

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA
AMENDING THE GENERAL FEE SCHEDULE
FOR FISCAL YEAR 2022**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pasadena, California that:

1. The Fiscal Year 2022 General Fee Schedule, adopted on May 17, 2021, is amended by amending the Planning & Community Development Services fees as shown in Attachment A, hereto.
2. The new and amended fees referenced above shall take effect on the date of this resolution, in accordance with the relevant fee schedule.

Adopted at the regular meeting of the City Council on the ____ day of
September, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mark Jomsky, CMC
City Clerk

APPROVED AS TO FORM:



Javan Rag
Chief Assistant City Attorney

Attachment A

FISCAL YEAR 2022 GENERAL FEE SCHEDULE

Note: The Fiscal Year 2022 General Fee Schedule was originally adopted May 17, 2021.

May 17, 2021

September 27, 2021

FEE	DESCRIPTION	FY 2021 REVISED FEE	FY 2022 REVISED FEE
PLANNING AND COMMUNITY DEVELOPMENT SERVICES			
	<p>Special Notes:</p> <p>* Unless otherwise noted, whenever a "Deposit" amount is listed, applicant pays deposit; a portion of the deposit may be refunded if actual cost is less than the deposit collected. Also, additional deposits may be required if the actual cost is more than the deposit collected.</p> <p>* The fees listed under Planning, Community Planning, Current Planning, Historic Preservation and Design Review may be eligible for waivers consistent with Administrative Policy for Fee Waivers, Planning Division's Administrative Policy No. 2008-003, as may be amended from time to time, except for the Appeals Filing fees (except as noted below), Document Sales, Public Notification Fee, Planning Processing Fee, Applications for Changes to an Approved Project and Extension Requests.</p>		
381	Preparation of Ownership List & Mailing Labels (not available for tenant notifications)	\$357.00	\$357.00
Appeal Filing Fee			
382	Appeals of Planning Director or Design Commission, Historic Preservation Commission Decision when the original application fee was > \$0 and ≤ \$1,000, exclusive of waivers.	50% of Application Fee	50% of Application Fee
383	Appeals of Planning Director or Design Commission, Historic Preservation Commission Decision when the original application fee was > \$1,000 and ≤ \$3,000, exclusive of	50% of Application Fee	50% of Application Fee
384	Appeals of Planning Director or Design Commission, Historic Preservation Commission Decision when the original application fee was > \$3,000, exclusive of waivers.	50% of Application Fee	50% of Application Fee
385	Appeals of Hearing Officer or Board of Zoning Appeals Decision	50% of Application Fee	50% of Application Fee
386	Appeal of Zoning Administrator & Environmental Administrator Decisions.	50% of Application Fee	50% of Application Fee
387	Appeals of Commission (except Design Commission and Hearing Officer) Decisions.	50% of Application Fee	50% of Application Fee
	Note: Non-profit Community-based organizations or neighborhood groups/associations pre-registered with Neighborhood Connections are eligible for a filing fee waiver of 50% of the appeal fee if the organization has net assets which do not exceed \$500,000.		
Document Sales			
388	General Plan - Overview	At Cost	At Cost
389	Zoning Code	At Cost	At Cost
390	Copy of Environmental Impact Report, Initial Environmental Study, Environmental Guidelines, Design guidelines, Zoning Interpretations, and other documents.	At Cost	At Cost
391	Planning Commission Agendas, Courtesy Mailing (Annual rate)	\$63.00	\$63.00
Public Notification Fee			
392	300 foot radius Minor CUPS, Minor Variances	\$347.00	\$347.00
393	500 foot radius	\$917.00	\$917.00
394	Planning Processing Fee	\$239.00	\$239.00
395	Revised Plan Submittal (originated by developer) [P.M.C. Sec. 17.88.100]	1/2 of Original Applicable Fee exclusive of waivers	1/2 of Original Applicable Fee exclusive of waivers
396	Public Hearing Notice Sign	\$12.00	\$12.00
Request for Changes to an Approval Project			
397	Minor Changes - All approvals except as noted below - Percentage of Original Application Fee Exclusive of Waivers	10% of original application fee	10% of original application fee
398	Minor Changes - (Master Development Plan)	\$1,813.00	\$1,813.00
399	Minor Changes - (Tentative Parcel map)	\$554.00	\$554.00
400	Minor Modification of approved Concept, Consolidated or Final Design review by staff	\$287.00	\$287.00
401	Major Changes - All approvals except as noted below - Percentage of Original Applicable Fee exclusive of waivers	65% of original application fee	65% of original application fee

