

CITY OF PASADENA  
City Council Minutes  
December 11, 2023 – 5:30 P.M.  
City Hall Council Chamber

**OPENING:** Mayor Gordo called the regular meeting to order at 5:39 p.m. The pledge of allegiance was led by Vice Mayor Williams. (Absent: None)

**ROLL CALL:**  
Councilmembers: Mayor Victor M. Gordo  
Vice Mayor Felicia Williams  
Councilmember Tyron Hampton  
Councilmember Justin Jones  
Councilmember Jason Lyon  
Councilmember Steve Madison  
Councilmember Gene Masuda  
Councilmember Jessica Rivas

Staff: City Manager Miguel Márquez  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

**PRESENTATIONS/  
STATEMENTS**

**RECOGNIZING OUTGOING VICE MAYOR STATEMENTS**

Mayor Gordo expressed appreciation and gratitude towards Felicia Williams' service as Vice Mayor for the City Council.

Enrique Robles, on behalf of Congresswoman Judy Chu, Dominik Correy, on behalf of Senator Anthony J. Portantino, Ann Marie Hickambottom, on behalf of Assemblymember Chris Holden, Jens Weiden, CEO of Rose Bowl Operating Company, Mike Ross, CEO of Pasadena Center Operating Company, and Mayor Victor Gordo, on behalf of the Pasadena City Council, all expressed appreciation to Vice Mayor Williams for her dedicated service and presented her with certificates of recognition.

**STATEMENTS/  
CONCLUDING REMARKS**

Outgoing Vice Mayor Williams thanked everyone for the kind words and recognition; reflected on her time serving as Vice Mayor; and expressed disappointment in having to serve a shortened term of one year.

Councilmembers Hampton and Jones praised outgoing Vice Mayor Williams for her service, and reiterated their previous support for her serving a two-year term as Vice Mayor.

**ADJOURN OUTGOING  
COUNCIL – SINE DIE**

Following discussion, it was moved by Councilmember Masuda, seconded by Councilmember Lyon, to adjourn the City Council sine die:

**AYES:** Councilmembers Hampton, Jones, Lyon, Madison, Masuda, Rivas, Vice Mayor Williams, Mayor Gordo  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

RECONVENED

Mayor Gordo recognized Steve Madison's start of term as Vice Mayor.

Vice Mayor Madison thanked the City Council and expressed gratitude for being able to serve as Vice Mayor again. He recognized and thanked members of his family and friends, and his current and former District Liaisons, for their support. In response to the comments regarding the term of office for Vice Mayor, he reflected on previous Council discussions regarding Charter reform, mechanisms for Vice Mayor selection, and the Council's agreement in setting the term at one year.

Mayor Gordo reconvened the meeting at 6:09 p.m.

**PUBLIC COMMENT ON  
MATTERS NOT ON THE  
AGENDA**

Allen Shay, Pasadena resident, expressed his appreciation for the City of Pasadena and how the Tournament of Roses has impacted his life.

Olden Denham, Pasadena resident, provided various comments regarding collaboration with Boy Scouts for painting projects, spoke on Charter reform, and wished everyone seasonal greetings.

Councilmember Rivas left  
the dais at 6:16 p.m.

Keisha Wilkins, residence not stated, commented on helping homeless individuals.

**CONSENT CALENDAR**

**City Manager/  
Executive Director**

**AUTHORIZATION TO ENTER INTO SEPARATE CONTRACTS WITH SUPERBTECH, INC., JADA SYSTEMS, INC., AP PROFESSIONALS OF PHOENIX LLC, SMALLBOARD.COM, SIERRA CYBERNETICS, INC., 22<sup>ND</sup> CENTURY TECHNOLOGIES, INC., SATWIC, INC., AND TALENT & ACQUISITION LLC DBA STAND 8 FOR IT TEMPORARY STAFFING SERVICES FOR A COMBINED TOTAL AMOUNT NOT-TO-EXCEED OF \$4,000,000 (DoIT.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed contract is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the City Manager to enter into contracts, as a result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with: SuperbTech, Inc., Jada Systems, Inc., AP Professionals of Phoenix LLC, SmallBoard.com, Sierra Cybernetics, Inc., 22nd Century Technologies, Inc., Satwic, Inc., and Talent & Acquisition LLC DBA Stand 8 for IT temporary staffing services for a period of five years or until \$500,000 is expended per vendor, whichever comes first; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services) (22<sup>nd</sup> Century Technologies - Contract No. 32825) (AP Professionals of Phoenix LLC - Contract No. 32826) (Jada Sytems - Contract No. 32827) (Satwic - Contract No. 32828) (Sierra Cybernetics - Contract No. 32829) (SmallBoards.com - Contract No. 32830) (SuperbTech - Contract No. 32831) (Talent & Acquisition - Contract No. 32832); and

(3) Authorize the City Manager to extend Contract No. 31456 with Sierra Cybernetics, Inc., Contract No. 31457 with Superb Tech, Inc.,

