



CITY OF PASADENA APPLICATION FOR APPOINTMENT TO THE CHARTER STUDY TASK FORCE

The information contained on this form will be used by the City Council to appoint members to the Charter Study Task Force. Please answer all questions. You are invited to attach additional pages, a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application. **Please note that, once submitted, this form, and all attachments, will become subject to public access under the Public Records Act, with the exception of personally identifiable information.**

Applicant Name: Liberty McCoy

Home Address: **REDACTED** Pasadena, CA 91106

Mailing Address: **REDACTED** Pasadena, CA 91106

Email Address: **REDACTED**

Business Phone: _____ Date Available to Start: _____

Home Phone: _____ Cell Phone: **REDACTED**

CITY CLERK
CITY OF PASADENA
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Indicate if you wish to be considered for a District, At-Large, and/or Mayoral Nomination (mark one or more):

- District Representative** representing City Council District 5
- At-large Representative** City Council District _____
- Mayoral Representative**

Community Service – List boards, commissions, committees, and organizations on which you are currently serving or have served, offices held and in what city.

- Pasadena Tenants Union – Solidarity Coordinator & Volunteer – 2001 - current
- Yes on H & Pasadena Tenant Justice Coalition – Volunteer Field Organizer – 2021-2022
- SCELC Program & Professional Development Committee – (California) – 2018- 2020 – Vice-Chair & Chair

Employment – Title and duties, current and past (acceptable to attach resume as an alternative).

- Associate Professor, Research and Instruction Librarian, University of La Verne, 2011 to current
- Duties: Research, Instruction, Outreach, Engagement, Assessment, Planning, and Management

Education – Include professional or vocational licenses or certificates.

- Masters of Library and Information Science, University of Washington; December 2010

1. **Have you ever worked for the City of Pasadena?** *(If yes, please list dates/department)*

YES NO

I worked as a Page at the Pasadena library as a minor in 1995-1995 under my maiden name.

2. **Are you related to any employee, appointed or elected official of the City of Pasadena?** *(If yes, please indicate name and relationship)*

YES NO

3. **Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any circumstances which may develop from your occupation or economic holdings, that might relate to your service as a member of a Charter Study Task Force?** *(If yes, please indicate any potential conflicts)*

YES NO

4. **Have there been, or are there now, any personal or business circumstances which might reflect adversely on your service as a member of a Charter Study Task Force?**

YES NO

5. **Are you aware of the time commitment necessary to fulfill the obligations of a member on a Charter Study Task Force, including meetings on nights and weekends?**

YES NO

6. **What specifically in your background, training, education, or interests qualifies you to serve on the Charter Study Task Force? Please highlight any relevant experience with the City of Pasadena or other municipality that involves Charter Study, elected experience, or knowledge of City Charter laws and provisions:**

I worked on a campaign (Yes on Measure H) that directly reformed the City Charter through the initiative process. In addition, I do volunteer work as a Solidarity Coordinator where I regularly engage with the Charter. Finally, I work as a Research Librarian and am a liaison to the Public Administration program where I regularly assist faculty and students with questions about governing and law.

7. **What objectives and goals should the Charter Study Task Force consider?**

The Charter Study Task Force is tasked with several clarifications of election process and procedures, such as term limits, vacancy procedures and campaign finance issues. These are important concerns of citizens of

Pasadena and should be reflected in a reformed Charter. They are also tasked with looking into equity issues of representation, which are important for consideration for who can serve. As noted in Krebs, T. B., & Wagner, J. K. (2023). Women and Local Politics: How Different Offices Affect Female Candidacies. Political Research Quarterly, 76(3), 1293-1308. <https://doiorg.laverne.idm.oclc.org/10.1177/10659129221136805> "Term limits may also affect female candidate emergence. In our data, 6,165 or 11.4% of candidate-office-years are for term-limited positions ... Research on city council elections shows that women are advantaged in term-limited positions ... research on state legislatures also shows that term limits positively impact female candidacies". Charter reform is not just an issue of governance but an issue of considering the future of representation, and who will be next to be able to serve and govern Pasadena.

