

CITY OF PASADENA
City Council Minutes
May 16, 2022 – 4:30 P.M.
City Hall Council Chamber

The regular meeting was convened and held virtually by videoconference/teleconference.

OPENING: Mayor Gordo called the regular meeting to order at 4:30 p.m. The pledge of allegiance was led by Councilmember Kennedy.

ROLL CALL:
Councilmembers: Mayor Victor M. Gordo
Vice Mayor Andy Wilson
Councilmember Tyron Hampton
Councilmember John J. Kennedy
Councilmember Steve Madison (Absent)
Councilmember Gene Masuda
Councilmember Jessica Rivas
Councilmember Felicia Williams

Staff: Interim City Manager Cynthia Kurtz
City Attorney/City Prosecutor Michele Beal Bagneris
City Clerk Mark Jomsky

CEREMONIAL MATTERS The Mayor presented a proclamation to Tony Olmos, Director of Public Works, declaring May 15, 2022 through May 21, 2022 as "National Public Works Week" in Pasadena.

CONSENT CALENDAR

CONTRACT AWARD TO MARIPOSA TREE MANAGEMENT, INC., TO PROVIDE BRUSH CLEARANCE SERVICES FOR THE WATER AND POWER DEPARTMENT

Recommendation: It is recommended that the City Council:

(1) Find that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15301 (Existing Facilities) and 15304 (Minor Alteration to Land), and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Accept the bid dated January 11, 2022, submitted by Mariposa Tree Management, Inc., in response to Specification WD-21-13 to provide brush clearance services; reject all other bids received; and authorize the Interim City Manager to enter into a contract with Mariposa Tree Management, Inc., in an amount not-to-exceed \$270,600 for five years, whichever comes first, which includes the base contract amount of \$246,000 and a contingency of \$24,600, to provide for any necessary change orders. (Contract No. 32279)

APPROVAL OF SUBRECIPIENT AGREEMENT AMENDMENTS WITH FOOD PANTRY PROGRAMS; COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)-CV FUNDS

Recommendation: It is recommended that the City Council:

(1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "common sense" provision that CEQA only applies to projects that may have an effect on the environment; and

(2) Approve subrecipient agreements in the total amount of \$589,164, funded with federal CDBG-CV grant dollars, with food pantry program operators to address households experiencing food insecurity caused by the coronavirus pandemic. (Contract Nos. 31960-1, 31961-1, 31962-1, 31963-1 and 23,474-1)

AUTHORIZE A PURCHASE ORDER TO BUYOUT TWENTY (20) LEASED VEHICLES IN AN AMOUNT NOT-TO-EXCEED \$483,000 AND AUTHORIZE THE INTERIM CITY MANAGER TO EXTEND EIGHTEEN (18) LEASED VEHICLES FOR ONE ADDITIONAL YEAR IN AN AMOUNT NOT-TO-EXCEED \$109,636 FOR A GRAND TOTAL AMOUNT NOT-TO-EXCEED \$592,636

Recommendation: It is recommended that the City Council:

(1) Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the Interim City Manager to enter into a purchase order contract in an amount not-to-exceed \$483,000 for the lease buyout of twenty Chevrolet Bolt electric vehicles (EVs) with Enterprise Fleet Management, Inc.;

(3) Authorize the Interim City Manager to extend the lease of eighteen Chevrolet Bolt EVs for one year in an amount not-to-exceed \$109,636 with Enterprise Fleet Management, Inc.; and

(4) To the extent the lease buyout purchase and lease extension is considered a separate procurement subject to the Competitive Bidding and Competitive Section process, grant the proposed exemption from Competitive Bidding pursuant to City Charter Section 1002(C), contracts for professional or unique services, and the Competitive Section process pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served.

