

Agenda Report

October 23, 2023

TO: Honorable Mayor and City Council

THROUGH: Finance Committee (October 23, 2023)

FROM: Department of Public Works

SUBJECT: **AMENDMENTS TO FISCAL YEAR 2024 CAPITAL IMPROVEMENT PROGRAM AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL AGREEMENTS FOR THE RECEIPT OF ACTIVE TRANSPORTATION PROGRAM AND HIGHWAY SAFETY IMPROVEMENT PROGRAM GRANT FUNDS IN THE AMOUNT OF \$10,942,040**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review;
2. Amend the Fiscal Year 2024 Capital Improvement Program (CIP) Budget as detailed in Attachments A and B of this report; and
3. Authorize the City Manager or designee to execute any and all agreements associated with the receipt of \$9,938,000 in Active Transportation Program (ATP) Cycle 6 grant funds and \$1,004,040 in Highway Safety Improvement Program (HSIP) Cycle 11 grant funds.

BACKGROUND:

Throughout the Fiscal Year (FY), the Department of Public Works in conjunction with other impacted departments review active CIP projects to determine if budgetary changes are needed. Staff has completed this report detailing needed budget adjustments. This report includes both "carry-forwards" and amendments to the FY 2024 CIP Budget as detailed on Attachments A and B respectively. The budgetary changes to the projects are listed below.

Proposed Carry-Forward Items

Carry-Forward of Remaining Funds to New Project Phases – The Department of Public Works recommends appropriations in the amount of \$565,075 be carried forward from closed projects in the FY 2023 CIP budget to the next five-year increment of the projects in the FY 2024 CIP budget. These on-going projects are broken into five-year increments for financial tracking purposes. Carrying forward the remaining funds to the new phase of the project will allow planned work to continue. As detailed in Attachment A, the recommended appropriations represent the remaining balance transfers from the previous phase to the new phase of the following on-going projects:

- 1. Annual Sewer System Improvements & Capacity Upgrades FY 2022 – 2026** – This project provides for the systematic condition assessment repair, rehabilitation and/or replacement of the City's sewer collection system. Staff recommends carrying forward \$207,240 in Sewer Facility Charge and \$100,000 in Sewer Fund to this next five-year phase of this project for a total appropriation of \$307,240 and increasing the budget by a like amount.
- 2. Street Lighting Program FY 2024 – 2028** – This project provides for the periodic installation of in-fill street lighting on existing power poles, installation of new street lighting systems along City streets with sporadic lighting, and fulfillment of citizen requests that are warranted. Staff recommends carrying forward \$135,782 in Gas Tax and \$122,053 in Street Occupancy Rental Fees to this next five-year phase of this project for a total appropriation of \$257,835 and increasing the budget by a like amount.

Budget Amendments

- 1. Brookside Park Stormwater Capture Project – Design Phase (76294)** – The Department of Public Works recommends appropriating \$2,198,612 in Measure W - Safe, Clean Water Program Grant funds to fully fund this project. The City was awarded these grant funds from the Los Angeles County Flood Control District for the design of a regional stormwater capture project at Brookside Park underneath Parking Lot I. The project proposes components for both stormwater capture and infiltration and stormwater quality improvements, assisting with regulatory compliance in the Arroyo Seco. Project design will begin in FY 2024.
- 2. Eaton Wash Stormwater Capture Project – Design Phase (76295)** - The Department of Public Works recommends appropriating \$2,292,762 in Measure W - Safe, Clean Water Program Grant funds to fully fund this project. The City was awarded these funds from the Los Angeles County Flood Control District for the design of a stormwater treatment facility to assist the City in achieving regulatory stormwater compliance. The project is proposed at a City-owned vacant parcel along S. Kinneloa Avenue adjacent to the channel that will divert dry weather and stormwater flows from the Eaton Wash for treatment through a series of filters and vegetated ponds prior to capture in a subsurface storage reservoir. Project design will begin in FY 2024.

- 3. Building Maintenance FY 2021 – 2025 (71903)** – The Department of Public Works recommends appropriating \$3,277 in Private Capital received from Crown Castle in FY 2023 and \$600,000 in General Fund (ARPA) to this project and increasing the budget by a like amount. The objective of this investment is to secure City assets and resources, safeguard against future loss, improve facilities' access management controls and limit public access to areas that house potentially dangerous equipment and staff areas. The work will include the installation of security fencing along the Southwest Perimeter of the City Yards, security upgrades to the BSFMD Administrative Building and Guard Shack as well as the installation of new security card readers at key access points for the Public Works Building at the City Yards. This project will begin in FY 2024.
- 4. Street Lighting Program FY 2024 – 2028 (74422)** – The Department of Public Works recommends appropriating \$42,221 in Private Capital to this project and increasing the budget by a like amount. This money was collected as a condition of development by several developers for the installation of new streetlights.
- 5. Street Lighting Program (74413)** – The Department of Public Works recommends appropriating \$38,182 in Private Capital to this project and increasing the budget by a like amount. This money was collected as a condition of development for the installation of new streetlights. This action will correct this project's budget and allow this project to be closed.
- 6. Concrete Traffic Signal/Street Lighting Pole Replacement (74416)** – The Department of Public Works recommends appropriating \$100,000 in Private Capital to this project and increasing the budget by a like amount. This was a condition of development at 380 Cordova Street for the replacement of a pre-cast concrete signal pole with a new pole, removal and upgrade of existing pedestrian push buttons, conduit, concrete, and detection cameras.
- 7. Parking Lot Improvements at City Facilities FY 2024 – 2028 (71927)** – The Department of Public Works recommends appropriating \$62,000 in Library Fund to this project and increasing the budget by a like amount. This appropriation will fully fund the Lamanda Park Library parking lot resurfacing project at a total estimated project cost of \$222,000. The scope of work includes reconstruction of the parking lot, installation of ADA compliant ramps, walkway improvements and irrigation and drainage upgrades in connection to the existing library building. This project will be completed in FY 2024.
- 8. Central Park – Lawn Bowling Clubhouse Retrofit – Design Phase (78091)** – The Department of Public Works recommends appropriating \$15,000 in Residential Impact Fees to this project and increasing the budget by a like amount. The original construction documents for this historic building cannot be located. As such, additional building and site investigation work needs to be completed to identify as built conditions to move forward with design and engineering work. This appropriation will pay for this additional work and ensure the historical integrity of the facility is maintained.

