

CITY OF PASADENA



DRAFT Consolidated Annual Performance and Evaluation Report (CAPER)

2020-2021

CITY OF PASADENA

**CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT (CAPER)**

2020-2021 Program Year

Victor M. Gordo, Mayor

Andy Wilson, Vice Mayor

**Felicia Williams
John J. Kennedy
Steve Madison**

**Gene Masuda
Tyron Hampton
Jess Rivas**

CITY MANAGER

Steve Mermell

HOUSING DEPARTMENT

William K. Huang, Housing Director

Jim Wong, Senior Project Manager

Randy Mabson, Program Coordinator

Jennifer O-Reilly-Jones, Program Coordinator

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INTRODUCTION

CITY OF PASADENA

Consolidated Annual Performance and Evaluation Report (CAPER)

July 1, 2020 to June 30, 2021

The City of Pasadena Five-Year Consolidated Plan provides a framework to identify housing, homeless, community and economic development needs and resources to tailor a Strategic Plan for meeting those needs. The Consolidated Plan consists of a five (5) year Strategic Plan and an Annual Action Plan. The Strategic Plan contains three (3) parts: 1) a housing, homeless, community and economic development needs assessment; 2) a housing market analysis; and 3) long-term strategies to meet priority needs. The Action Plan describes the specific projects and activities that Pasadena will undertake in the coming year with its federal funds from the U. S. Department of Housing/Urban Development (HUD) to address those priority needs. The Action Plan also contains certifications indicating that the City will follow certain requirements such as furthering fair housing.

The Consolidated Annual Performance and Evaluation Report (CAPER) is an assessment of the (City) of Pasadena's activity performance funded by the three HUD formula grant programs: Community Development Block Grant (CDBG); Home Investment Partnership Act (HOME); and Emergency Solutions Grant (ESG).

The CAPER describes the City's performance for all HUD formula grant programs with respect to meeting the objectives and goals established in the City's Five-Year Consolidated Plan and in corresponding Annual Action Plan. Fiscal Year (FY) 2020-2021 is the first year in the Five-Year Consolidated Planning Period (Program Years 2020-2024) for the City.

GOALS AND OUTCOMES (CR-05)

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

During Program Year 2020-2021, the City made progress toward accomplishing the goals of developing a viable community by providing affordable decent housing, a suitable living environment and expanding economic opportunity for low income persons as described in pertinent Consolidated Plan documents.

For Program Year 2020 – 2021, the City of Pasadena received a total annual allocation of \$3,106,254 in federal funds, which included \$2,095,319 in Community Development Block Grant (CDBG), \$834,537 in HOME Investment Partnership, and \$176,398 in Emergency Solutions Grant (ESG) funds. In addition, the City also received \$3,372,793 in ESG-CV from the CARES Act to prevent, prepare for, and respond to the coronavirus.

2020-2021 Federal Annual Allocation

CDBG	HOME	ESG	TOTAL FEDERAL FUNDING
\$2,095,319	\$834,537	\$176,398	\$3,106,254

Table 1 – Annual Allocation

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals are described in Table 2 below.

HOME: During PY 2020, tenant-based rental assistance program launch has been delayed to assess the impact of the state’s rental assistance program and the City’s eviction moratorium once it is removed. With respect to the Consolidated Plan’s rental rehabilitation goal of eight (8) housing units, COVID-related delays were also encountered by owners of two affordable rental projects in Pasadena that expressed interest in HOME funding from the City. The owners are working with staff to finalize and submit their funding proposals in FY 2022.

CDBG: During PY2020, great progress was made towards public services and micro-enterprise assistance. This is due to efforts towards addressing the impacts of COVID-19. An emergency rental assistance and business grant program were implemented as an urgent need for the community. Annual accomplishment goals for housing rehabilitation

and public facility improvements were impacted by the health pandemic but have since picked up on the current program year.

CDBG-CV: During PY2020, the City received over \$1.2 million to address the impacts of the corona virus pandemic. Funds were used to implement an emergency rental assistance program and food insecurity program. Results gave a significant boost in public service accomplishments.

ESG:

ESG-CV:

Goal	Category	Source / Amount 2020	Needs Addressed	Unit of Measure	5-Year 2020-2024			1 Year PY2020 Goals		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing	Affordable Housing	HOME: \$0 CHDO: \$0	Rental units rehabilitated and/or preserved affordability	Household Housing Unit	8	0	0%	0	0	0%
Affordable Housing	Affordable Housing	HOME: \$0	Tenant-Based Rental Assistance	Household Housing Unit	30	0	0%	6	0	0%
Economic Development	Non-Housing Community Development	CDBG: \$308,478	Business Grants	Business	40	52	130%	40	52	130%
Homeless Intervention and Prevention	Homeless	ESG: \$0	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	1	0%	41	ESG-CV: 1	2%
Homeless Intervention and Prevention	Homeless	ESG-CV: \$272,013	Homeless Person Overnight Shelter	Persons Assisted	1,250	124	10%	124	ESG: 43 ESG-CV: 81	96%
Homeless Intervention and Prevention	Homeless	ESG: \$0	Homelessness Prevention/ Coordinated Entry/Street Outreach	Persons Assisted	150	23	15%	40	23	58%

Goal	Category	Source / Amount	Needs Addressed	Unit of Measure	Expected	Actual	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$530,632	Infrastructure Activities	Persons Assisted	75,000	12,815	17%	15,000	12,815	85%
Owner-Occupied Housing Rehabilitation	Affordable Housing	CDBG: \$264,026 HOME: \$0	Housing	Housing Unit	60	9	15%	13	9	69%
Public Facility Improvements	Non-Homeless Special Development	CDBG: \$47,318	Public Facility Activities	Persons Assisted	25,000	290	1%	0	290	290%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$183,388 CDBG-CV: \$138,207	Public Service Activities	Persons Assisted	1,250	2,367	189%	250	CDBG-CV: 2,222 CDBG: 145	946%