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402	Major Changes (Conditional Use Permit)	65% of original application fee	65% of original application fee
403	Major Changes (Minor Conditional Use Permit)	65% of original application fee	65% of original application fee
404	Major Changes (Regular Variance)	65% of original application fee	65% of original application fee
405	Major Changes (Minor variance/Sign Exceptions)	65% of original application fee	65% of original application fee
406	Major Changes (Tentative Parcel map)	65% of original application fee	65% of original application fee
407	Major Changes (Certificate of Appropriateness)	65% of original application fee	65% of original application fee
408	Major Changes (Concept Design - Staff Decision)	\$287.00	\$287.00
409	Major Changes (Concept Design - Commission Decision)	\$572.00	\$572.00
410	Major Changes (Consolidated Design - Staff Decision)	\$572.00	\$572.00
411	Major Changes (Consolidated Design - Commission Decision)	\$1,148.00	\$1,148.00
412	Major Changes (Final Design - Staff Decision)	\$572.00	\$572.00
413	Major Changes (Final Design - Commission Decision)	\$1,148.00	\$1,148.00
	Requests for Extension		
414	Extension Requests - All approvals except as noted below	\$171.00	\$171.00
415	Extension Requests (Subdivision Map)	\$492.00	\$492.00
416	Extension Requests (Use Permit or Variance)	\$213.00	\$213.00
417	Extension Requests (Certificate of Appropriateness)	\$108.00	\$108.00
418	Extension Requests (Design Approval)	\$111.00	\$111.00
	Community Planning		
	Zoning Map Amendments		
419	Zoning Map Amendments	\$18,405.00	\$18,405.00
	Planned Development Plan		
420	Planned Development Zone	\$20,530.00	\$20,530.00
421	Yearly Review of Development Agreement	\$1,725.00	\$1,725.00
422	With Additional General Plan Amendment	\$20,707.00	\$20,707.00
423	Development Agreement	\$15,977.00	\$15,977.00
424	Floor Area Ratio Increase	\$5,290.00	\$5,290.00
	General Plan Amendment		
425	General Plan Map Amendment	\$17,554.00	\$17,554.00
426	With Additional Application Zoning Map Amendment	\$19,369.00	\$19,369.00
427	Legal Description	At Cost	At Cost
	Master Development Plan		
428	Master Development Plan Fee/Plan Amendments	\$20,529.00	\$20,529.00
429	Five Year Review of Master Development Plan	\$3,673.00	\$3,673.00
430	With Additional Application Zoning Map Amendment	\$22,355.00	\$22,355.00
431	With Additional General Plan Amendment	\$22,962.00	\$22,962.00
	Current Planning		
432	Adjustment Permit	\$6,661.00	\$6,661.00
433	Relocation Bond- shall be at least 10% more than the Zoning Administrator's estimated cost of work required under [P.M.C 12.16.120.D.1 and 17.40.130] - Percentage of estimated cost	10.00%	10.00%
434	Certificates of Exception - Lot Line Adjustments [P.M.C. Sec. 16.04.050]	\$4,838.00	\$4,838.00
435	Certificate of Compliance Legal Lot	\$1,592.00	\$1,592.00
436	Combination Permit - Application for more than one Variance, Exception, etc. Dollar amount for each extra Application	\$332.00	\$332.00
437	Conditional Use Permit Fee	\$5,471.00	\$5,471.00
438	Voluntary Relinquishment Fee - Conditional Use Permit	\$1,331.00	\$1,331.00
439	To Be Paid Upon Filing of Condominium Conversion	\$4,225.00	\$4,225.00
440	Per Each Land or Air Parcel	\$167.00	\$167.00
441	Neighborhood Development Permit	\$6,530.00	\$6,530.00