Contract No. 31460 with 22nd Century Technologies, Inc., and Contract No. 31458 with Jada Systems Inc., for IT temporary staffing services to March 31, 2024 without increasing the authorized total not-to-exceed amount on each contract. (Sierra Cybernetics - Contract No. 31456-2) (SuperbTech - Contract No. 31457-2) (Jada Systems - Contract No. 31458-2) (22<sup>nd</sup> Century Technologies - Contract No. 31460-2)

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH CUSTOM TRUCK ONE UNIVERSE FOR UTILITY CONSTRUCTION EQUIPMENT RENTAL FOR AN AMOUNT NOT-TO-EXCEED EXCEED \$1,500,000 FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and
- (2) Accept the bid dated November 2, 2023, submitted by Custom Truck One Source ("Custom Truck") in response to the Specifications for Utility Construction Equipment Rental for the Water and Power Department ("PWP"); and authorize the City Manager to enter into a Contract with Custom Truck for a period of three years, or an amount not to exceed \$900,000, whichever occurs first; with the option for two additional one-year extensions, or an amount not to exceed \$300,000 each, whichever occurs first, at the discretion of the City Manager, for a maximum contract length of five years, or a total amount not to exceed \$1,500,000, whichever occurs first. (Contract No. 32797)

**APPROVAL OF THE WATER AND POWER DEPARTMENT'S 2024 WILDFIRE MITIGATION PLAN (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 21080(b)(4) of CEQA and Section 15269 (Emergency Projects) of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required for the project; and
- (2) Accept and approve the annual update of the Wildfire Mitigation plan for 2024 for the Water and Power Department ("PWP") as an approved operating manual to mitigate the Utility's risk of causing a catastrophic wildfire. This fulfills the requirement of The California Public Utilities Commission ("CPUC") Section 8387.

**AUTHORIZATION TO ENTER INTO CONTRACTS WITH ALTEC INDUSTRIES, INC., FOR TWO AERIAL BUCKET TRUCKS NOT-TO-EXCEED \$683,265, AND 72 HOUR, LLC FOR TWO ELECTRIC HALF-TON PICKUP TRUCKS NOT-TO-EXCEED \$186,097 FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required;

(2) Authorize the issuance of a contract to Altec Industries, Inc. ("Altec") for the purchase of two aerial bucket trucks for an amount not-to-exceed \$683,265, which includes the base amount of \$621,150 and a contingency of \$62,115 to provide for any necessary change orders. Competitive Bidding is not required pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors;

(3) Authorize the issuance of a contract to 72 Hour, LLC ("72 Hour") for the purchase of two Chevrolet Silverado EV Trucks (or Ford Lightning EV trucks contingent on availability) for an amount not-to-exceed \$186,087, which includes the base contract amount of \$169,170 and a contingency of \$16,917 to provide for any necessary change orders. Competitive Bidding is not required pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors; and

(4) Reject all bids received in response to Bid Specification 2023-IFB-MS-264 for Articulated/Telescopic Bucket Trucks.

Item discussed separately

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH ANIXTER, INC., FOR PAD MOUNT AND UNDERGROUND TRANSFORMERS FOR A TOTAL AMOUNT NOT-TO-EXCEED \$3,900,000 FOR THE WATER AND POWER DEPARTMENT**

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH MORAN WELDING DBA BROOKS BROTHERS TRAILERS FOR AN ELECTRIC TRAILER MOUNTED UNDERGROUND CABLE PULLER FOR AN AMOUNT NOT-TO-EXCEED \$221,260 FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that this action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and

(2) Accept the bid dated August 25, 2023, submitted by Moran Welding DBA Brooks Brothers Trailers ("Brooks Brothers") in response to Specifications for an Electric Trailer Mounted Underground Cable Puller for the Water and Power Department ("PWP"); and authorize the City Manager to enter into a contract with Brooks Brothers for an amount not-to-exceed \$221,260, which includes the base contract amount of \$201,145 and a contingency of \$20,115 to provide for any necessary change orders.

**AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH BRAUN NORTHWEST, INC., FOR THE PURCHASE OF TWO (2) 2025 NORTH STAR 167-3 AMBULANCES FOR A TOTAL AMOUNT NOT-TO-EXCEED \$660,000 (Fire Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment; and
- (2) Authorize the City Manager to enter into a purchase order contract with Braun Northwest, Inc., for the purchase of two (2) 2025 North Star 167-3 Ambulances in an amount not-to-exceed \$660,000. Neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3), contracts with other governmental entities.