Table 2 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City’s 5-Year Consolidated Plan contains eleven objectives that represent high priority needs in the community. These objectives serve as a basis for implementing and administering entitlement funds. In no particular order, the following categories have been identified as high priority:

- Housing
- Public services
- Economic development
- Homelessness
- Public facility improvements
- Infrastructure improvements

RACIAL & ETHNIC COMPOSITION OF FAMILIES ASSISTED (CR-10)

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White	403	0	
Black or African American	77	1	
Asian	3	0	
American Indian or American Native	0	0	
Native Hawaiian or Other Pacific Islander	0	0	
Total	483	1	0
Hispanic	149	0	
Not Hispanic	334	1	

Table 3 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The HOME household information in Table 2 are for the approved homebuyers of the HOME-assisted units in the Decker Court and Gill Court affordable homeownership projects (1655 N. Fair Oaks Ave. and 1665 N. Fair Oaks Ave.). The projects (which have a total of 16 affordable, low-income units) were under construction during the Program Year.

For CDBG-CV, low income household were assisted through food insecurity and emergency rental assistance programs. The racial and ethnic status from these two programs included 516 Whites, 253 Black or African Americans, 552 Asians, 4 Native Hawaiian/Other Pacific Islanders, 24 American Indian/Alaskan Natives, and 566 as others. 883 identified as Hispanic ethnicity.

For CDBG, not all racial categories are captured in the table. Some client reports as other or a combination of different races. In total, including CDBG-CV 2,537 low to moderate income families were assisted through public services and public improvement projects.

For-ESG-CV,

RESOURCES & INVESTMENT (CR-15)

Identify the resources made available.

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	HUD	\$2,593,083	
HOME	HUD		
ESG	HUD		
CDBG-CV	CARES Act -HUD	\$1,220,949	
ESG-CV	CARES Act - HUD		

Table 4 - Resources Made Available (Includes Program Income)

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Pasadena	100%	100%	Jurisdiction

Table 5 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	
2. Match contributed during current Federal fiscal year	
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	
4. Match liability for current Federal fiscal year	
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	

Table 6 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated Labor	Bond Financing	Total Match
None	None	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Table 7 – HOME Match Contribution for the Federal Fiscal Year

Program Income Report				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period

Table 8 – HOME Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Sub-Contracts			
Number	0	0	0
Dollar Amount	0	0	0

Table 9 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 10 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition					
Parcels Acquired	0	0			
Businesses Displaced	0	0			
Nonprofit Organizations Displaced	0	0			
Households Temporarily Relocated, not Displaced	0	0			
Households Displaced	Total	Minority Property Enterprises			White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	
Number	0	0	0	0	0
Cost	0	0	0	0	0

Table 11 – Relocation and Real Property Acquisition

AFFORDABLE HOUSING (CR-20)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
Total	0	0

Table 12 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	1
Number of households supported through the acquisition of existing units	0	0
Total	0	1

Table 13 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

HOME

CDBG

The City's housing rehabilitation production was effected by the COVID- pandemic which prevented some work from being initiated.

Discuss how these outcomes will impact future annual action plans.

HOME

Projects identified in future annual action plans will continue to incorporate effective marketing strategies to achieve diversity in the provision of affordable housing.

CDBG

The housing rehabilitation program staff will practice social distancing and use facemask coverings to continue working on housing units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	3	0
Low-income	5	1
Moderate-income	0	0
Total	8	1

Table 14 – Number of Persons Served

HOMELESS & OTHER SPECIAL NEEDS (CR-25)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

Addressing the emergency shelter and transitional housing needs of homeless persons.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

PUBLIC HOUSING (CR-30)

Actions taken to address the needs of public housing

The City of Pasadena does not own or operate any Public Housing units; therefore, there were no actions taken to address the needs of Public Housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Pasadena does not own or operate any Public Housing units; therefore, this is not applicable.

Actions taken to provide assistance to troubled PHAs

The City of Pasadena Housing Department (CoPHD) administers the Housing Choice Voucher program. CoPHD is identified as a high performing Housing Authority according to HUD's Section 8 Management Assessment Program (SEMAP); therefore no actions taken to provide assistance to a troubled PHA.

OTHER ACTIONS (CR-35)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During PY20, the City keep in place its local moratorium to prevent any evictions for non-payment due to impacts on the corona virus pandemic. The City also processed 10 ADU landlord agreements to waive residential impacts fees associated with constructing accessory dwelling units (ADU).

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Pasadena's General Plan sets forth various policies to ensure that each neighborhood receives an equitable level of services. This includes: 1) promoting the location of public and private community service facilities, and public and private recreation facilities throughout the community as a function of population distribution and need; and 2) promoting the accessible location of public and private community services facilities; and 3) reconfiguring the City's transit system to help residents access job centers and health facilities located outside their immediate neighborhood. The City will continue to examine various sites in Pasadena for the development of parks, analyze ways to use public transit to allow residents of Northwest Pasadena to access other park facilities, and evaluate the fee structure to determine whether it is sufficient to fund the acquisition, development, and maintenance of parks.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City's Public Health Department is aggressively working to prevent lead poisoning and to identify children who may already be affected. The Pasadena Childhood Lead Poisoning Prevention Program (PCLPPP) works with local health care providers to identify children who may be affected by lead poisoning. Public Health nurses provide blood lead screening for children six (6) years of age and under and any diagnosed cases of childhood lead poisoning are targeted for public health intervention. Support services for intervention provided through PCLPPP include case management by a Public Health Nurse and environmental testing for possible sources of lead in the child's environment by a registered Environmental Health Specialist. The program also provides community outreach, educational seminars and workshops on the dangers of lead-based paint, including preventative measures to avoid lead exposure and how to assess the risk of lead exposure.