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442	Hillside Development Permit	\$6,593.00	\$6,593.00
443	Hillside Development Review (see Preliminary Plan Checks-name change)	\$862.00	\$862.00
444	Single-Family Compatibility Permit	New	\$6,593.00
445	Expressive Use Permit	\$5,070.00	\$5,070.00
	Minor Conditional Use Permit		
446	Regular	\$2,704.00	\$2,704.00
	Minor Variance		
447	Minor Variance/Sign Exception	\$4,014.00	\$4,014.00
	Transfer of Development Rights		
448	Transfer of Development Rights	\$2,095.00	\$2,095.00
	Predevelopment Plan Review [P.M.C. Sec. 17.60.040]		
449	Predevelopment Plan Review, as per the adopted Zoning Code	\$713.00	\$713.00
	Preliminary Plan Checks [P.M.C. Sec. 17.48.100]		
450	Preliminary Plan Check Hillside (Previously called Hillside Development Review)	\$862.00	\$862.00
451	Preliminary Zoning Plan Check Residential, 9 units	\$1,302.00	\$1,302.00
452	Preliminary Zoning Plan Check Residential, 9 + units	\$1,820.00	\$1,820.00
453	Preliminary Zoning Plan Check Commercial <24,000 Square Feet	\$1,736.00	\$1,736.00
454	Preliminary Zoning Plan Check Commercial >24,000 Square Feet	\$2,081.00	\$2,081.00
	Sign Review		
455	Creative Sign Permit	\$803.00	\$803.00
456	Master Sign Plan - Twelve or Fewer Signs	\$1,570.00	\$1,570.00
457	Master Sign Plan - More than Twelve Signs	\$3,130.00	\$3,130.00
	Temporary Conditional Use Permit		
458	Temporary Conditional Use Permit	\$227.00	\$227.00
	Tentative Parcel Map (To be Paid Upon Filing of Parcel Map)		
459	Base Fee	\$5,242.00	\$5,242.00
460	Each Land and/or Air Parcel	\$192.00	\$192.00
461	Tentative Tract Map (To be Paid Upon Filing of Tentative Tract Map)	Same as Tentative Parcel Map, fee combined.	Same as Tentative Parcel Map, fee combined.
	Tree Removal and Protection Plan Review		
462	Tree Protection Plan Review	\$867.00	\$867.00
463	Permit to remove 1 to 3 Trees	\$914.00	\$914.00
464	Permit to remove 4 to 12 Trees	\$1,561.00	\$1,561.00
465	Permit to remove 13+ Trees	\$3,086.00	\$3,086.00
	Variance Review		
466	Variance, Regular	\$5,071.00	\$5,071.00
467	Variance, Modifications for Individuals with Disabilities	\$5,071.00	\$5,071.00
468	Variance with Subdivision	\$2,315.00	\$2,315.00
	Vesting Tentative Map		
469	Base Fee	\$5,642.00	\$5,642.00
470	Each Land and/or Air Parcel	\$192.00	\$192.00
	Zoning Letter Requests		
471	Zoning Letter Request, Minor	\$124.00	\$124.00
	Zoning Permits		
472	Zoning Permit as defined in Planning Admin Policy 2005-001.	\$77.00	\$77.00
	Zoning Determination		
473	Zoning Fees [P.M.C. Sec. 16.04.070] - Fee for Written Opinion to Determine Property's Conformance with Zoning and Subdivision Laws	\$464.00	\$464.00
	Zoning Parking Credit		
474	Zoning Parking Credit Application Processing	\$811.00	\$811.00
	Short Term Rental		
475	Short Term Rental Permit	\$102.00	\$102.00
	Commercial Cannabis		
476	Commercial Cannabis Screening Application	\$13,654.00	\$13,654.00
477	Commercial Cannabis Permit Processing Fee	\$10,639.00	\$10,639.00