AUTHORIZE TO ENTER INTO A PURCHASE ORDER CONTRACT WITH VISION ELECTRIC WHOLESALE, INC., TO FURNISH AND DELIVER ELECTRICAL CONDUIT AND STREET LIGHT LAMPS BALLASTS, TOOLS, AND SUPPLIES FOR AN AMOUNT NOT-TO-EXCEED \$467,500 FOR UP TO FIVE YEARS

Recommendation: It is recommended that the City Council:

(1) Find the proposed action is not a project to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required for the project; and

(2) i) Accept the bid dated March 23, 2022 submitted by Vision Electric Wholesale, Inc., in response to project specifications to furnish and deliver electrical conduit and street light lamp ballasts, tools and supplies; ii) reject all other bids received; iii) authorize the Interim City Manager to enter into a purchase order contract with Vision Electric Wholesale, Inc., for an amount not-to-exceed \$280,500 (which includes a 10% contingency of \$25,500) for an initial three-year term; and iv) authorize the City Manager to extend the contract for up to two additional one-year terms not-to-exceed an annual amount of \$93,500 per year (including contingency amount of \$8,500), subject to the approval of the City Manager for a maximum total contract amount of \$467,500 over a maximum contract length of five years.

AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH WAXIE SANITARY SUPPLY FOR RESTROOM SUPPLIES AT CITY BUILDINGS IN AN AMOUNT NOT-TO-EXCEED \$141,226 OVER TWO YEARS

Recommendation: It is recommended that the City Council:

(1) Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and

(2) i) Accept the bid dated March 15, 2022 submitted by Waxie Sanitary Supply (Waxie) in response to the specifications to furnish restroom supplies for city buildings; ii) reject all other bids; iii) authorize the issuance of a purchase order contract with Waxie in an amount not-to-exceed \$69,570 (which includes a \$16,055 contingency) over a one-year period with the option for a one-year extension in the amount of \$71,656 (which includes a \$16,536 contingency), at the discretion of the City Manager, for a maximum contract length of two years and a total contract amount of \$141,226

ADOPTION OF A RESOLUTION AND SETTING A PUBLIC HEARING ON JUNE 13, 2022 AT 5:30 P.M. TO CONSIDER GRANTING NON-EXCLUSIVE SOLID WASTE FRANCHISE RENEWALS

Recommendation: It is recommended that the City Council:

(1) Find that the non-exclusive Solid Waste Collection Franchise System Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);

(2) Adopt a resolution declaring its intention to consider granting renewal of a non-exclusive franchise to 20 existing franchises;

(3) Set a public hearing for June 13, 2022 at 5:30 p.m. to consider granting these franchises; and

(4) Direct the City Clerk to publish the resolution at least once in a newspaper of general circulation in the City not less than ten days prior to the date set for the hearing. (Resolution No. 9912)

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH
CONSTANT ASSOCIATES, INC., TO PROVIDE EVACUATION
PLANNING SERVICES FOR AN AMOUNT NOT-TO-EXCEED
\$111,434**

Recommendation: It is recommended that the City Council:

(1) Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA

only applies to projects that may have an effect on the environment; and

(2) Authorize the City Manager to enter into a contract as a result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code (PMC), with Constant Associates, Inc., ("CONSTANT") to obtain consultant services to provide an Evacuation Plan for high-risk neighborhoods for wild fires and any other hazards for the City of Pasadena that will be an Addendum to the City's Emergency Operations Plan (EOP) for an amount not-to-exceed \$111,434, which includes the base contract amount of \$106,128 and a contingency of \$5,306 to provide for any necessary change orders. (Contract No. 32280)

City Clerk Jomsky reported that one letter in support of the staff recommendation, with comments commending the Fire Chief for moving quickly and effectively to implement a new planning process, was received by the City Clerk's Office, distributed to the City Council, posted on-line, and made part of the public record.

