

CITY OF PASADENA  
City Council Minutes  
May 22, 2023 – 4:30 P.M.  
City Hall Council Chamber

**OPENING:** Mayor Gordo called the regular meeting to order at 5:35 p.m. The pledge of allegiance was led by Councilmember Rivas. (Absent: Councilmember Madison)

**ROLL CALL:**  
Councilmembers: Mayor Victor M. Gordo  
Vice Mayor Felicia Williams  
Councilmember Tyron Hampton  
Councilmember Justin Jones  
Councilmember Jason Lyon  
Councilmember Steve Madison (Arrived at 5:48 p.m.)  
Councilmember Gene Masuda  
Councilmember Jessica Rivas

Staff: City Manager Miguel Márquez  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

**CEREMONIAL MATTERS** Chief Harris introduced and welcomed the new Sergeant-At-Arms, Sergeant Mac Adesina, and extended appreciation to Sergeant Jack Rappuchi for his service.

Mayor Gordo presented a proclamation to Tony Olmos, Director of Public Works, declaring May 21, 2023 through May 27, 2023 as “National Public Works Week” in Pasadena. Mr. Olmos thanked the Mayor and City Council on behalf of the Public Works staff for this recognition.

Councilmember Madison arrived at 5:48 p.m. Mayor Gordo presented a proclamation to Lola Osborne, Acting Director of Parks, Recreation, & Community Services (PRCS), and Daniel Fong, Day One, declaring June 2, 2023 as “Gun Violence Awareness Day” in the City of Pasadena. Mr. Fong thanked the Mayor and City Council on behalf of Day One for focusing on this important issue, and invited the City Council and community to the “Orange you Ready for Gun Control” event that will occur on Friday, June 4, 2023.

Mayor Gordo introduced Lola Osborne, PRCS Acting Director, and Michael Pierce, Acting Deputy Director of Libraries, who spoke on Asian American and Pacific Islander (AAPI) Heritage Month, and provided a brochure to the City Council on the various events and programs occurring this month in recognition of the important contributions of the AAPI community in Pasadena.

PUBLIC COMMENT ON  
MATTERS NOT ON THE  
AGENDA

Allen Shay, Pasadena resident, reiterated his request that the City Council review and discuss how the City is utilizing bodycam and other video sources as part of the investigative process for critical incidents, such as in the Anthony McClain case; and commented on the OIR Report reviewing the shooting.

Robert Monge, Residence not stated, spoke on being arrested in the City of Pasadena and commented on a missing person.

Olden Denham, Pasadena resident, spoke on the need for accountability and transparency within the Pasadena Police Department (PPD); spoke on the bodycam footage and the related OIR Report reviewing the shooting of Anthony McClain.

Heavenly Hughes, representing My TRIBE Rise, congratulated all those that completed the 12-week Violence Prevention/Intervention Institute module Cohort, and invited the community to participate at the "Let the People's Voices be Heard" event scheduled for Saturday, June 3, 2023, via Zoom, to discuss the OIR Report reviewing the shooting of Anthony McClain.

Adriana Bautista, Pasadena resident, spoke on the OIR Report reviewing the shooting of Anthony McClain, and commented on the need for the City Council to listen to the Community Police Oversight Committee (CPOC) meeting reviewing of the OIR report.

**CONSENT  
ITEM DISCUSSED  
SEPARATELY**

Mayor Gordo stated a conflict with this item, recused himself, and left the meeting at 6:04 p.m.

Vice Mayor Williams stepped in as Chair of the meeting.

**APPROVAL OF AMENDMENT TO EXHIBIT I (SALARY SCHEDULE) FOR THE LABORERS' INTERNATIONAL UNION OF NORTH AMERICA (LIUNA) MEMORANDUM OF UNDERSTANDING TO CONFORM TO THE MINIMUM WAGE ORDINANCE (Human Resources Dept)**

**Recommendation:** It is recommended that the City Council:  
(1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) (Common Sense Exemption); and  
(2) Approve an amendment to Exhibit I (Salary Schedule) of the July 1, 2022 – June 30, 2026 Laborers' International Union of North America (LIUNA) Memorandum of Understanding (MOU).