In addition, the City annual funds a lead-paint stabilization project through CDBG. Risk assessments are performed on the interior and exterior of households.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Housing Department is looking to explore asset building programs targeted toward low-income areas. The City is also partnering with the Housing Rights Center to address issues of fair housing, provide credit counseling services, and 1st time homebuyer seminars.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Pasadena recently created the Homeless Project Committee, a partnership of ten city departments to alleviate quality of life issues in Pasadena directly related to homelessness by using a holistic and collaborative approach. City departments such as Police, Housing, Public Health, Library, Transportation, and Public Health have coordinated efforts and resources to more effectively and efficiently serve residents experiencing homelessness.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Pasadena Partnership to End Homelessness meets semi-annually, with monthly working committee meetings, including the Housing Committee, Planning & Research Committee, Faith Community Committee, Healthcare Committee, and the Street Outreach Collaborative. The Partnership and the working committees each contain representatives from public and private agencies serving homeless and at-risk populations. Additionally, the CES holds a bi-weekly housing navigator meetings for each population (individuals, families, youth) at which staff from share resources and participate in case conferencing. This meeting includes staff from the Department of Veteran's Affairs, City of Pasadena, HIV/AIDS providers, and other local non-profits.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Recently the City create a process for residents to waive residential impact fees generated from building an accessory dwelling unit (ADU). Homeowners have three options to lease the ADU to a family member or a section 8 voucher holder or a low-income household for seven (7) years.

MONITORING (CR-40)

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

CDBG

The City seeks to monitor each of its CDBG sub-recipients annually to determine program compliance and progress. The goal of the monitoring is to help each sub-recipient to succeed in administering and utilizing its CDBG funds. All CDBG projects are reviewed by an In-Progress Monitoring (IPM) approach. On-site field monitoring visits are conducted through detailed review and analysis of a representative sampling of client files; and a review of supporting documentation to ensure compliance with City standards & HUD regulations. Desk-top reviews are conducted, which include analysis of data gathered through the *CDBG Tracking Log* related to the following areas: timely submission of quarterly reports; timely expenditure of funds; and compliance with contract provisions.

ESG

ESG Programs are monitored annually, either as a desk monitoring using HMIS and financial submittals data, or as an on-site monitoring. Each project is given an on-site monitoring at least once every two years and annually if there are findings in the prior program year.

ESG Program recipients who do not meet local and/or HUD performance targets and/or do not meet expectations and compliance of program and grant management of their program may be subject to having their projects reduced in whole or in part and may not be funded in future competitions.

HOME

The City monitors HOME activities as required by HUD in accordance with the agreement between the City and HOME funding recipient (the “Recipient”).

For construction or rehabilitation activities, the City monitors to ensure that Recipients adheres to the scope of work and schedule of performance.

For completed projects after first year of operation, recipients are required to submit annual program reports, financial statements, and certifications. Annual monitoring includes ensuring that the Recipients comply with the terms of their agreements, including compliance with beneficiary income and other eligibility requirements, and rent limits. Staff utilizes both “desk-monitoring” and on-site monitoring to assess project compliance over the duration of the HOME affordability period.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Public Review and Comment Period

This draft version of the 2020-2021 CAPER was made available for public review and comment during a 10-day public notice period. The public notice was published in the Pasadena Now newspaper. A printed copy of the draft CAPER was made available at the Housing Department, located at 649 N. Fair Oaks Ave., Suite 202, Pasadena, CA 91103. A digital copy was also made available for viewing and downloading on the Housing Department website: www.cityofpasadena.net/housing. The Final CAPER, in its complete form, will be posted to the website shortly after submission to HUD. Translators are provided at all public hearings upon request.

No public comments were received.

CDBG (CR-45)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Pasadena amended its objectives to include actions to prevent, prepare for and respond to COVID-19.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

The City does not receive BEDI grants.

HOME (CR-50)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City requires that the appropriate affirmative fair housing marketing policies are followed by recipients of HOME funds. Where HOME-assisted projects are located within a community which is comprised of a significant percentage of minority populations, the City requires developers of such projects to conduct affirmative, targeted marketing within these communities. This requirement is further supported by a City policy which gives preference to household applicants who live in Pasadena. These efforts have resulted in positive outcomes overall. Please refer to IDIS project completion reports, which evidence that a significant proportion of beneficiary households belong to minority and/or underserved populations. In addition, construction projects subsidized with HOME funds are subject to Section 3 regulations. Furthermore, developers of City-funded construction projects are required to comply with the City's local hiring ordinance.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

ESG (CR-60)

Recipient Information

Basic Grant Information

Recipient Name	PASADENA
Organizational DUNS Number	028900439
EIN/TIN Number	956000759
Identify the Field Office	LOS ANGELES
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	CA-607 Pasadena

ESG Contact Name

Prefix	Ms
First Name	Jennifer
Last Name	O'Reilly-Jones
Title	Project Coordinator

ESG Contact Address

Street Address 1	649 N. Fair Oaks Avenue
Street Address 2	Suite 202
City	Pasadena
State	CA
ZIP Code	91109-
Phone Number	
Email Address	

ESG Secondary Contact

Prefix	Mr
First Name	Randy
Last Name	Mabson
Title	Project Coordinator
Phone Number	626-744-8321
Email Address	rmabson@cityofpasadena.net

Reporting Period

Program Year Start Date	07/01/2020
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ESG PERSONS ASSISTED (CR-65)

THIS SECTION IS NO LONGER REQUIRED BY HUD. THE DATA IS FOUND IN THE SAGE REPORTS AS AN ATTACHEMNT TO THE FINAL COPY TO HUD.

