportunity, unless they had a local non-profit sponsoring their wages. We did not have enough funds to provide paid internships for all the applicants who applied. Our partnering local non-profits were also not able to provide more funds for paid internships. Thus, our accepted applicants were limited by the amount of funding available for paid internships.

Of the 19 youth we did accept into the program, 10 were CDBG eligible. The remainder of the youth were from low-income households but lived just outside of Pasadena city limits, such as Altadena or South Pasadena.

As shown by self-reported evaluations before and after the program, as well as supervisor evaluations, our program participants had significant growth in soft and hard employment skills. This program year, every participant desiring employment was able to secure employment within 3 months of program completion.

This program year provided us with invaluable insight regarding youth in the Pasadena. We recognize from this year that there is a high level of interest for paid internships, but not for unpaid internships. We will focus on fundraising to provide more additional funds for paid internships to serve, train and help more youth per year find meaningful employment.

**Accomplishment Quantity: 12**

	Non-Hispanic	Hispanic
White	0	0
Black/African American	2	0
Asian	0	0
American Indian/Alaskan Native	0	1
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	9

**Household**

Female Headed Household 8

**Income Level**

Public Service  
CDBG Performance Report (Annual Report)

Extremely Low	11
Very Low	1
Low-Moderate	0
Above Moderate	0

# **ATTACHMENT E**

As of 10/1/2017, HUD ESG grantees are now required to submit ESG CAPER through the Sage HMIS Reporting Repository. You can find instructions for generating the report and submitting to Sage at the Clarity Help Center.

### Q4a. Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	Total Active Clients	Total Active Households
Friends In Deed (The FID Group)	171	Homelessness Prevention FID ESG	1248	12				CA-607	062724	0	51	20
Friends In Deed (The FID Group)	171	PAS Weather Activated Motel Vouchers ESG FID	4500	1	0			CA-607	062724	0	25	24
Housing Works	31	Housing Works Outreach	2518	4				CA-607	062118	0	23	23

**Q5a. Report Validations Table**

Program Applicability: All Projects

Category	Count of Clients for DQ	Count of Clients
Total number of persons served	97	99
Number of adults (age 18 or over)	80	82
Number of children (under age 18)	17	17
Number of persons with unknown age	0	0
Number of leavers	72	72
Number of adult leavers	60	60
Number of adult and head of household leavers	60	60
Number of stayers	25	27
Number of adult stayers	20	22
Number of veterans	1	1
Number of chronically homeless persons	22	23
Number of youth under age 25	1	1
Number of parenting youth under age 25 with children	0	0
Number of adult heads of household	65	67
Number of child and unknown-age heads of household	0	0
Heads of households and adult stayers in the project 365 days or more	3	5

**Q6a. Data Quality: Personally Identifiable Information**

Program Applicability: All Projects

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name (3.01)	0	0	0	0	0.00%
Social Security Number (3.02)	19	6	6	31	31.96%
Date of Birth (3.03)	0	0	0	0	0.00%
Race (3.04)	0	0		0	0.00%
Ethnicity (3.05)	0	0		0	0.00%
Gender (3.06)	0	0		0	0.00%
Overall Score				31	31.96%

**Q6b. Data Quality: Universal Data Elements**

Program Applicability: All Projects

Data Element	Error Count	% of Error Rate
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Veteran Status (3.07)	0	0.00%
Project Start Date (3.10)	0	0.00%
Relationship to Head of Household (3.15)	0	0.00%
Client Location (3.16)	0	0.00%
Disabling Condition (3.08)	0	0.00%

**Q6c. Data Quality: Income and Housing Data Quality**

Program Applicability: All Projects

Data Element	Error Count	% of Error Rate
Destination (3.12)	1	1.39%
Income and Sources (4.02) at Start	0	0.00%
Income and Sources (4.02) at Annual Assessment	0	0.00%
Income and Sources (4.02) at Exit	0	0.00%

**Q6d. Data Quality: Chronic Homelessness**

Program Applicability: ES, SH, Street Outreach, TH & PH(All)

