

Agenda Report

November 14, 2022

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO SELECT ELECTRIC, INC. FOR INTELLIGENT TRANSPORTATION SYSTEM PHASE I – PARKING GUIDANCE SYSTEM, FEDERAL-AID PROJECT NUMBER HPLUL – 5064 (092) FOR AN AMOUNT NOT-TO-EXCEED \$577,273

RECOMMENDATION:

It is recommended that the City Council:

1. Find the project proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, *existing facilities*, and that there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances; and
2. Accept the bid dated October 12, 2022, submitted by Select Electric, Inc. in response to the project plans and specifications for Intelligent Transportation System Phase I – Parking Guidance System, reject all other bids, and authorize the City Manager to enter into a contract for an amount not-to-exceed \$577,273, which includes the base contract amount of \$524,794 and a contingency of \$52,479 to provide for any necessary change orders.

BACKGROUND:

The City of Pasadena received Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) project funds for the integration of a parking information system to the City's Traffic Management Center. This specific project is a sub-project under SAFETEA-LU utilizing DEMO funds for the installation of changeable message signs at key public parking garage entrance points to display real-time garage occupancy at five City-owned parking garages: Delacey, Schoolhouse, Marengo, Marriott, and Los Robles. Pasadena Department of Transportation selected these garages based on their parking demand and the need to provide additional wayfinding for motorists searching for available parking.

The parking guidance signs are four-feet tall by four-feet wide; signs are either attached to the exterior wall of the parking structures or monument mounted adjacent to the parking lot entrance as depicted in Attachment A. Placement of the signs were coordinated with the Old Pasadena Management District (OPMD). These parking guidance signs are the final component of the Pasadena wayfinding system developed in 2011 by the City’s consultant, Hunt Design in collaboration with a working group composed of city representatives from various departments, business districts, the PCOC and other members of the public. The overall wayfinding signage system consists of vehicular, pedestrian, gateway and parking guidance signs intended to provide visitors with information and guidance to navigate them to various destinations and parking.

A finding of compliance with the General Plan was previously made and is shown on page 5.27 of the Fiscal Year (FY) 2023-2027 Capital Improvement Program (CIP) budget, under Intelligent Transportation System Phase I – Parking Guidance.

The Department of Public Works prepared plans and specifications for this project. Bids were requested and received in accordance with Section 4.08.070 of the Pasadena Municipal Code. On September 15, 2022, a Notice Inviting Bids for Intelligent Transportation System Phase I – Parking Guidance System was published in the local paper as well as posted on PlanetBids. A total of 32 vendors downloaded the specifications, of which two were local vendors. One bid was received by the bid opening date; none from local vendors.

Following advertising, one bid was received on October 12, 2022, as follows:

<u>Bidder</u>	<u>Amount (\$)</u>
1. Select Electric, Inc., Vista	\$ 524,794
Engineer’s Estimate	\$ 507,000

The lowest bid received was three percent higher than the Engineer’s Estimate.

It is recommended that Select Electric, Inc. be awarded the contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with Select Electric, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

The contractor has indicated that the award of this contract will result in no new hires to the present workforce. A Local Hiring Provision to notify the labor unions of the goal to employ qualified Pasadena residents for 75 percent of the new labor work hours on the project was included in the project specifications.

Select Electric, Inc. has completed contracts totaling more than \$990,000 on prior City projects since 2019. Staff has confirmed the contractor’s license, their Department of

Industrial Relations status is in good standing, and they received favorable reference checks from other agencies.

The contract for this project will be set as follows:

Base Bid	\$ 524,794
Contingency Allowance	<u>\$ 52,479</u>
Contract Not-to-Exceed Amount	\$ 577,273

A contingency of 10 percent is allocated to this contract given possible unforeseen conditions that may be encountered.

It is anticipated that construction will begin in January 2023 and be completed in June 2023. These proposed dates include the material lead time required for manufacturing and delivery of items.

COUNCIL POLICY CONSIDERATION:

This project is consistent with the City Council's goals to improve, maintain and enhance public facilities and infrastructure, and improve mobility and accessibility throughout the City.

ENVIRONMENTAL ANALYSIS:

This contract award has been determined to be categorically exempt under the CEQA Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1. Class 1 consists of minor alterations of existing facilities involving negligible or no expansion of use. There would be no expansion of use of the street network as a result of the project, and therefore, there are no unusual circumstances.

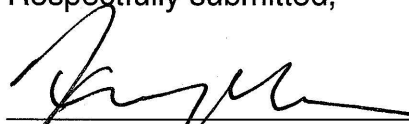
FISCAL IMPACT:

The total cost of this contract including contingency is \$603,513 and the total cost of this action will be \$645,000. Funding for this action will be addressed by the utilization of existing funds in the *Intelligent Transportation Systems Phase I – Parking Guidance FY 2023-2027 (75912)* project in the FY 2023 CIP budget. It is anticipated all costs will be expended in FY 2023.

The following table represents a contract summary of the project.

Base Bid	\$ 524,794
Contingency	\$ 52,479
Contract Administration/Inspection	\$ 67,727
Total Fiscal Impact	\$ 645,000

Respectfully submitted,



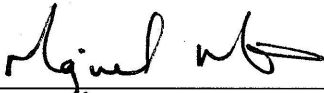
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Director of Public Works

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Approved by:



MIGUEL MARQUEZ
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Attachment A: Parking Guidance Signs - Typical Installations