It was moved by Councilmember Hampton, seconded by Councilmember Jones, to approve the staff recommendation. (Motion unanimously approved) (Absent: Mayor Gordo)

**CONSENT CALENDAR**

Mayor Gordo returned to the meeting at 6:05 p.m.

**APPROVAL OF PASADENA ASSISTANCE FUND GRANT AWARDS FOR PROGRAM YEARS 2023 AND 2024 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:  
(1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA

Guidelines per Section 15061(b)(3), the “common sense” provision that CEQA only applies to projects that may have an effect on the environment; and

(2) Approve the Pasadena Assistance Fund grant awards in the total amount of \$100,000 for program years 2023 and 2024, as described in the agenda report.

**AUTHORIZATION TO AMEND CONTRACT NO. 31699 WITH DIXON RESOURCES UNLIMITED TO CONDUCT MORE OUTREACH AS PART OF THE CREATION OF A PARKING STRATEGIC PLAN (Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required for the project;

(2) Authorize the City Manager to amend Contract No. 31699 with Dixon Resources Unlimited to increase the contract amount by \$33,000, thereby increasing the total not-to-exceed amount from \$145,811 to \$178,811, and extending the contract through June 30, 2024; and (Contract No. 31699-2)

(3) To the extent this transaction could be considered a separate procurement subject to the Competitive Selection Process, grant the proposed contract amendment with Dixon Resources Unlimited an exemption from the Competitive Selection Process set forth in the Competitive Bidding and Purchasing Ordinance pursuant to the Pasadena Municipal Code, Section 4.08.049(B), contracts for which the City’s best interests are served.

**AUTHORIZE PURCHASE ORDER WITH ITERIS, INC., FOR SIGNALIZED INTERSECTION VIDEO DETECTION CAMERAS IN AN AMOUNT NOT-TO-EXCEED \$100,000 (Transportation Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3), the “common sense” provision that CEQA only applies to projects that may have an effect on the environment; and

(2) Accept the bid dated March 14, 2023, submitted by Iteris, Inc., in response to specifications for Video Detection Cameras, and authorize the issuance of a Purchase Order contract in an amount not-to-exceed \$100,000.

**CONTRACT AWARD TO TRANE US, INC., FOR REPLACEMENT OF CHILLER EQUIPMENT IN AN AMOUNT NOT-TO-EXCEED \$155,705 (Public Works Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that this action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA

Guidelines in accordance with Title 14, Chapter 3, Article 19, Class 1, Section 15301, Existing Facilities, which exempts minor alteration of existing public facilities where no expansion of existing use will take place;

(2) Authorize contract award to Trane US, Inc., (Trane) for the replacement of Trane chiller equipment to replace the existing system at the Police Department for an amount not-to-exceed \$155,705 (including \$14,155 contingency); and (Contract No. 32629)

(3) Neither Competitive Bidding and Competitive Selection are required pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors for labor, material, supplies, or services, and Pasadena Municipal Code (PMC), Section 4.08.049(B), contracts for which the City's best interests are served.

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH DUDEK TO PROVIDE ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA, and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and

(2) Authorize the City Manager to enter into a contract as the result of a competitive selection process, pursuant to Pasadena Municipal Code, Section 4.08.047 with Dudek to provide on-call construction management and inspection services for an amount not-to-exceed \$4,000,000, or four years, whichever comes first. (Contract No. 32630)

**AUTHORIZATION TO ENTER INTO A PURCHASE ORDER WITH AAMCOM LLC FOR CALL CENTER SERVICES FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA, and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and

(2) Authorize the City Manager to enter into a Purchase Order ("PO"), as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with AAMCOM LLC ("AAMCOM") for Call Center Services for the Water and Power Department ("PWP") for an amount not-to-exceed \$125,830, or a period of four years, whichever occurs first; with two optional one-year extensions for an amount not-to-exceed \$33,500 for the first extension, and \$35,550 for the second extension, whichever occurs first. A 10% contingency of \$19,488 is included to

provide for any necessary change orders at the discretion of the City Manager for a maximum contract length of six years, or a total amount not-to-exceed \$214,368. Competitive bidding is not required pursuant to City Charter Section 1002(F), contracts for professional or unique services.