**AUTHORIZE A CONTRACT WITH LOCALITY MEDIA, INC., DBA
FIRST DUE TO FURNISH AND DELIVER A CLOUD/INTERNET-
BASED RECORDS MANAGEMENT SOFTWARE (RMS) FOR AN
AMOUNT NOT-TO-EXCEED \$285,697**

Recommendation: It is recommended that the City Council:

(1) Find that this action is exempt under the California Environmental Quality Act

(CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and

(2) Authorize the Interim City Manager to enter into a contract as a result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code (PMC), with Locality Media, Inc., DBA: First Due to provide software, licenses, and implementation and support services for a replacement RMS for an amount not-to-exceed \$285,697 which includes the base contract amount of \$154,999 for a three-year term, a \$25,000 contingency for any additional services, and two optional one-year terms for \$52,068 and \$53,630, respectively, subject to approval by the City Manager. (Contract No. 32281)

ADOPT A RESOLUTION ESTABLISHING NEW CLASSIFICATIONS AND SALARIES AND UPDATING SALARIES OF EXISTING CLASSIFICATIONS

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) (General Rule); and
- (2) Adopt a Resolution Establishing New Classifications and Salaries and Updating Salaries of Existing Classifications. (Resolution No. 9913)

City Clerk Jomsky reported that one letter in support of the agenda item, with comments stating that Pasadena Management Association (PMA) does not support a piecemeal approach to providing salary increases to a handful of positions, was received by the City Clerk's Office, distributed to the City Council, posted on-line, and made part of the public record.

**RESIGNATION,
APPOINTMENTS, &
REAPPOINTMENTS**

RESIGNATION OF STEPHEN LIPIRA FROM THE HISTORIC PRESERVATION COMMISSION (District 1 Nomination)

RESIGNATION OF STEPHEN LIPIRA FROM THE DESIGN COMMISSION (Historic Preservation Commission Nomination)

REAPPOINTMENT OF MARY MACHADO SCHAMMEL TO THE CODE ENFORCEMENT COMMISSION EFFECTIVE JULY 1, 2022 (Mayor Nomination)

REAPPOINTMENT OF TIM MARTINEZ TO THE RECREATION AND PARKS COMMISSION EFFECTIVE JULY 1, 2022 (Mayor Nomination)

REAPPOINTMENT OF CHELSEA DICKERSON TO THE LIBRARY COMMISSION EFFECTIVE JULY 1, 2022 (District 1 Nomination)

REAPPOINTMENT OF JAMES B. HARNAGEL TO THE ARTS & CULTURE COMMISSION EFFECTIVE JULY 1, 2022 (District 7 Nomination)

REAPPOINTMENT OF JESSICA XIE TO THE HUMAN SERVICES COMMISSION EFFECTIVE JULY 1, 2022 (District 7 Nomination)

REAPPOINTMENT OF D. JASON LYON TO THE PLANNING COMMISSION EFFECTIVE JULY 1, 2022 (District 7 Nomination)

REAPPOINTMENT OF CAROL A. POLANSKEY TO THE HISTORIC PRESERVATION COMMISSION EFFECTIVE JULY 1, 2022 (Bungalow Heaven Nomination)

APPROVAL OF MINUTES

April 11, 2022
April 18, 2022

CLAIMS RECEIVED

Claim No.	Claimant	Claim Amount
2022-0028	SubroClaims Inc. obo Geico a/s/o Mike Huynh	\$25,000.00+
2022-0029	Elizabeth Bartlett	275.00
2022-0030	Phillip Bautch	25,000.00+
2022-0031	Alexander Kristofcak	1,273.06
2022-0032	Gwendolyn Hall	925.00
2022-0033	The Ohio Casualty Insurance Company	10,000.00+

It was moved by Councilmember Kennedy, seconded by Vice Mayor Wilson, to approve all items on the Consent Calendar:

AYES: Councilmembers Hampton, Kennedy, Masuda, Rivas,
Williams, Vice Mayor Wilson, Mayor Gordo
NOES: None
ABSENT: Councilmember Madison
ABSTAIN: None

City Manager

FISCAL YEAR 2023 RECOMMENDED SCHEDULE OF TAXES, FEES, AND CHARGES

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15273 (Rates, Tolls, Fares, and Charges); and
- (2) After conducting a public hearing on May 23, 2022, adopt the Fiscal Year (FY) 2023 Schedule of Taxes, Fees, and Charges.

