Early Child Development 2022 Policy Implementation
Areas of Recommendation:
Road Map for Creating a Working Plan
Phase I,II,III

Phase (I,II,III)	Outcomes	Goals	Strategy/ Action Steps		Task	Timeline	Who	Budget	Notes
P I	**Financing Strategies** for **Programming and Support**	Encourage cross-departmental funding opportunities and Facilitate community partnerships to apply for state, federal & foundation grants.	Study new funding streams available through the Universal Pre-K allocations	Meeting with PUSD to understand funding streams. Assess feasibility of mixed-delivery system	Set up meetings with PUSD Leadership with City Representatives and community leaders	January – June 2023	Coordinator, OYC		Research/cite examples of other cities/districts **Initial Meeting:** meeting with Dr Blanco and Jennifer Hall Lee and Lindsay Lewis, OYC, Transition Team held March 2, 2023 – follow-up meeting to be scheduled with Options for Learning (Kelly O'Connell), Lindsay Lewis and Transition Team on transitional K and UPK
					Review UPK proposal funding stream	June 30, 2023	PUSD, Lindsay Lewis / Dr. Carla Bryant		
			Explore opportunities for funding in support of our early childhood initiatives and key activities through coordination and collaborations with the school district, local provider groups and higher education	Advisory Group can assist with external funding opportunities. Internally establish a standing committee with reps/grants staff from City Depts such as Library, Health, PARCS, Housing. Networking word-of-mouth opportunities from OYC Network.	**Advisory Group:** To be established – City Leadership **Internal standing committee of City Leadership** – To be Established **Working Group** – to be established	July, 2023	City Leadership Staff City Departments (In-house grant writers vs. contractors; make requests of depts. at bi-monthly meetings).		
	Financing Strategies for **Programming and Support**	Explore & consider specific programs/opportunities of interest to philanthropic donors	Take advantage of the invitation by the LA Partnership for Early Childhood Investment to explore the possibly of Aligning the City Policy with that of private foundations in proposing new innovative approaches to improving early childhood systems and early childhood outcomes.	Develop a proposal/pitch for LA Partnership.	RE-Introduction of OYC leader of La Partnership for Early Childhood Investment Develop a list of Philanthropic Early Childhood Funders in the County of LA	On or before July 1, 2023	Interim Director of Library and Information Services & Coordinator, OYC		Transition Team (Dianne and Lila) will facilitate a re-introduction to leadership at the LA Partnership for Early Childhood Investment
		Explore & consider specific programs/opportunities of interest to philanthropic donors	Explore opportunities for connecting early childhood education and early learning to other systems that are operating and serving the same families or young children.		Meet and coordinate monthly with Director's Alliance and Options for Learning	January 2023 – on-going monthly	Coordinator OYC		
			Evaluation the pilot phase of the Growing Together PASadena Hub Network and consider proposing a strategy to expand the program, rooted in community need, that can serve as a model for other communities (pg. 8 of 2022 Policy).		Evaluate Hubs – Checklist and visits of existing hubs sites – assessment/recommendations report completed	June 2023	Transition Team		Coordinator OYC provide an update of

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Blue= Areas of Recommendation
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1

Timeline Key:
Phase I: July 1, 2023 – December 31, 2023
Phase II: January 1, 2024 – June 30, 2024
Phase III: July 1, 2024 – December 31, 2024

Phase (I,II,III)	Outcomes	Goals	Strategy/ Action Steps		Task	Timeline	Who	Budget	Notes
					Establish a Hub model at a school site Recommend a strategy for developing a more coherent, and functional model of the GTP Network From the recommendations, create a description of the Hub model	December 2023	Hire an outside consultant to visit, evaluation, create, strategy and recommendations	$25K	OYC activities to Director's Alliance Recommendation of consultant by Transition Team
			Analyze funds through Measure J for early childhood initiatives and explore ways in which a portion of the funds could be re-directed to early childhood initiatives	Secure support and financial investment in EDI data collection for 2023-2024	Clear timeline and scope of work from UCLA based on accurate EDI deliverables/ implementation Coordinate initial meetings with PUSD Leadership – City Leadership and Community Leaders Establish an agreement with PUSD/City to determine who will fund EDI	June 2023 February 2024	City Manager or designee and PUSD Superintendent		Action Item: Need an estimate for EDI (ballpark at $80k and depends on how many classrooms are studied, charter schools, etc.
P I/ II/III	Strengthening Data Collection Related to Young Families	Gather and seek funding for annual data collection (birth to 5) who live within the EDI study population	Review of what data already exists thru First 5 & Public Health Identify what gaps exist in data and what additional data is helpful		Series of meeting with PPHD, OYC, and Advisory Group Determine what data is needed to understand the birth to 5 population What data does the City collect? Establish measurable outcomes. What additional data is needed? Who and how does the additional data get collected	July 1, 2023 – December 31, 2023	Coordinator, OYC In consultation with the staff PPHD, staff of Library and Information Services Department, Advisory Group and representative from First 5 LA		Phase II/III Data Recommendations for Council For Q1 2023 Report to Council; Funding TBD
P I/ II/III	Strengthening Data Collection Related to Young Families	Develop a dashboard of appropriate EDI data and program outcomes from City departments to improve implementation outcomes and learning cycles related to the Early Child Development Policy	Develop dashboard of EDI, Hubs, Collaborative Partners & CHIP data and program outcomes from City Departments related to families with young children.	Identify which programs exist citywide that have impacts on children birth to 5. Work with Print Shop to develop a quarterly dashboard for digital publication.	Collect city department program outcomes for birth to 5 Align EDI, Hubs and Collaborative Partners data points and City program outcomes on a quarterly dashboard	Start July 1, 2023 – Dashboard created by June 30, 2023	Coordinator, OYC and City Staff		3-6 months (note data EDI/CHIP data won't change much, but dept. programs/activities will have more regular reporting

