

Agenda Report

November 14, 2022

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: PURCHASE ORDER CONTRACT AWARD TO JAM SERVICES, INC. FOR PROCUREMENT OF ADA-COMPLIANT AUDIBLE PEDESTRIAN PUSH BUTTONS FOR AN AMOUNT NOT-TO-EXCEED \$131,020

RECOMMENDATION:

It is recommended that the City Council:

1. Find the project proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, existing facilities, and that there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances; and
2. Accept the bid dated August 29, 2022 submitted by Jam Services, Inc. in response to the project specifications for Procurement of ADA Audible Pedestrian Push Buttons; reject all other bids; and, authorize the City Manager to enter into a contract not-to-exceed \$131,020, which includes the base contract amount of \$119,109 and a contingency of \$11,911 to provide for any necessary change orders.

BACKGROUND:

This project provides for the procurement of ADA-compliant Audible Pedestrian Signal (APS) push buttons, to be installed by City crews at 16 signalized intersections prioritized from Citizen Service Center requests received from the community for such devices. These additional APS installations will further the City's goal of improving accessibility in the public right-of-way.

APS push buttons are integrated devices that communicate information about the "walk" and "don't walk" intervals at signalized intersections in non-visual formats (i.e., audible tones and vibro-tactile surfaces) to pedestrians with low or no vision. The buttons accomplish this by providing information such as the existence and location of the push button; beginning of the "walk" interval; direction of the crosswalk and location of the destination curb; and intersection street names in Braille, raised print, or through speech messages.

A finding of compliance with the General Plan was previously made and is shown on page 5.37 of the Fiscal Year (FY) 2023-2027 Capital Improvement Program (CIP) budget, under Pedestrian Crossing Enhancements Program (75112).

The Department of Public Works prepared plans and specifications for this project. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. On July 28, 2022, a Notice Inviting Bids for Procurement of ADA Audible Pedestrian Push Buttons was posted on PlanetBids. A total of 28 vendors downloaded the specifications, of which none were local. A total of one bid was received by the bid opening date, none from a local vendor.

Following advertising, a single bid was received on August 29, 2022, as follows:

Bidder	Amount (\$)
1. Jam Services, Inc., Livermore	\$119,109
Engineer's Estimate	\$130,000

The lowest bid received is eight percent lower than the Engineer's Estimate.

It is recommended that Jam Services, Inc. be awarded the contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with Jam Services, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

The City has previously done business with Jam Services, Inc., issuing purchase order contracts totaling approximately \$51,000 since FY 2017.

The contract will be set as follows:

Base Bid	\$ 119,109
Contingency Allowance	<u>\$ 11,911</u>
Contract Not-to-Exceed Amount	\$ 131,020

A contingency of 10 percent is allocated to this contract given possible unforeseen conditions that may be encountered.

It is anticipated that installation of ADA audible push buttons will begin in January 2023 and be completed in June 2023. These proposed dates include the material lead time required for manufacturing and delivery of items.

COUNCIL POLICY CONSIDERATION:

This project is consistent with the City Council's goals to improve, maintain and enhance public facilities and infrastructure, and improve mobility and accessibility throughout the City.

ENVIRONMENTAL ANALYSIS:

This contract award has been determined to be categorically exempt under the CEQA Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1. Class 1 consists of minor alterations of existing facilities involving negligible or no expansion of use. There would be no expansion of use of the street network as a result of the project and, therefore, there are no unusual circumstances.

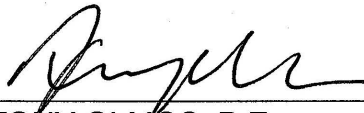
FISCAL IMPACT:

The total cost of this contract including contingency is \$131,020. Funding for this action will be addressed by the utilization of existing CDBG funds in Pedestrian Crossing Enhancements Program *FY 2021-2025 (75112)* project in the FY 2023 CIP budget. It is anticipated all costs will be expended in FY 2023.

The following table represents a project summary.

Base Bid	\$	119,109
Contingency	\$	11,911
Total Fiscal Impact	\$	131,020

Respectfully submitted,



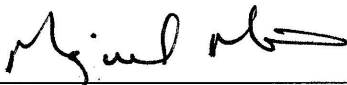
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MIGUEL MARQUEZ
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