

Agenda Report

January 9, 2023

TO: Honorable Mayor and City Council

FROM: Fire Department

SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH ABCO DEVELOPMENT CORPORATION TO PROVIDE A DECONTAMINATION SHOWER TRAILER FOR AN AMOUNT NOT TO EXCEED \$95,080

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed actions herein are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) (General Rule); and
2. i) Accept the bid dated May 2, 2022 submitted by ABCO Development Corporation in response to specifications for a four unit shower trailer; ii) reject all other bids; and iii) authorize the City Manager to enter into a purchase order contract for an amount not to exceed \$95,080.

BACKGROUND:

The City of Pasadena is eligible to receive grant funding from the Federal Emergency Management Agency's (FEMA's) Homeland Security Grant Program every year to help prepare for threats and hazards that pose the greatest risk to the security of the United States. On August 9, 2021, City Council recognized and appropriated \$197,000 from 2020 Urban Area Security Initiative (UASI) grant funds awarded to the Pasadena Fire Department to be used for an incident trailer primary mover towing vehicle, and various urban search and rescue (US&R) equipment. Due to manufacturing delays and ongoing vehicle parts shortages from global supply chain issues, the towing vehicle will not be available by the 2020 UASI grant performance period deadline. The prior order for the primary mover towing vehicle has been cancelled, and staff have modified the \$97,000 originally awarded for the vehicle to be used for the purchase of a decontamination shower trailer. The modification for the shower trailer has been approved by the City of Los Angeles Mayor's Office of Public Safety.

On April 21, 2022, the City published a Notice Inviting Bids to provide a four unit shower trailer as required by the Fire Department. The bid was posted on the City's online bidding site, Planet Bids, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions. A total of 536 vendors were notified, of which three (3) prospective vendors downloaded the bid. None of the prospective bidders are local to Pasadena.

Three bids were received electronically and publicly opened on May 2, 2022. One bid did not meet the required specifications outlined in the bid document. Of the responsive bids received, the bid results were as follows:

<u>Bidders</u>	<u>Bid Price</u>
ABCO Development Corp, Los Angeles, CA	\$86,436
High Level Enterprises Inc, Elkhart, IN	\$112,749

Staff has determined the bidder to be capable of meeting all indicated specifications and the amount to be reasonable. Staff recommend proceeding with by ABCO Development Corporation for the purchase of the decontamination shower trailer, based on the bid response and the vendor's similar experiences with the item requested. The purchase order will be opened for \$95,080 which includes the vendor's original bid price of \$86,436 and a 10% contingency amount for price increases and incidentals. The proposed purchase order contract with ABCO Development Corp fully complies with the City's Competitive Bidding and Living Wage Ordinances.

COUNCIL POLICY CONSIDERATION:

The proposed contract furthers the City Council's strategic planning goal to ensure public safety.

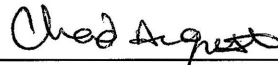
ENVIRONMENTAL ANALYSIS:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have a significant effect on the environment. The decontamination shower trailer herein will be mobile, and thus there will be no construction to permanently place the trailer. The purchase and use of the trailer, therefore, does not have the potential for a significant environmental effect.

FISCAL IMPACT:

The total cost of this action is \$95,080, which is included in the Fiscal Year 2023 Operating Budget and appropriated in the Fire Grants Fund (23031000-850500-91241). Ongoing maintenance and support costs for the decontamination shower trailer will be addressed by the utilization of existing budget appropriations. There are no anticipated impacts to other operational programs or capital projects as a result of this action.

Respectfully submitted,



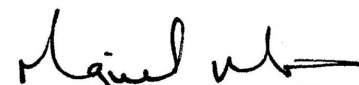
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