**ADOPTION OF A RESOLUTION AMENDING EXHIBIT I – SCHEDULE OF HOURLY PAY RATES OF THE NON-REPRESENTED NON-MANAGEMENT SALARY RESOLUTION TO CONFORM TO THE MINIMUM WAGE ORDINANCE (Human Resources Dept)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption); and
- (2) Adopt a resolution amending Exhibit I (Schedule of Hourly Pay Rates) of the Non-Represented Non-Management salary resolution. (Resolution No. 9994)

**FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA PUBLIC UTILITIES COMMISSION FOR LOCAL AGENCY TECHNICAL ASSISTANCE GRANT FUNDS FOR A STRATEGIC BROADBAND PLAN (Information Tech. Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15061(b)(3), the “common sense” provision that CEQA only applies to projects that may have an effect on the environment;
- (2) Authorize the City Manager to execute agreements with the California Public Utilities Commission (CPUC) associated with the receipt of \$325,000 in reimbursable Local Agency Technical Assistance (LATA) grant funding for a Strategic Broadband Plan; and
- (3) Amend the City’s budget to recognize and appropriate funds for the LATA grant in the amount of \$325,000 to Capital Improvement Program Project 71167 (City Fiber Network Expansion FY 2020 - FY 2024) for expenses related to the development of a Strategic Broadband Plan. (Budget Amendment No. 2023-30)

**FINANCE COMMITTEE: AMENDMENT TO HOUSING DEPARTMENT’S FISCAL YEAR 2023 OPERATING BUDGET; AUTHORIZATION TO AMEND CONTRACT NO. 23,609 WITH COUNTY OF LOS ANGELES TO ADD ADDITIONAL FUNDING AND EXTEND THE TERM THROUGH JUNE 30, 2024 (Housing Dept.)**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "common sense" provision that CEQA only applies to projects that may have an effect on the environment;
- (2) Amend the Department of Housing's Fiscal Year 2023 Operating Budget by recognizing revenue and appropriating \$1,025,080 in the Other Housing Fund (238) for Measure H funding for homeless services; (Budget Amendment 2023-31)
- (3) Authorize the City Manager to amend Contract No. 23,609 with County of Los Angeles to add \$1,025,080 for a not-to-exceed total of \$1,790,547, and to extend the term through June 30, 2024;
- (4) Authorize the City Manager to execute one additional amendment to Contract No. 23,609 in the amount of \$800,000 for a total not-to-exceed amount of \$2,590,547 to support the continued provision of homeless services, and extend the term through June 30, 2025; and
- (5) Authorize the City Manager to approve no-cost extension amendments to Contract No. 23,609, which extend the term beyond June 30, 2025. (Contract No. 23,609-1)

**FINANCE COMMITTEE: AMENDMENT TO HOUSING DEPARTMENT'S FISCAL YEAR 2023 OPERATING BUDGET AND AUTHORIZATION TO AMEND CONTRACTS NOS. 31386 WITH UNION STATION HOMELESS SERVICES AND 32093 WITH SYCAMORES TO ADD FUNDING FOR HOMELESS SERVICES PROGRAMS** (Housing Dept.)

