

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA CALLING AND GIVING NOTICE OF THE CITY OF PASADENA'S MARCH 5, 2024 PRIMARY MUNICIPAL ELECTION FOR THE OFFICE OF MAYOR AND FOR MEMBERS OF THE CITY COUNCIL IN DISTRICTS 1, 2, 4, AND 6, AS WELL AS A SPECIAL ELECTION FOR MEMBER OF THE CITY COUNCIL IN DISTRICT 3; AND IF NECESSARY, THE CALLING AND GIVING NOTICE OF THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION

BE IT RESOLVED by the City Council of the City of Pasadena as follows:

SECTION 1. Date of the Primary Municipal Election. A Primary Municipal Election is hereby called for the Office of Mayor of the City of Pasadena and for Members of the City Council in Districts 1, 2, 4, and 6 of the City of Pasadena as said districts have heretofore been established, each for the full term of four years. In addition, a Special Election is hereby called for a Member of the City Council in District 3, for the remaining two years of a four-year term, in compliance with City Charter Section 404. Said elections shall be held on Tuesday, March 5, 2024.

SECTION 2. Candidates to be Selected and Date of General Election. Pursuant to City Charter Section 1204, "Any person who, at the primary election, shall receive a majority of the total votes cast for candidates for said office [Mayor or Councilmember from a district] shall be elected to such office." In the event that no one candidate seeking an elected office receives a majority (50% plus 1) of the total votes cast for that office, Section 1204 states, "The two persons receiving the highest number of votes at the primary election for the candidates for office of Mayor or Councilmember from a district shall be the candidates for election and only their names shall be printed upon

the ballot to be used in the general municipal election. If necessary, the General Municipal Election is hereby called for and to be held on November 5, 2024.

SECTION 3. Consolidation of Municipal Elections with Statewide Elections.

That pursuant to the requirements of California Elections Code Section 10403, the Board of Supervisors is requested to consent and agree to the consolidation of the City's Primary Municipal Election with the Statewide Primary Election to be held on Tuesday, March 5, 2024, for the purpose of electing a Mayor and Members of the City Council in Districts 1, 2, 4, and 6, and a Special Election for the purpose of electing a Member of the City Council in District 3; and if necessary, the General Municipal (Runoff) Election be consolidated with the Statewide General Election to be held on November 5, 2024; and to direct the Registrar-Recorder/County Clerk to perform all necessary functions, services, and tasks related to: the complete and successful conduct of said consolidated elections; the provision of all election materials and equipment; the hiring, training and supervision of election workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying of votes; and canvassing and the certification of election results.

SECTION 4. Ballots. The ballots to be used for each election shall be in form and content as required by law.

SECTION 5. Vote Centers. The Vote Centers for the consolidated elections shall be open as required during the identified voting period, pursuant to Election Code Sections 4007 and 14404.

SECTION 6. Canvass of Election. The Los Angeles County Registrar-Recorder/County Clerk is authorized to canvass and certify the election returns for both consolidated elections. Pursuant to Pasadena City Charter Section 1207, the City Clerk shall submit a Canvass of Election to the City Council on the fifth Monday after each election.

SECTION 7. Particulars. In all particulars not recited in this resolution, said elections shall be noticed and held and all publications made as provided by law for holding municipal elections.

SECTION 8. Payment of Election Expenses. That the City of Pasadena recognizes that additional costs will be incurred by the County by reason of these consolidated elections and agrees to reimburse the County for City's portion of election related costs resulting from said consolidations. The City Director of Finance is authorized and directed to pay out of the General Fund of the City a sum equal to those costs upon the completion of the services and upon presentation to the City of a bill.

SECTION 9. The City Clerk is hereby directed to file certified copies of this resolution with the Los Angeles County Board of Supervisors and the Los Angeles County Registrar-Recorder/County Clerk.

SECTION 10. Notice of the time and place of holding the election is given, and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

Adopted at the regular meeting of the City Council on the _____ day of October, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mark Jomsky
City Clerk, CMC

APPROVED AS TO FORM:

/s/ Theresa Fuentes
Theresa Fuentes
Assistant City Attorney

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO APPROVE THE CONSOLIDATION OF THE MARCH 5, 2024 PRIMARY MUNICIPAL ELECTION, AND IF NECESSARY, THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE PRIMARY AND GENERAL ELECTIONS, AND DIRECT THE LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER SAID ELECTIONS ON BEHALF OF THE CITY

WHEREAS, a Primary Municipal Election is to be held on March 5, 2024, in the City of Pasadena ("City"), for the Office of Mayor and for Members of the City Council for Districts 1, 2, 4, and 6, as said districts have heretofore been established, each for the full term of four years, as well as a Special Election for a member of the City Council in District 3, in compliance with Pasadena City Charter Section 404, for the final two years of a four-year term for that office; and if necessary, a General Municipal (Run-off) Election to be held on November 5, 2024; and

WHEREAS, it is desirable that the City's Primary Municipal Election be consolidated with the Statewide Primary Election to be held on March 5, 2024, and if necessary, the City's General Municipal (Run-off) Election be consolidated with the Statewide General Election to be held on November 5, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of California Elections Code Section 10403, the Board of Supervisors is requested to consent and agree to the consolidation of the City's Primary Municipal Election with the Statewide Primary Election to be held on Tuesday, March 5, 2024, for the purpose of electing a Mayor and Members of the City Council in Districts 1, 2, 4, and 6, and a Special Election for the purpose of electing a Member of the City Council in District 3; and if necessary, the General Municipal (Run-off) Election be consolidated with the Statewide General Election to be held on November 5, 2024; and to direct the Registrar-Recorder/County Clerk to perform all necessary functions, services, and tasks related to: the complete

and successful conduct of said consolidated elections; the provision of all election materials and equipment; the hiring, training and supervision of election workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying of votes; canvassing and the certification of election results.

