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APPROVAL OF IN-PERSON AND REMOTE PUBLIC COMMENT PARTICIPATION AT PUBLIC MEETINGS OF THE CITY COUNCIL, COUNCIL STANDING COMMITTEES, AND SPECIFIED CITY LEGISLATIVE BODIES THAT MEET IN THE CITY COUNCIL CHAMBER

February 6, 2023

Background

- Council provided direction on November 21, 2022 to resume in-person public meetings of all city legislative bodies.

- First in-person City Council meeting occurred January 9, 2023. All other bodies resumed in-person meetings.

- Topic of remote public comment referred to EdTech Committee for further discussion.

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EdTech Recommendation

- Limit remote public comment to only available from the Council Chamber to minimize technology investment and support costs.

- Begin allowing remote public comment for those bodies scheduled in the Council Chamber with active public comment, or as directed by City Council, including:
  - > City Council & Council Committee
  - > Planning Commission
  - > Design Commission
  - > Community Police Oversight Commission

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- On occasion, meetings of other legislative bodies may be scheduled in the Council Chamber to allow for remote public comment when there is a high level of public interest anticipated on the agenda topic.

- Resume remote public comment at specified legislative bodies no earlier than February 27, 2023 to allow staff to make necessary preparations and adjustments.

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Live Public Comment Statistics (for meetings held in Council Chamber)

Department of Information Technology

Body	Total # of Public Speakers						
	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Jan* 2023
City Council	158	66	30	72	91	79	66
Council Committees (All)							
EdTech	0	4	7	0	8	0	2
Finance	2	0	7	0	0	2	0
Legislative Policy **	1	0	3	0	0	0	0
Municipal Services	1	3	0	6	5	29	17
Public Safety	0	20	2	7	7	3	0
Commissions							
Community Police Oversight	8	13	3	1	0	8	0
Design	6	20	1	2	9	7	1
Planning	40	14	29	72	17	6	5

* Jan 2023 statistics up through January 30. EdTech meeting scheduled Jan 31.
** Legislative Policy Committee meetings returned to pre-COVID location in the City Hall Conference Center

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- Remote public comment requires most of the remote meeting capabilities and staff resources that were available to support remote meetings of the City Council during the COVID pandemic.

- Summary of resources increased/added to support fully remote meetings:
  - Integration of Council Chamber audio visual technology with virtual meeting technology for simultaneous in-person & remote capabilities
  - Online Speaker Card queuing and management
  - DoIT Staff – Added two DoIT staff to run virtual meeting technology
  - City Clerk – Additional overtime for two staff
  - Contract sound engineer
  - And other capabilities enumerated in Agenda Report

  - **Estimated costs: $200,000 Annually**

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1. Remote public comment at City Council meetings Meeting Location: Council Chamber	2. Remote public comment for those bodies meeting in the Council Chamber Meeting Location: Council Chamber	3. Remote public comment for all bodies from multiple locations Meeting Location: Other locations
Estimated Cost: $250,000 Annually 10-Year Cost: $2.5M	Estimated Cost: $300,000 Annually 10-Year Cost: $3M	Estimated Cost: $700,000 Annually 10-Year Cost: $7M $200,000+ Technology Upgrades
Ready to Implement	Ready to Implement	Available CY 2023

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Municipal Services	1	3	0	6	5	29	17
Public Safety	0	20	2	7	7	3	0
Commissions							
Accessibility & Disability	0	0	0	0	1	0	-
Arts & Culture	0	0	0	0	0	3	-
Board of Zoning Appeals	0	0	0	0	0	0	-
Code Enforcement	0	0	0	0	0	0	-
Commission on the Status of Women	0	0	0	0	0	0	-
Community Police Oversight	8	13	3	1	0	8	0
Design	6	20	1	2	9	7	1
Environmental Advisory	0	9	0	1	0	0	-
Hearing Officer	0	1	0	1	36	0	-
Historic Preservation	0	11	3	7	0	6	-
Human Relations	0	0	0	0	0	0	-
Human Services	0	0	0	0	1	0	-

* Jan 2023 statistics up through January 26. EdTech meeting scheduled Jan 31.

Body	Total # of Public Speakers						
	April 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Jan* 2023
Library	0	0	0	0	0	1	-
Northwest	0	0	0	1	0	0	-
Planning	40	14	29	72	17	6	5
Old Pas Parking Meter Zone Advisory	0	0	0	0	0	0	-
Recreation & Parks	0	1	0	0	3	0	-
Senior	0	0	0	0	0	1	-
South Lake Parking Place	0	0	0	0	0	0	-
Transportation Advisory	3	0	14	5	22	5	-
Urban Forestry Advisory	0	0	2	2	0	5	-
Committees & Advisory Bodies							
Deferred Compensation Committee	0	0	0	0	0	0	-
Early Childhood Development & Early Learning Task Force	0	0	0	0	0	0	-
Fire & Police Retirement	0	0	0	0	0	0	-
Hahamongna Watershed Park Advisory	0	1	0	0	0	3	-