

# Agenda Report

August 1, 2022

**TO:** Honorable Mayor and City Council

**FROM:** Department of Public Works

**SUBJECT: CONTRACT AWARD TO PSOMAS; MICHAEL BAKER INTERNATIONAL, INC.; AND IMPACT SCIENCES, INC. FOR ON-CALL ENVIRONMENTAL SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$500,000 FOR EACH CONSULTANT**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find the project proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 5, Section 15061(b)(3), the General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment;
2. Authorize the City Manager to enter into a contract, as the result of a competitive selection process specified by Section 4.08.047 of the Pasadena Municipal Code, with Psomas for On-Call Environmental Services for a total amount not-to-exceed \$500,000 over a four-year term. Competitive bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services);
3. Authorize the City Manager to enter into a contract, as the result of a competitive selection process specified by Section 4.08.047 of the Pasadena Municipal Code, with Michael Baker International, Inc. for On-Call Environmental Services for a total amount not-to-exceed \$500,000 over a four-year term. Competitive bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services); and
4. Authorize the City Manager to enter into a contract, as the result of a competitive selection process specified by Section 4.08.047 of the Pasadena Municipal Code, with Impact Sciences, Inc. for On-Call Environmental Services for a total amount not-to-exceed \$500,000 over a four-year term. Competitive bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services).

5. Authorize the City Manager to extend the term of the contracts.

**BACKGROUND:**

The Department of Public Works is seeking qualified on-call environmental services consultants to provide professional services on an as-needed basis for the City of Pasadena's Capital Improvement Program (CIP) over the next four years. The scope of work may include, but is not limited to, preliminary studies, California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documentation, survey, environmental site assessments, regulatory permitting, mitigation monitoring and implementation, and public meetings and presentations.

The selected consultants will provide services when City staff is not readily available, or when services exceed the expertise and/or qualifications of City staff.

When individual projects are identified, these three contracted consultants will be solicited for job-specific proposals. Consultant selection for individual projects will be based on qualifications, expertise, time availability, and cost specific to project scope. When the project consultant is selected, a purchase order will be issued against the consultant's master contract, and their services will be funded by the individual CIP project.

The Department of Public Works issued a Request for Proposals (RFP) for On-Call Environmental Services on April 7, 2022. The City received four responsive proposals on May 5, 2022 in response to the RFP. Below is a list of responsive proposers:

| <b>FIRM</b>                       | <b>CITY</b> |
|-----------------------------------|-------------|
| Psomas                            | Pasadena    |
| Michael Baker International, Inc. | Long Beach  |
| Impact Sciences, Inc.             | Los Angeles |
| SWCA, Incorporated                | Pasadena    |

Based on the evaluation procedures and criteria specified in the RFP, the firms were scored and ranked by a selection committee comprised of staff from the Public Works Department and the Planning and Community Development Department. Attachment A contains a summary of the proposals and scoring based on established evaluation criteria.

The top three ranked firms are recommended to provide on-call environmental services. Each selected firm demonstrated notable knowledge and experience in the California Environmental Quality Act (CEQA) process, facilitation and conducting of public outreach meetings, developing mitigation monitoring and reporting programs. These firms are also able to provide a full range of specialists capable of assessing air quality,

biological resources, habitat restoration, cultural resources, tribal cultural resources, historic resources, hazardous materials, hydrology and water quality, noise, and traffic.

Psomas, located in Pasadena, was established in 1946 and employs over 700 professionals amongst their 21 offices in the western United States. The firm is recognized as one of the most experienced professional teams in the consulting community. Psomas has previously provided environmental services to the Department of Planning and Community Development as well as the Department of Public Works on over \$2 million in professional services contracts. The firm's full range of services, including a team of specialists, and in-house capabilities underscore Psomas' ability to provide as-needed services during project execution.

Michael Baker International, Inc. (Michael Baker), located in Long Beach, was established in 1940 and has over 3,000 employees in nearly 100 offices nationwide. The firm has consistently been ranked in the top 10 percent of the 500 largest U.S. engineering design firms by Engineering News-Record. Locally, Michael Baker can provide nearly 180 environmental planners and technical staff to support the City's on-call contract. The firm has been providing environmental consulting services to the City of Pasadena since 2013. Michael Baker has provided similar as-needed environmental consulting services to numerous agencies including the cities of Arcadia, Los Angeles, Santa Clarita and Bradbury, as well as the counties of Riverside and San Bernardino. The firm's core subconsultant team consists of three Pasadena firms.

Impact Sciences, Inc., located in Los Angeles, was founded in 1988 and is a certified disadvantaged business enterprise (DBE), certified Women's Business Enterprise (WBE) and a certified Small Business Enterprise (SBE). The firm has successfully prepared environmental compliance documents for various public agencies and provides in-house technical studies in the areas of air quality, noise, and greenhouse gas emission. Impact Sciences, Inc. can also provide training sessions and advisory services regarding CEQA and NEPA processes. The firm has previously performed work for the Department of Planning and Community Development providing environmental review services. The firm's core subconsultant team consists of two Pasadena firms.

It is recommended that the City enter into contracts with Psomas; Michael Baker International, Inc.; and Impact Sciences, Inc. for an amount not-to-exceed \$500,000 each over a four-year term commencing on the date that each contract is fully executed. There would be no change order authority, except as to time for performance, which would be done administratively as directed by the City Manager.

#### **COUNCIL POLICY CONSIDERATION:**

This contract is consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure in order to promote quality of life and local economy; ensure continued operation; and support institutions that serve the needs of Pasadena's diverse residents and families.


**ENVIRONMENTAL ANALYSIS:**

These contracts has been determined to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 5, Section 15061(b)(3), the General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. These contracts would retain consultants for professional environmental services only. The specific designs and subsequent construction of capital improvement projects will be subject to appropriate project-level environmental review at the time each is brought forward for first discretionary action.


**FISCAL IMPACT:**

The combined cost of these contracts is a maximum of \$1,500,000 over four years. Funding for this action exists within various budgeted capital project appropriations in the CIP. Funding availability for each project will be evaluated on an as-needed basis. It is anticipated that all the costs for these four-year contracts will be spent between FY 2023 and FY 2027.

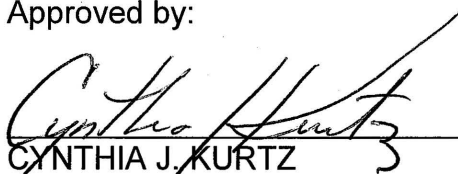
Respectfully submitted,

  
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Approved by:

  
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Attachment A – Consultant Scoring and Ranking