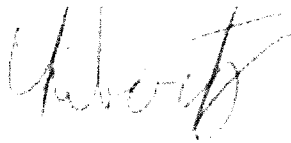
8. In your opinion, what is the importance of the scope and charge of the Charter Study Task Force, as approved and assigned by the City Council?

The City Charter is a document relied upon by City Council and the public, the scope and the charge if agreed on and approved would simplify certain processes, such as the annual Light and Power Fund transfer. Also, in considering new compensation considerations it would provide more equity balance for those who would like to serve on council, but have family considerations, such as elder or childcare obligations.

9. How would you help to achieve the Charter Study Task Force's objectives and goals, while adhering to the City Council's approved Scope and Charge?

I have worked in collaboration with a group to change the charter – Yes on H, and that was focused on our campaigns approved scope and change. Also, in my workplace and my volunteer work I have chaired, vice chaired or been a member of several committees that have successfully collaborated on documents, events, policy, and other reforms. I am aware of the objectives and the necessity of completing them in a timely manner and ready to begin the work.

Signature:



Date:

10/1/23

I hereby certify that the following information is correct to the best of my knowledge.

One of the goals of the City Council is to balance advisory body appointments in terms of geographic residence, location, ethnicity, gender, and age. *The following information is desirable, but not required for appointment.*

Year of Birth:

REDACTED

REDACTED

REDACTED

If City resident, number of years: 35

Liberty McCoy

Pasadena, CA 91106

REDACTED

REDACTED

Experience

Associate Professor, Librarian, Research and Instruction **2011 to current**
University of La Verne, La Verne, California

Reference and Instruction:

- Provide reference services to students and faculty via multiple service points - virtual appointments, email, chat, text, phone, and in person.
- Teach library instruction classes primarily concentrated on graduate research methods and data.
- Create online guides for students and faculty, focusing on course resources, literature review, statistics and datasets, and government and business resources.

Outreach and Engagement:

- As part of a team created and coordinated MIRA, a national Makerspace conference now in its 5th year, and the Mini Maker Fair an event for student makers.
- Planned several Faculty Book Days, a panel event in the library for faculty authors to discuss their books or book chapters, and multiple virtual CASE days, a day for faculty, student researchers, and makers to present in a VR room or asynchronously.

Assessment and Planning:

- Co-lead the Library Data team - utilizing Springshare data tools to assess internal and external library data for planning. Create assessment tools and provide reports to the Learning Commons Director and other unit heads.
- Collect and evaluate library data on research and instruction.
- Coordinate collection management including the selection, evaluation, weeding, and disposition of electronic and physical materials
- Created a qualitative assessment of library survey data to assess outcomes.
- Assessed student feedback to create a new quiet study area.

Management:

- Oversee part of Makerspace operations including interfacing with faculty as Makerspace Liaison.
- Oversee library operations including supervision of student staff in the absence of supervisory circulation staff.
- Create, supervise and oversee the promotion and presentation of a variety of library events both curricular and co-curricular.

Fielding Graduate University, Santa Barbara, California **2011 to 2013**
Reference and Instruction Librarian (Distance)

Reference and Instruction:

- Provided reference services to distance students through email, web conferencing, chat, and the phone.
- Created library instruction sessions for classes and individuals in the Psychology, Education, and Management departments.

Management and Technology:

- Managed the interlibrary loan and document delivery program.
- Assisted students with technical issues related to the web, databases, web conferencing, and electronic resources.

**California State University, Los Angeles, California
Library Intern, Reference and Instruction**

2010 to 2011

Reference and Instruction:

- Provided reference and technical assistance to students and faculty at the reference desk.
- Taught business research classes and library instruction classes as part of the information literacy curriculum

**Paul Hastings, Los Angeles, CA
Library Intern**

2010

Cataloging:

- Cataloged books and treatises using AACR2 and MARC bibliographic rules.
- Proofread MARC records for correct format and usage.

**Kaplan Test Prep & Admissions, Atlanta & Los Angeles
Student Advisor and Tutor**

2007 to 2010

Management:

- Ensured excellence in all student experiences in the center, by advising students about their programs and responding to their concerns.
- Managed and trained part-time staff in center operations.