Item was tabled; matter referred back to Finance Committee

**AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 9706-3 WITH NORTON SIMON MUSEUM TO INCREASE ANNUAL LANDSCAPE MAINTENANCE CONTRACT BUDGET FROM \$159,756 TO \$328,226, ANNUALLY, SUBJECT TO ANNUAL CONSUMER PRICE INDEX INCREASE (PRCS Dept.)**

**REJECTION OF BIDS FOR THE PASADENA TRANSIT SIGNAL PRIORITY SYSTEM AND COMMUNICATIONS IMPROVEMENTS PROJECT (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find the action proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with Title 14, Chapter 3, Article 19, Section 15061(b)(3), the "Common Sense" exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment; and
- (2) Reject all bids received on October 19, 2023, in response to Notice of Inviting Bids for the Pasadena Transit Signal Priority System and Communications Improvements project

**CONTRACT AWARD TO SELECT ELECTRIC, INC., FOR PEDESTRIAN CROSSING ENHANCEMENTS AT VARIOUS LOCATIONS FOR AN AMOUNT NOT-TO-EXCEED \$235,313 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, and Section 15303, Class 3, and that there are no features that distinguish this project from others in the exempt classes, and therefore, there are no unusual circumstances; and

(2) Accept the bid dated October 19, 2023, submitted by Select Electric, Inc., in response to the plans and specifications for the Pedestrian Crossing Enhancements at Various Locations project, reject all other bids received, and authorize the City Manager to enter into a contract for an amount not-to-exceed \$235,313 which includes the base contract amount of \$213,921 and a contingency of \$21,392 to provide for any necessary change orders. (Contract No. 32810)

**AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACTS WITH GEO-ADVANTEC, INC.; EARTH SYSTEMS PACIFIC; GEOPENTECH, INC.; AND GEOCON WEST, INC., FOR ON-CALL GEOTECHNICAL ENGINEERING SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$750,000 FOR EACH CONSULTANT (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find the contracts proposed in the agenda report to be categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the City Manager to enter into individual contracts, as the result of a competitive selection process specified by Section 4.08.047 of the Pasadena Municipal Code, with Geo-Advantec, Inc.; Earth Systems Pacific; GeoPentech, Inc.; and Geocon West, Inc., for On-Call Geotechnical Engineering Services for a total amount not-to-exceed \$750,000 for each consultant over a four-year term. Competitive bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services) (Geo-Advantec - Contract No. 32815) (Earth Systems Pacific - Contract No. 32816) (GeoPentech - Contract No. 32817) (GeoCon West - Contract No.32818) and;

(3) Authorize the City Manager to extend the term of the contracts as necessary without increasing the not-to-exceed amount.

**APPROVAL OF FINAL TRACT MAP NO. 083642 FOR THE CREATION OF 19 AIR PARCELS FOR RESIDENTIAL CONDOMINIUM PURPOSES AT 150 SOUTH OAK KNOLL AVENUE (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Adopt a resolution to approve Final Tract Map No. 08642 for the creation of 19 air parcels for residential condominium purposes (Resolution No. 10028); and

(2) Authorize the City Clerk to execute the Certificate on the Tract Map showing the City's approval of said Map.

**CONTRACT AWARD TO SELECT ELECTRIC, INC., FOR INSTALLATION OF AMERICANS WITH DISABILITY ACT (ADA) PUSH BUTTONS AT VARIOUS INTERSECTIONS FOR LEADING PEDESTRIAN INTERVALS FOR AN AMOUNT NOT-TO-EXCEED \$1,018,223 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, and Section 15303, Class 3, and that there are no features that distinguish this project from others in the exempt classes, and therefore, there are no unusual circumstances; and
- (2) Accept the bid dated October 26, 2023 submitted by Select Electric, Inc. in response to the plans and specifications for the Installation of ADA Push Buttons at Various Intersections for Leading Pedestrian Intervals project, reject all other bids received, and authorize the City Manager to enter into a contract for an amount not-to-exceed \$1,018,223 which includes the base contract amount of \$925,657 and a contingency of \$92,566 to provide for any necessary change orders. (Contract No. 32809)

**AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CITY EMPLOYEE PARKING WITH UNIFIED PARKING SERVICE, INC., FOR AN AMOUNT NOT-TO-EXCEED \$651,000 OVER THREE YEARS (Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3), the “Common Sense” exemption that CEQA only applies to projects that may have an effect on the environment;
- (2) Authorize the City Manager to enter into a contract with Unified Parking Service, Inc., (Unified) of Pasadena to provide 200 parking spaces at the 473 Union Street parking facility, in an amount not-to-exceed \$217,000 for the initial one-year term, with two optional one-year extensions in the amount of \$217,000 each, for a total amount of \$651,000 over three years (Contract No. 32824); and
- (3) Find that Competitive Bidding is not required pursuant to the City Charter Section 1002(F), contracts for professional or unique services. To the extent this transaction could be considered a separate procurement subject to the Competitive Selection Process, grant the proposed contracts with Unified an exemption from the Competitive Selection Process set forth in the Competitive Bidding and Purchasing Ordinance pursuant to the Pasadena Municipal Code Section 4.08.049(B), contracts for which the City’s best interests are served.