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	0

Table 15 – Household Information for Homeless Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	0

Table 16 – Household Information for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	0

Table 17 – Shelter Information

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	0

Table 18 – Household Information for Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	0

Table 19 – Household Information for Persons Served with ESG

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	0

Table 20 – Gender Information

	Total
Under 18	
18-24	
25 and older	
Don't Know/Refused/Other	
Missing Information	
Total	0

Table 21 – Age Information

Special Populations Served

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicate d if possible)				

Table 22 – Special Population Served

NARRATIVE

Pasadena continued outreaching to its most vulnerable populations this program year, resulting in a decrease in the chronically homeless population.

ESG ASSISTANCE PROVIDED & OUTCOMES (CR-70)

Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nights available	
Total Number of bed - nights provided	
Capacity Utilization	4

Table 23 – Shelter Capacity

Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The Consolidated Applicant for the Pasadena CoC, the City of Pasadena Housing Department, is also the responsible party for the Con Plan and the ESG/CDBG entitlement jurisdiction administrator. Staff responsible for CoC planning is also responsible for ESG planning and coordinates on an ongoing basis with CDBG staff to ensure that the Con Plan fully represents and addresses the needs of homeless individuals and families. Consolidated Plan goals are discussed and developed at the Pasadena CoC meetings. The City of Pasadena Housing Department, in consultation with homeless services and housing providers, established the Pasadena Partnership to End Homelessness, consisting of community and faith-based organizations, educational institutions, non-profit organizations, private industry, and federal, state, and local government. The Pasadena Partnership seeks to establish a network of service delivery to aid the people experiencing homelessness and those at-risk of homelessness through coordination of services and resources, collaboration, communication, and planning. The Partnership seeks to continually develop and implement performance standards to measure the effectiveness at targeting those who need the assistance most, reducing the number of people living on the streets or emergency shelters; shortening the time people spend homeless, and reducing each participant’s housing barriers or housing stability risks. In addition to measuring performance related to sheltering of the homeless, the Partnership also measures prevention, community integration, outreach, and income and support services.

ESG EXPENDITURES (CR-75)

THIS SECTION IS NO LONGER REQUIRED BY HUD. THE DATA IS FOUND IN THE SAGE REPORTS AS AN ATTACHEMNT TO THE FINAL COPY TO HUD.

ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 24 – ESG Expenditures for Homelessness Prevention

ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 25 – ESG Expenditures for Rapid Re-Housing

ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 26 – ESG Expenditures for Emergency Shelter

Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach			
HMIS			
Administration			

Table 27 - Other Grant Expenditures

Total ESG Grant Funds

Total ESG Funds Expended	2018	2019	2020

Table 28 - Total ESG Funds Expended

Match Source

	2018	2019	2020
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 29 - Other Funds Expended on Eligible ESG Activities

Total

Total Amount of Funds Expended on ESG Activities	2018	2019	2020

Table 30 - Total Amount of Funds Expended on ESG Activities

Attachment A

**PUBLIC NOTICE BY THE CITY OF PASADENA
OF A SCHEDULED PUBLIC HEARING BY THE CITY COUNCIL
RELATING TO THE 2020-2021 CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER) FOR THE COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM, EMERGENCY SOLUTIONS GRANT PROGRAM, AND THE HOME
INVESTMENT PARTNERSHIPS PROGRAM**

The City of Pasadena announces that a draft copy of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year (PY) 2020-2021, as required by the United States Department of Housing and Urban Development (HUD), will be available for public review and comment commencing on September 16, 2021 and continuing through September 27, 2021. This action, if approved, is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3).

The CAPER assesses the City's progress in carrying out the first year (July 1, 2020 – June 30, 2021) of the Strategic Plan which is described in the 5-Year (2020-2024) Consolidated Plan, regarding federal entitlement funding from the Community Development Block Grant (CDBG) Program, the Emergency Solutions Grants (ESG) Program, and the Home Investment Partnerships (HOME) Program.

The Pasadena City Council and Housing Department are vitally interested in improving and increasing communication with Pasadena citizens in the area of housing, community development, and economic development. The PY20-21 CAPER (draft) will be available for public review on the Housing Department website at: <https://www.cityofpasadena.net/housing/cdbg/#cdbg-plans>. Citizens wishing to submit written comments during the public review and comment period may mail them, postmarked no later than September 27, 2021, to the following:

City of Pasadena - Housing Department
Attention: Randy Mabson, Program Coordinator
649 N. Fair Oaks Blvd. #202
Pasadena, CA 91109

The public hearing will be held at the following location and time:

City Council - Public Hearing
Monday, September 27, 2021 at 5:00 p.m.
Pasadena City Hall – City Council Chambers
100 N. Garfield Avenue, Pasadena, CA 91109

PLEASE TAKE NOTICE THAT THIS MEETING WILL TAKE PLACE AT A MEETING HELD PURSUANT TO GOVERNOR GAVIN NEWSOM'S EXECUTIVE ORDER N-29-20 AND EXECUTIVE ORDER N-08-21 SOLELY BY ELECTRONIC MEANS.

All interested persons are invited to participate electronically by submitting comments to publiccomment@cityofpasadena.net prior to the start of the City Council meeting. Or during the meeting and prior to the close of the public hearing, members of the public may submit up to 200 words to be read aloud, if so desired, at the following webpage: www.cityofpasadena.net/city-clerk/public-comment. To view the public hearing, the public may access the live stream at <https://www.pasadenamedia.org/kpas/>.

