

Agenda Report

March 14, 2022

TO: Honorable Mayor and City Council
THROUGH: Finance Committee (March 14, 2022)
FROM: Department of Public Works
SUBJECT: AMENDMENTS TO FISCAL YEAR 2022 CAPITAL IMPROVEMENT PROGRAM BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and
2. Amend the Fiscal Year 2022 Capital Improvement Program (CIP) Budget as detailed in Attachment A of this report.

BACKGROUND:

Throughout the Fiscal Year (FY), the Department of Public Works in conjunction with other impacted departments review active CIP projects to determine if budgetary changes are needed. Staff has completed this report detailing needed budget adjustments. The budgetary changes to the projects are listed below.

1. **Building Maintenance FY 2021-2025 (71903)** – The Department of Public Works recommends appropriating \$275,000 in Charter Capital Fund and \$19,020 in Private Capital from Crown Castle to this project and increasing the budget by a like amount. In FY 2021, the roof at Allendale Library was scheduled to be replaced as part of the annual workplan out of this project. In June 2021, prior to commencement of the roof replacement, a structural investigation of the building was completed and it determined that the connection of the roof structure and the walls of the building needed to be reinforced. The appropriation of the Charter Capital Fund will allow for this work to be completed this fiscal year. In addition, the appropriation of the Private Capital will be used for security upgrades at the City Yards.

2. **Fire Station 31 Seismic Retrofit (71914)** – The Department of Public Works recommends appropriating \$300,000 in Charter Capital Fund to this project and increasing the budget by a like amount. These funds will serve as part of the local match to the Hazard Mitigation Grant Program previously appropriated to the project for the construction phase as well as administrative cost. This appropriation will fully fund this project. Construction will begin in FY 2023.
3. **Public Works Building – Seismic Upgrade (71915)** – The Department of Public Works recommends appropriating \$544,315 in FEMA Hazard Mitigation Grant Program (HMGP) funds and \$150,000 in Charter Capital Fund to this project and increasing the budget by a like amount. This project was awarded HMGP funds in FY 2021. This portion is for the construction phase and the Charter Capital Fund provides for the local match. Construction will begin in FY 2023.
4. **San Rafael Treatment Wetlands and Stormwater Capture (76291)** - The Department of Public Works recommends appropriating \$4,771,551 in Measure W – Safe, Clean Water Program Fund to this project and increasing the budget by a like amount. This grant is for the installation of two regional stormwater capture and treatment facilities located in open space areas near the Arroyo Seco Channel in Pasadena and South Pasadena. This is a joint project between the two agencies with the City of Pasadena as the lead agency. Design of this project will continue in FY 2023.
5. **Citywide Sports Facilities Improvements and Installations – Brenner Park (78044)** – The Department of Public Works recommends appropriating \$50,000 in Residential Impact Fees and increasing the budget by a like amount. The project scope has expanded to include demolition and replacement of approximately 1,300 square feet of damaged concrete pathways as well as the replacement of three drinking fountains with new accessible and pet-friendly upgrades at Brenner Park.
6. **Robinson Park – Pool and Pool Building Renovation (78085)** – The Department of Public Works recommends appropriating \$400,000 in Community Development Block Grant (CDBG) and \$500,000 in Proposition A Excess Funds and increasing the budget by a like amount. Additional funds will be utilized for safety and programming upgrades to Robinson Park Recreation pool building and parking lot. Improvements include installation of CCTV cameras and security lighting around the renovated pool building and parking lot; construction of a new solid block site security wall for the pool area perimeter; and access improvements for the creation of a new teen activity center.
7. **Villa Parke Community Center Improvements (78061)** – The Department of Public Works recommends appropriating \$700,000 in Residential Impact Fees and the Department of Information Technology recommends appropriating \$30,435 in Community Development Block Grant (CDBG) funds to this project and increasing the budget a like amount. The project scope expanded to include: painting of the gymnasium and doors and door frames on the first floor; refinishing of auditorium stage and stairs; replacement of flooring in the locker rooms; new entryway signage for the auditorium; re-plastering the pool, pool drainage upgrades, and pool lighting

replacement; and replacement of the HVAC unit for the boxing gym and fitness room. The additional CDBG appropriation is for installation of security enhancements.