**AUTHORIZE THE CITY MANAGER TO EXTEND CONTRACT NO. 32539 FOR CITY EMPLOYEE PARKING WITH ABM INDUSTRY GROUPS LLC, FOR ADDITIONAL SIX-MONTH TERM, AND NOT-TO-EXCEED AMOUNT OF \$117,000 (Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3), the “Common Sense” exemption that CEQA only applies to projects that may have an effect on the environment;
- (2) Authorize the City Manager to extend Contract No. 32539 with ABM Industry Groups, LLC., to provide 100 parking spaces at the 245

Ramona Street Judicial Council of California parking facility, by \$39,000 for the additional six-month term for a total not-to-exceed contract amount of \$117,000 (Contract No. 32539 – 1); and

(3) Find that Competitive Bidding is not required pursuant to the City Charter Section 1002(F), contracts for professional or unique services. To the extent this transaction could be considered a separate procurement subject to the Competitive Selection Process, grant the proposed contract with ABM an exemption from the Competitive Selection Process set forth in the Competitive Bidding and Purchasing Ordinance pursuant to the Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served.

**REJECTION OF BID FOR CAMERA PURCHASE AND INSTALLATION (Pasadena Police Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the project proposed in the agenda report is exempt under the California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3), the "Common Sense" exemption that CEQA applies only to projects that may have an effect on the environment; and
- (2) Reject the bid dated September 11, 2023, submitted by Rotorcraft Support, Inc., in response to specifications for one Wescam MX-10 camera purchase and helicopter installation.

INFORMATION ITEM

**FINANCE COMMITTEE: QUARTERLY INVESTMENT REPORT – QUARTER ENDING SEPTEMBER 30, 2023** (Finance Dept.)

**Recommendation:** This report is intended to provide information to the City Council; no action is required.

**FINANCE COMMITTEE: AMENDMENTS TO THE FISCAL YEAR 2024 GENERAL FEE SCHEDULE TO REVISE AND ADD AQUATICS FEES** (PRCS Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3), the "Common Sense" exemption; and
- (2) Adopt a resolution amending the Fiscal Year (FY) 2024 General Fee Schedule to revise and add Aquatics Fees. (Resolution No. 10029)

**FINANCE COMMITTEE: ANNUAL ADJUSTMENTS TO THE FISCAL YEAR 2024 SCHEDULE OF TAXES, FEES, AND CHARGES RELATED TO NEW YEAR'S DAY AND THE ROSE BOWL** (Finance Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed rate increases are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment; and

(2) Approve the scheduled rate increases effective February 1, 2024, for the Grandstand Permit Application, the Rose Bowl Admission Tax, and for the New Year's Day Related Business Grandstand Seat Surcharge as set forth in the body of the agenda report.

**FINANCE COMMITTEE: APPROVAL OF A BUDGET AMENDMENT TRANSFERRING \$120,000 FROM THE HOUSING DEPARTMENT'S FISCAL YEAR 2024 OPERATING BUDGET TO THE PUBLIC HEALTH DEPARTMENT'S FISCAL YEAR 2024 OPERATING BUDGET TO PROVIDE WEATHER-ACTIVATED MOTEL VOUCHER SERVICES** (Housing Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "common sense" exemption that CEQA only applies to projects that may have an effect on the environment; and
- (2) Amend the Fiscal Year (FY) 2024 Operating Budget by transferring \$120,000 from the Housing Department to the Public Health Department to provide weather-activated motel voucher services to people experiencing homelessness. (Budget Amendment No. 2024-29)

**FINANCE COMMITTEE: AMENDMENT TO FISCAL YEAR 2024 CAPITAL IMPROVEMENT PROGRAM TO APPROPRIATE \$1,000,000 IN GENERAL FUND FOR WORK AT THE YWCA BUILDING** (Public Works Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is not a "project" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines, and as such, is not subject to environmental review; and
- (2) Amend the Fiscal Year (FY) 2024 Capital Improvement Program (CIP) Budget to appropriate \$1,000,000 in General Fund to the Building Maintenance FY 2021 – 2025 project for work at the YWCA building. (Budget Amendment No. 2024-30)

Item discussed separately

**FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC., FOR VIÑA VIEJA PICKLEBALL COURTS – PHASE 1 PROJECT FOR AN AMOUNT NOT-TO-EXCEED \$544,848 AND AMENDMENT TO THE FISCAL YEAR 2024 CAPITAL IMPROVEMENT PROGRAM** (Public Works Dept.)

**City Clerk/ Secretary**

CLAIMS RECEIVED AND FILED

Claim No.	Claimant	Claim Amount
2024-0115	Taisyn Crutchfield	\$ Not stated
2024-0116	Tae Hyun Nam	7,694.22
2024-0117	Richard Azarloza	540.00
2024-0118	Void	

2024-0119	Lucys Flowers	10,000.00+
2024-0120	Randy Levine	25,000.00+
2024-0121	Robert Brownstein	99.00
2024-0122	Talaya Jasmine Mackey	240.90
2024-0123	Kimberly Lawrence	246.69

**MOTION:** It was moved by Councilmember Masuda, seconded by Councilmember Lyon, to approve all items on the Consent Calendar, with the exception of Items 5 and 22. (Motion unanimously approved) (Absent: Councilmember Rivas)

**ITEMS DISCUSSED SEPARATELY**

Councilmember Williams left the dais at 6:18 p.m.

