

# Agenda Report

August 21, 2023

**TO:** Honorable Mayor and City Council

**FROM:** Water and Power Department

**SUBJECT: REJECTION OF BIDS FOR PURCHASE OF LIQUID PROPANE GAS FUELED FORKLIFT TO SPECIFY AN ELECTRIC FORKLIFT IN A FUTURE BID FOR THE WATER AND POWER DEPARTMENT**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is statutorily exempt from the California Environmental Quality Act ("CEQA") in accordance with Public Resources Code Section 21080(b)(5) and Section 15270 of the State CEQA Guidelines; and
2. Reject the bid received in response to project identification number 2022-IFB-MS-152 for a 10,000 lbs. capacity forklift.

## **BACKGROUND:**

The Water and Power Department ("PWP") was approved to purchase one 10,000 lbs. capacity liquid propane gas fueled forklift in fiscal year 2023 as a replacement for a retired inoperable vehicle. A liquid propane gas forklift was requested due to pandemic related supply chain issues associated with electric vehicles. However, electric forklifts are now available, as the supply chain has improved. Purchasing the forklift would also eliminate the need to rent a 10,000 lbs. forklift for maneuvering heavy materials and equipment at the PWP Warehouse.

PWP posted the bid specifications on OPENGOV Procurement for the purchase of the forklift on November 17, 2022. On November 24, 2022, a Notice Inviting Bids for the specification was published in the Pasadena/San Gabriel Valley Journal News. The invitation was also published on OPENGOV Procurement, which generated notices to all vendors previously registered with the City for this particular commodity class. A total of two vendors downloaded the specification, of which none were local. One responsive bid was received by the bid due date.

To prioritize the purchase of electric vehicles within PWP, staff respectfully requests that the City Council reject all bids so that staff may specify that the forklift is electric powered in the future bid specification.

**COUNCIL POLICY CONSIDERATION:**

Rejecting all bids allows staff to revise the bid specifications to specify an electric forklift, thereby supporting the City Council's goals to increase conservation and sustainability.

**ENVIRONMENTAL ANALYSIS:**

Public Resources Code Section 21080(b)(5) and Section 15270 of the State CEQA Guidelines statutorily exempt from CEQA "projects which a public agency rejects or disapproves." The rejection of bids for the purchase of a forklift for Pasadena Water and Power is statutorily exempt from CEQA per these Sections.


**FISCAL IMPACT:**

There is no fiscal impact as a result of this action.


Respectfully submitted,

  
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