

ATTACHMENT A: Listing of Carry-Forward Purchase Orders and Contracts

Item #	Department	Vendor / Grantor	Amount	Description/Notes	Fund	Fund Description
1a	City Clerk	Allegra Consulting	\$ 21,074	The Redistricting process started in May of FY 21 and will end in December of FY 22. Since the work needed overlaps from FY 21 into FY 22, Staff would like to use the FY 21 funds for all three contracts to complete the redistricting work being done by the consultants.	101	General Fund
1b	City Clerk	National Demographics Corp	\$ 85,000		101	General Fund
1c	City Clerk	Tripepi, Smith & Associates	\$ 28,000		101	General Fund
1d	Library	McGrath Corp (Mobile Modular)	\$ 74,236	Trailers were not delivered until July 2021 which were needed due to closure of Central Library.	212	Library Services Fund
1e	Police	Johnson Controls	\$ 59,535	Fire Panel for PD - to upgrade jail and door locks. Panel still being built. Item ordered In FY 21 but not yet received.	101	General Fund
1f	Police	Professional Police Supply	\$ 57,635	Rifles for SWAT and Detectives. Will take ATF 9 months to process. Item ordered in FY 21 but not yet received.	101	General Fund
1g	Police	Rotorcraft Support Inc	\$ 65,000	Item in process of being overhauled for MD 500 Helicopter. Item being built will be available mid-late August 2021. Item ordered in FY 21 but not yet received.	101	General Fund
1h	City Manager	Point C	\$ 140,000	Develop/Implement Strategy to Advance SR 710. COVID-19 caused unexpected delays.	101	General Fund
1h	Transportation	Point C	\$ 174,210	Develop/Implement Strategy to Advance SR 710. COVID-19 caused unexpected delays.	101	General Fund
1i	Transportation	A Plus Traffic	\$ 20,000	Continuation of in-street dining program - rental of water filled barricades; One time appropriation for one-time special project that is continuing into FY 22.	213	Old Pasadena Parking Meter District
	Transportation	A Plus Traffic	\$ 5,000	Continuation of in-street dining program - rental of water filled barricades; One time appropriation for one-time special project that is continuing into FY 22.	407	Off Street Parking Fund
1j	Transportation	LG2WB Engineers	\$ 49,636	Transportation Impact Analysis; Consultant work started in April and will be completed in FY 22.	101	General Fund
1k	Transportation	Kimley-Horn	\$ 67,800	Transportation VMT mitigation calculator tool. Consultant work not started until April - will complete work in FY 22.	101	General Fund
1l	Transportation	Dixon Resources Unlimited	\$ 74,970	Funds will be spent to have vendor complete outreach, draft and final versions of the parking meter study for the Playhouse District. COVID-19 caused unexpected delays.	407	Off Street Parking Fund
1m	Public Works	5811-TRANS WEST TRUCK CENTER LLC	\$ 237,770	Production & delivery delays due to COVID-19. RRR - Order placed late FY 20. Items received in Q1 FY 22 and paid under invoice TR05028.	406	Refuse Fund
1n	Public Works	8-LOS ANGELES TRUCK CENTERS LLC	\$ 262,665	Production & delivery delays due to COVID-19. RRR - Order placed late FY 20. Items received in Q1 FY 22 and paid under invoice W59404.	406	Refuse Fund
1o	Public Works	41907-EMERGENCY VEHICLE GROUP	\$ 677,449	Delivered week of 8/16, pending invoice submittal & processing. BSFMD-Fleet & Fire Dept. Items received, pending invoice. Replaces Vehicles #960 and #962.	503	Fleet Replacement Fund
1p	Public Works	5773 - KPFF Inc	\$ 62,915	Project is ongoing. Seismic Investigation City Owned Branch Libraries.	302	Charter Capital Fund
1q	Public Works	4559 - Melvyn Green & Associates	\$ 78,613	Project is ongoing. Seismic Evaluation of Central Library PW Yards & Power.	302	Charter Capital Fund
1r	Public Works	72 HR LLC (#1283)	\$ 67,562	Delivered week of 8/23, pending invoice submittal & processing. Replaces 2007 Patrol Vehicle #2313.	503	Fleet Replacement Fund