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "common sense" provision that CEQA only applies to projects that may have an effect on the environment;
- (2) Amend the Housing Department's Fiscal Year 2023 Operating Budget by recognizing revenue and appropriating \$302,105 in the Other Housing Fund (238) for Homeless Housing, Assistance, and Prevention Round 2 grant funding for homeless services; (Budget Amendment No: 2023-32)
- (3) Authorize the City Manager to amend Contract No. 31386 with Union Station Homeless Services to increase the contract value by \$265,790 for a total not-to-exceed contract value of \$757,739 through June 30, 2024; (Contract No. 31386-6)
- (4) Authorize the City Manager to amend Contract No. 32093 with Sycamores to increase the contract value by \$24,168 for a total not-to-exceed contract value of \$250,246 through June 30, 2024; (Contract No. 32093-4)
- (5) Authorize the City Manager to approve no-cost amendments to Contract Nos. 31386 and 32093, which extend the term beyond June 30, 2024; and

(6) To the extent the amendments to Contracts Nos. 31386 and 32093 could be considered a separate procurement subject to the Competitive Selection Process, grant the contracts an exemption pursuant to Pasadena Municipal Code (PMC), Section 4.08.049(B), contracts for which the City's best interests are served. Competitive price bidding is not required pursuant to City Charter Section 1002(F), contracts for professional or unique services.

**MINUTES APPROVED**

April 24, 2023 City Council  
 April 24, 2023 Successor Agency to the Pasadena  
 Community Development Commission

**CLAIMS RECEIVED**

<b>Claim No.</b>	<b>Claimant</b>	<b>Claim Amount</b>
2023-0297	Latricia M. Bryant	\$ 25,000.00+
2023-0298	Carlos Towns, Barsha Knox & "CT2"	Not stated

**PUBLIC HEARING SET**

**June 12, 2023, 5:30 p.m.** – Zoning Code Amendments to Implement the Housing Element – Including Emergency Shelters, Safe Parking and Other Code Amendments

Mark Jomsky, City Clerk, reported that Item 5 received one letter expressing concerns with the staff recommendation, and how much has been spent on outside consulting services, which was received by the City Clerk's Office, distributed to the City Council, posted on-line, and made part of the public record.

It was moved by Councilmember Hampton, seconded by Mayor Gordo, to approve all items on the Consent Calendar. (Motion unanimously approved) (Absent: None)

**PUBLIC HEARINGS:**

Vice Mayor Williams left the meeting at 6:09 p.m.

**FISCAL YEAR 2024 RECOMMENDED SCHEDULE OF TAXES, FEES, AND CHARGES**

**Recommendation:** It is recommended that the City Council:  
 (1) Find that the proposed action is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15273 (Rates, Tolls, Fares, and Charges);  
 (2) Open the public hearing on the Fiscal Year 2024 Schedule of Taxes, Fees, and Charges; and  
 (3) Close the public hearing and adopt the Fiscal Year 2024 Schedule of Taxes, Fees, and Charges.

Mark Jomsky, City Clerk, opened the public hearing; reported that the public hearing notice was published in the Pasadena Press on March 30, 2023, April 6, 2023, and April 13, 2023; and reported no correspondence was received.

Following brief discussion, it was moved by Councilmember Hampton, seconded by Councilmember Masuda to close the public hearing. (Motion unanimously approved) (Absent: Vice Mayor Williams)

It was moved by Councilmember Hampton, seconded by Councilmember Masuda, to approve the staff recommendation. (Motion unanimously approved) (Absent: Vice Mayor Williams)

Vice Mayor Williams returned to the meeting at 6:14 p.m.