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		Establish a mechanism to identify each child in Pasadena, birth to 5, and track their placement in an early childhood program -public, private, childcare, in-home services.	Disaggregate data to identify & engage infants and families -to include every baby born in Pasadena Track the number of seats available in each early childhood program – public, private, childcare center, in-home	Review of what data already exists thru First 5 & Public Health Identify what gaps exist in data and what additional data is helpful Research how to gather the data on babies born in other cities but family resides in Pasadena Consult with Options for Learning staff for data	PHASE II January /June 2024	Coordinator, OYC PPHD Options for Learning First 5 LA PUSD designee		Data Recommendations for Council For Q1 2023 Report to Council; Funding TBD
		Create an online resource database with demographic data, list of partners & their services offered, info on progress of early childhood initiatives.	Demographic data on key child and family indicators – by age, race, and location as well as indicators impacting the well-being, health and development of children	Establish what technology system to use Establish who has access Collect and input all pertinent data Load resources/apps at HUB kiosks. Assess what existing databases exist & identify gaps in information. Identify which data points would benefit the community at large. Work with DOIT to create a webpage(s) & prototype for site. Publish & maintain site	June 2024	Coordinator, OYC And City Staff, Options for Learning, Early Headstart, Headstart, Office of Advancement and Early Education of the Young Child (LA County)		AI: Contact non-profits for their resource lists 6 Months to 1 year
PI	Structure and Support the Office of the Young Child & Implementation of the 2022 Policy – The Office of the Young Child, with assistance from an advisory committee (format, structure and composition to be determined), will create a Work Plan that focuses on the planning and implementation of the 2022 Policy for Year 1	Create a catalog of existing City functions, program and supports for our youngest children and their families	Research and document City Programming	Establish what technology system to use Establish who has access Collect and input all pertinent data		Coordinator, OYC		
		An analysis of the growing Together PASadena Hub Network and HUB locations	Evaluate the pilot phase of Growing together PASadena Hub Network and consider proposing a strategy to expand the program, rooted in community need, that can serve as a model for other communities (pg. 9 of 2022 Policy), focusing on the family & neighborhood approach as identified in the *Strengthening Families* framework: Pulling together health services, neighborhood services, city services & pre-kindergarten related services.	Create checklist. Schedule visits, write report of findings/recommendations	Completed For Q1 2023 Report to Council	ECDEL Transition Team		*See HUB Network Handout. develop implementation of GTP Evaluation Plan Criteria (Page 15 of GTP Guide)
		Implementation of the Key Initial Activities	Create a structure for ongoing support and evaluation of the Work Plan and activities of the OYC and implementation of the Policy	Discuss & Review Options The Transition Team recommends the format structure and organization of the working advisory committee 2. The transition team reviews the work plan and proposed deliverables and outcomes measures in alignment with the 2022 Policy. Establish how the Areas of Recommendations and Key Initial activities progress and	Completed For Q1 2023 Report to Council	Transition Team working with an independent evaluator		Need to develop a measurement system to understand impact and outcomes of all stakeholders Hold frequent meetings of the Community Hubs for on-going communications;