- 8. Washington Park Community House and Restroom – Construction Phase (78089)** - The Department of Public Works recommends appropriating \$200,000 in Residential Impact Fees to this project and increasing the budget by a like amount. Due to the fluctuating market for construction materials and the likely possibility of encountering unforeseen site conditions, this appropriation will be utilized to provide for an appropriate construction contingency.
- 9. Installation of Leading Pedestrian Interval and Audible Signals at Signalized Intersections (75123)** – The Department of Transportation recommends transferring \$1,357,500 in Highway Safety Improvement Program funds from *Pedestrian Crossing Enhancements Program FY 2021-2025 (75112)*. This project was originally a subproject of CIP 75112, but due to the size and scope of the subproject and for granting tracking purposes, the project is recommended to become a standalone project.
- 10. Complete Streets Project – Union Street Cycle Track (75087)** – The Department of Transportation recommends appropriating \$500,000 in Traffic Reduction Fees, \$388,577 in Surface Transportation Program, \$420,000 in Sewer Fund, and transferring \$500,000 in American Rescue Plan Act (ARPA) funds from *Traffic Signal at Del Mar Blvd and Michigan Ave (75211)* and increasing the budget by a total amount of \$1,808,577. The scope of the original project was expanded to include street resurfacing, curb extensions, additional ADA improvements, and raised concrete driveways based on community feedback. In addition, material costs have increased significantly as a result of the pandemic. This action will fully fund this project and allow construction to begin. Finally, the *Traffic Signal at Del Mar Blvd and Michigan Ave (75211)* project was awarded Measure M grant which will be received in FY 2023. As a result, the ARPA dollars were available to be transferred to this project.
- 11. Lake Ave Traffic and Pedestrian Safety Enhancements from Mountain St to Maple Ave – Design Phase (75105)** – The Department of Transportation recommends appropriating \$5,532 in Traffic Reduction Fees and increasing the budget by a like amount. These funds will cover administrative costs incurred during the concept design phase of the project.
- 12. St. John Capacity Enhancement (75120)** – The Department of Transportation recommends appropriating \$5,000 in Traffic Reduction Fees and increasing the budget by a like amount. These funds will cover administrative costs incurred during the execution of the grant agreement with Metro.
- 13. South Lake Ave Pedestrian Access Improvements to Gold Line Station (75106)** – The Department of Transportation recommends appropriating \$160,000 in Sewer Fund and increasing the budget by a like amount. This appropriation will fully fund this project and allow the project to go out to bid. This funding source will be used to pay for the curb, gutter and culvert work included in this larger project.

- 14. Police Department Building Renovation (71918)** – The Police Department recommends unappropriating \$1,000,000 in General Fund from this project. This money was intended to come from the Department's FY 2021 Operating Budget savings but the savings were never realized. This action will correct the project's budget and put this project on hold until funds are identified.
- 15. Substation Modernization (3235)** - The Water and Power Department recommends transferring \$300,000 in Power Funds from *Supervisory Control and Data Acquisition System Expansion (3073)* and \$300,000 in Power Funds from *Station Transformer Upgrades (3259)*, thereby increasing the budget by a like amount. The increase is necessary for the replacement of a defective Load Tap Changer (LTC) for the Eastern Substation Unit 1, replacement of LTC and equipment for the Del Mar Substation, and replacement of defective sudden pressure relief devices for the Chester and Del Mar Substation transformers. The recommended transfer will use the remaining appropriation from CIP 3073 and the project will be closed. CIP 3259 project costs are under budget for the current fiscal year and the remaining appropriations are sufficient to procure a mobile transformer at the Glenarm Receiving Station in FY 2022.
- 16. Glenarm Receiving Station Upgrades (3266)** - The Water and Power Department recommends transferring Power Funds from the following projects totaling \$800,000 and increasing the budget by a like amount: \$200,000 from *Supervisory Control and Data Acquisition (SCADA) System Expansion (3245)*, \$200,000 from *Fire Threat Mitigation Tier 3 Areas (3257)*, \$200,000 from *Seismic Upgrade of Power Facilities (3196)*, \$100,000 from *Power Quality Meter Upgrades (3250)*, \$89,876 from *T.M. Goodrich Intertie Transformer Upgrades (3263)*, \$6,367 from *Switchgear Upgrades for Power System Facilities (3090)*, and \$3,757 from *Citywide Fiber Optic Communication System (3143)*. The increase is necessary to complete upgrades and protections systems due to equipment failures. The upgrades will minimize the risk of rolling blackouts in an event where the California Independent System Operator (CAISO) initiates load shedding protocols when the ISO grid demand is projected to exceed power production. The seven projects named to provide funding are under budget and the remaining appropriations are sufficient to complete the balance of the work plans for FY 2022. CIP projects 3257 and 3090 projects are complete.
- 17. Chester to Santa Anita 34kV Cable Replacement (3268)** - The Water and Power Department recommends transferring \$530,000 in Power Funds from *Subtransmission System Enhancements (3205)* and increasing the budget by a like amount. The transfer provides funding for the unanticipated increase in the cost of materials and labor costs that will be required for this project based on revised estimates. The remaining balance in CIP 3205 is sufficient to complete the work plan for FY 2022.
- 18. Distribution System Expansion – FY 2020 - 2024 (3228)** - The Water and Power Department recommends transferring a total of \$900,528 from the following projects and increasing the budget by a like amount: \$397,000 in Power Fund from *Subtransmission System Enhancements (3205)*, \$188,860 in Underground Utilities Fund from *Distribution System Expansion (3002)*, \$146,000 in Power Fund from *Substation Oil Containment (3128)*, \$97,913 in Underground Utilities Fund from