**APPROVAL OF THE ANNUAL ACTION PLAN (2023-2024) AND RELATED FUNDING APPLICATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND EMERGENCY SOLUTIONS GRANT PROGRAMS**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3) (Common Sense Exemption);
- (2) Approve the Annual Action Plan, including the funding allocations set forth in the agenda report for Program Year 2023-2024 program activities under the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships (HOME) programs, for submittal to the U.S. Department of Housing and Urban Development (HUD);
- (3) Approve the submittal of a grant application for CDBG Program Year 2023-2024 entitlement funds in the amount of \$2,159,608, and \$60,150 in program income for a total availability of \$2,219,758 for program activities;
- (4) Approve the submittal of a grant application for ESG Program Year 2023-2024 entitlement funds in the amount of \$187,132 for program activities;
- (5) Approve the submittal of a grant application for HOME Program Year 2023-2024 entitlement funds in the amount of \$886,215, and \$61,378 in carryover funds for a total availability of \$947,593 for program activities;
- (6) Authorize the City Manager to execute, and the City Clerk to attest, the Annual Action Plan (2023-2024), the grant applications, certifications, and any and all other documents deemed necessary by HUD to obtain the allocation of the aforementioned federal entitlement funds; and
- (7) Authorize City Manager or designee to execute administrative amendments (such as time extensions, policy revisions, cost category changes) reflected in the Citizen Participation Plan attached to the 5-Year Consolidated Plan (2020 – 2024), as previously approved by City Council.

**Advisory Commission Recommendations:** On March 15, 2023, the Human Services Commission approved recommendations for City Council consideration for CDBG public service projects listed in Attachment A of the agenda report.



On April 11, 2023, the Northwest Commission approved recommendations for City Council consideration for CDBG City Set-Aside projects listed in Attachment A of the agenda report.

Mark Jomsky, City Clerk, opened the public hearing; reported that the public hearing notice was published in the Pasadena Journal on April 20, 2023 and May 11, 2023; and that no correspondence was received regarding this item.

Jim Wong, Senior Project Manager, introduced the agenda item, and Randy Mabson, Program Coordinator III, presented a PowerPoint presentation on the item; and all responded to questions.

Councilmember Madison noted that prior approvals provided additional information regarding the applicants that participated in the grant opportunity with the City, and requested that the list of all the applicants be included as part of future staff reports when similar items are presented to the City Council, to allow for a better understanding of the priorities and choices made by staff. He spoke on the commitment of CDBG funding for the Jackie Robison Community Center improvement loan, and asked staff to include a footnote/reminder when reporting on CDBG funding that due to actions related to the improvement loan, and the obligations that occur because of that action, future revenue funding from CDBG will not be available to be used towards other goals.

Randy Mabson, Program Coordinator III, confirmed that past grants that were available for non-profit facility improvements are no longer due to the prior funding approved for the Jackie Robinson Community Center improvements.

It was moved by Councilmember Hampton, seconded by Councilmember Lyon, to close the public hearing. (Motion unanimously approved) (Absent: None)

It was moved by Councilmember Hampton, seconded by Vice Mayor Williams, to approve the staff recommendation. (Motion unanimously approved) (Absent: None)

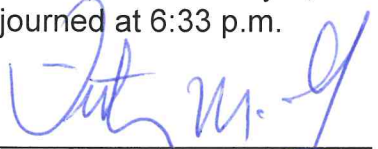
**BRIEF REPORTS FROM REPRESENTATIVES/REQUESTS FOR FUTURE AGENDA ITEMS**

Mayor Gordo and Councilmember Madison spoke on the success of the “Just Like Heaven Music Festival” and “Cruel World Festival” at the Rose Bowl Stadium, especially given the unexpected weather issues that occurred, and thanked the RBOC and residence in the surrounding area for their ability to adapt to such an extreme turn of events.

City Manager Márquez thanked the Police Department, Fire Department, RBOC, and Public Health Department for their efforts to quickly reschedule the cancelled Saturday performance at the Rose Bowl due to severe weather, which instead occurred on Sunday.

**ADJOURNMENT**

On order of the Mayor, the regular meeting of the City Council adjourned at 6:33 p.m.

  
\_\_\_\_\_  
Victor M. Gordo, Mayor  
City of Pasadena

ATTEST:  
  
\_\_\_\_\_  
City Clerk