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	Historic Preservation		
478	Replacement Building Permit Relief-Staff Review	\$426.00	\$426.00
479	Relief from Replacement Building Permit - Commission Review	\$1,329.00	\$1,329.00
	Historic Resource Evaluation		
480	Consultant Review	New	At Cost
481	Staff Review	New	\$124.00
	Certificate of Appropriateness		
482	Staff Review	\$426.00	\$426.00
483	Historic Preservation Commission Review	\$1,329.00	\$1,329.00
484	Executing Historic Property Contract - Mills Act (See Planning Division Administrative Procedure No. 2008-03 regarding eligible waivers)	\$2,419.00	\$2,419.00
485	Variance Historic Resources (See Planning Division Administrative Procedure No. 2008-003 regarding eligible waivers)	\$4,014.00	\$4,014.00
486	Individual Landmark and Historic Designation Application (See Planning Division Administrative Procedure No. 2008-003 regarding eligible waivers)	\$4,014.00	\$4,014.00
	Design Review		
487	Preliminary Consultation-Staff Review	\$399.00	\$399.00
488	Preliminary Consultation-Commission Review	\$757.00	\$757.00
	Concept Design Review		
489	Intermediate Projects (Less Than 25,000 Square Feet New Construction)	\$2,812.00	\$2,812.00
490	25,000 to 50,000 Square Feet New Construction	\$5,043.00	\$5,043.00
491	50,001 SF to 100,000 SF New Construction	\$8,537.00	\$8,537.00
492	100,001 SF and greater New Construction	\$12,847.00	\$12,847.00
	Consolidated Design Review		
493	Minor projects- signs, awnings, paint color or similar minor alterations	\$287.00	\$287.00
494	Minor projects - new/replace store fronts	\$685.00	\$685.00
495	Major alterations/rehab on existing building (staff)	\$2,361.00	\$2,361.00
496	Major alterations/rehab on existing building (commission)	\$4,214.00	\$4,214.00
497	New construction (staff)	\$2,361.00	\$2,361.00
498	New construction (for commission review)	\$4,216.00	\$4,216.00
	Final Design Review		
499	Design Review - Final (staff review)	\$1,133.00	\$1,133.00
500	Design Review - Final (commission review)	\$2,154.00	\$2,154.00
	Environmental Impact Reports & Processing		
	Environmental Impact Report Review (required per California Administrative Code Title 14, Division 6)		
	EIR Review by Staff and consultants		
501	Deposit	\$6,242.00	\$6,242.00
502	Fee	At Cost	At Cost
	Environmental Reviews		
503	Initial Environmental Study	At Cost	At Cost
504	Consultant review of Technical Reports within the Initial Study	At Cost	At Cost
505	Revising Initial Studies (1/2 cost of Initial Env. Studies, Per Case)	\$4,232.00	\$4,232.00
506	Categorical Exemptions, Per Case	\$220.00	\$220.00
507	Preparation & Filing of Notice of Determination	\$55.00	\$55.00
508	Filing fee for L.A. County posting of public notice of availability of Negative Declaration or an Environmental Impact Report prior to County Adoption(Check made payable to L.A. County)	\$75.00	\$75.00
	State Authorized Fees		
	State Fish & Game Fees		
509	Negative Declarations and Mitigated Negative Declarations	\$2,354.75	\$2,354.75
510	Environmental Impact Reports	\$3,271.00	\$3,271.00
511	Environmental documents prepared pursuant to a certified regulatory programs	\$1,112.00	\$1,112.00
512	Property Based Code Violations Each Violation	\$116.00	\$116.00
513	Second Offense - same citation within one year (SB 567 - 7/14/03)	\$238.00	\$238.00