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Item #	Department	Vendor / Grantor	Amount	Description/Notes	Fund	Fund Description
1s	Public Works	72 HR LLC (#1283)	\$ 67,562	Delivered week of 8/9, pending invoice submittal & processing. Replaces vehicle #2370 from FY 20 Replacment List.	503	Fleet Replacement Fund
1t	Public Works	72 HR LLC (#1283)	\$ 71,935	Item ordered, delays due to COVID-19, estimated delivery FY 22 Q2. Replaces Vehicle #2403 - Ford Utility.	503	Fleet Replacement Fund
1u	Public Works	72 HR LLC (#1283)	\$ 61,224	Item ordered, delays due to COVID-19, estimated delivery FY 22 Q2. Replaces Vehicle #2207.	503	Fleet Replacement Fund
1v	Public Works	72 HR LLC (#1283)	\$ 61,224	Item ordered, delays due to COVID-19, estimated delivery FY 22 Q2. Replaces #2045 Ford Crown Victoria.	503	Fleet Replacement Fund
1w	Public Works	72 HR LLC (#1283)	\$ 42,226	Item ordered, delays due to COVID-19, estimated delivery FY 22 Q2. Replaces #1659 Form F-250.	503	Fleet Replacement Fund
1x	Public Works	72 HR LLC (#1283)	\$ 58,101	Item ordered, delays due to COVID-19, estimated delivery FY 22 Q2. Replaces #2239 GMC Yukon.	503	Fleet Replacement Fund
1y	Public Works	SOUTH COAST FIRE EQUIPMENT (#9117)	\$ 954,549	Item ordered, delays due to COVID-19, estimated delivery FY 22 Q4. Replaces #2097 - Fire Department.	503	Fleet Replacement Fund
1z	Public Works	CCG SYSTEMS, INC	\$ 27,372	Project stalled due to COVID-19, anticipated completion by FY 22 Q1. Per approval, split charge between Funds 503 & 511.	503	Fleet Replacement Fund
1aa	Public Works	CCG SYSTEMS, INC	\$ 27,372	Project stalled due to COVID-19, anticipated completion by FY 22 Q1. Per approval, split charge between Funds 503 & 511.	511	Fleet Maintenance & Repairs Fund
1ab	Water and Power	Michael Bell Management Consulting	\$ 63,350	Consulting services for Electric cost -of-service study; Pandemic-related project reprioritization, staffing shortages, and associated delays.	401	Power Operating Fund
1ac	Water and Power	WARREN ANDERSON FORD INC	\$ 253,041	Funds will be used to complete the purchase of three (3) Ford 1.5 ton trucks. Due to production delays and standard build times, the vehicles were not received prior the end of FY 21.	411	Power Capital Fund
1ad	Water and Power	ALTEC INC	\$ 396,566	Funds will be used to complete the purchase of a bucket truck. Due to extensive build lead times (over 1 year), the vehicle was not received prior the end of FY 21.	411	Power Capital Fund
1ae	Water and Power	WCAF LLC	\$ 42,665	Funds will be used to complete the purchase of 1.5 ton outfitted van. Due to production delays and standard build times, the vehicle was not received prior the end of FY 21.	411	Power Capital Fund
1af	Water and Power	WINNER CHEVROLET INC	\$ 30,207	Funds will be used to complete the purchase of one half ton pickup. Due to production delays and standard build times, the vehicle was not received prior the end of FY 21.	411	Power Capital Fund
1ag	Water and Power	Brax Company	\$ 53,994	Repair of GT5 Nox Water Injection Pump #1. Job is expected to be completed in FY 22.	401	Power Operating Fund

\$ 4,520,457 Total Carry-Forward POs and Contracts

ATTACHMENT B: Listing of Carry-Forward Grants

Item #	Department	Vendor / Grantor	Type	Amount	Notes	Fund	Fund Description
2a	Police	Board of State and Community Corrections	Revenue	\$ (4,081)	Multi Year Grant ending August 15, 2021	101	General Fund
	Police	Board of State and Community Corrections	Expense	\$ 4,081		101	General Fund
2b	Police	Office of Traffic Safety STEP Grant	Revenue	\$ (155,953)	Select Traffic Enforcement Program Grant (STEP) ending September 30, 2021	101	General Fund
	Police	Office of Traffic Safety STEP Grant	Expense	\$ 144,563		101	General Fund
	Police	Office of Traffic Safety STEP Grant	Expense	\$ 3,705		101	General Fund
	Police	Office of Traffic Safety STEP Grant	Expense	\$ 7,685		101	General Fund
2c	Public Health	City of Los Angeles	Revenue	\$ (25,000)	Urban Areas Security Initiative (UASI) Program – Mobile Operations Center Upgrade: The Department of Public Health requests recognition of carry-forward revenue and appropriations of funding totaling \$25,000 to the Public Health Fund for the UASI program, to upgrade the public health mobile operations center with the functionality needed to support a public health field response to an emergency. Funding is available through May 31, 2022.	230	Homeland Security Grant Fund
	Public Health	City of Los Angeles	Expense	\$ 25,000		230	Homeland Security Grant Fund
2d	Public Health	City of Los Angeles	Revenue	\$ (25,000)	Urban Areas Security Initiative (UASI) Program - Continuity of Operations Plan: The Department of Public Health requests recognition of carry-forward revenue and appropriations of funding totaling \$25,000 to the Public Health Fund for the UASI program, to develop a COOP in an effort to guide public health leadership and community services following an emergency or disaster. If approved, the PPHD will contract with a consultant with expertise in COOP to develop a plan and conduct training for public health leadership on effective communication, responsibilities, and decision making. Funding is available through May 31, 2022.	230	Homeland Security Grant Fund
	Public Health	City of Los Angeles	Expense	\$ 25,000		230	Homeland Security Grant Fund
2e	Public Health	LA County Department of Public Health	Revenue	\$ (74,943)	Public Health Emergency Preparedness – COVID-19 Supplemental Grant: The Department of Public Health requests recognition of grant carry-forward funding revenue of \$74,943 and expense appropriations totaling \$17,965 to the Public Health Fund for the Public Health Emergency Preparedness – COVID-19 Supplemental grant, a program designed to support community mitigation and response efforts against the 2019 novel Coronavirus pandemic. Funding will support efforts with existing staff and purchasing of supplies, design and printed materials for disease mitigation efforts to ensure completion of critical program components within the new scope of work. Funding is available through March 30, 2022.	203	Health Fund
	Public Health	LA County Department of Public Health	Expense	\$ 17,965		203	Health Fund