Steve Mermell, City Manager
P.O. Box 7115
Pasadena, CA 91109

ATTACHMENT B

Public Service
CDBG Performance Report (Annual Report)

Project Title: Student & Family Affairs (PY20-21)

Operating Agency: Pasadena Unified School District (PUSD)

Contract Period: 7/1/20 - 6/30/21

Activity Code: 05D Youth Services

National Objective: 570.208 (a)(2)(i)(B) LMC (51%)

Project Summary

The PUSD Center for Student and Family Services will provide vital health and social services to the Pasadena Unified School District's highest needs population, including homeless students, recent immigrants, students with disabilities, and low-income students with undressed needs. The goal of the project is to reduce socio-economic and health barriers of children and their families so that these students can succeed in school. Activities will include direct services and referrals related to physical health and mental health; assistance with enrollment in government aid programs; emergency shelter and basic needs; school enrollment and preparedness; enrollment in out-of-school time academic and enrichment programs; parent education and engagement; and family counseling, crisis intervention and case management.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 160 Cumulative: 74 Ratio: 46.25%

Annual Narrative

The PUSD Center for Student & Family Services saw a decrease in family enrollments into its case management program. The project enrolled 74 families during the project year. The main culprit for the decrease were the health, socio-economic, and remote learning effects of the COVID-19 pandemic on students and families. However referrals and case management activities increased or were on par for the same reasons. 605 wellness calls were conducted to case managed families throughout the project year. 601 families were referred to local food banks for food insecurity. 177 children participated in a drive-thru back-to-school event receiving backpacks/school supplies. 50 children received new shoe donations. 1,485 children participated in a holiday toy donation event. 613 families received holiday meal donations. 40 families were adopted by sponsors for a holiday adopt-a-family event. 120 students were referred to a 12th grade student appreciation event.

Accomplishment Quantity: 74

	Non-Hispanic	Hispanic
White	4	0
Black/African American	13	0
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	57

Household

Female Headed Household 51

Income Level

Extremely Low 0
 Very Low 0
 Low-Moderate 65
 Above Moderate 9

Public Service
CDBG Performance Report (Annual Report)

Project Title: Youth of Promise (PY20-21)

Operating Agency: Flintridge Center
Contract Period: 7/1/20 - 6/30/21
Activity Code: 05D Youth Services
National Objective: 570.208 (a)(2)(i)(B) LMC (51%)

Project Summary

Flintridge Center operates the Youth of Promise (YOP) program, a wraparound youth development program for youth at-risk of dropping out of school, joining gangs, impacted by incarceration, and/or becoming involved with the juvenile justice system. The YOP program provides a year-round continuum of youth development services: case management, one-on-one mentoring; academic support; arts education; college and career planning; life skills and personal development; referrals to other service providers. Due to Covid-19 related restrictions, two program components, enrichment outings and community service are currently on hold. YOP will enhance current services by expanding youth outreach to key community locations to expand the program's referral network, with the goal of expanding from 35 to 70 youth served annually; 15-20 will be youth diverted from the Pasadena Police Department. Program activities will work toward the objective of benefiting LMI youth by building social, academic, and emotional skills for youth at high-risk of justice-involvement and providing youth development opportunities in lieu of justice involvement.

Accomplishments

Performance Indicator: Persons Assisted
Quantitative Goal: 70 Cumulative: 71 Ratio: 101.43%

Annual Narrative

While a significant part of the program year occurred under social distancing restrictions, the Flintridge Center team managed to provide services to youth and families through a combination of virtual meetings, in person socially distanced visits, phone calls and text messages. Performance measures met for the grant period included:

A 50% increase in the number of youth served, providing 70 youth and families with services.
88% of diverted youth on track to meet their goals and not having any further involvement with the justice system.

An increase in the number of referrals over the previous year; we met our goal of serving 16 youth referred by PPD

86% of youth decreasing or not demonstrating high risk behavior

An average of 250 service interactions per month

While we did not use our standard measurement for Social Emotional Learning indicators due to the mental and emotional impact of the pandemic on youth, based on feedback from parents/guardians, youth's continued engagement in virtual activities and staff observations, we are confident that the program has helped youth to increase their social awareness, self-efficacy and self-management abilities. YOP decided early in the pandemic to focus less on academic achievement and more on the social emotional and mental health needs of youth and families. Towards this end, Youth of Promise grew from 2 to 3 case managers during this program year; 2 of our case managers hold MSW degrees and are completing their supervised clinical hours serving YOP youth in need of therapeutic services.

We were also fortunate to receive additional funding to support families in financial distress; we distributed \$41,000 in financial assistance during the program year.

Accomplishment Quantity: 71

	Non-Hispanic	Hispanic
White	1	38
Black/African American	21	0
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	2	2
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	7

Public Service
CDBG Performance Report (Annual Report)

Household

Female Headed Household 28

Income Level

Extremely Low 52

Very Low 14

Low-Moderate 4

Above Moderate 1

Public Service
CDBG Performance Report (Annual Report)

Project Title: Community Social Service

Operating Agency: Armenian Relief Society

Contract Period: 7/1/20 - 6/30/21

Activity Code: 5 Other Public Services

National Objective: 570.208 (a)(2)(i)(C) LMC (Exclusive)

Project Summary

The program will deliver comprehensive social services to help meet the needs of low-moderate income youth, adults, disabled adults, and senior citizens with limited English language capability residing in the City of Pasadena, alongside placing focus on mental health awareness in youth and older adults.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 280 Cumulative: 281 Ratio: 100.36%

Annual Narrative

During the 2020-2021 program year, Armenian Relief Society Social Services provided comprehensive social services to 280 low-moderate income individuals, who are residents of the City of Pasadena. Services included employment services in the form of job search, referrals, and placement; senior services ranging from case management to assistance with housing and transportation issues, linkages with public benefits, mental health awareness, and more; general social services and completion of forms (i.e. medical, housing, CalFresh, etc.), distribution of food bags and meals during the holiday season. Further, two workshops were organized focusing on mental health and wellness for youth. On September 25, 2020, a virtual mental health workshop was held focusing on "Staying Balanced: Helping Youth Stay Present and Focused During the COVID-19 Pandemic." On March 5, 2021, another virtual mental health workshop was held focusing on "Staying Cool, Calm and Collected." As a result of the ongoing pandemic, the organization served as a vital resource in the community with regard to in-language health and safety measures, announcements, updates, distribution of Personal Protective Equipment, referrals to relief programs, and more.

