

# Agenda Report

September 27, 2021

**TO:** Honorable Mayor and City Council  
**THROUGH:** Finance Committee (September 27, 2021)  
**FROM:** Department of Public Works  
**SUBJECT: AMENDMENTS TO FISCAL YEAR 2022 CAPITAL IMPROVEMENT PROGRAM BUDGET**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review;
2. Amend the Fiscal Year 2022 Capital Improvement Program (CIP) Budget as detailed in Attachment A of this report; and
3. Authorize the City Manager to execute all agreements associate with the receipt of Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Highway Infrastructure Programs (HIP) funding and the Metro CRRSAA HIP Surface Transportation Program - Local (STPL) Exchange Program.

## **BACKGROUND:**

Throughout the Fiscal Year (FY), the Department of Public Works in conjunction with other impacted departments review active CIP projects to determine if budgetary changes are needed. Staff has completed this report detailing needed budget adjustments. The budgetary changes to the projects are listed below.

1. **Fire Station 31 Seismic Retrofit (71914)** – The Department of Public Works recommends appropriating \$4,181 in FEMA Hazard Mitigation Grant Program dollars to this project and increasing the budget by a like amount. In FY 2021 the City received an award of \$645,330 in FEMA Hazard Mitigation Grant Program funding for this project. The program offered recipients supplemental funding to cover grant management costs. Staff received these additional dollars to cover grant management and administrative services.

2. **Holly Street Bridge – Seismic Retrofit (73323)** – The Department of Public Works recommends appropriating \$375,000 in Highway Bridge Program Funds grant to this project and increasing the budget by a like amount. Caltrans approved additional funding for the design phase of the project. This appropriation will correct the project budget.
3. **Villa Parke Community Center Improvements (78061)** – The Department of Public Works recommends appropriating \$120,000 in Residential Impact Fees to this project and increasing the budget by a like amount. The project scope was expanded to include safety enhancements to the pool drainage system and re-plastering of the pool. This appropriation will address an anticipated budget shortfall and allow the project to continue on schedule.
4. **Lamanda Park Library Pocket Park – Construction (78078)** – The Department of Public Works recommends appropriating \$80,000 in Residential Impact Fees to this project and increasing the budget by a like amount. Construction bids came in higher than anticipated due to the ever increasing cost of construction materials. In addition, the scope of this project was expanded to include shade structures for the playground equipment. Construction of this project will be completed in Summer 2022.

#### **Measure W – Safe, Clean Water Program Fund**

Measure W was passed by the residents of the County of Los Angeles in 2018. The goal is to provide funds to improve water quality and help municipalities implement capital projects required to meet State's stormwater quality mandates (MS4 permit). Forty percent of revenue generated by the Measure from properties within City boundaries is returned to the City annually in the form of a "local return". Pasadena's "local return" amount is approximately \$1.5 million annually. To date, there have been two disbursements of annual "local return" payments – in September 2020 and again in September 2021, totaling \$3,096,502. Prior to allocating the dollars, the City is required to submit an Annual Spending Plan to the County for approval. On August 3, 2021, the County of Los Angeles approved Pasadena's Spending Plan. The following three CIP projects will receive an appropriation of this funding:

5. **Playhouse District Park and Parking Lot (78083)** - The Department of Public Works recommends appropriating \$250,000 in Measure W – Safe, Clean Water Program Fund to this project and unappropriate \$250,000 in Residential Impact Fees from this project. This appropriation of Measure W funds will pay for the installation of pervious pavement to capture and infiltrate stormwater runoff from the Playhouse Park parking lot. Construction of this work is expected to be completed in FY 2022.
6. **San Rafael Treatment Wetlands and Storm Water Capture (76291)** – The Department of Public Works recommends appropriating \$420,000 in Measure W – Safe, Clean Water Program Fund to this project and increasing the budget by a like amount. This appropriation will be used towards the construction of two wetland treatment basins. Design of this project will begin in FY 2022.
7. **NPDES Rio Hondo Bacteria Load Reduction – Design Phase (76292)** – The Department of Public Works recommends appropriating \$1,770,000 in Measure W – Safe,

Clean Water Program Fund to this project and increasing the budget by like amount. This appropriation will fund the City's share of the *Dry Weather Diversion Projects for Eaton Wash, Rubio Wash and Alhambra Wash*. This project is being managed by the San Gabriel Valley Council of Governments (SGVCOG).