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH ANIXTER, INC., FOR PAD MOUNT AND UNDERGROUND TRANSFORMERS FOR A TOTAL AMOUNT NOT-TO-EXCEED \$3,900,000 FOR THE WATER AND POWER DEPARTMENT**

**Recommendation:** It is recommended that the City Council:  
 (1) Find that the proposed action is not a project subject to the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 21065, 15060(c)(2), 15060(c)(3), and 15378, and as such, no environmental document pursuant to CEQA is required for the project; and  
 (2) Accept the bid dated October 18, 2023, submitted by Anixter, Inc., (“Anixter”) in response to the Specifications for “Utility Power Distribution Transformers” for the Water and Power Department; authorize the City Manager to enter into a contract with Anixter for an amount not-to-exceed \$3,900,000.

In response to Councilmember Jones inquiry about the City’s current stockpile of underground transformers, Marvin Moon, Assistant General Manager of Water & Power, briefly reported on the three types of transformers that the City utilizes; he shared that with the approval of this contract, the City’s stockpile will reach about 75% of their two-year goal.

**MOTION:** It was moved by Councilmember Jones, seconded by Councilmember Hampton, to approve the staff recommendation. (Motion unanimously approved) (Absent: Councilmembers Rivas, Williams)

Councilmember Hampton announced that Consent Calendar Item 8 should have been pulled for discussion.

**ITEM RECONSIDERED AND TABLED**

**AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 9706-3 WITH NORTON SIMON MUSEUM TO INCREASE ANNUAL LANDSCAPE MAINTENANCE CONTRACT BUDGET FROM \$159,756 TO \$328,226, ANNUALLY, SUBJECT TO ANNUAL CONSUMER PRICE INDEX INCREASE (PRCS Dept.)**

**Recommendation:** It is recommended that the City Council:  
 (1) Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines

Section 15061(b)(3) "Common Sense" exemption (formerly the General Rule);

(2) Authorize the City Manager to amend Contract No.9706-3 with Norton Simon Museum, to increase the annual contract landscape maintenance budget from \$159,756 to \$328,226, subject to annual Consumer Price Index; and

(3) Appropriate \$98,274 from the General Fund to the FY 2024 Parks, Recreation and Community Services Department Operating Budget (10118070-811400) to cover increased expenses related to landscape maintenance at Norton Simon Museum.

MOTION:

It was moved by Councilmember Hampton, seconded by Councilmember Jones, to reconsider Consent Calendar Item 8. (Motion unanimously approved) (Absent: Councilmembers Rivas, Williams)

Following the approved action to reconsider, City Manager Márquez reported that at the request of the Finance Committee, the item is tabled, and will return to the City Council at a future date.

Councilmember Lyon left the dais at 6:21 p.m.

**FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC., FOR VIÑA VIEJA PICKLEBALL COURTS – PHASE 1 PROJECT FOR AN AMOUNT NOT-TO-EXCEED \$544,848 AND AMENDMENT TO THE FISCAL YEAR 2024 CAPITAL IMPROVEMENT PROGRAM** (Public Works Dept.)

**Recommendation:** It is recommended that the City Council:

(1) Find that in accordance with the requirements of the California Environmental Quality Act (CEQA), an Initial Environmental Study (Initial Study) was prepared to identify and analyze the project's potential impacts on the environment and to identify mitigation measures that would reduce all potentially significant impacts to a less-than-significant level and that based on the Initial Study the City's Hearing Officer adopted a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program on May 24, 2021; and find that no substantial changes to the project or to the circumstances have occurred and there is no new information of substantial importance that would require subsequent or supplemental environmental documentation;

(2) Authorize the City Manager to enter into a contract with Horizons Construction Company International, Inc., for Viña Vieja Pickleball Courts – Phase 1 project for an amount not-to-exceed \$544,848 which includes the base contract amount of \$495,316 and a contingency of \$49,532 to provide for any necessary change orders. Competitive bidding is not required pursuant to City Charter Section 1002(H), contracts with other government agencies or their contractors for labor, materials, supplies, or services; (Contract No. 32811)

(3) Grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served; and

(4) Amend the Fiscal Year (FY) 2024 Capital Improvement Program Budget by appropriating \$70,000 in Residential Impact Fees to the Viña

Vieja Pickleball Courts (78086) project. (Budget Amendment No. 2024-31)

In response to Councilmember Masuda's inquiry regarding the completion of the pickleball courts, Tony Olmos, Director of Public Works, reported that pending approval of the action, construction on the project is expected to start in February 2024 and estimated to be completed by June 2024.