Entering into project type	Count of total records	Missing time in institution (3.917.2)	Missing time in housing (3.917.2)	Approximate Date started (3.9.17.3)	Number of times (3.9.17.4)	Number of months (3.9.17.5)	% of records unable to calculate
				Missing	DK/R/missing	DK/R/missing	
ES, SH, Street Outreach	46			0	0	0	0.00%
TH	0	0	0	0	0	0	0.00%
PH (all)	0	0	0	0	0	0	0.00%
Total	46						0.00%

**Q6e. Data Quality: Timeliness**

Program Applicability: All Projects

Time for Record Entry	Number of Project Start Records	Number of Project Exit Records
0 days	15	40
1-3 days	16	0
4-6 days	5	21
7-10 days	16	1
11+ days	26	10

**Q6f. Data Quality: Inactive Records: Street Outreach and Emergency Shelter**

Program Applicability: Street Outreach & ES-Night By Night

Data Element	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES-NbN)	10	0	0.00%
Bed Night (All clients in ES-NbN)	0	0	0.00%

**Q7a. Number of Persons Served**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	82	69	13		0
Children	17		17	0	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>99</b>	<b>69</b>	<b>30</b>	<b>0</b>	<b>0</b>
<b>For PSH &amp; RRH the total persons served who moved into housing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Q7b: Point-in-Time Count of Persons on the Last Wednesday**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	16	12	4	0	0
April	28	22	6	0	0
July	27	22	5	0	0
October	27	16	11	0	0

**Q8a. Households Served**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	67	60	7	0	0
<b>For PSH &amp; RRH the total households served who moved into housing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Q8b. Point-in-Time Count of Households on the Last Wednesday**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	13	12	1	0	0
April	23	21	2	0	0
July	20	19	1	0	0
October	14	12	2	0	0

**Q9a. Number of Persons Contacted**

Program Applicability: ES Night By Night - Street Outreach

Number of Persons Contacted	All Persons Contacted	First contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on Streets, ES, or SH	First contact - Worker unable to determine
Once	4	0	4	0
2-5 Times	2	0	2	0
6-9 Times	3	0	2	1
10+ Times	0	0	0	0
<b>Total Persons Contacted</b>	<b>9</b>	<b>0</b>	<b>8</b>	<b>1</b>

**Q9b. Number of Persons Engaged**

Program Applicability: ES Night By Night - Street Outreach

Number of Persons Engaged	All Persons Contacted	First contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on Streets, ES, or SH	First contact - Worker unable to determine
Once	4	0	4	0
2-5 Contacts	2	0	2	0
6-9 Contacts	1	0	1	0
10+ Contacts	0	0	0	0
<b>Total Persons Engaged</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>
<b>Rate of Engagement</b>	<b>77.78%</b>	<b>0.00%</b>	<b>87.50%</b>	<b>0.00%</b>

**Q10a. Gender of Adults**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	36	31	5	0
Female	45	37	8	0
No Single Gender	1	1	0	0
Questioning	0	0	0	0
Transgender	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>82</b>	<b>69</b>	<b>13</b>	<b>0</b>

**Q10b. Gender of Children**

Program Applicability: All Projects

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	9	9	0	0
Female	8	8	0	0
No Single Gender	0	0	0	0
Questioning	0	0	0	0
Transgender	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0</b>

**Q10c. Gender of Persons Missing Age Information**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0		0		0
Female	0		0		0
No Single Gender	0		0		0
Questioning	0		0		0
Transgender	0		0		0
Client Doesn't Know/Client Refused	0		0		0
Data Not Collected	0		0		0

**Q10c. Gender of Persons Missing Age Information**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Total</b>	<b>0</b>		<b>0</b>		<b>0</b>

**Q10d. Gender by Age Ranges**

Program Applicability: All Projects

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	45	9	1	29	6	0	0
Female	53	8	3	33	9	0	0
No Single Gender	1	0	0	1	0	0	0
Questioning	0	0	0	0	0	0	0
Transgender	0	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	0	0	0	0	0	0	0
<b>Total</b>	<b>99</b>	<b>17</b>	<b>4</b>	<b>63</b>	<b>15</b>	<b>0</b>	<b>0</b>

