



**OFFICE OF THE CITY CLERK
OCTOBER 23, 2023**

ITEM NO. 21

CALLING OF THE MARCH 5, 2024
CITY PRIMARY MUNICIPAL ELECTION
AND THE NOVEMBER 5, 2024
GENERAL MUNICIPAL ELECTION





BACKGROUND

Office of the City Clerk

- **March 5, 2024 Primary Municipal Election:**
 - > Nomination Period Opens on November 13, 2023; closes on December 8, 2023
 - > If an incumbent does not file, the nomination period for that office is extended to December 13, 2023
 - > Candidate Races:
 - Office of Mayor and City Council Districts 1, 2, 4, and 6
 - Special Election for City Council District 3
 - > Ballot Measures:
 - Potential Charter Amendments (Technical Issues) – Separate Resolution
- **November 5, 2024 General Municipal Election:**
 - > For races in the Primary Election that receive less than a 50% plus one majority winner – Top two candidates proceed to General Election
 - > Potential Charter Amendments from Charter Study Task Force and Library Bond Issue – Separate Resolution



BACKGROUND

Office of the City Clerk

- **City's Primary and General Municipal Elections Consolidated with Statewide Primary and General Elections:**
 - > Administered by Los Angeles County Registrar-Recorder/County Clerk
 - > City Clerk's Office administers nomination process, election filings, and proofing of Voter Information Pamphlet
- **Ballot Order – Local races will continue to appear at the top of the ballot**
- **City Clerk Workshops to take place on November 13 (8:00 am) and November 15 (4:30 pm) – more information to published on November 1st and 2nd regarding nomination period and workshops**
- **One-on-one appointments will also be available – Call (626) 744-4124 or email cityclerk@cityofpasadena.net for information**
- **Election Information available on City Clerk's webpage: www.cityofpasadena.net/elections-2024**



RESOLUTION CALLING ELECTION

Office of the City Clerk

- **Purpose: Gives notice and calls Primary Nominating and General Municipal Elections; provides general information:**
 - > Timing of Primary and General Municipal Elections
 - > Offices to be elected and the method of electing Mayor and Councilmembers
 - > Consolidation of Primary and General Municipal Elections with Statewide Primary and General Elections, as well as details on Ballots, Vote Centers, Canvass of Election, Payment of Election Expenses, etc.



RESOLUTION REQUESTING ELECTION SERVICES

Office of the City Clerk

- **Purpose:** Requests the Los Angeles County Board of Supervisors to consent and agree to consolidation of City's Primary and General Municipal Elections with Statewide Primary and General Elections
- Directs Registrar Recorder/County Clerk to administer elections on behalf of the City, and perform all necessary functions, services, and tasks related to the complete and successful conduct of consolidated elections



RESOLUTION FOR CANDIDATE STATEMENTS

Office of the City Clerk

- **Purpose: Sets forth regulations pertaining to candidate statements for the Primary and General Municipal Elections:**
 - > Candidates to pay a pro-rata share of costs associated with printing their candidate statements in English
 - > \$1,300 for the Office of Mayor, and \$400 for the City Council district races
 - > Sets the date of August 9, 2024 as deadline for Candidate Statements for the November General Municipal Election



RECOMMENDATION

Office of the City Clerk

- **ADOPTION OF RESOLUTIONS RELATED TO THE CALLING AND GIVING NOTICE OF THE CITY OF PASADENA'S MARCH 5, 2024 PRIMARY MUNICIPAL ELECTION FOR THE OFFICE OF MAYOR AND FOR MEMBERS OF THE CITY COUNCIL IN DISTRICTS 1, 2, 4, AND 6, AS WELL AS A SPECIAL ELECTION FOR MEMBER OF THE CITY COUNCIL IN DISTRICT 3; AND IF NECESSARY, THE CALLING AND GIVING NOTICE OF THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION; AND THE CONSOLIDATION OF PASADENA'S PRIMARY AND GENERAL MUNICIPAL ELECTIONS WITH THE STATEWIDE PRIMARY AND GENERAL ELECTIONS; AND OTHER RELATED MATTERS:**
 - > Find that the proposed actions in the agenda report are exempt from review pursuant to the California Environmental Quality Act ("CEQA") in accordance with State CEQA Guidelines § 15061(b)(3) "Common-Sense" exemption:



RECOMMENDATION

Office of the City Clerk

- > Adopt a resolution of the City Council of the City of Pasadena calling and giving notice of the City of Pasadena's March 5, 2024 Primary Municipal Election for the Office of Mayor and for members of the City Council in Districts 1, 2, 4, and 6, as well as a Special Election for a member of the City Council in District 3 in compliance with City Charter Section 404; and if necessary, the calling and giving notice of the City of Pasadena's November 5, 2024 General Municipal Election;
- > Adopt a resolution of the City Council of the City of Pasadena requesting the Board of Supervisors of the County of Los Angeles approve the consolidation of the March 5, 2024 Primary Municipal Election, and if necessary, the November 5, 2024 General Municipal Election, with the Statewide Primary and General Elections, and direct the Los Angeles County Registrar-Recorder/County Clerk to administer said elections on behalf of the City, and for those elections to be conducted as one election; and
- > Adopt a resolution of the City Council of the City of Pasadena setting forth regulations relating to candidate statements for the March 5, 2024 Primary Municipal Election, and if necessary, the November 5, 2024 General Municipal Election.



QUESTIONS/COMMENTS

Office of the City Clerk

