

CITY OF PASADENA - QUOTE EVALUATION

DEPARTMENT: PUBLIC WORKS

DIVISION-ORG: BSFMD

Bldg Fleet (PWC09)

PO Needed By:

Commodity Code: 910

Review Considerations

Does the quote include tax at 10.25%
 Is shipping/freight included?
 Did all vendors provide the required services, supplies or materials?
 Local bidder 5% preference applies:
 Does the selected bidder have a Pasadena business license?
 Is there any Federal Funding?
 (If yes, attach estimate, price & cost analysis.)

Yes No
 Yes No
 Yes No
 Local Micro
 Yes No
 Yes No

Brief description of product or service being purchased:

Licensed electrical support services for emergency, after hours or special projects.

	VENDOR & CONTACT NAME PHONE/EMAIL	Local 5% Bid Amount	Submitted Bid Amount	Evaluation Ranking
A	Polar Electric Company, 35834 Blue Breton Dr, Fallbrook CA William Han 760-519-7198 polarelectricusa@gmail.com	N/A	\$150.00 per hr. \$200.00 OT. \$250.00 Holidays. \$23,000 total	
B	ACE Construction & Maintenance, Inc. 500 N. Brand BLVD, Suite 2000 Glendale CA Christ Darbidian 866-294-1992 christ@aceconstructionmaint.com	N/A	\$140.00 per hr. \$185.00 OT. \$185.00 Holidays. \$20,450 total	Lowest Bid
C	Lead Electric Inc. 13138 Arctic Circle Santa Fe Springs, CA Seyed A. Jamali Dinan 562-270-9500 estimating@leedelectric.com	N/A	\$177.45 per hr. \$230.71 OT. \$283.97 Holidays. \$26,796 total	
D				
E				

***EVALUATION GUIDELINES FOR APPLYING AN ETHICAL STANDARD:** Staff is strongly advised to comply with all ethics standards administered by the Human Resources Department. Staff is generally advised to eliminate any known bias from their evaluation process. Additionally, staff is advised that the City's purchasing processes are all public processes and therefore, they should make known any impact a contract award can have on them personally or professionally. Furthermore, examples of instances where staff is advised to recuse themselves from being an evaluator include but are not limited to: Staff was a previous manager of a contract with any of the vendors in contention; Staff has a current or previous personal or professional relationship with any of the Vendors in contention; Staff will be evaluating alongside a subordinate or a supervisor; Staff have already received a presentation related to the current proposal from any of the vendors in contention; Staff has the potential of receiving a direct or indirect benefit based on the award or non-award of the contract.

sb * Initial to acknowledge: I understand and am in compliance with the City's Conflict of Interest and Disclosure policies (See Human Resources Personnel Manual)

PO\$ over \$24,999-follow format bid process. PO\$ under \$3k-MUST ind local vendor or mark

PO\$ under \$3,000-no local vendors exists

PO \$ amount: \$24,999

Acct #:

50222051

811400

Org xxxxxxxx Obj 8xxxxx

AWP xx-Proj xxxxx

Vendor coming on-site to provide services, deliver and / or pick-up goods at City premises? NO YES (insurance required)

State Contractor License/Certification/Other License required to perform services? NO YES

Additional Remarks: