

CITY OF PASADENA



DRAFT Consolidated Annual Performance and Evaluation Report (CAPER)

2021-2022

CITY OF PASADENA

**CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT (CAPER)**

2021-2022 Program Year

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INTRODUCTION

CITY OF PASADENA

Consolidated Annual Performance and Evaluation Report (CAPER)

July 1, 2021 to June 30, 2022

The City of Pasadena Five-Year Consolidated Plan provides a framework to identify housing, homeless, community and economic development needs and resources to tailor a Strategic Plan for meeting those needs. The Consolidated Plan consists of a five (5) year Strategic Plan and an Annual Action Plan. The Strategic Plan contains three (3) parts: 1) a housing, homeless, community and economic development needs assessment; 2) a housing market analysis; and 3) long-term strategies to meet priority needs. The Action Plan describes the specific projects and activities that Pasadena will undertake in the coming year with its federal funds from the U. S. Department of Housing/Urban Development (HUD) to address those priority needs. The Action Plan also contains certifications indicating that the City will follow certain requirements such as furthering fair housing.

The Consolidated Annual Performance and Evaluation Report (CAPER) is an assessment of the (City) of Pasadena's activity performance funded by the three HUD formula grant programs: Community Development Block Grant (CDBG); Home Investment Partnership Act (HOME); and Emergency Solutions Grant (ESG).

The CAPER describes the City's performance for all HUD formula grant programs with respect to meeting the objectives and goals established in the City's Five-Year Consolidated Plan and in corresponding Annual Action Plan. Program Year (PY) 2021 is the second year in the Five-Year Consolidated Planning Period (Program Years 2020-2024) for the City.

GOALS AND OUTCOMES (CR-05)

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

During program year 2021-2022, the City made progress towards the goals of developing a viable community by providing affordable decent housing, a suitable living environment, and expanding economic opportunity for low to moderate income persons as described in pertinent Consolidated Plan documents.

For program year 2021 – 2022, the City of Pasadena allocated \$5,929,206 in federal funds, which included \$3,200,657 in Community Development Block Grant (CDBG), \$2,549,861 in HOME Investment Partnership, and \$178,688 in Emergency Solutions Grant (ESG) funds. In addition, the City also received \$3,042,435 in HOME-ARP from the America Rescue Plan Act (ARP) of 2021 to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations.

HOME-ARP: Funds were allocated in PY21 for tenant-based rental assistance (TBRA). However, the program did not expend any funds during the program year. The launch of the TBRA Eviction Prevention program was launched in July 2022 when the local eviction moratorium was lifted.

CDBG-CV: During PY2021, funds were used to continue food insecurity programs throughout the City. CDBG-CV funds were also allocated to support the TBRA Eviction prevention program for those who still owe back rent and utilities, and have not recovered from the pandemic.

2021-2022 Federal Annual Allocation

CDBG	HOME	ESG	TOTAL FEDERAL FUNDING
\$2,145,795	\$839,445	\$178,688	\$3,163,928

Table 1 – Annual Allocation

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals are described in Table 2 below.

The City is making some progress on the on meeting the goals set forth in the Consolidated Plan. However, complete recovery from the pandemic has not been achieved. The City was shut down for 18 months which had the biggest impact on

affordable housing projects. Increase in funding from Congress in response to the pandemic has boosted public services and homeless services accomplishment goals.

The effects of the pandemic and geopolitical events has slowed the recovery of the affordable housing industry. The increase of interest rates and inflation has affected the ability to receive favorable financial assistance. As a result, affordable housing deal in the pipeline have been delayed. However, the influx of additional funding from the CARES Act and American Rescue Plan Act has created surplus funding in CDBG, and ESG. Accomplishment goals for public services and homeless services have exceeded expectations. The surplus has allowed for more public facility and infrastructure projects.

Goal	Category	Source / Amount 2021	Needs Addressed	Unit of Measure	5-Year 2020-2024			2 Year PY2021 Goals		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing	Affordable Housing	HOME: \$0 CHDO: \$0	Rental units rehabilitated and/or preserved affordability	Household Housing Unit	8	0	0%	0	0	0%
Affordable Housing	Affordable Housing	HOME: \$0 CHDO: \$0	Rental Units Constructed	Household Housing Unit	112	0	0%	112	0	0%
Affordable Housing	Affordable Housing	HOME: \$0	Tenant-Based Rental Assistance	Household Housing Unit	30	0	0%	6	0	0%
Economic Development	Non-Housing Community Development	CDBG: \$0	Business Grants	Business	40	52	130%	0	0	0%
Homeless Intervention and Prevention	Homeless	ESG: \$0	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	1	0%	0	0	0%
Homeless Intervention and Prevention	Homeless	ESG: TBD ESG-CV: TBD	Homeless Person Overnight Shelter	Persons Assisted	1,250	171	14%	25	67	268%
Homeless Intervention and Prevention	Homeless	ESG: TBD ESG-CV: TBD	Homelessness Prevention	Persons Assisted	150	87	58%	40	64	160%

Goal	Category	Source / Amount	Needs Addressed	Unit of Measure	Expected	Actual	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$380,504	Infrastructure Activities	Persons Assisted	75,000	21,040	28%	8,225	8,225	100%
Owner-Occupied Housing Rehabilitation	Affordable Housing	CDBG: \$125,855 HOME: \$0	Housing	Housing Unit	60	13	22%	14	4	29%
Public Facility Improvements	Non-Homeless Special Development	CDBG: \$310,058	Public Facility Activities	Persons Assisted	25,000	37,355	149%	44,685	37,065	83%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$189,471 CDBG-CV: \$507,812	Public Service Activities	Persons Assisted	1,250	5,370	430%	2,000	3,003	150%

Table 2 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As part of the CDBG program application evaluations, bonus points are given to projects that meet priorities identified as a high need in the community. The City's 5-Year Consolidated Plan contains eleven objectives that represent high priority needs in the community. These objectives serve as a basis for implementing and administering entitlement funds. In no particular order, the following categories have been identified as high priority:

- Housing
- Public services
- Economic development
- Homelessness
- Public facility improvements
- Infrastructure improvements

RACIAL & ETHNIC COMPOSITION OF FAMILIES ASSISTED (CR-10)

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White	477	0	56
Black or African American	231	0	51
Asian	376	0	3
American Indian or American Native	29	0	0
Native Hawaiian or Other Pacific Islander	6	0	0
Total	1,089	0	110
Hispanic	1,541	0	40
Not Hispanic	1,381	0	72

Table 3 – Table of assistance to racial and ethnic populations by source of funds

Narrative

For PY21 ESG, a total of 112 persons were served. Of these 112 persons, two reported “Multiple Races” and one other individual did not provide any information on their race. These data points are captured in the HMIS CAPER report but not reflected in Table 2.

In Table 2, the CDBG column includes data on public services, and CDBG-CV accomplishment goals. However, it does not include clients who chose “Other” as their race. Of the total 2,922 clients who received public services, 1,833 described themselves as “Other”. The table does not include data on families benefiting from public facility or infrastructure projects.

RESOURCES & INVESTMENT (CR-15)

Identify the resources made available.

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Federal HUD	\$3,200,657	\$1,781,751
HOME	Federal HUD	\$2,549,861	TBD
ESG	Federal HUD	\$178,688	TBD
CDBG-CV	CARES Act -HUD	\$1,344,257	\$507,811
HOME-ARP	ARP Act - HUD	\$3,042,435	\$0

Table 4 - Resources Made Available (Includes Program Income)

Narrative

During PY21, expenditures for CDBG were stalled for two projects totaling \$2.2 million. The delays to expenditures were related to the pandemic and increases to construction costs. The food pantry programs, funded by CDBG-CV, are for two years and will drawdown funding in the following program year.

The HOME –APR funds were awarded to the City in November 2021. However, HUD guidance did not roll out guidance until the second half of the program year. The HOME-APR allocation plan was submitted in June 2022 as part of the PY21 Annual Action Plan, and will be expended over a five year period starting in the following program year.

Describe of how any publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan (91.520(a)).

- Lake Building – 30-unit office building is currently being used as a non-profit resource center providing below-market leasing opportunities for non-profit organization proving services to the community. Designs for ADA improvements are scheduled to begin in PY22.
- Heritage Square South – 70-unit rental permanent supportive housing project for extremely low income/homeless senior citizens, currently in predevelopment, to commence construction in May 2022.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Pasadena	100%	100%	Jurisdiction

Table 5 – Identify the geographic distribution and location of investments

Narrative

All funding for PY21 was expended in the City of Pasadena.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In PY21, the City did not commit (nor was it required to commit) any funding resources as a match towards HOME-assisted activities. At the end of PY 2021-2022, the City exceeded the cumulative HOME matching requirement by \$11.68M.

County of Los Angeles funds were leveraged to augment ESG-funded emergency shelter services. Match requirements were met by these leveraged county funds, local funds, and private funds from individual donors to sub-recipient agencies.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$11,684,899
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$11,684,899
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$11,684,899

Table 6 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated Labor	Bond Financing	Total Match
None	None	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Table 7 – HOME Match Contribution for the Federal Fiscal Year

Program Income Report				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$1,367,502	\$210,073.52	\$121,008	\$0	\$1,456,567.50

Table 8 – HOME Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	17	0	6	2	2	7
Dollar Amount	\$8,102,234	\$0	\$210,956	\$17,640	\$7,127,191	\$746,447
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0
	Total	Women Business Enterprises	Male			
Contracts						
Number	17	0	17			
Dollar Amount	\$8,102,234	0	\$8,102,234			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	\$0	\$0	\$0			

Table 9 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0

Table 10 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0	\$0	\$0	\$0	\$0	\$0

Table 11 – Relocation and Real Property Acquisition

AFFORDABLE HOUSING (CR-20)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	126	4
Number of special-needs households to be provided affordable housing units	0	0
Total	112	4

Table 12 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	112	0
Number of households supported through the rehab of existing units	14	4
Number of households supported through the acquisition of existing units	0	0
Total	126	4

Table 13 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

HOME
TBD

CDBG

The City's housing rehabilitation production was effected by the ending of the pandemic, and also was placed on hold by HUD until environmental review finders were cleared in September 2021.

Discuss how these outcomes will impact future annual action plans.

HOME

Projects identified in future annual action plans will continue to incorporate effective marketing strategies to achieve diversity in the provision of affordable housing.

CDBG

There is no impact on future allocation plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	2	0
Low-income	2	0
Moderate-income	0	0
Total	4	0

Table 14 – Number of Persons Served

Is the number of owner and renter households assisted meet the Section 215 definition of affordable housing included (applicable to HOME grantees)?

During PY21, no households were assisted with HOME funds.

Please provide a summary of the specify efforts to address the worst case needs and the needs of those with disabilities. Please specify how they were assisted.

Worst case housing needs are defined as low-income renter households who pay more than half their income for rent, live in seriously substandard housing, or have been involuntarily displaced. The city served the worst-case needs in FY 2021-20 by providing the following:

More than 50% of rent: CDBG funds were utilized through emergency rental assistance to assist households who resided in census tracts where 51% or more of households earn less than 50% AMI.

Substandard Housing: The Housing Choice Voucher rental assistance program ensured that substandard housing met HQS Standards, State Standards, and/or local rehabilitation standards for decent housing.

Involuntarily Displaced: During the reporting period, there was no voluntary or involuntary displacement through the City's Federal Entitlement Programs.

Disabilities: Funds were used to implement an emergency rental assistance program. Priority was given to tenants with a disabled person living in the household, large families and single income. The City identified these households as most likely to lose housing.

HOMELESS & OTHER SPECIAL NEEDS (CR-25)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

TBD

Addressing the emergency shelter and transitional housing needs of homeless persons.

TBD

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

TBD

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

TBD

PUBLIC HOUSING (CR-30)

Actions taken to address the needs of public housing

The City of Pasadena does not own or operate any Public Housing units; therefore, there were no actions taken to address the needs of Public Housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Pasadena does not own or operate any Public Housing units; therefore, this is not applicable.

Actions taken to provide assistance to troubled PHAs

The City of Pasadena Housing Department (CoPHD) administers the Housing Choice Voucher program. CoPHD is identified as a high performing Housing Authority according to HUD's Section 8 Management Assessment Program (SEMAP); therefore no actions taken to provide assistance to a troubled PHA.

OTHER ACTIONS (CR-35)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During PY21, the City keep in place its local moratorium to prevent any evictions for non-payment due to impacts on the corona virus pandemic. The City also processed 10 ADU landlord agreements to waive residential impacts fees associated with constructing accessory dwelling units (ADU).

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Pasadena's General Plan sets forth various policies to ensure that each neighborhood receives an equitable level of services. This includes: 1) promoting the location of public and private community service facilities, and public and private recreation facilities throughout the community as a function of population distribution and need; and 2) promoting the accessible location of public and private community services facilities; and 3) reconfiguring the City's transit system to help residents access job centers and health facilities located outside their immediate neighborhood. The City will continue to examine various sites in Pasadena for the development of parks, analyze ways to use public transit to allow residents of Northwest Pasadena to access other park facilities, and evaluate the fee structure to determine whether it is sufficient to fund the acquisition, development, and maintenance of parks.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City's Public Health Department is aggressively working to prevent lead poisoning and to identify children who may already be affected. The Pasadena Childhood Lead Poisoning Prevention Program (PCLPPP) works with local health care providers to identify children who may be affected by lead poisoning. Public Health nurses provide blood lead screening for children six (6) years of age and under and any diagnosed cases of childhood lead poisoning are targeted for public health intervention. Support services for intervention provided through PCLPPP include case management by a Public Health Nurse and environmental testing for possible sources of lead in the child's environment by a registered Environmental Health Specialist. The program also provides community outreach, educational seminars and workshops on the dangers of lead-based paint, including preventative measures to avoid lead exposure and how to assess the risk of lead exposure.

In addition, the City annual funds a lead-paint stabilization project through CDBG. Risk assessments are performed on the interior and exterior of households.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Housing Department is looking to explore asset building programs targeted toward low-income areas. The City is also partnering with the Housing Rights Center to address issues of fair housing, provide credit counseling services, and 1st time homebuyer seminars.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Pasadena recently created the Homeless Project Committee, a partnership of ten city departments to alleviate quality of life issues in Pasadena directly related to homelessness by using a holistic and collaborative approach. City departments such as Police, Housing, Public Health, Library, Transportation, and Public Health have coordinated efforts and resources to more effectively and efficiently serve residents experiencing homelessness.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Pasadena Partnership to End Homelessness meets semi-annually, with monthly working committee meetings, including the Housing Committee, Planning & Research Committee, Faith Community Committee, Healthcare Committee, and the Street Outreach Collaborative. The Partnership and the working committees each contain representatives from public and private agencies serving homeless and at-risk populations. Additionally, the CES holds a bi-weekly housing navigator meetings for each population (individuals, families, youth) at which staff from share resources and participate in case conferencing. This meeting includes staff from the Department of Veteran's Affairs, City of Pasadena, HIV/AIDS providers, and other local non-profits.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Recently the City create a process for residents to waive residential impact fees generated from building an accessory dwelling unit (ADU). Homeowners have three options to lease the ADU to a family member or a section 8 voucher holder or a low-income household for seven (7) years.

MONITORING (CR-4o)

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

CPD funded projects are monitored annually, either as a desk monitoring or as an on-site monitoring. Each project is given an on-site monitoring at least once every two years and annually if there are findings in the prior program year. Monitoring includes verification of compliance with regulations and proper record-keeping to reflect compliance, including compliance with comprehensive planning requirements. Program recipients who do not meet local and/or HUD performance targets and/or do not meet expectations and requirements of the programs may be subject to having their projects reduced in whole or in part and may not be funded in future competitions. Annual target goals are estimate the previous year for the city budget. The City of Pasadena tracks progress of actual performance of CPD funded projects on a quarterly basis.

CDBG

The City seeks to monitor each of its CDBG sub-recipients annually to determine program compliance and progress. The goal of the monitoring is to help each sub-recipient to succeed in administering and utilizing its CDBG funds. All CDBG projects are reviewed by an In-Progress Monitoring (IPM) approach. On-site field monitoring visits are conducted through detailed review and analysis of a representative sampling of client files; and a review of supporting documentation to ensure compliance with City standards & HUD regulations. Desk-top reviews are conducted, which include analysis of data gathered through the *CDBG Tracking Log* related to the following areas: timely submission of quarterly reports; timely expenditure of funds; and compliance with contract provisions.

ESG

ESG Programs are monitored annually, either as a desk monitoring using HMIS and financial submittals data, or as an on-site monitoring. Each project is given an on-site monitoring at least once every two years and annually if there are findings in the prior program year.

ESG Program recipients who do not meet local and/or HUD performance targets and/or do not meet expectations and compliance of program and grant management of their program may be subject to having their projects reduced in whole or in part and may not be funded in future competitions.

HOME

The City monitors HOME activities as required by HUD in accordance with the agreement between the City and HOME funding recipient (the “Recipient”).

For construction or rehabilitation activities, the City monitors to ensure that Recipients adheres to the scope of work and schedule of performance.

For completed projects after first year of operation, recipients are required to submit annual program reports, financial statements, and certifications. Annual monitoring includes ensuring that the Recipients comply with the terms of their agreements, including compliance with beneficiary income and other eligibility requirements, and rent limits. Staff utilizes both “desk-monitoring” and on-site monitoring to assess project compliance over the duration of the HOME affordability period.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Public Review and Comment Period

This draft version of the 2021-2020 CAPER was made available for public review and comment during a 15-day public notice period. The public notice was published in the Pasadena Journal newspaper. A printed copy of the draft CAPER was made available at the Housing Department, located at 649 N. Fair Oaks Ave., Suite 202, Pasadena, CA 91103. A digital copy was also made available for viewing and downloading on the Housing Department website: www.cityofpasadena.net/housing. The Final CAPER, in its complete form, will be posted to the website shortly after submission to HUD. Translators are provided at all public hearings upon request.

No public comments were received.

CDBG (CR-45)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Pasadena did not amended its objectives during the program year.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

The City does not receive BEDI grants.

HOME (CR-50)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.

TBD

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

TBD

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City requires that the appropriate affirmative fair housing marketing policies are followed by recipients of HOME funds. Where HOME-assisted projects are located within a community which is comprised of a significant percentage of minority populations, the City requires developers of such projects to conduct affirmative, targeted marketing within these communities. This requirement is further supported by a City policy which gives preference to household applicants who live in Pasadena. These efforts have resulted in positive outcomes overall. Please refer to IDIS project completion reports, which evidence that a significant proportion of beneficiary households belong to minority and/or underserved populations. In addition, construction projects subsidized with HOME funds are subject to Section 3 regulations if over \$200,000. Furthermore, developers of City-funded construction projects are required to comply with the City's local hiring ordinance.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

TBD

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

TBD

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

No Section 3 projects were awarded during PY21.

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0	0	0	0	0
Total Section 3 Worker Hours	0	0	0	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0	0

Table 1 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0	0	0	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0	0	0	0	0
Direct, on-the job training (including apprenticeships).	0	0	0	0	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0	0	0	0	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0	0	0	0	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	0	0	0	0	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0	0	0	0	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0	0	0	0	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0	0	0	0	0
Held one or more job fairs.	0	0	0	0	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0	0	0	0	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0	0	0	0	0
Assisted residents with finding child care.	0	0	0	0	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0	0	0	0	0
Assisted residents to apply for, or attend vocational/technical training.	0	0	0	0	0
Assisted residents to obtain financial literacy training and/or coaching.	0	0	0	0	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0	0	0	0	0
Provided or connected residents with training on computer use or online technologies.	0	0	0	0	0
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0	0	0	0	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0	0	0	0	0

Other.	0	0	0	0	0
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Table 2 – Qualitative Efforts - Number of Activities by Program

ESG (CR-60)

Recipient Information

Basic Grant Information

Recipient Name	PASADENA
Organizational DUNS Number	028900439
EIN/TIN Number	956000759
Identify the Field Office	LOS ANGELES
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	CA-607 Pasadena

ESG Contact Name

Prefix	Ms
First Name	Jennifer
Last Name	O'Reilly-Jones
Title	Project Coordinator

ESG Contact Address

Street Address 1	649 N. Fair Oaks Avenue
Street Address 2	Suite 202
City	Pasadena
State	CA
ZIP Code	91109-
Phone Number	626-399-4640
Email Address	joreillyjones@cityofpasadena.net

ESG Secondary Contact

Prefix	Ms
First Name	Diana
Last Name	Treijo
Title	Project Coordinator
Phone Number	626-744-8315
Email Address	dtreijo@cityofpasadena.net

Reporting Period

Program Year Start Date	07/01/2021
Program Year End Date	06/30/2022

Subrecipient Form

Subrecipient or Contractor Name: The FID Group dba Friends in Deed

City: Pasadena

State: CA

Zip Code: 91104

DUNS Number: 168957306

UEI: QBXTZ5HPWVH3

Is subrecipient a victim services provider: No

Subrecipient Organization Type: Non-profit

Contract Award Amount: \$82,362

Subrecipient or Contractor Name: Housing Works

City: Pasadena

State: CA

Zip Code: 91107

DUNS Number: 794122882

UEI: SWAFRQ9LSVL1

Is subrecipient a victim services provider: No

Subrecipient Organization Type: Non-profit

ESG Subgrant or Contract Award Amount: \$80,838

ESG ASSISTANCE PROVIDED & OUTCOMES (CR-70)

Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nights available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 23 – Shelter Capacity

Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The Consolidated Applicant for the Pasadena CoC, the City of Pasadena Housing Department, is also the responsible party for the Con Plan and the ESG/CDBG entitlement jurisdiction administrator. Staff responsible for CoC planning is also responsible for ESG planning and coordinates on an ongoing basis with CDBG staff to ensure that the Con Plan fully represents and addresses the needs of homeless individuals and families. Consolidated Plan goals are discussed and developed at the Pasadena CoC meetings. The City of Pasadena Housing Department, in consultation with homeless services and housing providers, established the Pasadena Partnership to End Homelessness, consisting of community and faith-based organizations, educational institutions, non-profit organizations, private industry, and federal, state, and local government. The Pasadena Partnership seeks to establish a network of service delivery to aid the people experiencing homelessness and those at-risk of homelessness through coordination of services and resources, collaboration, communication, and planning. The Partnership seeks to continually develop and implement performance standards to measure the effectiveness at targeting those who need the assistance most, reducing the number of people living on the streets or emergency shelters; shortening the time people spend homeless, and reducing each participant's housing barriers or housing stability risks. In addition to measuring performance related to sheltering of the homeless, the Partnership also measures prevention, community integration, outreach, and income and support services.

ATTACHMENT A

**PUBLIC NOTICE BY THE CITY
OF PASADENA
OF A SCHEDULED PUBLIC
HEARING BY THE CITY
COUNCIL
RELATING TO THE 2021-2022
CONSOLIDATED ANNUAL
PERFORMANCE
AND EVALUATION REPORT
(CAPER) FOR THE COMMUNITY
DEVELOPMENT BLOCK GRANT
PROGRAM, EMERGENCY
SOLUTIONS GRANT PROGRAM,
AND THE HOME INVESTMENT
PARTNERSHIPS PROGRAM**

The City of Pasadena announces that a draft copy of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year (PY) 2021-2022, as required by the United States Department of Housing and Urban Development (HUD), will be available for public review and comment commencing on September 22, 2022 and continuing through October 6, 2022. This action, if approved, is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3).

The CAPER assesses the City's progress in carrying out the first year (July 1, 2021 – June 30, 2022) of the Strategic Plan which is described in the 5-Year (2020-2024) Consolidated Plan, regarding federal entitlement funding from the Community Development Block Grant (CDBG) Program, the Emergency Solutions Grants (ESG) Program, and the Home Investment Partnerships (HOME) Program.

The Pasadena City Council and Housing Department are vitally interested in improving and increasing communication with Pasadena citizens in the area of housing, community development, and economic development. The PY21-22 CAPER (draft) will be available for public review on the Housing Department website at: <https://www.cityofpasadena.net/housing/cdbg/#cdbg-plans>. Citizens wishing to submit written comments during the public review and comment period may mail them, postmarked no later than October 6, 2022, to the following:

City of Pasadena - Housing Department
Attention: Randy Mabson, Program Coordinator
649 N. Fair Oaks Blvd. #202
Pasadena, CA 91109

The public hearing will be held at the following location and time:

City Council - Public Hearing
Monday, October 3, 2022 at 5:00 p.m.
Pasadena City Hall – City Council Chambers
100 N. Garfield Avenue, Pasadena, CA 91109

PLEASE TAKE NOTICE THAT THIS MEETING WILL TAKE PLACE AT A MEETING HELD PURSUANT TO GOVERNOR GAVIN NEWSOM'S EXECUTIVE ORDER N-29-20 AND EXECUTIVE ORDER N-08-21 SOLELY BY ELECTRONIC MEANS.

All interested persons may submit correspondence to correspondence@cityofpasadena.net prior to the start of the meeting. Members of the public may provide live public comment by submitting an online speaker card form at the following webpage: www.cityofpasadena.net/city-clerk/public-comment; or by calling the City Clerk's Office at (626) 744-4124. For information on how to provide live public comment, please refer to the posted agenda for additional details and instructions. To view the public hearing, the public may access the live stream at <https://www.pasadenamedia.org/kpas/>.

Miguel Marquez, City Manager
P.O. Box 7115, Pasadena, CA 91109

Published: September 22, 2022
Pasadena Journal

Cover Story on Page 4

Vol XXXIII Issue # 38 ~ Serving Pasadena, Altadena, Monrovia, Duarte and West San Gabriel Valley ~ September 22, 2022 - September 28, 2022

*Spanish is
a Growing
Work Toll
- Part 1
of 2
...See Page 2*



*First Black Woman
Honored with
Lifetime Achievement
Award from League
of Calif. Citites
...See Page 4*

*Fuller Seminary
Names David
Emmanuel
Goatley as Sixth
President
...See Page 6*

ATTACHMENT B

Public Service
CDBG Performance Report (Annual Report)

Project Title: Student & Family Affairs PY21

Operating Agency: Pasadena Unified School District (PUSD)

Contract Period: 7/1/21 - 6/30/22

Activity Code: 05D Youth Services

National Objective: 570.208 (a)(2)(i)(B) LMC (51%)

Project Summary

The PUSD Center for Student & Family Services (the Center) currently provides direct or referral services to health and social services to the Pasadena Unified School District's highest-needs population, including homeless students, recent immigrants, students with disabilities, and low-income students.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 175 Cumulative: 80 Ratio: 45.71%

Annual Narrative

80 families participated in FIT case management; 939 interventions/contacts were conducted via phone calls, in-person meetings, appointments, home visits, referrals and community events; 1924 unit of service were provided via intakes, assessments, case planning, referrals, follow up connections, school system advocacy, basic needs assistance, transportation assistance, emotional support contacts and office visits.

FIT saw an 8.1% increase in case management families from 20-21 SY (74) to 21-22 SY (80); FIT saw a 54.7% increase in case management interventions/contacts from 20-21 SY (607) to 21-22 SY (939); although the overall number of McKinney-Vento students dropped in PUSD due to the COVID-19 pandemic, FIT efforts increased with those families that were identified and chose to participate in case management services.

Accomplishment Quantity: 80

	Non-Hispanic	Hispanic
White	1	0
Black/African American	16	2
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	1	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	1	59

Household

Female Headed Household 48

Income Level

Extremely Low 0
Very Low 0
Low-Moderate 80
Above Moderate 0

Public Service
CDBG Performance Report (Annual Report)

Project Title: Foothill Unity Food Pantry Program

Operating Agency: Foothill Unity Center, Inc.

Contract Period: 1/1/22 - 7/30/23

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

Project Summary

In 2021, Foothill Unity Center, Inc. provided 54,492 food services through the food services program. These services included weekly distributions three times per week in a drive thru and walk-up method of access, as well as food deliveries and large event food distributions. Accessing the services remains elevated; further, the number of individuals served through the Center's programs is 2x more than in pre-pandemic times. These numbers demonstrate the need to continue to make an impact to family's lives by providing the resources required to sustain meeting basic needs. Foothill Unity's Food Pantry Program will meet the basic food needs of our neighbors in crisis, and is established to eliminate hunger and mitigate food insecurity for those most impacted by COVID-19.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 715 Cumulative: 82 Ratio: 11.47%

Annual Narrative

Foothill Unity Center (FUCI) has served 367 households that are Pasadena residents throughout the grant term. The Food Services team continues to have drive-through food distribution three times a week, daily packed lunches available for unhoused participants, food delivery for homebound clients that are elderly, isolated, and/or disabled, hot meals for unhoused participants at holidays, and Door Dash deliveries to those staying in temporary housing or who are homebound. FUCI has set-up the food distributions so that families who have more people are able to receive more food.

At Thanksgiving and Holidays we are able to provide more extensive meals for our participants. Thanksgiving and Holiday food distributions allow participants to choose their own meat, and have more holiday themed foods for their week. FUCI works hard to mitigate obstacles for our participants to access resources. So, we also offer transportation assistance for those without reliable transportation to be able to come-in and utilize our services. Foothill Unity Center appreciates our partnership with City of Pasadena and all the work that we are able to accomplish together.

Accomplishment Quantity: 82

	Non-Hispanic	Hispanic
White	24	0
Black/African American	12	0
Asian	16	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	2	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	28	0

Household

Female Headed Household 47

Public Service
CDBG Performance Report (Annual Report)

Project Title: Youth of Promise PY21

Operating Agency: Flintridge Center

Contract Period: 7/1/21 - 6/30/22

Activity Code: 05D Youth Services

National Objective: 570.208 (a)(2)(i)(C) LMC (Exclusive)

Project Summary

Flintridge Center operates the Youth of Promise (YOP) program, a wraparound youth development and diversion program for LMI Pasadena youth ages 11-18 who have incarcerated family members, have experienced one or multiple Adverse Childhood Experiences (ACE's) and/or youth who have been diverted to our services by local police departments in lieu of justice involvement. The program employs trauma informed care principles and is modeled after the Eisenhower Foundation's evidence based Quantum Opportunities program, a model that has found education, services and development activities will improve academic skills and increase high school completion and post-secondary attainment for youth from socioeconomically disadvantaged families.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 80 Cumulative: 82 Ratio: 102.50%

Annual Narrative

Youth of Promise provided comprehensive youth development and diversion services for 81 youth ages 11-18 during the grant period. Approximately 1/3 of the youth were diverted from the youth justice system and referred by law enforcement. This year, we were able to provide youth with a variety of services and experiences designed to mitigate the effects of Adverse Childhood Experiences. All students received case management services from a dedicated team member who connected them to internal and external services and opportunities that met their needs. A total of 25 youth received tutoring services from our program partner, Caltech Y in both a one-on-one format and in a weekly two hour workshops focused on hands on math and science. 3 students with IEP's received specialized tutoring services by individuals skilled in learning differences. Life skills sessions were provided for all youth either virtually or in person. Youth engaged with their peers while learning social skills and healthy tools to interact with others and take care of themselves, 3 sessions during the grant period were led by partner Shepard's Door. 18 parents regularly participated in 10 Family Cafe's, sharing child rearing challenges and learning how to build resilience factors in their families. 30 Youth received art and music instruction from Tia Chuchas Cultural Center and Jail Guitar Doors via online classes. We launched our mental health services in fall of 2021, allowing 10 youth to receive clinical services where anxiety and depression issues were addressed. We also launched The Chill Lounge, providing safe space for 30 youth to participate in trauma informed art, work on community service projects, play games, receive tutoring from representatives of our partner Caltech Y or just "chill" on the Flintridge Center campus. Youth trips this year included kayaking at Catalina Island, visiting the Museum of Latin American Art, Family Movie Days, bowling, Spocha and our annual Friendsgiving Celebration. Finally, we were able to provide \$30,000 in financial assistance during the program year, supporting families as they emerged from the worst of the pandemic.

Accomplishment Quantity: 82

	Non-Hispanic	Hispanic
White	1	49
Black/African American	25	1
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	3	3
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	0

Household

Female Headed Household 49

Public Service
CDBG Performance Report (Annual Report)

Income Level	
Extremely Low	40
Very Low	23
Low-Moderate	14
Above Moderate	5

Public Service
CDBG Performance Report (Annual Report)

Project Title: B..A.S.E.S.

Operating Agency: Foothill Family Service

Contract Period: 7/1/21 - 6/30/22

Activity Code: 050 Mental Health Services

National Objective: 570.208 (a)(2)(i)(D) LMC (Nature & Location)

Project Summary

Foothill Family's "Building Affinity and Strength through Engagement and Services" (BASES) project will address the cultural stigma and barriers to seeking mental health services by the African-American/Black community in Pasadena's CDBG Census designated tracts by offering four (4) free town halls over the course of the contract year. The planning and implementation of the town halls will be a collaboration between Foothill Family and current community partner La Pintaresca Branch Library to promote open discussion about the misconceptions and barriers to seeking support for mental health from a socio-cultural and historical standpoint. A Licensed Mental Health Therapist from Foothill Family will facilitate these town halls to both educate and empower participants to seek access to services from Foothill Family for themselves or for their family.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 60 Cumulative: 4 Ratio: 6.67%

Annual Narrative

During the beginning of the BASES grant Foothill Family experienced a few challenges, and the pandemic still played a major part on getting people to come together. A task force group was created in July 2021 and included agency board members, community members and staff members of Foothill Family. The task force worked on identifying individuals and/or groups to invite, developing handouts, flyers, and other materials to use during town hall meetings that were scheduled for December 18, 2021, January 15th, March 31st, and June 25th, 2022. The discussion during the town halls were centered around mental health, social services and explored the following areas: What are the needs in the community; where does your church stand when it comes to mental health and social needs. Foothill Family was able to conduct, three different support groups in the community with youth and adults from the town hall meetings and outreach in the community, 1) Parent support group started April 7th, 2022, 2) Navigating Helpful Resources in the Community, and 3) Teen Talk at La Pintaresca Teen Center on June 14th 2022. Throughout, newly enrolled clients met with their respective groups once per week over the course of the contract term.

Accomplishment Quantity: 4

	Non-Hispanic	Hispanic
White	0	0
Black/African American	4	0
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	0

Household

Female Headed Household 0

Public Service
CDBG Performance Report (Annual Report)

Project Title: Health Program

Operating Agency: Foothill Unity Center, Inc.

Contract Period: 7/1/21 - 6/30/22

Activity Code: 05M Health Services

National Objective: 570.208 (a)(2)(i)(C) LMC (Exclusive)

Project Summary

Foothill Unity Center's Health Program offers an array of services to our clients who are low-income or unhoused. The services include health screening (that includes screenings for blood pressure, diabetes, glucose, and vitals), dental (screenings, treatments, x-rays, deep cleanings, sealants, extractions, fillings, root canals and crowns), vision screenings, exams, eye glasses and vouchers, flu vaccines, health and nutrition workshops and activities for physical and mental health (that includes classes, exercise groups, cooking/recipe flyers), coordinating care for the homeless and uninsured, showers for the homeless, applications for health insurance, wellness checks for our seniors, disabled and homebound, education and referrals. Our Health Program is provided by a team of staff that includes our Health Manager, Health Assistant, full-time AmeriCorps Fellow (to renew for an additional 2 years), a new Behavioral Health Coordinator (in the process of filling the position) supported by our Client Services Director and Deputy Director. Additionally, we have a team of 157 nursing school interns rotating throughout the 2020 year, enabling us to leverage our workforce to deliver a full range of health.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 1700 Cumulative: 767 Ratio: 45.12%

Annual Narrative

Throughout the grant term Foothill Unity Center (FUCI) has provided 767 individuals, who are Pasadena residents, with over 7,000 Health services. The Health Services team emphasizes educating and empowering our participants to be able to make better choices regarding their physical/mental/nutritional health. FUCI provides educational materials about behavioral health, COVID-19, recognizing the signs/symptoms of various disorders and diseases, and nutrition at our weekly food distributions and at events we hold throughout the year. We have provided numerous opportunities for COVID-19 testing and receiving the COVID-19 vaccine/booster. We also offer PPE and Health Packs to the participants that include wipes, masks, hand sanitizer, and more. FUCI focuses on providing comprehensive Health services to our participants to ensure they are having their basic needs met.

Some of the workshops we have hosted include: 'Eliminating Bad Habits/Goal Setting,' 'Signs & Symptoms of Addiction,' and 'Health in Motion'. Our Health Fair took place on May 21st where FUCI and our partners were able to provide blood pressure screenings, vision screenings, cholesterol testing, prostate screenings, and glucose checks to our community. The Annual Mobile Dental Clinic hosted in July with USC's Ostrow School of Dentistry provided low-income and underinsured children with comprehensive dental care and procedures. Foothill Unity Center is grateful of our partnership with the City of Pasadena and all that we have been able to accomplish together.

Accomplishment Quantity: 767

	Non-Hispanic	Hispanic
White	82	0
Black/African American	53	0
Asian	121	0
American Indian/Alaskan Native	5	0
Native Hawaiian/Other Pacific Islander	1	0
American Indian/Alaskan Native & White	1	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	454	50

Household

Female Headed Household 209

Income Level

Extremely Low 0

Public Service
CDBG Performance Report (Annual Report)

Very Low	0
Low-Moderate	767
Above Moderate	0

Public Facility
Year 2 CDBG Performance Report (Annual Report)

Project Title: Security Enhancement - La Pintoresca Library

Operating Agency: Information Technology Department - City of Pasadena

Contract Period: 12/21/21 - 12/31/23

Activity Code: 03F Parks. Recreational Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

Project Summary

This new project will install Public Security Enhancements (surveillance cameras and access control) at La Pintoresca Branch Library – 1355 N. Raymond Ave.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 0 Projected Completed: No

Annual Narrative

The project was awarded to Birdi Systems, Inc. as the lowest qualified bidder on 9/14/2020. The contract was signed by both parties on January 25, 2021. The project planning and schedule was completed and the project kick off meeting was held on March 31, 2021. Birdi Systems began their work at Villa Parke Community Center on April 5, 2021 and the work at La Pintoresca began June 21, 2021. Activities include running network cables to cameras and access control panels, running wiring from access control panel to doors, configuring cameras and attaching camera mounts. Due to COVID-19 the project has experienced long delays in receiving ordered parts. The project is targeting to complete in October 2021. The remaining work is final installation, configuration and testing of cameras and the access control panels.

Public Facility
Year 2 CDBG Performance Report (Annual Report)

Project Title: Security Enhancement - Villa Parke Community Center

Operating Agency: Information Technology Department - City of Pasadena

Contract Period: 12/9/19 - 6/30/22

Activity Code: 03F Parks, Recreational Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

Project Summary

This new project will install Public Security Enhancements (surveillance cameras and access control) at Villa Parke Community Center – 363 E. Villa St.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 0 Projected Completed: No

Annual Narrative

The project was awarded to Birdi Systems, Inc. as the lowest qualified bidder on 9/14/2020. The contract was signed by both parties on January 25, 2021. The project planning and schedule was completed and the project kick off meeting was held on March 31, 2021. Birdi Systems began their work at Villa Parke Community Center on April 5, 2021 and the work at La Pintaresca began June 21, 2021. Activities include running network cables to cameras and access control panels, running wiring from access control panel to doors, configuring cameras and attaching camera mounts. Due to COVID-19 the project has experienced long delays in receiving ordered parts. The project is targeting to complete in October 2021. The remaining work is final installation, configuration and testing of cameras and the access control panels.

Housing
CDBG Performance Report (Annual Report)

Project Title: PSFRR (PY21)

Operating Agency: Housing Department - City of Pasadena

Contract Period: 7/1/21 - 6/30/22

Activity Code: 14A Rehab; Single-Unit Residence

National Objective: 570.208 (a)(3) LMH (Housing)

Project Summary

The Pasadena Single Family Residential Rehabilitation (PSFRR) program proposes to provide housing rehabilitation and related services in areas of Northwest Pasadena that have been neglected and are in poor condition. The PSFRR program, in addition to mitigating blight, also serves as a job training mechanism for up to (40) forty low-income and at-risk individuals.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 14 Cumulative: 4 Ratio: 28.57%

Annual Narrative

During the 21/22 reporting period, the MASH Program experienced significant changes impacting program numbers. Two major changes included the Program Coordinator resigning at the end of the previous program year and the hiring and training of a new Coordinator during Q1 of this program year. The program also experienced a shortage of supporting staff, and in Q3, the primary supervisor in charge of the rehabilitation projects resigned. In addition, HUD implemented several new protocols that increased the timeline for the completion of each project. Despite these challenges, MASH completed four rehabilitation projects, including one handrail installation, construction of one handicap ramp, and two exterior home paint rehabilitations that included lead hazard mitigation. MASH is also proud to have placed sixty-one individuals in job-training assignments and assisted twenty-five trainees in securing permanent employment.

Accomplishment Quantity: 4

	Non-Hispanic	Hispanic
White	1	1
Black/African American	2	0
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	0

Household

Female Headed Household	4
Total Units Occupied by Elderly (62 years or older)	2

Lead Paint Detail

# Housing Units built before 1978	3
Exempt: # of Units built 1978 or later	0
Exempt: No paint disturbed	0
Otherwise Exempt	0

Lead Hazard Remediation Action

Lead Safe Work Practices (Hard Costs <=\$5000)	0
Standard Practices (Hard Costs \$5000-\$25,000)	4
Abatement (Hard Costs > \$25,000)	0

Housing Details

Street Address	Rent/Own	Income Level	Expenditures
1323 Sunset Ave. Pasadena, CA 91103	Own	Extremely Low	\$20,578.44
855 Manzanita Ave. Pasadena, CA 91103	Own	Extremely Low	\$24,905.18

Housing
CDBG Performance Report (Annual Report)

1162 Forest Ave. Pasadena, CA 91103	Own	Very Low	\$19,791.27
2306 White St. Pasadena CA 91107	Own	Very Low	\$12,298.85

Public Facility
Year 2 CDBG Performance Report (Annual Report)

Project Title: NW Sidewalk Improvements (Phase II)

Operating Agency: Public Works Department - City of Pasadena

Contract Period: 7/1/18 - 6/30/23

Activity Code: 03K Street Improvements

National Objective: 570.208 (a)(1) LMA (Area Benefit)

Project Summary

This project will replace 22,500 square feet of damaged sidewalk in the northwest area of Pasadena. City crews will remove damaged portions of sidewalk, prune and/or shave tree roots as necessary, and replace with smooth concrete per City's sidewalk construction Standard S-421.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 0 Projected Completed: No

Annual Narrative

The project completed a total of 19,756 square feet of sidewalk replacement at locations in the northwest area of Pasadena. The project also covered concrete grinding of existing sidewalk panels. The work was completed by the efforts of City crews from Streets Maintenance and Municipal Assistance, Solutions, and Hiring (MASH).

In addition to the sidewalk replacement, concrete grinding, the City crews also performed root pruning adjacent to where sidewalk panels were replaced to provide a safe path of travel for local residents.

The list of streets where sidewalk replacement, concrete grinding, asphalt concrete patching, and root pruning took place include the following: El Molino, Ladera, Rio Grande, Palm Terrace, Belvidere Street, Hudson, Lake Avenue, Washington, Claremont, and Presscot.

Due to the Covid 19, the project completed about 88% of the projected 22,500 square feet of damaged sidewalk in the northwest area of Pasadena.

Public Facility
CDBG Performance Report (Annual Report)

Project Title: Alkebu-Lan Cultural Center Rehabilitation

Operating Agency: Public Works Department - City of Pasadena

Contract Period: 1/1/22 - 6/30/23

Activity Code: 03E Neighborhood Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

Project Summary

Accomplishments

Performance Indicator:

Quantitative Goal: 0 Projected Completed: No

Annual Narrative

Due to staffing shortage and work load, it was determined that the major work for the project would not start until Fiscal Year 2023. Project has been assigned and work will start in the first quarter of year 2. Minor planning and discussion of scope of work was done in Q4 for the project. The revised projected schedule for Fiscal Year 2023 is as followed:

Design: July thru Oct

Bidding & Award: Nov thru Feb

Construction: March thru May

Close-out: June

Public Service
CDBG Performance Report (Annual Report)

Project Title: FAME Food Pantry Program

Operating Agency: First African Methodist Episcopal Church of Pasadena

Contract Period: 1/1/22 - 6/30/23

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

Project Summary

This project is part of the Pasadena Food Pantry Program to address food insecurity in response to the COVID-19 pandemic. CDBG funds will be used towards personnel and non-personnel costs. FAME Food Pantry strives to achieve its mission by weekly distributing a weekly supply of food to anyone who needs services. On the average, 160 unduplicated households will receive services each week. Our Client sign-in documents indicate that the average family household has 3-4 members, so about 480 unduplicated persons receive food each week. FAME Food Pantry distributes food at the FAME Church campus located at 1700 N. Raymond Ave, Pasadena, CA

Every Friday, the FAME Food Pantry distributes enough groceries to allow our clients to stock their kitchen for 1 week. Our grocery bags include a mix of fresh, frozen, and shelf-stable foods. Each client receives non-perishable items, 2 servings of meat, milk, eggs, bread, and fresh vegetables and fruit.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 480 Cumulative: 54 Ratio: 11.25%

Annual Narrative

From January 1, 2022 - June 30, 2022 the FAME Food Pantry has registered an additional 128 unduplicated families in our food program. Our current number of registered families is 759. Our weekly distribution averages about 180 families with about 500 persons served. The demographics of participating families in the Pasadena/Altadena community include 37% Asian, 26% African American, 34% Hispanic and 3% White. The growth of the senior participation in the program further demonstrates the need for establishing some type of permanent food program in the community, each quarter the growth is about 15%. The rising cost of basic food items has made our weekly distribution of fresh meat, milk, eggs, fruit and vegetables a necessity for many of our clients, especially the Seniors and single females heads of household, who attempt to survive on fixed budgets. Our grocery home delivery program has grown to almost 40 clients per week and more clients would enroll if we had additional resources. This program is responsive to the issue of food insecurity in the community and contributes to the mission of the City of Pasadena.

Accomplishment Quantity: 54

	Non-Hispanic	Hispanic
White	0	0
Black/African American	16	0
Asian	22	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	16

Household

Female Headed Household 36

Public Service
CDBG Performance Report (Annual Report)

Project Title: First United Methodist Church - Food Pantry Program

Operating Agency: First United Methodist Church of Pasadena

Contract Period: 1/1/22 - 7/30/23

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

Project Summary

This project is part of the Pasadena Food Pantry Program to address food insecurity in response to the COVID-19 pandemic. CDBG funds will be used towards personnel and non-personnel costs.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 0

Annual Narrative

Since January 2022, First United Methodist Church, Pasadena's Social Services Ministry/Food Pantry Program has served over 230 clients. The majority of our clientele are experiencing homelessness, making up approximately 75% of the clients we see each Tuesday. The remaining 25% are low-income or experiencing food insecurity.

Each Tuesday, our volunteers provide a pre-filled bag of groceries for non-perishable food items, including canned soup, cup of noodles, chili, tuna or sardines, canned pasta, vegetables, and fruit. Also included are oatmeal packets, cereal bars, a sleeve of crackers, fruit and pudding cups, dried fruits and nuts, bottled water, a juice pack, a face mask, and other goodies. We also have a Farmers Market where each client may choose from fresh fruits and vegetables, milk, hard-boiled eggs, yogurt, cheese sticks, canned soda, or sports drinks. Also provided are pantry staples, such as dried milk, pasta, rice, boxed cereal (small and large boxes), trail mix, candy bars, pop tarts, Rice Krispy treats, cookies, condiment packs, instant coffee or tea packs, and a host of other offerings.

Additionally, we provide PPE supplies, hygiene kits, and clothing, such as underwear, t-shirts, socks, pants, shirts, and shoes as requested.

We have been providing sack lunches several times during the year, which are provided by our church youth group. Every week, our volunteers offer fresh sandwiches. We will be starting a direct feeding program in the fall that will offer hot breakfast and dinners three days a week and on the weekends.

This year, we have established Pastoral Connections. We have two pastors that are available for prayer, discussions, and counseling. During this time, the pastors provide hot coffee or tea, pastries, sliced watermelon, or fruit. We notice many of our clients stop to chat with the pastors before getting in line to receive the pantry offerings. They seem to enjoy the church touchstone and the pastors listen to the client's stories, frustrations, fears, anger, and sometimes tears. As a result of this program, we have seen some of our clients in attendance at our worship services on Sunday.

The FUMC Social Services Food Pantry program not only provides nutritional fortification, we provide spiritual sustenance. We know our clients by name and they know ours, providing a connection in our community. We want our clients to know they have a resource in FUMC Pasadena and that no one should go hungry.

We have been and continue to be blessed to have the CDBG funding to enable us to continue to serve our unhoused, low-income, and food insecure neighbors in the Pasadena area. We look forward to continuing this service for as long as possible.

Accomplishment Quantity: 35

	Non-Hispanic	Hispanic
White	13	1
Black/African American	9	0
Asian	2	0
American Indian/Alaskan Native	0	4
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0

Public Service
CDBG Performance Report (Annual Report)

Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	1	5

Household

Female Headed Household	0
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Public Service
CDBG Performance Report (Annual Report)

Project Title: NDLON Food Pantry Program

Operating Agency: National Day Laborer Organizing Network

Contract Period: 1/1/22 - 7/30/23

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(A) LMC (Presumed)

Project Summary

Mano a Mano (Hand in Hand) is a food basket distribution program that was born in response to the Covid-19 pandemic and is operated out of the Pasadena Community Job Center. The program, which aims to help local families in need, holds three on-site food distributions a month. Mano a Mano also offers one home delivery a month for elderly, auto-immune compromised individuals, and people with disabilities. Between the food drive-thru distribution and the home-deliveries, we serve about 85% Hispanic/Latino families, 8% Anglo-Saxon families, and roughly 7% Asian families.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 170 Cumulative: 75 Ratio: 44.12%

Annual Narrative

Mano a Mano and our community of volunteers and allies have made a great impact by distributing over \$95,000 worth of food to over 4,098 persons with food baskets through our food drive-thru distributions and home deliveries. In addition, Mano a Mano continues to provide mutual aid to those experiencing difficulties due to COVID. We continue to assist the community during holidays like Thanksgiving by distributing 150 turkeys to families and distributing 2,500 food baskets for Christmas. Through other funding, we have also been able to support communities in New Orleans, Louisiana after Hurricane Ida with over 1,140 emergency food baskets.

These accomplishments would not have been possible without our staff, volunteers and collaborations in the City of Pasadena. Amongst all Mano a Mano volunteers, our volunteers have contributed 5,664 volunteer hours to help our community. In addition, Mano a Mano has received support from the Pasadena Community Foundation, the Los Angeles Regional Food Bank and Grocery Outlet to support our food pantry.

Accomplishment Quantity: 75

	Non-Hispanic	Hispanic
White	3	0
Black/African American	3	0
Asian	25	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	44

Household

Female Headed Household 0