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514	Third Offense & each additional offense - same citation within one year (SB 567-7/14/03)	\$599.00	\$599.00
515	Fourth Offense & each additional offense - same citation within one year (SB 567 - 7/14/03)	\$1,000.00	\$1,000.00
516	Prohibited Land Use Violations - Each Violation	\$116.00	\$116.00
517	Second Offense - same citation within one year (SB 567 - 7/14/03)	\$238.00	\$238.00
518	Third Offense & each additional offense - same citation within one year (SB 567 - 7/14/03)	\$599.00	\$599.00
519	Fourth Offense	\$1,000.00	\$1,000.00
Building Standards Administration Special Revolving Fund			
	Special Notes: Effective January 1, 2009 this State mandated surcharge on both residential and nonresidential building permits (SB1473) fee will be used by the State of California for the development, adoption, publication, updating, and educational efforts associated with green building standards.		
	Special Notes: Bill requires that the City collect a fee from building permit applicants, assessed at a rate of \$4.00 per \$100,000 valuation, with appropriate fractions thereof, but not less than \$1. "Appropriate fractions thereof" is interpreted to be \$1 per every \$25,000 in valuation as per table below.		
	Permit Valuation Fee		
520	\$1-\$25,000	\$1.00	\$1.00
521	\$25,001- \$50,000	\$2.00	\$2.00
522	\$50,001 – \$75,000	\$3.00	\$3.00
523	\$75,001 - \$100,000	\$4.00	\$4.00
524	Every \$25,000 or fraction thereof above \$100,000, Add amount specified	\$1.00	\$1.00
	Cultural Affairs		
	Public Art Program		
525	Outside of the Downtown and Old Pasadena Areas and the Northwest Boundary Area. Projects subject to the Public Art Requirement include commercial, industrial and mixed-use developments with 25,000 or more square feet of gross floor area.	20% of 1% of the Building Permit Valuation, with a minimum fee of \$1,200	20% of 1% of the Building Permit Valuation, with a minimum fee of \$1,200
526	Within the Downtown and Old Pasadena Areas and the Northwest Boundary Area. Projects subject to the Public Art Requirement include commercial, mixed-use and multi-family developments (and industrial in the Northwest Program Area) with a Building Permit Valuation of \$500,000 or more.	25% of 1% of the Building Permit Valuation	25% of 1% of the Building Permit Valuation
527	Building Permit Extension Fee	\$1,000 or 2% of permit valuation whichever is greater	\$1,000 or 2% of permit valuation whichever is greater
528	Planned Development Attorney Review Fee	At Cost	At Cost
529	Development Agreement Attorney Review Fee	At Cost	At Cost
530	Low Impact Development Review and Inspection Fee	At Cost	At Cost
531	Arborist Plan Review	At Cost	At Cost
	Filming and Public Events Coordination		
532	Daily Bridge Rental: La Loma, Colorado, Holly and San Rafael Street Bridges.	\$7,271.00	\$7,271.00
533	Filming and Special Events Coordination	\$73.00	\$73.00
534	Filming Monitor Fee & Filming Monitor Spot Check Fee - Per Hour Rate	\$70.00	\$70.00
	City Hall Rental		
535	Film/TV more than 21 crew and cast	\$11,244.00	\$11,244.00
536	Preparation of the location for film/TV more than 21 cast and crew	\$6,245.00	\$6,245.00
537	Film/TV less than 20 crew and cast	\$4,995.00	\$4,995.00
538	Preparation of the location for film/TV less than 20 cast and crew	\$2,496.00	\$2,496.00
539	Hand Held Videos, 10 or fewer cast and crew	\$435.00	\$435.00

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	Instructions and Regulations for Conducting Filming, Videotaping, and Still Photography Activities		
540	Location fee for use of city property (except Rose Bowl/Conference Center/Parks/Aquatics Ctr) Per Hour	\$167.00	\$167.00
541	Still photography on City property and sidewalks (2 hour minimum) Per Hour	\$82.00	\$82.00
542	Streets/sidewalks/alleys as principal location Per Hour	\$252.00	\$252.00
543	Street Rental - Intermittent Traffic Control Per Hour	\$252.00	\$252.00
544	Film Rider Processing Fee Per Rider	\$130.00	\$130.00
545	Temporary Conditional Use Permit	\$576.00	\$576.00
546	Film Permit Violations Charge (Activity not applied for on Permit)	\$1,025.00	\$1,025.00
547	Noise Violations Charge-Per violation	\$8,001.00	\$8,001.00
548	"No Parking" Signs for Filming - Per Sign	\$1.10	\$1.10
549	Neighborhood Coordination Filming Fee-No Charge to Students, non-profits, still shot shoots (Daily fee)	\$214.00	\$214.00
550	Traffic Lane Closure for Parking - Filming Fee	\$559.00	\$559.00
551	Other Public Safety costs as required (No Charge for students and non-profits)	At Cost	At Cost