Power Distribution Capacity and Reliability Program (3161), \$64,842 in Power Fund from *Economic Rehabilitation of Properties (3133)*, and \$5,913 in Power Fund from *4 kV Distribution System Conversion (3191)*. The additional funds will provide for the increased scope of work related to future Electric Vehicle Charging Station interties to the distribution system and unanticipated increase in the costs of construction and traffic control measures required in an intersection that supports the Shopper's Lane underground expansion project. The recommended transfers will use the remaining appropriations in the legacy CIP projects 3002, 3161, 3133, and 3191 and the projects will be closed. CIP projects 3205 and 3128 are under budget for the current fiscal year and the remaining appropriations are sufficient to complete the work plan for FY 2022.

19. Meters and Services – FY 2020 - 2024 (1081) - The Water and Power Department recommends transferring \$950,000 in CIP Funding from *New Clean Water Well (1088)* and increasing the budget by a like amount. The funding will provide for a forty percent increase in meter replacements caused by discovery of inoperable or malfunctioning meters and end of life meter replacements. CIP 1088 is under budget and the current fiscal year remaining appropriations are sufficient to complete the balance of the work plan for FY 2022.

20. Enterprise Building Security Management Project (71163) – The Department of Information Technology recommends appropriating \$798,069 CDBG funds to this project and increasing the budget by a like amount. This appropriation is for the installation of security enhancements at the Jackie Robinson Community Center, Robinson Park, and La Pintoresca Park. This action will allow this work to begin.

The following projects are new to the CIP Budget and were reviewed and approved by the Planning Commission on February 23, 2022 for consistency with the General Plan.

21. Alkebu-Lan Cultural Center Improvements (71921) – The Department of Public Works recommends this project be added to the FY 2022 CIP budget with a total estimated project cost of \$380,000, and recommends appropriating \$380,000 in Community Development Block Grant funds to this project.

DESCRIPTION: The project provides for the roof repairs to the building's clay tile and torch down roof systems; replacement of interior finishes damaged as a result of the leaking roof systems; and ADA upgrades to the restrooms.

SCHEDULE: Design will begin in FY 2022.

22. Playground Surface Replacement – Villa Parke and Brookside Park (78090) – The Department of Public Works recommends this project be added to the FY 2022 CIP budget with a total estimate project cost of \$195,000, and recommends appropriating \$195,000 in Residential Impact Fees to this project.

DESCRIPTION: This project provides for the surface replacement at Reese's Retreat at Brookside Park and Villa Parke playgrounds. The 7,128-square-foot playground at Brookside Park and 945-square-foot playground at Villa Parke will be replaced with a

new rubber surface that provides ADA access to play areas and fall protection which helps prevent serious injuries.

SCHEDULE: This project will be completed in FY 2023.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.

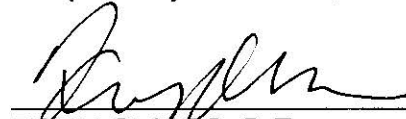
ENVIRONMENTAL ANALYSIS:

CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of "project" the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City's normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet "projects" as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

FISCAL IMPACT:

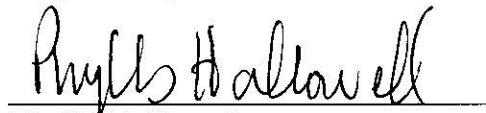
The cumulative result of these recommendations will increase the FY 2022 CIP budget by \$9,792,499. The specific funding sources for the budget amendments are listed on Attachment A.

Respectfully submitted,



TONY OLMOS, P.E.
Director of Public Works

Prepared by:



Phyllis Hallowell
Management Analyst V

Approved by:



CYNTHIA J. KURTZ
Interim City Manager

Attachment A – Amendments to the FY 2022 – 2026 CIP Budget