

Agenda Report

June 13, 2022

TO: Honorable Mayor and City Council

FROM: Department of Information Technology

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH PRESIDIO NETWORKED SOLUTIONS GROUP LLC TO IMPLEMENT MOBILE WORKFORCE MANAGEMENT SOLUTION IN AN AMOUNT NOT TO EXCEED \$160,188

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed contract is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3); and
2. Authorize the Interim City Manager to enter into a one-year contract, as a result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with Presidio Networked Solutions Group LLC for the implementation of a Mobile Workforce Management Solution in an amount not to exceed \$160,188, which includes a ten percent contingency. Competitive Bidding is not required pursuant to the City Charter Section 1002(F), contracts for professional or unique services.

BACKGROUND:

In the recent past, mobile devices have become an integral part of the City organization as vital tools for productivity and efficiency. The City workforce relies on mobile devices such as smartphones, tablets and laptops for a wide assortment of tasks in both field operations and remote work. These mobile devices access critical business systems and data, and if compromised, lost or stolen, increase cybersecurity threats to the City. Mobile device management technology helps to manage and secure mobile devices, ensuring City assets are protected from malicious cyber activity, including ransomware, malware, and phishing, while keeping the workforce flexible and productive.

To this end, Department of Information Technology (DoIT) staff is looking to adopt a Mobile Workforce Management Solution, which secures mobile devices used by City staff in the course of City business; protects the City network from threats that may be

presented from mobile devices; and enhances remote connectivity through a Virtual Private Network (“VPN”) environment with more seamless access to City resources.

On February 22, 2022, staff prepared and posted a notice in the Pasadena Journal News and on PlanetBids, inviting vendors to submit responses to the Request for Proposal (RFP) for “Mobile Workforce Management (MDM, NAC, VPN)”. Following advertising, sixty-four companies downloaded information about this RFP opportunity, two of which were local Pasadena businesses. Three responsive proposals were received by the March 24, 2022 deadline.

A panel of DoIT staff initially reviewed the proposals, and invited the vendors to provide an oral presentation and answer any questions from the evaluation panel. These oral presentations were incorporated into the final proposal scoring. The criteria is outlined below:

Criteria	Weight
Proposed Solution	30%
Experience	30%
Cost Proposal	30%
Local Pasadena Business	5%
Small or Micro-Business	5%
Total	100%

Per the evaluation procedures and criteria stated in the RFP, the proposals were scored and ranked as follows:

Rank	Proposer	Location	Score (100 max)
1	Presidio Networked Solutions Group LLC	Pleasanton, CA	70.07
2	TecRefresh, Inc.	Ontario, CA	63.25
3	World Wide Technology, LLC	St. Louis, MO	63.10

Attachment A contains the scoring summary of each criteria for the proposals.

Based on the scoring above, staff recommends authorization to enter into a one-year contract with Presidio Networked Solutions Group, LLC (Presidio) for the implementation of a mobile workforce management solution in an amount not to exceed \$160,188. A breakdown of the one-year contract is as follows:

Base Implementation Amount	\$145,625
Contingency Allowance (10%)	<u>\$ 14,563</u>
Contract “Not To Exceed” Amount	\$160,188

The contract with Presidio will include the configuration, testing, documentation, and training necessary for an integrated mobile workforce management solution.

With over 30 years of experience in technology, Presidio is well positioned to provide the proposed solution. Their expert teams have helped customers protect data, manage risk, and integrate security into their business operations with extensive experience addressing all areas of infrastructure.

Currently, there are no active contracts with Presidio Networked Solutions Group LLC.

COUNCIL POLICY CONSIDERATION:

This proposed contract with Presidio Networked Solutions Group LLC promotes the City Council's goal to improve, maintain and enhance public facilities and infrastructure; to provide a high quality of public service, which adds to the quality of life in the City and increases its attractiveness through more efficient management of resources.

ENVIRONMENTAL ANALYSIS:

The proposed contract is exempt from CEQA per section 15061(b) (3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action will not result in any new development or physical changes.

FISCAL IMPACT:

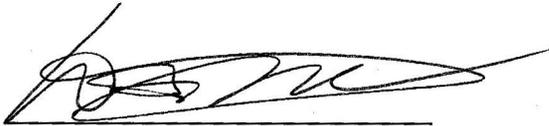
The maximum cost of the proposed action is \$160,188. Funding for this action will be addressed by the utilization of existing budgeted appropriations in Capital Improvement Program project #71165 (DoIT Equipment Lifecycle Replacement FY 2020 - FY 2024). It is anticipated that the entire amount will be spent in FY 2023. There are no indirect or support costs anticipated as a result of this contract award.

Respectfully submitted,



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Approved by:



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Attachment A: Summary of Proposal Scoring