MOTION:

It was moved by Councilmember Masuda, seconded by Councilmember Hampton, to approve staff recommendation. (Motion unanimously approved) (Absent: Councilmembers Lyon, Rivas, Williams)

**OLD BUSINESS**

**AUTHORIZE THREE CONTRACT AWARDS FOR BROKER LISTING SERVICES FOR CALTRANS PROPERTIES WITH: 1) WILLIAM PODLEY/COMPASS (FORMERLY DEASY PENNER PODLEY), 2) MICHAEL SLAUGHTER/MUTUAL REALTY CONSULTANTS, AND 3) MICHAEL BELL/SOTHEBY'S INTERNATIONAL REALTY, INC., FOR A COMBINED TOTAL AMOUNT NOT-TO-EXCEED \$1,387,260 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "common sense" exemption that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the City Manager to enter into a professional service contract and to execute all related documents and amendments, with William Podley, broker, and Compass (formerly Deasy Penner Podley), to provide broker listing services for the marketing, listing, and sale of five (5) residential properties for a one-year term. The total contract amount is not-to-exceed \$462,420. Contract is recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services) (Contract No. 32841);

(3) Authorize the City Manager to enter into a professional service contract and to execute all related documents and amendments, with Michael Slaughter, broker, and Mutual Realty Consultants to provide broker listing services for the marketing, listing, and sale of up to five (5) residential properties for a one-year term. The total contract amount is not-to-exceed \$462,420. Contract is recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services) (Contract No. 32842);

(4) Authorize the City Manager to enter into a professional service contract and to execute all related documents and amendments, with Michael Bell, broker, and Sotheby's International Realty, Inc., to provide broker listing services for the marketing, listing, and sale of up to five (5)

Councilmember Lyon returned to the dais at 6:24 p.m.

residential properties for a one-year term. The total contract amount is not-to-exceed \$462,420. Contract is recommended as the result of a competitive selection process as specified by Section 4.08.047 of the Pasadena Municipal Code; competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services) (Contract No. 32840); and

(5) Authorize the City Manager or his designee to enter into any amendments to the contracts as may be necessary to effectuate the transactions, including increases in the contract amount that may result from increases in the market sale prices of the properties.

Councilmember Williams returned to the dais at 6:28 p.m.

William Huang, Director of Housing, provided introductory remarks, and Caroline Nelson, Housing Program Coordinator, provided a presentation on the item, and responded to questions.

Discussion ensued regarding the criteria for the selection of brokers for the listing services and the required qualifications for brokers to list the homes for sale.

Allen Shay, Pasadena resident, provided comments on the thoroughness of the selection process for the brokers.

City Clerk Jomsky noted clerical edits to the Item, stating that the title should be "2) Michael **Slaughter**/Mutual Realty Consultants", and recommendation (3) should be "Michael Slaughter, broker, and Mutual Realty **Consultants**".

**MOTION:**

It was moved by Councilmember Madison, seconded by Councilmember Masuda, to approve staff recommendation, incorporating the clerical edits as detailed above. (Motion unanimously approved) (Absent: Councilmember Rivas)

**REPORTS AND COMMENTS FROM COUNCIL COMMITTEES**

**Finance Committee**

Councilmember Rivas returned to the dais at 6:40 p.m.

**AMEND THE POLICE DEPARTMENT’S FISCAL YEAR 2024 OPERATING BUDGET BY APPROPRIATING \$148,456 FROM THE GENERAL FUND’S UNAPPROPRIATED FUND BALANCE AND ADDING THREE (3.0) FULL-TIME EQUIVALENT PARK SAFETY POSITIONS AND ONE (1.0) FULL-TIME EQUIVALENT POLICE SUPPORT ASSISTANT POSITION TO THE POLICE DEPARTMENT (Police Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the project proposed in the agenda report is exempt under the California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3), the "Common Sense" exemption that CEQA applies only to projects that may have an effect on the environment;
- (2) Amend the Police Department’s Fiscal Year (FY) 2024 Operating Budget by appropriating \$148,456 from the General Fund’s unappropriated fund balance for the salaries and benefits for 4.0 Full-Time Equivalent (FTE) positions and equipment to outfit the new positions; and

(3) Amend the Police Department's FY 2024 Operating Budget by adding 3.0 FTE Park Safety Specialists and 1.0 FTE Police Support Assistant bringing the Police Department's total FTE's to 382.25. (Budget Amendment No. 2024-32)

Councilmember Jones praised City staff for their responsiveness and taking swift actions to increase park safety following the recent shooting at Washington Park.

Mayor Gordo reported that the Finance Committee discussed possibilities of using Park Ranger classifications to implement patrols for late night hours at City parks.