Instruction:

- Tutored students preparing for the SAT, ACT and the TOEFL
- Presented graduate and medical workshops and class start orientations to students.

**St. Jude Medical CRMD, Sylmar, CA
Associate Librarian**

2004 to 2006

Reference:

- Conducted scientific, medical, marketing and legal research for dedicated staff including the global sales force, medical doctors, research scientists, and the legal and marketing departments.

Outreach and Engagement:

- Created specialized research presentations and workshops for the science, engineering, and marketing departments.
- Teamed with an internal web design group to build a new library web page.

Management:

- Managed the document and copyright clearance departments for the library.

Publications and Presentations

Jennifer Esteron Cady, Karen Beavers, Amy Jiang & Liberty McCoy (2022) Developing a Meaningful Student Employment Experience for Students' Success on Campus, *New Review of Academic Librarianship*, DOI: [10.1080/13614533.2022.2122852](https://doi.org/10.1080/13614533.2022.2122852)

Durian, N., Beavers, K., McCoy, L., (2020, June 4-5.), *LibGuides For Equity and Inclusion* [Conference Presentation] CARL 2020 Conference., Online, United States.

Beavers, Karen, et al. "Establishing a maker culture beyond the makerspace." *Library Hi Tech* (2019).

Jiang, Amy, Beavers, Karen, McCoy, Liberty, Esteron, Jennifer "Incorporating Making Culture Into The Curriculum-Wilson Library's Journey". 2016. Presentation. Library 2.016: Library as Classroom.

Jiang, Amy and McCoy, Liberty contributed to Russell, G. S. A., & Bennett, D. B. (2016). 3D printing: A practical guide for librarians.

Jiang, A., Beavers, K., Cady, J. E., & McCoy, L. (2015). Re-positioning library technology support on Campus-Wilson Library's journey. *Library Hi Tech News*.

Esteron, J., Jiang, A., & McCoy, L. (2014, November). Expanding Library Services In an Outside the Library Poster presented at the annual meeting of the California Library Association, Oakland, CA.

Professional Associations and University Service

SCELC Program & Professional Development Committee

Chair - 2019 - 2020 - Planned and coordinated the yearly conference and coordinated conference and professional development awards.

Vice-Chair - 2018 - 2019 - Assisted with the planning and coordination of the yearly conference and coordinated conference and professional development awards.

Member 2014 - 2018 - Assisted with the yearly conference and assessed applicants for conference and professional development awards.

Faculty Space Committee - University of La Verne

September 2019 - current - Assess and evaluate current capital projects on campus.

Library and Learning Commons Committee – University of La Verne

Spring 2023 – current – Assess and evaluate current library and learning commons projects.

Educational Effectiveness Committee – University of La Verne

September 2018 - July 2021 - Assess and review program reviews.

September 2015 – September 2018 - Assess and review program reviews.

Faculty Compensation Committee – University of La Verne

September 2015 – September 2018 - Assess University budget.

Volunteer Service

Yes on H - Affordable Pasadena

April - November 2022

Field Volunteer Organizer

- Co-lead the weekend mobilization events, dispatching volunteers to knock thousands of doors throughout Pasadena.
- Kept track of and assessed field data and created volunteer phone bank clipboards.
- Tabled at a variety of community events, speaking to community members about the measure.
- Made phone bank calls and door knocked potential voters about the Measure.

Pasadena Tenant Justice Coalition

September 2021 - April 2022

Field Volunteer Organizer

- Co-lead the Field/Dispatch Team – managing volunteers in the community who gathered signatures for Measure - successfully gathering over 20,000 signatures total, over 15,000 valid signatures.
- Continuously tracked and assessed data to understand signature progress.
- Fundraised for measure.

Pasadena Tenant Union

January 2021 - current

Volunteer

- Solidarity Lead Coordinator – assist tenants with issues and connect them with resources.
- Draft the bimonthly agenda and facilitate meetings.
- Manage bimonthly emails to mailing list.
- Coordinate room bookings for meetings.

Education

Masters of Library and Information Science, University of Washington; December 2010

Bachelors of Arts, Art History, Mills College, Oakland, CA; June 2000