Matt Hawkesworth, Director of Finance, provided introductory comments, presented a PowerPoint presentation and responded to questions.

Following discussion, it was moved by Vice Mayor Wilson, seconded by Councilmember Williams, to approve the staff recommendation:

AYES: Councilmembers Hampton Kennedy, Masuda, Rivas,
Williams, Vice Mayor Wilson, Mayor Gordo
NOES: None
ABSENT: Councilmember Madison
ABSTAIN: None

ORDINANCES – ADOPTED

ADOPTION OF "AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING CODE) OF THE PASADENA MUNICIPAL CODE RELATED TO

HISTORIC PRESERVATION” (Introduced By Councilmember Hampton) (Ordinance No.7390)

City Clerk Jomsky reported that one letter advocating for more affordable housing in the City, and for Pasadena to not use historical or landmark districts in such a way as to avoid the State's direction, but to approve only legitimate applications for historic or landmark district status, was received by the City Clerk's Office, distributed to the City Council, posted on-line, and made part of the public record.

The above ordinance was adopted by the following vote:

AYES: Councilmembers Hampton, Kennedy, Masuda, Rivas,
Williams, Vice Mayor Wilson, Mayor Gordo
NOES: None
ABSENT: Councilmember Madison
ABSTAIN: None

**Adoption of “AN ORDINANCE OF THE CITY OF PASADENA
PERTAINING TO CONSTRUCTION OF TWO-UNIT
DEVELOPMENTS AND URBAN LOT SPLITS, AND
TERMINATING URGENCY ORDINANCE NO. 7385”** (Introduced
by Councilmember Hampton) (Ordinance No. 7391)

City Clerk Jomsky reported that one letter advocating for the City Council to move forward with the process of splitting urban lots and adding additional dwellings in single-family zones without delay, to increase affordable housing stock, was received by the City Clerk's Office, distributed to the City Council, posted on-line, and made part of the public record.

The above ordinance was adopted by the following vote:

AYES: Councilmembers Hampton, Kennedy, Masuda, Rivas,
Williams, Vice Mayor Wilson, Mayor Gordo
NOES: None
ABSENT: Councilmember Madison
ABSTAIN: None

INFORMATION ITEM

**2022 HOMELESS COUNT RESULTS AND THE CITY'S
APPROACH TO ADDRESSING HOMELESSNESS**

Recommendation: The agenda report is for information only; no City Council action is required.

City Clerk Jomsky reported that one letter stating that the Homeless Count Report raises grave concerns with the lack of progress made to reduce the number of individuals experiencing homelessness in the City, and advocated for additional funding and more support for the Housing Department, and specifically for an effective interim

housing program, and one letter commending the Pasadena PORT team for their efforts with helping those individuals experiencing homelessness, and provided comments related to health and safety concerns occurring at transit and Metro stations involving mentally ill homeless individuals, was received by the City Clerk's Office, distributed to the City Council, posted on-line, and made part of the public record.

William Huang, Director of Housing, provided introductory comments, and Jennifer O'Reilly-Jones, Program Coordinator II, presented a PowerPoint presentation on the item, and responded to questions.

Vice Mayor Wilson shared that he participated in the 2022 Homeless Count, asked staff to provide an update, when available, on the City of Los Angeles and County of Los Angeles Homeless Count Report. Vice Mayor Wilson referred to a prior presentation made by Jonathan E. Sherin, M.D, Director of Los Angeles County Department of Mental Health, on mental health services available in Los Angeles and the City of Pasadena (May 2, 2022 Special City Council meeting), noting that mental health is significantly tied to the issue of homelessness, and asked the Housing Department to incorporate strategies on mental health as part of Department's strategic planning efforts to address homelessness in Pasadena.

Councilmember Masuda reported that he attended a Curbside Coffee and Chat on May 13, 2022, in Sierra Madre Villa Neighborhood, which included former Mayor Bill Paparian, Pasadena Police Department's Homeless Outreach Psychiatric Evaluation (HOPE) team, and Pasadena Outreach Response Team (PORT), reporting that homelessness was the main topic of discussion.