ATTACHMENT B: Listing of Carry-Forward Grants

Item #	Department	Vendor / Grantor	Type	Amount	Notes	Fund	Fund Description
2f	Public Health	CA Department of Public Health	Revenue	\$ (10,900)	Women, Infants, and Children (WIC) Grant: The Department of Public Health requests recognition of carry-forward revenue and appropriations of funding totaling \$10,900 to the Public Health Fund. The carry-forward from FY21 Budget year will support State of CA-WIC grant efforts with additional funding for training, program materials, and operational costs. The funding is available through September 30, 2021.	203	Health Fund
	Public Health	CA Department of Public Health	Expense	\$ 10,900		203	Health Fund
2g	Transportation	Caltrans	Revenue	\$ (169,687)	Active Transportation Program: Multi-Year Grant Funded Program ending June 2022. Safe Routes to School Program to provide comprehensive active transportation education and programming at PUSD schools.	101	General Fund
	Transportation	Day One Inc.	Expense	\$ 169,687		101	General Fund
	Transportation	Caltrans	Revenue	\$ (6,843)		101	General Fund
	Transportation	Pasadena Unified School District	Expense	\$ 6,843		101	General Fund
2h	Transportation	California Office of Traffic Safety	Revenue	\$ (142,508)	Active Transportation Program: Multi-Year Grant Funded Program ending June 2022. Safe Streets Pasadena Bike Safety Outreach Program.	101	General Fund
	Transportation	Day One Inc.	Expense	\$ 142,508		101	General Fund
2i	Transportation	Caltrans	Revenue	\$ (181,801)	Active Transportation Program: Multi-Year Grand Funded Program ending June 2022. Transit Fleet Electrification Feasibility Study is underway and coordinated with Burbank and Glendale.	209	Prop C Local Transit Fund
	Transportation	Calstart	Expense	\$ 211,390		209	Prop C Local Transit Fund

TOTAL \$ (796,715) Total Revenue
 \$ 769,326 Total Expense
 \$ (27,389) Net Carry-Forward Grants

Attachment C: Summary of Proposed 1st Quarter FY 2022 Budget Amendments

(excludes Carry-Forward Items)

Item #	Fund		Proposed Amendments		Net Amendments	FTE Amendments
			Revenue Recognition	Expenditure Appropriations		
3a	101	General Fund	\$339,000	\$339,000	\$0	-
3b	101	General Fund	\$123,900	\$123,900	\$0	-
6a	101	General Fund	\$72,000	\$72,000	\$0	-
8	101	General Fund	\$0	\$0	\$0	0.50
9	101	General Fund	\$0	\$299,798	\$299,798	2.00
		Total General Fund	\$534,900	\$834,698	\$299,798	2.50
4a	203	Public Health Fund	\$349,783	\$349,783	\$0	3.70
4b	203	Public Health Fund	\$208,392	\$208,392	\$0	1.00
4c	203	Public Health Fund	\$20,000	\$20,000	\$0	
		Total Public Health Fund	\$578,175	\$578,175	\$0	4.70
5	243	Measure W Local Return Dollars Fund		\$355,000	\$355,000	-
5	205	Sewer Fund		(\$294,550)	(\$294,550)	-
6b	209	Prop C Local Transit Fund	\$136,620	\$0	(\$136,620)	-
7	224	Emergency Solutions Grant Fund	\$0	(\$220,000)	(\$220,000)	-
7	224	Emergency Solutions Grant Fund	\$0	\$220,000	\$220,000	-
7	203	Public Health Fund	\$220,000	\$220,000	\$0	-
		City Funds Total	\$1,469,695	\$1,693,323	\$223,628	7.20