

Agenda Report

September 11, 2023

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Transportation

SUBJECT: ADOPT A RESOLUTION AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL AGREEMENTS FOR THE RECEIPT OF LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FUNDS INCLUDING LCTOP FUNDS FROM THE STATE AND THE COUNTY OF LOS ANGELES AND AMEND THE CITY'S BUDGET TO RECEIVE AND EXPEND FUNDS

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (General Rule);
2. Adopt a resolution authorizing the City Manager to execute all agreements including the Certifications and Assurances and Authorized Agent Forms required to submit a Low Carbon Transit Operations Program grant application to the California Department of Transportation; and
3. Amend the City's budget to receive and appropriate \$236,755 as detailed in the fiscal impact section.

BACKGROUND:

The Low Carbon Transit Operations Program (LCTOP) is part of the California Climate Investments program designed to assist transit agencies in reducing their green-house gas emissions. The California Department of Transportation (Caltrans), in coordination with the California Air Resources Board, administers the program. Each year, Caltrans allocates non-competitive LCTOP funds to transit operators; however, transit operators must submit a qualifying project to Caltrans to receive the funds.

Staff has prepared an application seeking \$130,092 from the Fiscal Year 2023 LCTOP grant to partially fund the purchase of seven zero-emission buses and infrastructure for Pasadena Dial-A-Ride. In addition to the funds above, the City is receiving \$106,663 LCTOP funds from the County of Los Angeles for the same project for a total of \$263,775. These seven zero-emission buses will replace seven unleaded cutaway buses that reach their useful life by 2026. Funds from this grant program will be provided to the City upfront, in advance of the bus purchase. A resolution authorizing the City Manager to submit a LCTOP application is required. Staff will return to the City Council at a future date to approve a contract for the vehicle procurement.

COUNCIL POLICY CONSIDERATION:

Authorization of receipt of these LCTOP funds, will advance the City Council's strategic planning goals of maintaining fiscal responsibility, increasing conservation and sustainability, and encouraging non-auto travel.

ENVIRONMENTAL IMPACT:

The proposed action has been determined to be exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3), the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. No direct physical changes to the environment are proposed.

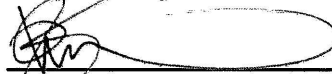
FISCAL IMPACT:

The one-time acceptance of \$236,755 in LCTOP grant funds will be addressed by:

- Increasing revenue by \$236,755 in account 20824033-646900-95094 to receive LCTOP funds; and
- Appropriating \$236,755 to Capital Improvement Program Project 75086.

Approval of this action will enable the City to obtain \$236,755 in grant funds from Caltrans. The grant provides the funding up front. The grant funds are anticipated to be received in FY 2024. There is no impact to the General Fund.

Respectfully submitted,



LAURA RUBIO-CORNEJO

Director


Department of Transportation

Prepared by:



Sebastián Andrés Hernández
Principal Planner

Approved by:



MIGUEL MARQUEZ
City Manager