

Agenda Report

March 27, 2023

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Libraries and Information Services

SUBJECT: RECOGNIZE AND APPROPRIATE GRANT FUNDS IN THE AMOUNT OF \$50,000 FROM CALIFORNIA STATE LIBRARY TO THE DEPARTMENT OF LIBRARIES AND INFORMATION SERVICES' FISCAL YEAR 2023 OPERATING BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
2. Recognize and appropriate \$50,000 in Library Services and Technology Act funding administered through the California State Library to the Department of Libraries and Information Services' Fiscal Year 2023 Operating Budget.
3. Authorize the issuance of a purchase order to LYRISIS for the purchase of ebooks for an amount not-to-exceed \$65,000. Neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002 (H) contracts with other governmental entities, or their contractors for labor, material, supplies, or services and Pasadena Municipal Code Section 4.08.049(B), contracts in the best interest of the City.

BACKGROUND:

On January 9, 2023, the Pasadena Public Library was awarded a grant in the amount of \$50,000 in Library Services and Technology Act ("LSTA") funds by the California State

Library (“CSL”). The funds will be used to purchase eBooks and audiobooks to be added to CSL’s eBooks for All program, a shared collection that will be available to all California public library users, including Pasadena Public Library card holders. Patron demand for eResources, and eBooks in particular, has dramatically increased, even prior to the pandemic, at which point they became essential, and are still heavily used by Pasadena Public Library patrons.

The eBooks for All Palace Project collection currently contains over 100,000 items, to which the Pasadena Public Library plans to add unique titles that meet the informational and recreational reading needs of the Pasadena community of library patrons utilizing these grant funds.

The grant stipulates that all titles purchased using grant funds should be done within The Palace Project, a proprietary platform and featuring a proprietary collection of eBooks and audiobooks for use on the platform. In addition, The Pasadena Public Library is required to provide 30% in matching funds, which will be provided for through existing budgeted appropriations in the Department of Libraries and Information Services Operating Budget account 21219007-813600 for Library Books and Materials. There will be no additional costs after the completion of the grant. It is in the best interest of the city to approve the appropriation of the grant funds because it will allow the library to expand on its current collection thus creating more access to knowledge for the Pasadena community.

COUNCIL POLICY CONSIDERATION:

This action would support the City Council’s strategic planning goals of supporting and promoting the quality of life for all citizens.


ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (“CEQA”) in accordance with Section 21065 of CEQA and State CEQA Guidelines Section 15060(c)(2), 15060(c)(3), and 15378. The acceptance and appropriation of grant funding to purchase eBooks and audiobooks to be added to CSL’s eBooks for All program is a government fiscal activity that does not involve a direct or reasonable foreseeable indirect physical change in the environment. Therefore, the proposed action is not a “project” subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:


It is anticipated that the grant award of \$50,000 will be received and spent in Fiscal Year 2023. If approved, the Department's Fiscal Year 2023 Operating Budget will be increased by \$50,000. Matching funding for this action of 30% (\$15,000) will be addressed by the utilization of existing budgeted appropriations in the Department of Libraries and Information Services Operating Budget account 21219007-813600 Library Books and Materials. There are no anticipated impacts to the General Fund as a result of this action.

Respectfully submitted,



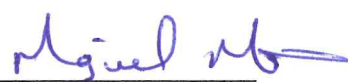
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Approved by:



MIGUEL MÁRQUEZ
City Manager

Attachments:

Attachment A – Grant award letter
Attachment B – TPA