**Q11. Age**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	4		4	0	0
5 - 12	10		10	0	0
13 - 17	3		3	0	0
18 - 24	4	3	1		0
25 - 34	13	11	2		0
35 - 44	18	12	6		0
45 - 54	16	15	1		0
55 - 61	16	15	1		0
62+	15	13	2		0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>99</b>	<b>69</b>	<b>30</b>	<b>0</b>	<b>0</b>

**Q12a: Race**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	65	40	25	0	0
Black, African American, or African	27	23	4	0	0
Asian or Asian American	4	3	1	0	0
American Indian, Alaska Native, or Indigenous	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
Multiple Races	3	3	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>99</b>	<b>69</b>	<b>30</b>	<b>0</b>	<b>0</b>

**Q12b. Ethnicity**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latin(a)(o)(x)	58	45	13	0	0
Hispanic/Latin(a)(o)(x)	41	24	17	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>99</b>	<b>69</b>	<b>30</b>	<b>0</b>	<b>0</b>

**Q13a1. Physical and Mental Health Conditions at Start**

Program Applicability: All Projects

	Total	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Only Children	Unknown Household Type
Mental Health Disorder	21	20	1	0	0	0
Alcohol Use Disorder	1	1	0	0	0	0
Drug Use Disorder	1	1	0	0	0	0
Both Alcohol and Drug Use Disorders	5	5	0	0	0	0
Chronic Health Condition	29	27	2	0	0	0
HIV/AIDS	2	2	0	0	0	0
Developmental Disability	9	8	1	0	0	0
Physical Disability	26	25	1	0	0	0

**Q13b1. Physical and Mental Health Conditions at Exit**

Program Applicability: All Projects

	Total	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Only Children	Unknown Household Type
Mental Health Disorder	10	10	0	0	0	0
Alcohol Use Disorder	0	0	0	0	0	0
Drug Use Disorder	1	1	0	0	0	0
Both Alcohol and Drug Use Disorders	3	3	0	0	0	0
Chronic Health Condition	21	19	2	0	0	0
HIV/AIDS	2	2	0	0	0	0
Developmental Disability	4	4	0	0	0	0
Physical Disability	17	16	1	0	0	0

**Q13c1. Physical and Mental Health Conditions for Stayers**

Program Applicability: All Projects

	Total	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Only Children	Unknown Household Type
Mental Health Disorder	10	9	1	0	0	0
Alcohol Use Disorder	0	0	0	0	0	0
Drug Use Disorder	0	0	0	0	0	0
Both Alcohol and Drug Use Disorders	2	2	0	0	0	0
Chronic Health Condition	8	8	0	0	0	0
HIV/AIDS	1	1	0	0	0	0
Developmental Disability	5	4	1	0	0	0
Physical Disability	8	8	0	0	0	0

**Q14a. Domestic Violence History**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	22	21	1	0	0
No	57	46	11	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	2	1	1	0	0
<b>Total</b>	<b>82</b>	<b>69</b>	<b>13</b>	<b>0</b>	<b>0</b>

**Q14b. Persons Fleeing Domestic Violence**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	7	7	0	0	0
No	15	14	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>22</b>	<b>21</b>	<b>1</b>	<b>0</b>	<b>0</b>

**Q15. Living Situation**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>					
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	2	2	0	0	0
Transitional housing for homeless persons (including homeless youth)	1	1	0	0	0
Place not meant for habitation	44	44	0	0	0
Safe Haven	1	1	0	0	0
Host Home (non-crisis)	0	0	0	0	0
<b>Subtotal</b>	<b>48</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison or juvenile detention facility	0	0	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Locations</b>					
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0



**Q15. Living Situation**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Rental by client in a public housing unit	0	0	0	0	0
Rental by client, no ongoing housing subsidy	27	17	10	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	7	4	3	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
Staying or living in a friend's room, apartment or house	0	0	0	0	0
Staying or living in a family member's room, apartment or house	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Subtotal</b>	<b>34</b>	<b>21</b>	<b>13</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>82</b>	<b>69</b>	<b>13</b>	<b>0</b>	<b>0</b>