Councilmembers Kennedy and Rivas commended the Housing Department on their work to address homelessness in the City, and for the comprehensive and thorough presentation, and expressed concerns related to the homeless crisis disproportionately affecting people of color in Pasadena in terms of African American, Latino, and Hispanic populations, including families and seniors, and asked what more the City and City Council can do to support these communities and the Housing Department in their work to end homelessness.

Mayor Gordo requested that staff include in the City Manager's Newsletter an update on the two families that were not sheltered during the homeless count and requested additional statistics on the different types of disabilities (physical, developmental, mental health, substance abuse, etc.) among people experiencing homelessness. Mayor Gordo requested that staff pay particular attention to the transitionally aged youth population.

The following individuals provided comments related to the item:

Michael Williams, Pasadena resident
Brittney Pollock, Sherman Oaks resident
Sonja Berndt, Pasadena resident
Jill Shook, Pasadena resident
Allison Henry, Pasadena resident
Camile Lewis, Pasadena resident

In response to public comment Councilmember Hampton requested that the Pasadena Police Department provide any data related to citations issued for panhandling.

In response to public comment, Mayor Gordo noted that discussion on Tiny Home Shelters will be agendaized at the June 1, 2022 Economic Development & Technology Committee (EdTech) meeting. Councilmember Kennedy requested that the Director of Housing set up a site visit at a nearby Tiny Home Shelter facility.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

Councilmember Williams reported she attended Southern California Association of Governments (SCAG) 2022 Regional Conference & General Assembly in Palm Desert, and highlighted a few topics of discussion including the regional transportation plan and the sustainable communities' assessment.

Councilmember Kennedy spoke on the mass shooting, which has been reported as a racially motivated hate crime, at a supermarket in Buffalo, New York, as well as a mass shooting at a Taiwanese church in Laguna Woods, California, and expressed his concerns and sympathy for the victims, requested that the meeting be adjourned in memory of the victims of these terrible crimes.

Councilmember Hampton expressed support for Councilmember Kennedy's request and spoke on the killing of Eric Thomas a Pasadena resident that lost his life due to gun violence and requested that the meeting also be adjourned in memory of Mr. Thomas.

PUBLIC COMMENT ON
MATTERS NOT ON THE
AGENDA

The following individuals advocated for the termination of Pasadena Police Officers (Dumaguindin, and/or Serrano) involved in the shooting of Anthony McClain; expressed concerns with the Pasadena Police Department and their policing policies; and spoke against the Pasadena Police Departments FY 2023 Recommended Operating Budget:

Michael Williams, Pasadena resident
Kareena K, representing Black Lives Matter – Los Angeles
Brittney Pollock

Oldem Denham

Janee Lenox, representing Black Lives Matter- Los Angeles

Andres Martinez, representing California Mortgage Relief, provided information on the California Mortgage Relief program and urged eligible homeowners experiencing pandemic-related hardships and have fallen behind on their housing payments to visit Californiamortgagerelief.org.

CLOSED SESSION

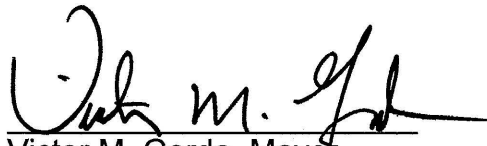
On order of the Mayor, the regular meeting recessed at 6:30 p.m. to discuss the following closed session, in memory of the victims in Buffalo, New York, Laguna Woods, California and for all victims of crime. (Absent: Councilmember Madison)

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL -
CONSIDERATION OF INITIATION OF LITIGATION pursuant to
Government Code Section 54956.9(d)(4): (one potential case)**

The above closed session items were discussed, with no reportable action at this time.

ADJOURNMENT

On order of the Mayor, the meeting of the City Council adjourned at 6:51 p.m.



Victor M. Gordo, Mayor
City of Pasadena

ATTEST:



City Clerk