

# Agenda Report

May 2, 2022

**TO:** Honorable Mayor and City Council

**FROM:** Department of Transportation

**SUBJECT: CONTRACT AWARD TO HARDY & HARPER, INC. FOR CITYWIDE ON-CALL ASPHALT SPEED HUMP INSTALLATION SERVICES IN AN AMOUNT NOT TO EXCEED \$133,980**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find this action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b) (3); and
2. i) Accept the bid dated March 7, 2022, submitted by Hardy & Harper, Inc. in response to the specifications to Furnish and Deliver Citywide On-Call Asphalt Speed Hump Installation; ii) reject all other bids received; and iii) authorize the City Manager to enter into a contract for a four-year term in an amount not to exceed \$133,980, which includes the base contract amount of \$121,800 for up to four years and a contingency of \$12,180 to provide for any necessary change orders.

**BACKGROUND:**

The Department of Transportation (DOT) is responsible for the management and maintenance of the City's Speed Hump program. This program is a primary traffic calming measure aimed at reducing driving speeds on streets with speed limits of 25 miles per hour and lower.

The City first installed speed humps in the early 1980's and City Council adopted the City's first set of policies and procedures in 1984. Generally, the speed hump installations have been provided by contractors on a case-by-case basis. This process worked well due to the limited number of installations.

More recently, older speed hump installations have begun to lose their effectiveness, and are in need of replacement or refurbishment. Previously, these were repaired individually on an as-needed basis, but it would be financially prudent to refurbish them in larger quantities through a longer term contract. Additionally, a more long term contract is

needed for installation of new locations that meet the City's guidelines for speed humps as demand for humps continues to be high. This contract will allow the installation of new speed humps and refurbishment of ones found to be ineffective.

**SELECTION PROCESS:**

The Department of Transportation specifications for this project were drafted in accordance with Section 4.08.070 of the Pasadena Municipal Code. On March 3, 2022, the Notice Inviting Bids to Furnish and Deliver Citywide On-Call Asphalt Speed Hump Installation was posted on PlanetBids. The posting generated notices to all vendors who have previously registered with the City for this particular commodity class. A total of 22 vendors downloaded the Specifications, including one local vendor. A total of six bids were received by the bid opening date, one from a local firm. No pre-bid meeting was held.

Following advertising, bids were received on March 14, 2022, as follows:

Bidder	Amount (\$)
1. Hardy & Harper., Inc., Lake Forest	121,800
2. GM Sager Construction Co., Inc., Pomona	169,000
3. Gentry General Engineering, Inc., Rancho Cucamonga	193,400
4. OutSide Plant Construction, LLC, Pasadena	260,400
5. Onyx Paving Company, Inc., Anaheim	277,000
6. Axiom Group, Los Angeles	652,320

It is recommended that Hardy & Harper, Inc. be awarded the on-call contract for speed hump installation as they are the lowest responsive and responsible bidder. The proposed contract with Hardy & Harper fully complies with the City's Competitive Bidding and Living Wage Ordinances. Staff also verified with the Contractors State License Board that Hardy & Harper possesses licenses for A General Engineering and C-12 Earthwork and Paving.

**COUNCIL POLICY CONSIDERATION:**

This project is consistent with the City Council's goals to improve, maintain, and enhance public facilities and infrastructure and to improve mobility and accessibility in the City. This project is also consistent with the General Plan Mobility Element policies:

- 1.12 Apply traffic management measures to manage vehicular speeds as a function of designated street type to ensure safe and orderly movement of all modes of travel.
  
- 3.2 Manage traffic speeds on neighborhood streets to reduce cut-through traffic.

**ENVIRONMENTAL ANALYSIS:**

The project has been reviewed for compliance with the California Environmental Quality Act (CEQA) and is exempt per Section 15061 (b) (3). The project is covered by the general

rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The installation and refurbishment of asphalt speed humps will not result in any significant effect on the environment.

**FISCAL IMPACT:**

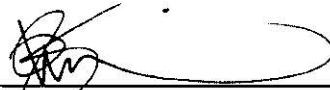
The total amount of this contract is \$133,980. The following table represents the contract summary:

Base Bid	\$ 121,800
Contingency Allowance (~10%)	\$ 12,180
<b>Total Contract Amount</b>	<b>\$ 133,980</b>

Funding for this action will utilize budgeted and future appropriations in the Capital Improvement Program for Citywide Complete Streets Program – FY 2021-2025 (CIP 75114). The following table represents a summary of the funds estimated to be used by fiscal year:

Funding Source	FY 2022	FY 2023	FY 2024	FY2025	Total
<b>Citywide Complete Streets Program – FY 2021-2025 CIP (CIP 75114)</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$13,980</b>	<b>\$138,980</b>

Respectfully submitted,



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