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3

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				implementation are measured				updates, training, data-analysis etc.
	Structure and Support the Office of the Young Child & Implementation of the 2022 Policy – **The Office of the Young Child, with assistance from an advisory committee (format, structure and composition to be determined), will create a Work Plan that focuses on the planning and implementation of the 2022 Policy for Year 1**	**Implementation of the Key Initial Activities**	Assist the OYC with identifying a budget and funding opportunities for Key Initial Activities Establish a regular consistent prototype of a Community Hub that can serve as a local model and for other communities Align Hub resources with identified needs as indicated by the EDI results and program services and set up mechanisms for on-going assessment of needs Establish tangible activities with the community through effective community conversations – using EDI and other data sources Assess movement of EDI data into strengths and growth over time	First establish the support structure for OYC Monitor grant opportunities to support early childhood initiatives Established agreed upon guidelines for being a Community Hub Continue to assess, analyze and evaluate the effectiveness of the Community Hubs using EDI data as measure of forward progress to see how well our children are doing Activities Included but not limited to the hub strategy	Ongoing	Interim Director of Library, Coordinator, OYC in collaboration with Working Group Coordinator OYC and representatives of the Hub Network providing regular updates and feedback		

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Key Initial Activities:
Road Map for Creating a Working Plan
Phase I,II,III

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P I/II/ III	Analyze funds through Measure J for early childhood initiatives and explore ways in which a portion of the funds could be re-directed to early childhood initiatives	Secure support and financial investment in EDI data collection for 2023-2024	See finance strategy page 2 Secure support and financial investment in EDI. Establish every 2-year (Biennial) EDI data collection support and financial investment		June 2023	City Manager or Designee and PUSD Superintendent (or designee)		
P II/ III	Create a meaningful partnership with Pasadena Unified School District (PUSD), Options for Learning, Collaborate PASadena, in convening a working group of representatives from PUSD, City staff, parents and early childhood representatives	Design and support of early childhood programs, including UPK (Universal Pre-Kindergarten)	Establish a working group that is made of up Pasadena Unified School District (PUSD), Options for Learning, Collaborate PASadena, in convening a **working group** of representatives from PUSD, City staff, parents and early childhood representatives		June 2023	City Manager designee and transition team		
		Develop a Pasadena Unified School District-wide campaign to introduce the District in beginning a relationship with new families	AI: Update from PPHD/OYC on campaign development & rollout	Coordinate and work with PUSD Superintendent Enrollment Committee Strategic Plan Report (January 2023)	June 2023	City, Public Health/Library (OYC), PUSD Director's Alliance		City of Pasadena Public Health Department's "I'm Getting Ready for Kindergarten" Campaign What is district(PUSD) the doing? What role can city play?
		Create the design of mixed delivery system responsive to the needs of a diverse population with families of young children	Establish mixed use early childhood system whereby each of our youngest children is enrolled in a public, private, or in home early development program that is aligned with desired EDI outcomes. Establish a matrix of supports and services for all families with children Birth to 5			Hire outside Early Childhood Consultant, Working Group & Director's Alliance	$25K	At each hub site parents or caregivers are given guidance, warm hand-offs on needed supports and services for a variety of Early Childhood Development needs around the Pasadena area– the Hubs are part of the overall delivery system There needs to be training, accountability, referral system in place and tracking of referrals.
P I/ II/III	Create a meaningful partnership with Pasadena Unified School District (PUSD), Options for Learning, Collaborate PASadena, in convening a working group of representatives from PUSD, City staff, parents and early childhood representatives	"Welcome Baby" Passport Campaign	Include in the Campaign, the "baby passport" (a concept currently being explored by the OYC and the Pasadena Public Health Department) and the "Big Little Mornings" program of Pasadena's Kidspace Museum	Vet pilot Baby Passports with parents and stakeholders Meet with Kidspace Leadership, representatives of the Directors Alliance and community leaders to partner with Big Little Mornings"	Phase I	PPHD, Huntington, GTP Network		See budget/approach matrix from OYC. GTP network Consultant Pilot w/network

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		Establish mixed use early childhood system whereby each of our youngest children is enrolled in a public, private, or in-home early development program	Establish a plan with set goal targets, utilizing birth to 5 population data to fill the unfilled seats.	Establish mixed use early childhood system whereby each of our youngest children **has access to** a public, private, or in-home early development program			Hire outside Early Childhood Consultant, Working Group & Director's Alliance	$25K	
	Hold a launch event for 2022 Policy & related Components with appropriate resource network and multi-channels/campaign elements	The Launch will re-energize and re-engage the community and stakeholders about the movement of the Early Child Development Policy, Initiatives and Pasadena being an Early Learning City by 2025	Opportunity for cross City departmental collaboration, early childhood community, public stakeholders, political figures, other communities' media to be excited about Pasadena's commitment to its youngest population.			Phase III July 1, 2024 – December 31, 2024	Coordinator, OYC, City Staff and Working Group		

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