Accomplishment Quantity: 281

	Non-Hispanic	Hispanic
White	280	1
Black/African American	0	0
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	0

Household

Female Headed Household 115

Income Level

Extremely Low 201
Very Low 15
Low-Moderate 65
Above Moderate 0

Public Service
Year 2 CDBG Performance Report (Annual Report)

Project Title: 1015 Lake Building Renovation

Operating Agency: Housing Department - City of Pasadena

Contract Period: 7/1/18 - 6/30/21

Activity Code: 03E Neighborhood Facilities

National Objective: 570.208 (a)(2)(i)(B) LMC (51%)

Project Summary

This project will renovate a public facility located at 1015 N. Lake Ave. The building is in need of rehabilitation including ADA improvements, roof replacement, HVAC, electrical & plumbing improvements, and facade improvements.

Accomplishments

Performance Indicator: Facility

Quantitative Goal: 1 Cumulative: 170 Ratio: 17000.00%

Annual Narrative

This non-profit resource center has increased the number of non-profit tenancy in the building. Homeless services are provided by Friend In Deed and Christian Grace Ministries. Educational services are provided by Darden Academy and JADE Loves Kids. PALACE provides senior services, and Housing Rights Center provides fair housing services. In total 170 clients were served during the covid-19 pandemic year.

During that time, the building incurred emergency construction due to an accident involving a car colliding with the building sprinkler water main located in the front of the building. The accident caused the building to be shut down for 6 weeks.. CDBG was used to cover the cost to repair exterior and interior damage from the accident.

Accomplishment Quantity: 170

	Non-Hispanic	Hispanic
White	80	1
Black/African American	43	0
Asian	3	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	43

Household

Female Headed Household 0

Income Level

Extremely Low 57
Very Low 0
Low-Moderate 113
Above Moderate 0

Public Facility
Year 2 CDBG Performance Report (Annual Report)

Project Title: Security Enhancement - Villa Parke Community Center

Operating Agency: Information Technology Department - City of Pasadena

Contract Period: 12/9/19 - 6/30/21

Activity Code: 03F Parks, Recreational Facilities

National Objective: 570.208 (a)(1) LMA (Area Benefit)

Project Summary

This new project will install Public Security Enhancements (surveillance cameras and access control) at Villa Parke Community Center – 363 E. Villa St.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 0 Projected Completed: No

Annual Narrative

The project was awarded to Birdi Systems, Inc. as the lowest qualified bidder on 9/14/2020. The contract was signed by both parties on January 25, 2021. The project planning and schedule was completed and the project kick off meeting was held on March 31, 2021. Birdi Systems began their work at Villa Parke Community Center on April 5, 2021 and the work at La Pintesca began June 21, 2021. Activities include running network cables to cameras and access control panels, running wiring from access control panel to doors, configuring cameras and attaching camera mounts. Due to COVID-19 the project has experienced long delays in receiving ordered parts. The project is targeting to complete in October 2021. The remaining work is final installation, configuration and testing of cameras and the access control panels.

Housing
CDBG Performance Report (Annual Report)

Project Title: Emergency Business Grant Program

Operating Agency: Pasadena Community Foundation

Contract Period: 12/1/20 - 6/30/22

Activity Code: 14A Rehab; Single-Unit Residence

National Objective: 570.208 (a)(3) LMH (Housing)

Project Summary

In partnership with the City of Pasadena, the Pasadena Community Foundation will select and award \$7,500 grants to qualifying small businesses located within the City of Pasadena. Grant awards will be available to eligible businesses until funds have been depleted. These grants will be awarded on a competitive basis. A selection committee, made up of PCF staff and a panel of experts will decide which applications best meet its guidelines, and are most deserving of the limited grant money available.

Accomplishments

Performance Indicator: Businesses

Quantitative Goal: 0

Annual Narrative

Pasadena Community Foundation was selected to administer the CDBG Business Grant Program. One of the primary objectives is to distribute small business relief funding to address the immediate need within the local Pasadena business community.

The scoring procedures and selection process were successful. Of the small businesses applications selected the majority come from a very low income household. More than a third had a household income in 2019 under \$24,000. This grant program supported many long time business owners with the majority who have been in business for more than 5 years. A third goal of the grant program was to support small business owners located in CDBG census tract in an effort to improve the lives of residents of the community, particularly those of low and moderate income. Nearly half have business located in a CDBG census tract.

The reimbursement procedure were detailed and effective. PCF staff carefully reviewed each submitted document to ensure it met the eligibility for reimbursement guidelines. All documents are being stored in PCF's secure database. The primary use of funds was to pay rent and utilities. Over the course of four months (March, April, May and June) a total of nearly 100 checks were issued to 52 small businesses. PCF fully allocated the \$375,000 in small business grants.

PCF conducted several follow up site visits and learned first hand how important this funding was during a difficult time. One example of the impact of this funding is illustrated in this quote from Mercadito Monarca Cultural Arts Gift Shop in the Playhouse District. According to owner Erica Gutierrez.