MOTION:

It was moved by Councilmember Jones, seconded by Councilmember Hampton, to approve staff recommendation. (Motion unanimously approved) (Absent: None)

**ADOPTION AND APPROVAL OF THE 2023 POWER INTEGRATED RESOURCE PLAN FOR THE WATER AND POWER DEPARTMENT**  
(Water and Power Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed actions are statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15262, Feasibility and Planning Studies; and 15271, Early Activities Related to Thermal Power Plants;
- (2) Adopt and approve the 2023 Power Integrated Resource Plan ("IRP") for filing with the California Energy Commission ("CEC") for the Water and Power Department ("PWP"); and
- (3) Support PWP's continuing decarbonization trajectory while exceeding State regulatory requirements, and simultaneously working towards achieving the policy goal of 100% Carbon-Free electricity by 2030, through the utilization of the Waypoint Framework supported by the 2023 IRP Scenario 2 modeling results.

**Recommendation of the Environmental Advisory Commission:** On September 12, 2023, the Environmental Advisory Commission ("EAC") was presented an informational update regarding the recommendations in the agenda report. Subsequently, the EAC held a Special Meeting on September 26, 2023, and provided correspondence to the City Council in Attachment B of the agenda report.

**Recommendation of the Municipal Services Committee:** At its December 5, 2023 meeting, the Municipal Services Committee ("MSC") recommended that the City Council adopt the IRP for filing with the CEC with three additional conditions:

- 1) Create a dashboard to track progress towards meeting the carbon-free goals of Resolution No. 9977;
- 2) Conduct an internal review of the IRP in two years and present to the MSC; and
- 3) Develop an integrated strategic plan that outlines a path to carbon-free energy through 2030, while synergizing key inputs including

the Power Delivery Master Plan (“PDMP”), Waypoint Framework, Cost of Serve and Rate Study (“COS”), and others.

It was recommended that PWP return to MSC in eight months with a dashboard, and that the integrated strategic plan be prepared in consultation with Energy and Environmental Economics, Inc., (“E3”), and/or other consultants. Additionally, PWP will provide the MSC with periodic informational updates between CEC’s 5-year filing requirement.

Robert Castro, Power Resource Planning Manager, introduced the item and provided a presentation of the Power Integrated Resource Plan. Nick Schlag, representing E3 (Energy and Environmental Economics, Inc.), provided a brief overview of the company’s expertise and presented the analysis of the City’s Integrated Resource Plan, and answered questions.

Councilmember Williams reported that the Municipal Services Committee developed the proposed Integrated Resource Plan (IRP) with staff and the consultants after evaluating various strategies, considering the feasibility of meeting carbon-free energy goals by 2030.

Councilmember Lyon shared the key points of the discussion conducted by MSC, noting that the development process for the proposed IRP required an evaluation of uncontrollable factors and challenges, such as the limitations of resources in the external market and the resources provided State of California.

Vice Mayor Madison expressed opposition to the “industry practices” presented by the consultant, and urged for more enthusiastic and innovative strategies to achieve carbon free energy by 2030.

Discussion ensued regarding the feasibility of the proposed IRP, storage infrastructure for resources, environmental technologies currently in existence, as well as future technology development, rate structure development, and various scenarios to achieve the City’s goal of carbon free energy by 2030.

Power Resource Planning Manager Castro reaffirmed City staff’s commitment to the adopted carbon-free energy by 2030 goals; he explained how the Waypoint Framework depicted in the staff report will be utilized as a guide; and shared that the Department will present annual IRP updates to the Municipal Services Committee.

In response to Councilmember Rivas’ inquiry of an optimized plan, John Hormozi, Principal Power Resources Planner, provided clarification by stating that the technologies listed in the implementation plan all exist, and if the City was able to obtain the resources in the quantities as specified in the staff report, then the City would be able to achieve carbon-free energy by 2030. He emphasized that a key issue is the limited quantity of resources, which is why alternative resources and optimized approaches are listed in the staff report.

City Clerk Jomsky reported that 44 letters expressing support for the City achieving 100% carbon free energy/electricity by 2030, expressing concerns with the proposed IRP, and/or providing comments, and 5 letters expressing support for the staff's recommended 2023 Power Integrated Resource Plan as presented, were received the City Clerk's Office, distributed to the City Council, posted online, and made part of the public record.

The following individuals expressed opposition and/or provided comments and recommendations to the proposed Integrated Resource Plan and the climate crisis, urging the City Council to modify staff recommendations to achieve carbon-free energy goals by 2030:

Audrey Ma, Pasadena 100  
Peter Eisenhardt, Neighborhood UU Church of Pasadena  
Environmental Group  
Sam Berndt, Pasadena 100  
Claudia Funke, Pasadena 100  
Genette Foster, Pasadena 100  
Steve Gibson, residence not stated  
John Doyle, Pasadena resident  
Sanford Kranser, Pasadena 100  
Cynthia Cannady, Pasadena 100  
David Weeshoff, Pasadena Audubon Society  
Lauren Cory, Pasadena 100  
Carl Selkin, Pasadena 100  
Alejandra Vargo, residence not stated  
Liz Schiller, Pasadena resident  
Tim Brick, Pasadena resident  
Rick Cole, Pasadena resident  
Joe Feinblatt, Pasadena resident  
Mark Nay, Pasadena resident  
Allen Shay, Pasadena resident  
Tony Vong, Pasadena resident  
Brian Biery, Pasadena resident  
Tina Fredericks, Pasadena resident  
Norman Li, residence not stated  
Greg Apodaca, residence not stated  
Skylar Gering, Pasadena 100  
Nina Chomsky, Pasadena resident  
Philippa Richter, Pasadena 100  
Wes Reutimann, Pasadena resident  
Allison Henry, residence not stated

The following individuals expressed support for the staff recommendation and/or provided comments on the proposed Integrated Resource Plan and the climate crisis:

David Coher, Pasadena resident  
Robert Conley, Pasadena resident  
Jeff Cyrulewski, Pasadena resident

Councilmember Lyon emphasized the significance of reaching carbon-free energy by 2030 as one of the City’s central goals; and requested that staff return with an optimized plan to reach the goal by 2030, with the optimized plan to be presented to the City Council by June 2024, and for the plan to be developed by a third-party consultant.

In response to Councilmembers Jones and Lyon’s inquires about the rate structure design, Lynn Chaimowitz, Assistant General Manager of Pasadena Water & Power, reported that the rate design process will consist of analyzing cost allocations, include public participation, and establish goals/values.

Councilmember Hampton thanked staff for their dedication and hard work on the proposed Integrated Resource Plan and for implementing the changes requested by the Municipal Services Committee.

Mayor Gordo thanked City staff that worked on the proposal, emphasized the challenges that exist, including limitations of import capacities, the headwinds of distribution, the cost of distribution, and the City’s ability to obtain energy to scale needed to meet the stated goals.

**MOTION:**

Following discussion, it was moved by Councilmember Lyon, seconded by Councilmember Hampton, to approve the staff recommendation, with direction to City staff to develop an optimized plan to achieve carbon-free energy by 2030, to present the plan to the City Council by June 2024, utilizing an outside third-party green energy expert consultant engaged by the City Manager’s Office, and also prepare a cost analysis after the optimized plan is submitted.

AYES: Councilmembers Hampton, Jones, Lyon, Masuda, Rivas, Williams, Vice Mayor Madison, Mayor Gordo  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ORDINANCE –  
SECOND READING**

**ADOPTION OF “AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 8, CHAPTER 8.62 OF THE PASADENA MUNICIPAL CODE, PERTAINING TO THE CITY’S CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT PROGRAM”  
(Ordinance No. 7415)**

Councilmember Lyon left the dais at 9:55 p.m.

The above ordinance was offered for first reading by Councilmember Hampton:

AYES: Councilmembers Hampton, Jones, Masuda, Rivas, Williams, Vice Mayor Madison, Mayor Gordo  
NOES: None  
ABSTAIN: None  
ABSENT: Councilmember Lyon

Mayor Gordo stated that he had a potential conflict, recused himself from participation in the item, and left the dais at 9:57 p.m.

Councilmember Lyon returned to the dais at 9:57 p.m.

**ADOPTION OF “AN ORDINANCE OF THE CITY OF PASADENA CREATING A NEW CHAPTER 2.302 OF THE PASADENA MUNICIPAL CODE TO ESTABLISH A RENT STABILIZATION DEPARTMENT” (Ordinance No. 7417)**

City Clerk Jomsky reported that two letters expressing concerns regarding the Pasadena Rental Housing Board becoming a City department and providing suggested amendments to the ordinance, were received by the City Clerk’s Office, distributed to the City Council, posted online, and made part of the public record.

The above ordinance was offered by the Vice Mayor Madison:

AYES: Councilmembers Hampton, Jones, Lyon, Masuda, Rivas, Williams, Vice Mayor Madison  
NOES: None  
ABSTAIN: None  
ABSENT: Mayor Gordo

**CLOSED SESSION**

Mayor Gordo returned to the dais at 9:58 p.m.

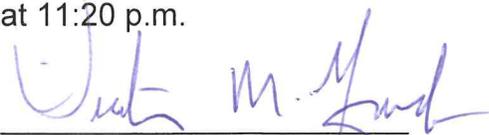
On the order of the Mayor, the regular meeting recessed at 9:59 p.m. to discuss the following closed session item:

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL regarding pending litigation pursuant to Government Code Section 54956.9(d)(1) Name of Case: Toland v. McFarland, et al. United States District Court – Central District Case No. 2:21-cv-04797-FWS-AGR**

The closed session item above was discussed, with no reportable action was taken at this time.

**ADJOURNMENT**

On order of the Mayor, the regular meeting of the City Council adjourned at 11:20 p.m.

  
\_\_\_\_\_  
Victor M. Gordo, Mayor  
City of Pasadena

ATTEST:

  
\_\_\_\_\_  
City Clerk