

Agenda Report

April 24, 2023

TO: Honorable Mayor and City Council

FROM: Police Department

SUBJECT: AWARD OF CONTRACT TO DOOLEY ENTERPRISES, INC. FOR PURCHASE OF AMMUNITION FOR TRAINING PURPOSES FOR A NOT-TO-EXCEED AMOUNT OF \$150,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project proposed herein is exempt under the California Environmental Quality Act (CEQA) Guidelines Section 15061 (b)(3), the general rule that CEQA applies only to projects that may have an effect on the environment; and
2. Accept the bid dated February 27, 2023 submitted by Dooley Enterprises, Inc. in response to specification for practice and duty ammunition for \$150,000 and authorize the issuance of a purchase order contract with Dooley Enterprises, Inc. in an amount not-to-exceed \$450,000 over a one-year period with an option for two additional one-year terms, at the discretion of the City Manager, for a maximum total contract length of three years, subject to Consumer Price Index Adjustments. The base amount of the contract over three years is \$394,764 with a contingency of \$44,236 to provide for any additional duty ammunition if needed.

BACKGROUND:

The Police Department is required to provide regular and ongoing firearms training to its police officers; such training requires the purchase of practice ammunition. The Police Department must also equip its officers with duty ammunition for their pistols, shotguns and rifles, which requires the purchase of duty ammunition.

On February 2, 2023, a Notice Inviting Bids for the purchase of practice and duty ammunition was published in the Pasadena Journal and Pasadena Press. The request for bids was posted on OpenGov Procurement, which generated notices to 2,318 vendors. A total of 5 vendors downloaded the bid documents, none of whom were local vendors.

Two vendors submitted a bid by the closing date of February 27, 2023. The bid results are as follows:

| <u>Bidder</u> | | <u>(1) Year Amounts(\$)</u> |
|-----------------------------|-----------------|-----------------------------|
| 1. Dooley Enterprises, Inc. | Anaheim, CA | \$131,588 |
| 2. Covermaster Inc. | Ontario, Canada | Non-responsive |

The bids were reviewed by Police Department staff and one bid was deemed non-responsive because the vendor indicated they "do not offer products or services sought." Dooley Enterprises, Inc. provided the sole responsive bid. The Police Department has purchased Winchester ammunition in the past from Dooley Enterprises, Inc. and found the company to be a reputable ammunition wholesaler. Dooley Enterprises, Inc. is also the authorized, sole source, law enforcement distributor for Winchester ammunition in the state of California. The Police Department exclusively uses Winchester manufactured ammunition for duty purposes. Winchester is a reliable and well recognized manufacturer of ammunition suitable for duty purposes with police department firearms. The ammunition has consistently supplied the department's operational needs for ammunition relevant to caliber, quantity, and quality customer service from a local vendor.

The Police Department recommends that Dooley Enterprises, Inc. be awarded a contract for a one-year period in an amount not to exceed \$150,000 as they are the responsive bidder and fully comply with the requirements outlined in the specification.

At the conclusion of the first contract year and prior to the commencement of any subsequent contract extension period, the contractor may request unit price increases which cannot exceed the rate of the Consumer Price Index (C.P.I.) for the latest available preceding 12-month period.

The contract may be extended for two one-year terms not to exceed \$150,000 annually even if prices increase, with the approval of the City Manager and without further City Council approval, provided that the contract terms remain the same.

COUNCIL POLICY CONSIDERATION:

Approval of this contract award addresses the City Council's goals of maintaining fiscal responsibility, stability and ensuring public safety.

ENVIRONMENTAL ANALYSIS:

The proposed contract has been determined to be exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3), the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Such is the case with the proposed contract authorization with an ammunition contract. No physical changes to the environment will result from the proposed contract authorization.

FISCAL IMPACT:

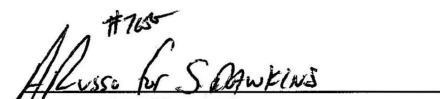
The total cost of this action is \$450,000 over three years subject to CPI. Funding for this action will be addressed by the utilization of existing and future budgeted appropriations in the Police Department's General Fund Operating Budget.

Respectfully submitted,



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Pasadena Police Department

Prepared by:

#765

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Approved by:



MIGUEL MÁRQUEZ
City Manager