

**PUBLIC COMMENT AT THE SPECIAL MEETING FOR DECEMBER 4, 2023 AT
4:00 P.M. WILL BE ACCEPTED IN-PERSON AND BY
VIDEOCONFERENCE/TELECONFERENCE.**

Link to City Council Meeting Policy:
cityofpasadena.net/CityCouncilMeetingPolicy

In order to facilitate public participation at meetings the City will accept public comment in the following manner:

1. Whether participating in-person or virtually at the meeting, members of the public may provide public comment by submitting a speaker card prior to the start of public comment on that item, at the following webpage:

www.cityofpasadena.net/city-clerk/public-comment

If a public comment speaker wishes to speak on more than one agenda item, please indicate which items on the online form (multiple item speakers will be handled according to the process posted on the agenda and as specified in the City Council meeting policy). Public comments are limited to 3 minutes each, and the Mayor and City Council may limit this time if reasonable under the circumstances.

2. **In-person Meeting Participation:** Complete an online speaker card at the following website: www.cityofpasadena.net/city-clerk/public-comment

After submitting a public speaker card, members of the public may attend the meeting in-person by coming to the Pasadena City Council Chamber, Room S249 at City Hall at the date and start-time of the posted meeting.

Virtual Meeting Participation: For virtual participants, you may attend by connecting to the meeting using a computer, other electronic device, or by telephone. Please review the agenda to identify the published start time for the meeting and connect to the meeting just prior to, or at the start of the meeting.

To participate in public comment for an item and to be recognized to speak, it is required that the speaker login to the meeting using the same name or telephone number used on the Speaker Card form. This will allow City staff to locate and promote the speaker into the meeting when it is time for their public comment. Participants' phone calls to the City Council meeting will be recorded as part of the City Council meeting. By staying on the line and making public comment during the City Council meeting by phone, you are agreeing to have your phone call recorded. Following is the connectivity information for virtual participation:

Computer or electronic devices, join the meeting at: cityofpasadena.net/cczoom

Telephone only dial-in: 1-669-900-6833, Meeting ID: 161 482 446

3. **Speaker Card Help Line**: If a public comment speaker needs assistance in completing a speaker card, please call the City Clerk's Office at: (626) 744-4124. Help line will open **30 minutes** prior to the posted start time of the meeting.
4. Members of the public may submit correspondence of any length prior to the start of the meeting, at the following email address:

correspondence@cityofpasadena.net

Correspondence will be forwarded to the City Council prior to the start of the meeting, posted online, and made part of the legislative record for the item.

**LIVESTREAM WITH CAPTIONING IS AVAILABLE AT WWW.PASADENAMEDIA.ORG,
AND ALSO AT WWW.CITYOFPASADENA.NET/COMMISSIONS/AGENDAS,**

**TO HEAR A LIVE SPANISH TRANSLATION OF THE MEETING (LISTEN ONLY),
PLEASE DIAL-IN 10 MINUTES PRIOR TO THE MEETING (3:50 P.M.):**

**TOLL-FREE DIAL-IN: (888) 585-9008
PARTICIPANT PASSCODE: 739-142-091, THEN #**

**IF YOU NEED A REASONABLE MODIFICATION OR ACCOMMODATION PURSUANT
TO THE AMERICANS WITH DISABILITIES ACT
BECAUSE YOU ARE UNABLE TO PARTICIPATE ELECTRONICALLY AS SET FORTH
ABOVE, CONTACT THE CITY CLERK'S OFFICE
AS SOON AS POSSIBLE AT (626) 744-4124 OR
CITYCLERK@CITYOFPASADENA.NET.**