"We pushed ourselves to have a physical space to gather and to connect, to highlight our cultural roots, and to hold classes, and we would have closed without the Small Business Grant," she said.

"We were in the beginning stages of our business and the grant strengthened us just when we needed it."

Another example can be found in Cervecería Del Pueblo Taproom and Brewery. Martin Quinones also said his business may not have made it through the pandemic without the city's help.

"The grant helped us purchase ingredients and raw materials to continue the production of our beer and to fulfill the commitment with our landlord by paying rent on time," he said. "Most importantly, we were able to maintain staff by using a portion of the grant to cover payroll expenses. These grants helped saved businesses and lives."

PCF is proud to see local businesses and grantees fully reopening. Our work with the City of Pasadena was powerful and made a real difference in the survival of dozens of important and beloved businesses.

Summary

Small businesses are an essential component of the economic engine in our community. There is general uncertainty about the longevity and final impacts of this crisis. As the pandemic persists, PCF is proud to play a significant role in collaborating with the City of Pasadena to help low to moderate income Pasadena small business owners. One of the key outcomes of the program is support for Pasadena small business owners from low to moderate income household.

Accomplishment Quantity: 52

	Non-Hispanic	Hispanic
White	17	14
Black/African American	4	0

Housing
CDBG Performance Report (Annual Report)

Asian	14	0
American Indian/Alaskan Native	1	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	1	1

Household

Female Headed Household	0
Total Units Occupied by Elderly (62 years or older)	0

Lead Paint Detail

# Housing Units built before 1978	0
Exempt: # of Units built 1978 or later	0
Exempt: No paint disturbed	0
Otherwise Exempt	0

Lead Hazard Remediation Action

Lead Safe Work Practices (Hard Costs <=\$5000)	0
Standard Practices (Hard Costs \$5000-\$25,000)	0
Abatement (Hard Costs > \$25,000)	0

Housing Details

Street Address	Rent/Own	Income Level	Expenditures
91 E. Union ST. Pasadena, CA 91103	Rent	Low-Moderate	\$7,500.00
41 W. Bellevue Dr. Pasadena, CA 91105	Rent	Extremely Low	\$5,094.31
2237 E. Colorado Blvd. B106 Pasadena, CA 91107	Rent	Very Low	\$7,500.00
1790 E. Washington Blvd. Pasadena, CA 91104	Rent	Above Moderate	\$7,500.00
2383 E. Colorado Blvd. Pasadena CA, CA 91107	Rent	Extremely Low	\$7,500.00
1030 E. Green St. #102 Pasadena, CA 91106	Rent	Extremely Low	\$7,500.00
1525 E. Colorado Blvd. Pasadena, CA 91106	Rent	Extremely Low	\$7,500.00
1033 E. Green Street Pasadena, CA 91106	Rent	Very Low	\$7,500.00
1353 N. Lake Ave. Pasadena, CA 91104	Rent	Extremely Low	\$7,500.00
2879 E. Colorado Blvd. Pasadena, CA 91107	Rent	Above Moderate	\$7,500.00
145 N Sierra Madre Blvd. #8 Pasadena, CA 91107	Rent	Very Low	\$7,500.00
627 North Fair Oaks Pasadena , CA 91103	Rent	Extremely Low	\$7,379.72
466 E. Colorado Blvd. Pasadena, CA 91101	Rent	Above Moderate	\$7,066.00
565 S. Lake Ave. Pasadena, CA 91101	Rent	Very Low	\$7,500.00
2389 E. Colorado Blvd. Pasadena, CA 91107	Rent	Low-Moderate	\$6,702.11
25 North Raymond Ave. Pasadena, CA 91103	Rent	Extremely Low	\$7,500.00
3550 E. Foothill Blvd. Pasadena, CA 91107	Rent	Very Low	\$7,500.00
1316 Brixton Road Pasadena, CA 91105	Rent	Extremely Low	\$7,500.00
89 E Green	Rent	Low-Moderate	\$7,500.00
1234 E. Colorado Blvd., Pasadena, CA 91106	Rent	Extremely Low	\$7,500.00
859 N. Fair Oaks Ave., Unit 120, Pasadena, CA 91103	Rent	Above Moderate	\$7,500.00
2028 E. Villa St., Pasadena, CA 91107	Rent	Extremely Low	\$7,500.00
2314 E. Colorado Blvd., Pasadena, CA 91107	Rent	Extremely Low	\$7,500.00
20 S. Raymond Ave., Pasadena, CA 91105	Rent	Extremely Low	\$7,500.00
2089 E Colorado Blvd, Pasadena, CA 91107	Rent	Above Moderate	\$7,500.00
1402 Lincoln Avenue, Pasadena, CA 91103	Rent	Extremely Low	\$7,500.00
451 E. Colorado Blvd., Pasadena, CA 91101	Rent	Extremely Low	\$7,500.00
23 North Mentor Ave., Pasadena, CA 91106	Rent	Extremely Low	\$7,500.00
33 E Green Street, Pasadena , CA 91105	Rent	Very Low	\$7,500.00
1547 E. Walnut St., Pasadena, CA 91106	Rent	Extremely Low	\$7,500.00

Housing
CDBG Performance Report (Annual Report)