**Q16. Cash Income - Ranges**

Program Applicability: All Projects

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No Income	40	2	30
\$1 - \$150	1	0	1
\$151 - \$250	12	1	9
\$251 - \$500	2	0	2
\$501 - \$1,000	7	1	6
\$1,001 - \$1,500	8	0	5
\$1,501 - \$2,000	9	0	6
\$2,001+	3	0	1
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	0	0

**Q16. Cash Income - Ranges**

Program Applicability: All Projects

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Number of adult stayers not yet required to have an annual assessment		17	
Number of adult stayers without required annual assessment		1	
<b>Total Adults</b>	<b>82</b>	<b>22</b>	<b>60</b>

**Q17. Cash Income - Sources**

Program Applicability: All Projects

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	10	1	5
Unemployment Insurance	1	0	1
Supplemental Security Income (SSI)	11	0	8
Social Security Disability Insurance (SSDI)	5	0	4
VA Service Connected Disability Compensation	0	0	0
VA Non-Service Connected Disability Pension	0	0	0
Private Disability Insurance	1	0	1
Worker's Compensation	1	0	0
Temporary Assistance for Needy Families (TANF)	3	0	2
General Assistance (GA)	14	1	10
Retirement Income from Social Security	2	0	2
Pension or retirement income from a former job	0	0	0
Child Support	0	0	0
Alimony and other spousal support	0	0	0
Other Source	1	0	2
Adults with Income Information at Start and Annual Assessment/Exit		4	60

**Q19b. Disabling Conditions and Income for Adults at Exit**

Program Applicability: All Projects

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	1	2	3	33.33%	0	2	2	0.00%	0	0	0	0.00%

**Q19b. Disabling Conditions and Income for Adults at Exit**

Program Applicability: All Projects

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Supplemental Security Income (SSI)	5	3	8	62.50%	0	0	0	0.00%	0	0	0	0.00%
Social Security Disability Insurance (SSDI)	3	1	4	75.00%	0	0	0	0.00%	0	0	0	0.00%
VA Service Connected Disability Compensation	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
Private Disability Insurance	0	1	1	0.00%	0	0	0	0.00%	0	0	0	0.00%
Worker's Compensation	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
Temporary Assistance for Needy Families (TANF)	0	0	0	0.00%	0	2	2	0.00%	0	0	0	0.00%
Retirement Income from Social Security	0	2	2	0.00%	0	0	0	0.00%	0	0	0	0.00%
Pension or retirement income from a former job	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
Child Support	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
Other Source	5	7	12	41.67%	0	1	1	0.00%	0	0	0	0.00%
No Sources	8	17	25	32.00%	1	4	5	20.00%	0	0	0	0.00%
Unduplicated Total Adults	21	31	52		1	7	8		0	0	0	

**Q20a. Type of Non-Cash Benefit Sources**

Program Applicability: All Projects

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutrition Assistance Program (SNAP) Previously known as Food Stamps)	43	2	28
Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	0	0	0
TANF Child Care Services	0	0	0
TANF Transportation Services	0	0	0
Other TANF-Funded Services	0	0	0
Other Source	1	0	1

**Q21. Health Insurance**

Program Applicability: All Projects

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
MEDICAID	64	3	44
MEDICARE	8	0	6
State Children's Health Insurance Program	0	0	0
Veteran's Administration (VA) Medical Services	0	0	0
Employer - Provided Health Insurance	3	0	2
Health Insurance obtained through COBRA	0	0	0
Private Pay Health Insurance	1	0	1
State Health Insurance for Adults	2	0	1
Indian Health Services Program	0	0	0
Other	1	0	2
No Health Insurance	14	1	7
Client Doesn't Know/Client Refused	9	0	3
Data not Collected	1	1	9
Number of Stayers not yet Required To Have an Annual Assessment		22	
1 Source of Health Insurance	71	3	50
More than 1 Source of Health Insurance	4	0	3

