

Agenda Report

April 4, 2022

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: AUTHORIZE PURCHASE ORDER CONTRACT WITH VEHICLE SERVICE GROUP, LLC (DBA: ROTARY LIFT) FOR PURCHASE OF A MOBILE HEAVY-DUTY VEHICLE LIFTING SYSTEM FOR A TOTAL OF \$111,955

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the issuance of a purchase order contract with Vehicle Service Group, LLC dba Rotary Lift for the purchase of a mobile heavy-duty vehicle lifting system, in an amount not to exceed \$111,955. Neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(h) and Pasadena Municipal Code Section 4.08.049(A)(3), contracts with other governmental entities.

BACKGROUND:

The Department of Public Works, Building Systems and Fleet Management Division (BSFMD) repairs and maintains over 1,100 city vehicles and equipment. The City's Fleet Shop has 15 work bays in its garage that are set-up with various tools and equipment necessary for the City's fleet technicians to properly diagnose and safely perform maintenance and repair services. These work bays are currently equipped with permanently mounted vehicle lifting mechanisms used to raise cars, trucks, and equipment of varying sizes and weights.

BSFMD staff seeks to integrate a mobile column truck lifting system into its Fleet Shop equipment resource to expand its services, increase productivity and efficiency, and improve vehicle service turnover. In contrast to the stationary lift stations that are permanently anchored to the foundation inside the work bays, the mobile lifting system will allow for flexibility of mobility and can be used anywhere. Consequently, more vehicles can be serviced and simultaneous service can be performed outside the confines of the work bay space.

Sourcwell, formerly known as the National Joint Powers Alliance, is a public government agency created specifically by the Minnesota legislature as a local unit of government (under Minnesota Constitution, article XII, section 3). Sourcwell operates as a service cooperative and acts as a national municipal contracting agency which establishes and provides nationally leveraged and competitively solicited purchasing contracts that can be utilized by member agencies such as the City of Pasadena. In May 2015, Sourcwell issued a Request for Proposals for Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions. Six submissions were received and evaluated by the Sourcwell selection committee. Submissions were scored on a weighted scale of eight different criteria such as pricing, warranty coverage, and variety of products and services offered. The process undergone by Sourcwell has resulted in competitive pricing. Based upon the findings of the selection committee, Vehicle Service Group, LLC was awarded a contract through July 21, 2022.

The vendor, Vehicle Service Group, LLC, has agreed to extend the contract prices, terms, and conditions under Sourcwell contract #061015-RRL to the City for the proposed purchase of one mobile vehicle lifting system comprised of six (6) portable column lifts. They will be enlisting a local Pasadena authorized dealer, Pacific Lift and Equipment Company, Inc., to provide the necessary setup and training upon delivery. This equipment will be delivered within 180 days after receipt of the purchase order.

Vehicle Service Group, Inc., established in 1925, is headquartered in Madison, Indiana. They have not done business with the City but have worked with other city municipalities such as Oxnard, Pomona, Salinas and South Lake Tahoe. It is to the best interest of the City to purchase the proposed mobile vehicle lifting system with Vehicle Service Group, LLC utilizing the Sourcwell contract #061015-RRL to expedite the time required to take delivery of new equipment and eliminate the need to solicit for items that are already competitively priced.

COUNCIL POLICY CONSIDERATION:

By providing the Public Works Department with the proper equipment to perform its function, the proposed purchase furthers the City Council's Strategic Plan goal to ensure public safety.

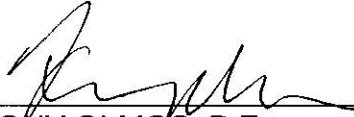
ENVIRONMENTAL IMPACT:

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

FISCAL IMPACT:

The cost of this action is \$111,955. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Fleet Maintenance Fund operating budget account 51122058-810100.

Respectfully submitted,



TONY OLMOS, P.E.
Director of Public Works

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Approved by:



CYNTHIA J. KURTZ
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