- 8. Traffic Signal Improvements at Colorado Boulevard and Bonnie Avenue (75104) –** The Department of Transportation recommends transferring \$11,279 in Traffic Reduction Fee from *Left Turn Phasing at San Gabriel Boulevard and California Boulevard* (75109) project to this project and increasing the budget by a like amount. This amendment will allow both completed projects to be closed.
- 9. Bus Stop Improvement Program (75900) –** The Department of Transportation recommends appropriating \$55,534 in Low Carbon Transit Operations Program Grant to this project. This grant was awarded to the City for the installation of five solar powered real time bus finders and five bus benches in Northwest Pasadena. This work will be completed in FY 2022.
- 10. Complete Streets Project – Union Street Cycle Track (75087) -** The Department of Transportation recommends appropriating \$662,563 in Surface Transportation Program Local (STPL) funds via Metro's Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Highway Improvement Program STPL Exchange Program to this project and increasing the budget by a like amount. The Federal CRRSAA provides federal pandemic related relief funding to highway infrastructure activities. The City received an award of \$662,563 based on population. Metro is allowing local municipalities to swap this federal funding for STPL funds with a two percent exchange administrative fee. This transfer allows for the funds to be quickly appropriated and reduces the need for a significant amount of federal funding paperwork associated with the funds. The administrative costs for the City to manage federal funds exceeds the two percent fee attributed to this fund exchange. This appropriation will allow staff to move forward with getting bids for construction.
- 11. Substation Modernization (3235) -** The Water and Power Department recommends appropriating \$600,000 from the Power Fund to this project and increasing the budget by a like amount. This appropriation provides for the addition of oil filter upgrades for Del Mar Unit 2, Del Mar Unit 3, and Eastern Unit 1 to the work plan, and revised estimates for the work on the Hastings Substation Unit 1. The estimates for the Hastings Substation Unit 1 were adjusted upon review of the actual costs from a similar project completed in FY 2021 (Wilson Unit 1 Modernization).
- 12. New 34.5 kV Circuit from Oak Knoll to Santa Anita (3264) -** The Water and Power Department recommends transferring \$800,000 in Power Fund from *Substation Oil Containment* (3128), and appropriating an additional \$1,300,000 from the Power Fund, thereby increasing the budget for this project by \$2,100,000. The additional funds are needed to cover the increasing material cost due to the pandemic. In addition, unanticipated additional civil infrastructure is required to complete this project. Field staff discovered the need for additional conduits and vaults during the construction phase of the project which were not included when the original scope and estimate were prepared.

The *Substation Oil Containment* (3128) project costs are under budget and the remaining appropriations are sufficient to complete the balance of the work plan for FY 2022.

**13. Enterprise Building Security Management (71163)** – The Department of Information Technology recommends appropriating \$107,923 in Community Development Block Grant (CDBG) funds to this project and increasing the budget by a like amount. This appropriation is for the installation of security enhancements at Villa Parke Community Center. This work will be completed in FY 2022.

**14. DoIT Equipment Lifecycle Replacement FY 2020 – 2024 (71165)** – The Department of Information Technology recommends unappropriating \$79,808 in CDBG funds from this project. This project received \$116,059 in CDBG funding to install public WiFi at Central, Memorial, Washington, and Vina Vieja Parks. The point-to-point high-speed data transmission equipment for the public WiFi was installed at Central and Memorial Parks. However, the equipment was not able to be used at Washington and Vina Vieja Parks due to site line issues. Instead a cellular service option was implemented which cost less. As a result, the project was completed under budget. This action will return the remaining CDBG funds to the Housing Department for reallocation in the future.

### **Rose Bowl Operating Company Amendments**

On July 8, 2021, the Rose Bowl Operating Company (RBOC) approved the amendment to the following CIP project:

**15. Rose Bowl Major Improvement Projects FY 2020 - 2024** – The RBOC recommends appropriating \$130,000 in RBOC Restricted Capital Fund to this project. This appropriation will allow the RBOC to hire a consultant to prepare designs for the following future projects: suite conversions, rooftop sky bar, stadium capacity reduction, south end zone loge boxes and performing arts stage. The consultant will begin work in FY 2022.

### **COUNCIL POLICY CONSIDERATION:**

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.

### **ENVIRONMENTAL ANALYSIS:**

CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of "project" the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City's normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet "projects" as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project,

the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

**FISCAL IMPACT:**

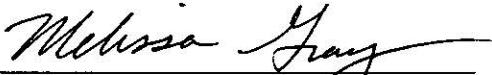
The cumulative result of these recommendations will decrease the FY 2022 CIP budget by \$5,545,393. The specific funding sources for the budget amendments are listed on Attachment A.

Respectfully submitted,



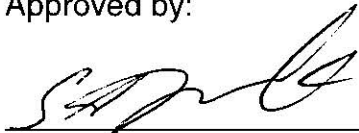
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Attachment A – Amendments to the FY 2022 – 2026 CIP Budget