**Q22a2. Length of Participation - ESG Projects**

Program Applicability: All Projects

	Total	Leavers	Stayers
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0 to 7 days	15	15	0
8 to 14 days	10	10	0
15 to 21 days	0	0	0
22 to 30 days	0	0	0
31 to 60 days	6	2	4
61 to 90 days	23	20	3
91 to 180 days	28	14	14
181 to 365 days	8	7	1
366 to 730 days (1-2 Yrs)	7	2	5
731 to 1,095 days (2-3 Yrs)	1	1	0
1,096 to 1,460 days (3-4 Yrs)	1	1	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
<b>Total</b>	<b>99</b>	<b>72</b>	<b>27</b>

**Q22c. RRH Length of Time between Project Start Date and Housing Move-in Date**

Program Applicability: PH - Rapid Re-Housing; PH - Permanent Supportive Housing

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	0	0	0	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	0	0	0	0	0
61 to 180 days	0	0	0	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
<b>Total (persons moved into housing)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Average length of time to housing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Persons who were exited without move-in</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total persons</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Q22d. Length of Participation by Household Type**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
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# ESG CAPER Report [FY 2023]

# City of Pasadena Housing

Date Range: 07/01/2022 thru 06/30/2023

7 days or less	15	15	0	0	0
8 to 14 days	10	10	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	6	2	4	0	0
61 to 90 days	23	12	11	0	0
91 to 180 days	28	18	10	0	0
181 to 365 days	8	3	5	0	0
366 to 730 days (1-2 Yrs)	7	7	0	0	0
731 to 1,095 days (2-3 Yrs)	1	1	0	0	0
1,096 to 1,460 days (3-4 Yrs)	1	1	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>99</b>	<b>69</b>	<b>30</b>	<b>0</b>	<b>0</b>

**Q22e. Length of Time Prior to Housing - based on 3.917 Date Homelessness Started**

Program Applicability: ES, TH, SH, PSH & RRH

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	0	0	0	0	0
8 to 14 days	1	1	0	0	0
15 to 21 days	1	1	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	0	0	0	0	0
61 to 180 days	0	0	0	0	0
181 to 365 days	3	3	0	0	0
366 to 730 days (1-2 Yrs)	3	3	0	0	0
731 days or more	17	17	0	0	0
<b>Total (persons moved into housing)</b>	<b>25</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>
Not yet moved into housing	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>25</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Q23c. Exit Destination All Persons**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>					
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	1	1	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	32	16	16	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	6	2	4	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Rental by client, with HCV voucher (tenant or project based)	1	1	0	0	0
Rental by client in a public housing unit	0	0	0	0	0
<b>Subtotal</b>	<b>40</b>	<b>20</b>	<b>20</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0



**Q23c. Exit Destination All Persons**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	30	30	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
Host Home (non-crisis)	1	1	0	0	0
<b>Subtotal</b>	<b>31</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster care home or foster care group home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>					
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	1	1	0	0	0
<b>Subtotal</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>72</b>	<b>52</b>	<b>20</b>	<b>0</b>	<b>0</b>
Total persons exiting to positive housing destinations	5	5	0	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0

Percentage	6.94%	9.62%	0.00%	0.00%	0.00%
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**Q24. Homelessness Prevention Housing Assessment at Exit**

Program Applicability: Homelessness Prevention

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	32	16	16	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	4	0	4	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless - moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
<b>Total</b>	<b>36</b>	<b>16</b>	<b>20</b>	<b>0</b>	<b>0</b>

**Q25a. Number of Veterans**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	0	0	0	0
Non-Chronically Homeless Veteran	1	0	1	0
Not a Veteran	81	69	12	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>82</b>	<b>69</b>	<b>13</b>	<b>0</b>

**Q26b. Number of Chronically Homeless Persons by Household**

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	23	23	0	0	0
Not Chronically Homeless	76	46	30	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>99</b>	<b>69</b>	<b>30</b>	<b>0</b>	<b>0</b>

**Parameters List**

CoC Category Filter	Program CoC
Client Location Filter	No
Service Funding Filter	Not Based on Funding Source
Program Funding Filter	Not Based on Federal Funding Source

**Jurisdiction List**