SECTION 2. That the Los Angeles County Registrar-Recorder/County Clerk is authorized to canvass the returns for both the City's Primary and General Municipal Elections. The City's Primary Municipal Election and the Statewide Primary Election occurring on March 5, 2024 in Pasadena shall be held in all respects as if there were only one election, and only one form of ballot shall be used. Similarly, and if necessary, the City's General Municipal Election and the Statewide General Election occurring on November 5, 2024 in Pasadena shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The elections will be held and conducted in accordance with the provisions of law regulating municipal elections.

SECTION 3. That the City of Pasadena recognizes that additional costs will be incurred by the County by reason of these consolidated elections and agrees to reimburse the County for City's share of election related costs resulting from said consolidations. The City Director of Finance is authorized and directed to pay out of the General Fund of the City a sum equal those costs upon the completion of the services as described above and upon presentation to the City of a bill.

SECTION 4. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the Registrar-Recorder/County Clerk, each a certified copy of this resolution.

SECTION 5. That the Board of Supervisors is requested to issue instructions to the Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of these consolidated elections.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Adopted at the regular meeting of the City Council on the _____ day of October, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mark Jomsky, City Clerk

Approved as to Form:

/s/ Theresa Fuentes
Theresa Fuentes
Assistant City Attorney

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA SETTING FORTH REGULATIONS RELATING TO CANDIDATE STATEMENTS FOR THE MARCH 5, 2024 PRIMARY MUNICIPAL ELECTION, AND IF NECESSARY, THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION**

WHEREAS, Section 13307 of the California Elections Code (“Elections Code”) provides that each candidate for nonpartisan elective office in any local agency may prepare a candidate's statement on an appropriate form provided by the City Clerk. Such statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself, except that the statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement of each candidate shall be filed in typewritten form in the office of the City Clerk at the same time the candidate's nomination papers are filed. As provided in Section 13307(a)(3), except as provided in Elections Code Section 13309, such statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period; and

WHEREAS, Elections Code Section 13307 also permits the City to adopt regulations to ensure recovery of the pro-rata costs from each candidate; and

WHEREAS, Elections Code Section 13311 mandates that candidate statements shall remain confidential until the expiration of the filing deadline.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pasadena as follows:

SECTION 1. The City Clerk shall advise all persons to whom nominating papers are issued of the provisions of the Elections Code pertaining to said candidate's statement and the City's requirements thereunder.

SECTION 2. A statement must be filed by the candidate at the same time the candidate's nominating papers are filed.

SECTION 3. No candidate will be permitted to include additional statements or materials in the sample ballot pamphlet.

SECTION 4. A deposit of not less than \$1,300.00 shall be required of each candidate for the Office of Mayor, and \$400.00 for each district candidate for Member of the City Council requesting publication of a candidate's statement pursuant to the Elections Code. The deposit is due at the time the nominating papers and candidate's statement are filed.

Candidates who wish to include Spanish translations of their candidate statements in the English booklet shall pay printing costs to include the translated statement. Candidates will pay the estimated costs at the time nomination papers and candidate's statements are filed, with the estimated costs being equal to the amount required for the printing of the English statement.

SECTION 5. A candidate in the General Municipal Election on November 5, 2024, who desires to have a candidate's statement printed, shall be required to make an additional deposit, in amounts estimated by the Los Angeles County Registrar-Recorder/County Clerk and provided to the candidates no later than July 15, 2024. Candidate statements for the General Municipal Election shall be filed with a deposit (amount to be determined) with the City Clerk no later than 5:30 p.m. on Friday, August 9, 2024. A candidate may elect either to file the same candidate statement printed for the Primary Municipal Election or to file a different statement. The filing requirement may be met either by filing a written

request from the candidate to use the same candidate statement, or by filing the text of a new statement, along with the required deposit with the City Clerk by the August 9, 2024 deadline.

SECTION 6. Each candidate filing such statement shall be liable for a pro-rata share of the actual cost of printing the candidate's statement in English, or any additional languages requested by the candidate but not required under the Federal Voting Rights Act. No candidate will be charged a pro-rata share of costs incurred as a result of complying with the Federal Voting Rights Act of 1965. The Director of Finance shall bill each candidate for the actual pro-rated costs of printing the candidate's statement, if required, and such bill shall be due and payable immediately upon receipt thereof. If the actual cost is less than the deposit, the Director of Finance shall refund any excess deposit to the candidate within 30 days of the election.

SECTION 7. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the Los Angeles County Registrar-Recorder/County Clerk. Spanish, Chinese, and Korean are languages within Pasadena that have been identified by 2020 Census data and the County of Los Angeles as single-language minorities and limited-English proficient; and where 3% or more of voters in certain precincts have requested language assistance in one of these three required languages. It is the County's policy to print single-language ballot books, with voters receiving election information in the requested language. For voters in Pasadena that have self-designated as English proficient, they will receive an English only booklet. For voters that have requested election information in any of the required languages, they will receive ballot books both in English and the requested language.

SECTION 8. All translations shall be provided by professionally-certified translators. The Los Angeles County Registrar-Recorder/County Clerk shall allow: bold type, italics, underlining, capitalization, indentations, and leading hyphens. The Los Angeles County Elections Official shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 9. The City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nomination forms are issued.

SECTION 10. All previous resolutions establishing candidate statement policies regarding payment and/or format are no longer in force or effect.

Adopted at the regular meeting of the City Council on the _____ day of October, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mark Jomsky
City Clerk, CMC

APPROVED AS TO FORM:

Theresa Fuentes
Assistant City Attorney