

# Agenda Report

April 3, 2023

**TO:** Honorable Mayor and City Council

**FROM:** Fire Department

**SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACT WITH ALLSTAR FIRE EQUIPMENT, INC. TO PROVIDE FIRE HOSE FOR AN AMOUNT NOT TO EXCEED \$165,000**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
2. Accept the bid dated March 7, 2023 submitted by Allstar Fire Equipment, Inc. in response to specifications for fire hose, and authorize the City Manager to enter into a five-year contract for an amount not-to-exceed \$165,000.

## **BACKGROUND:**

The Pasadena Fire Department (PFD) responds to approximately 20,000 calls for service each year, with about 3,400 of the calls categorized as fire-related incidents. The PFD currently has eight (8) front-line engines and two (2) front-line fire trucks stocked with fire hoses. Fire hoses are used on fire incidents to carry water or other fire retardant to extinguish fires. The equipment can attach to a fire engine or a fire hydrant, or a building's standpipe or plumbing system. Attack fire hose, used to protect firefighters in rescue efforts and extinguish the fire, is central and critical equipment for fire operations.

All fire hose used by the PFD meet and exceed performance requirements of *National Fire Protection Association (NFPA) 1961: Standard on Fire Hose*, and withstand rough usage of front line firefighting. Fire hoses have standard service lives of 10 years, and are tested annually and repaired or replaced as needed. Previously, the PFD has

issued purchase order contracts for replacement of fire hoses with various vendors. The Department would like to issue a five-year contract to standardize the replacement of damaged or expired fire hoses.

On February 16, 2023 the City published a Notice Inviting Bids to provide fire hose as required by the Fire Department. The bid was posted on the City's online bidding site, OpenGov Procurement, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions. A total of 201 vendors were notified, of which eleven prospective vendors downloaded the bid. None of the prospective bidders are local to Pasadena.

One bid was received and were publicly opened on March 7, 2023. Of the responsive bids received, the bid results are as follows:

<u>Bidders</u>	<u>Bid Price</u>
Allstar Fire Equipment, Inc. Arcadia, CA	\$88,185

The bid was evaluated by Fire Department staff and Allstar Fire Equipment was found to be a responsive and responsible bidder and is able to provide all specified goods and meet all indicated requirements. While only one responsive bid was received, staff has determined the bid amount to be reasonable and recommends proceeding with Allstar Fire Equipment as the selected vendor for the contract. The proposed contract fully complies with the Competitive Bidding and Living Wage Ordinances.

The Fire Department has previously purchased fire hose through a different vendor, LN Curtis & Sons, using a multiyear contract established in 2020. There are no known local vendors who can supply the specified fire hose.

**COUNCIL POLICY CONSIDERATION:**

The proposed contract furthers the City Council's strategic planning goal to ensure public safety.

**ENVIRONMENTAL ANALYSIS:**

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The acceptance of a bid for the furnishing of fire hose is a continuing administrative and maintenance activity (i.e., purchasing of supplies). This action would not cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA as defined in Sections 21065 and 15378, and no environmental document is required.

**FISCAL IMPACT:**

The total cost of this action will not exceed \$165,000 for the five-year term of the contract. Funding for the purchase of fire hose will be addressed by existing budgeted appropriations in the Fire Department's General Fund operating budget account for Fire Equipment (10131009-810900), as well as future year operating budgets. There are no anticipated impacts to other operational programs or capital projects as a result of this action.

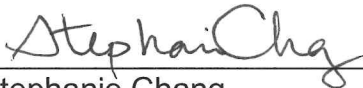
Respectfully submitted,



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CHAD AUGUSTIN  
Fire Chief  
Fire Department

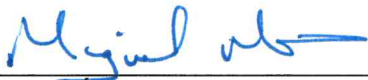
Prepared by:



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Stephanie Chang  
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Fire Department

Approved by:



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MIGUEL MÁRQUEZ  
City Manager