- 9. Lake Ave Traffic and Pedestrian Safety Enhancements from Mountain St to Maple Ave (75105)** – The Department of Transportation recommends appropriating \$9,938,000 in ATP Cycle 6 grant funds to this project and increasing the budget by a like amount. In addition, staff recommends expanding the scope of this project from “design phase” to both design and construction. This grant was awarded to the City for final design and construction of pedestrian and safety enhancements for the North Lake Avenue corridor from just north of Maple Street to Mountain Street. Design will begin in FY 2024.
- 10. Installation of Pedestrian Hybrid Beacon at Washington Blvd and Hudson Ave (75512)** – The Department of Transportation recommends appropriating \$357,210 in HSIP Cycle 11 grant funds and increasing the budget by a like amount. This grant was awarded to the City towards construction of the hybrid beacon at this location. Design will be completed in FY 2024.
- 11. Pedestrian Crossing Enhancements Program FY 2021-2025 (75112)** – The Department of Transportation recommends appropriating \$4,200 in HSIP Cycle 10 grant funds, \$249,120 HSIP Cycle 11 grant funds, \$236,148 in Metro Measure M Multi-Year Subregional Plan (Measure M MSP) grant funds, and \$21,830 in Traffic Reduction Fees to this project for a total appropriation of \$511,298. Staff requested and was awarded an increase in the HSIP Cycle 10 amount from \$244,500 to \$248,700 for the installation of rectangular rapid flashing beacons (RRFBs) at three locations. The HSIP Cycle 11 grant is for the implementation of additional crosswalk improvements on Cordova Street at Michigan Avenue and on Green Street at Michigan Avenue, and the Measure M MSP grant is for additional RRFBs at locations to be determined. This work will begin in FY 2024.
- 12. Transportation System Safety Enhancements Project FY 2021-2025 (75115)** – The Department of Transportation recommends appropriating \$397,710 in HSIP Cycle 11 funds to this project and increasing the budget by a like amount. This grant is for the installation of retroreflective backplates and near side signal heads on existing traffic signals to improve safety and visibility of the signals at the following corridors: Fair Oaks Avenue, Walnut Street, Lake Avenue, Glenarm Street, California Boulevard, and Washington Boulevard. This work will begin in FY 2024.
- 13. Traffic Signal at Del Mar Blvd and Michigan Ave (75211)** – The Department of Transportation recommends appropriating \$683,000 in Metro Measure M Multi-Year Subregional Plan (Measure M MSP) funds to this project. These funds were awarded to the City by the LA Metro Board as part of the Arroyo Verdugo Subregion Measure M MSP Five-Year Plan. These funds are for construction of the traffic signal at this location. Design will continue in FY 2024.
- 14. Installation of Traffic Signal and Curb Extensions at Sierra Bonita Ave and Orange Grove Blvd (75134)** – The Department of Transportation recommends

appropriating \$837,923 in Metro Measure M Multi-Year Subregional Plan (Measure M MSP) funds to this project. These funds were awarded to the City by the LA Metro Board as part of the Arroyo Verdugo Subregion Measure M MSP Five-Year Plan. These funds are for construction of the traffic signal at this location. Design will begin in FY 2025.

15. Adaptive Traffic Control Network Phase II (75095) – The Department of Transportation recommends appropriating \$15,983 in Traffic Reduction Fees to this project and increasing the budget by a like amount. The budget shortfall is due to additional staff time needed to complete this project. This appropriation will allow this project to be closed.

16. Hydrogen Fueling Station (75133) – The Department of Transportation recommends appropriating \$5,027,372 in Proposition C – Local Return Fund, and \$1,240,768 in Proposition A – Local Return Fund to this project for a total appropriation of \$6,268,140. This appropriation will fully fund this project.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.


ENVIRONMENTAL ANALYSIS:

CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of "project" the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City's normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet "projects" as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

FISCAL IMPACT:

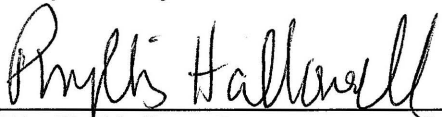
The carry forwards totaling \$565,075 and the proposed budget amendments totaling \$24,361,318 will increase the FY 2024 CIP Budget by \$24,926,393. Most of the budget amendments totaling \$17,194,685 are appropriations of Federal, State and County grants. The specific funding sources for the carry forwards and budget amendments are listed on Attachment A and B respectively.

Respectfully submitted,



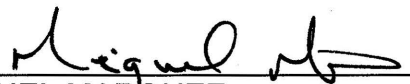
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City Manager

Attachment A – Carry-Forward Items to FY 2024 – 2028 CIP Budget
Attachment B – Amendments to the FY 2024 – 2028 CIP Budget