

# Agenda Report

August 15, 2022

**TO:** Honorable Mayor and City Council

**FROM:** Parks Recreation and Community Service Department

**SUBJECT: PURCHASE ORDER CONTRACT AWARD TO TURBOSCAPE, INC  
FOR ENGINEERED WOOD FIBER MATERIALS**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption [formerly the General Rule]); and
2. i) Accept the bid dated May 24, 2022 submitted by Turboscape, Inc in response to specifications for engineered wood fiber for Playgrounds; ii) reject all other bids received; and, iii) authorize the Interim City Manager to enter into a purchase order contract with Turboscape Inc. for an amount not to exceed \$208,930 (which includes an \$18,994 contingency) over a three year period with the option of two, one-year extensions in the annual amount of \$69,643 (which includes a \$6,331 contingency), at the discretion of the City Manager.

## **BACKGROUND:**

The Parks, Recreation and Community Services Department (PRCS) purchases and utilizes engineered wood fiber (EWF) material under and around City playground equipment. Engineered wood fiber is a material designed to cushion the impact of a fall. Through the City's Playground Inspection Program, PRCS performs weekly inspections of 24 playgrounds to ensure proper fiber wood fill depth requirements are met to prevent injuries.

The PRCS Department issued a Notice Inviting Bids for playground engineered wood fiber on May 5, 2022 via PlanetBids and published it in the *Pasadena Journal* and *Pasadena Independent*. A total of 481 vendors received the notice and 13 vendors downloaded the formal bid specifications. On May 24, 2022, two vendors submitted bids. No submissions were received from local Pasadena vendors.

The bid results are as follows:

Bidder	Location	Annual Amount (\$)
1. Turboscape, Inc	Lake Elsinore, CA	\$4,584
2. Miracle Playground Sales	Corona, CA	\$7,335

The bid proposal is based on 100 cubic yards of EWF and includes the cost of freight, fuel surcharge and tax. PRCS uses approximately 1,400 tons of EWF playground material annually. The estimated annual cost of \$69,643 is based on the average use of 1,400 cubic yards of material and a contingency for allowable CPI increases. As the responsive and responsible lowest bidder, PRCS recommends awarding this purchase order contract to Turboscape, Inc. for a three-year period in an amount not to exceed \$208,930 with two, one-year optional renewals for a possible grand total of \$348,216.

The contract amounts are as follows:

	Year 1 to 3	Year 4 Optional 1st Extension	Year 5 Optional 2nd Extension
Base Bid	\$189,936	\$63,312	\$63,312
Contingency Allowance	\$18,994	\$6,331	\$6,331
Not to Exceed Amount	\$208,930	\$69,643	\$69,643
		<b>TOTAL</b>	<b>\$348,216</b>

My Bark Co Inc., located in Valley Spring, California has been the City's EWF playground material provider since 2018; with a total five-year cost of \$202,000. They did not participate in this bid opportunity.

#### **COUNCIL POLICY CONSIDERATION:**

This action is consistent with the City Council's goals to improve, maintain, and enhance public facilities and infrastructure, to support and promote the quality of life and local economy, and ensure public safety.


#### **ENVIRONMENTAL ANALYSIS:**

This action is exempt from the CEQA pursuant to State CEQA Guidelines Section 15061(b)(3), the Common Sense Exemption (formerly the general rule) that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

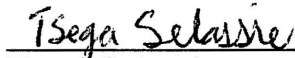
**FISCAL IMPACT:**

The maximum cost of this action will be \$348,216 if all options are exercised. Funding for this action will be addressed by the utilization of existing budget appropriations in the Parks, Recreation, and Community Services Department Operating Budget (10118071 – 811400).

Respectfully submitted,

  
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