



Agenda Report

DATE: JULY 31, 2023

TO: MAYOR AND CITY COUNCIL

FROM: PASADENA RENTAL HOUSING BOARD

SUBJECT: CONSIDERATION OF A REQUEST FROM THE PASADENA RENTAL HOUSING BOARD TO THE PASADENA CITY COUNCIL TO RECOGNIZE AND COMPENSATE MEMBERS OF THE RENTAL HOUSING BOARD AS EMPLOYEES OF THE CITY OF PASADENA

RECOMMENDATION:

It is recommended that the City Council:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (common sense exemption);
- (2) Approve a request from the Pasadena Rental Housing Board to the City Council to deem the members of the Board employees of the City and to compensate said Board Members in accordance with City Charter Article XVIII (the "Charter Amendment") and Pasadena Rental Housing Board Resolution RHB-2023-05;
- (3) Approve the Board's action to require each member of the Board to record the length of time spent preparing for and participating in Board meetings, including ad hoc committee meetings;
- (4) Approve the Board's action to require the Board Chair to review each Board Member's record of time spent preparing for and participating in said meetings prior to authorizing compensation for no more than twenty (20) hours per week;
- (5) Authorize the Pasadena Rental Housing Board to compensate each Board Member from the Pasadena Rental Housing Board Fund (689) advanced by the City Council until such time the Board adopts a budget, and sets a rental housing fee, to finance the Board for its reasonable and necessary expenses in implementing the Charter Amendment; and
- (6) Evaluate the above actions to address any issues and determine if an alternative structure for compensation of the Pasadena Rental Housing Board members would better serve the goals of the Charter Amendment no later than ninety (90) days after the implementation of the above actions.

BACKGROUND:

On July 26, 2023, the Pasadena Rental Housing Board approved an action to request City Council consideration to recognize and compensate members of the Board as City employees in accordance with the provisions contained in City Charter Article XVIII. Attachment A – Resolution RHB-2023-05 and Attachment B – Memo dated July 26, 2023 provides the details, reasoning, and basis for this request.

FISCAL IMPACT:

The City's current minimum wage is Sixteen Dollars and Ninety-Three cents (\$16.93) per hour for employees who perform at least two hours of work per week within the City. At the current rate, the Charter Amendment requires that members of the Board receive Forty-Two Dollars and Thirty-Three Cents (\$42.33) per hour for time committed to meetings for a total of no more than twenty (20) hours per week. At most, the cost for all thirteen (13) members (including alternates who are entitled to attend meetings) of the Board to work the maximum of twenty (20) hours would not exceed Eleven Thousand Five Dollars and Eighty Cents (\$11,005.80) per week. Until such time that the Board adopts a budget and sets a Rental Housing Fee sufficient to pay for the necessary costs of the Board, the funds advanced by the City for the Pasadena Rental Housing Board Fund (689) are available to cover the Board's time committed to meetings. The proposed compensation of the members of Board complies with and is required by the Charter Amendment.

Respectfully submitted,



Ryan Bell, Chair, on behalf of the
Pasadena Rental Housing Board

Attachment A – Resolution RHB-2023-05

Attachment B – July 26, 2023 Memo – Employment and Compensation of Members of the Pasadena Rental Housing Board by the City of Pasadena