311 E. Orange Grove Blvd., Pasadena, CA 91104	Rent	Very Low	\$7,500.00
548 N. Fair Oaks Ave., Pasadena, CA 91103	Rent	Very Low	\$7,500.00
30 S. Fair Oaks Ave., Pasadena, CA 91105	Rent	Low-Moderate	\$7,500.00
1245 East Walnut #110, Pasadena, CA 91106	Rent	Above Moderate	\$6,160.91
445 E. Colorado Blvd., Pasadena, CA 91101	Rent	Very Low	\$7,500.00
1707 E. Washington Blvd., Pasadena, CA 91104	Rent	Extremely Low	\$7,500.00
90 N. Los Robles Ave., Pasadena, CA 91101	Rent	Very Low	\$7,500.00
1640 E. Washington Blvd., Pasadena, CA 91104	Rent	Low-Moderate	\$7,500.00
991 East Green Street, Pasadena, CA 91106	Rent	Extremely Low	\$6,676.65
114 E. Union St., Pasadena, CA 91103	Rent	Extremely Low	\$7,500.00
774 N Lake Ave, Pasadena, CA 91104	Rent	Above Moderate	\$7,500.00
1846 E. Walnut St., Pasadena, CA 91107	Rent	Extremely Low	\$5,920.30
28 N Raymond Ave., Pasadena, CA 91103	Rent	Low-Moderate	\$7,500.00
1802 E. Washington Blvd., Pasadena, CA 91104	Rent	Very Low	\$7,500.00
465 Converse Alley, Pasadena, CA 91101	Rent	Very Low	\$7,500.00
1374 E. Walnut St. , Pasadena, CA 91106	Rent	Extremely Low	\$7,500.00
201 N. Orange Grove Blvd., Unit #543, Pasadena, CA 91103	Rent	Very Low	\$7,500.00
2375 E. Colorado Blvd., Pasadena, CA 91107	Rent	Above Moderate	\$7,500.00
40 Smith Alley At One Colorado , Pasadena, CA 91103	Rent	Extremely Low	\$7,500.00
41 E. Orange Grove Blvd. Ste. 103, Pasadena, CA 91103	Rent	Extremely Low	\$7,500.00
269 Shoppers Ln., Pasadena, CA 91101	Rent	Very Low	\$7,500.00

Housing
CDBG Performance Report (Annual Report)

Project Title: PSFRR (PY20-21)

Operating Agency: Housing Department - City of Pasadena
 Contract Period: 7/1/20 - 6/30/21
 Activity Code: 14A Rehab; Single-Unit Residence
 National Objective: 570.208 (a)(3) LMH (Housing)

Project Summary

This project will provide housing rehabilitation and related services in areas of Northwest Pasadena that have been neglected and are in poor condition. Activities include exterior paint preparation and painting, lead paint abatement, major and minor repairs of code violations, and installation of wheelchair ramps.

Accomplishments

Performance Indicator: Housing Units
 Quantitative Goal: 18 Cumulative: 8 Ratio: 44.44%

Annual Narrative

For the FY 20-21 period from July 1, 2020 to June 30, 2021, the Pasadena Single Family Residential Rehabilitation (PSFRR) provided services in the form of lead hazard mitigation by exterior painting services to 7 properties located at 300 Palisades St. Pasadena, 1496 Glen Ave. Pasadena, 3570 Cartwright Pasadena, 610 Douglas St. Pasadena, 1182 E Elizabeth St. Pasadena, 840 Manzanita Ave. Pasadena, and 1126 Mentor Ave Pasadena. Also, 1 wheel chair ramp built at 1045 Marengo Ave. Pasadena We continue to reviewing applications of residents of the City of Pasadena who meet financial criteria imposed by the Housing and Urban Development Department (HUD).

Accomplishment Quantity: 8

	Non-Hispanic	Hispanic
White	0	2
Black/African American	3	1
Asian	1	1
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	0

Household

Female Headed Household	6
Total Units Occupied by Elderly (62 years or older)	5

Lead Paint Detail

# Housing Units built before 1978	8
Exempt: # of Units built 1978 or later	0
Exempt: No paint disturbed	0
Otherwise Exempt	0

Lead Hazard Remediation Action

Lead Safe Work Practices (Hard Costs <=\$5000)	0
Standard Practices (Hard Costs \$5000-\$25,000)	8
Abatement (Hard Costs > \$25,000)	0

Housing Details

Street Address	Rent/Own	Income Level	Expenditures
300 Palisades St. Pasadena, CA 91103	Own	Very Low	\$18,420.42
1496 Glen Ave. Pasadena, CA 91103	Own	Extremely Low	\$20,884.51
1045 N Marengo Ave. Pasadena, CA 91103	Own	Extremely Low	\$22,812.46
3570 Cartwright St. Pasadena, CA 91107	Own	Very Low	\$22,053.75
610 Douglas St. Pasadena, CA 91104	Own	Very Low	\$24,353.72
1182 E Elizabeth St. Pasadena, CA 91104	Own	Very Low	\$18,489.10

Housing
CDBG Performance Report (Annual Report)

840 Manzanita Ave. Pasadena, CA 91103	Own	Very Low	\$16,229.99
1126 Mentor Ave. Pasadena, CA 91104	Own	Extremely Low	\$21,138.54

Public Facility
Year 2 CDBG Performance Report (Annual Report)

Project Title: ADA Pedestrian Signal

Operating Agency: Public Works Department - City of Pasadena

Contract Period: 12/1/19 - 6/30/21

Activity Code: 03K Street Improvements

National Objective: 570.208 (a)(1) LMA (Area Benefit)

Project Summary

The purpose of this project is to install ADA Accessible Pedestrian Signal (APS) and pedestrian push buttons, which is also known as Audible Pedestrian Traffic Signal, at approximately 9 intersections.

APS push button is an integrated device that communicates information about the WALK and DON'T WALK intervals at signalized intersections in non-visual formats (i.e., audible tones and vibrotactile surfaces) to pedestrians who have low or no vision.

Major functions of APS:

APS can provide information to pedestrians about:

- Existence of and location of the pushbutton
- Beginning of the WALK interval
- Direction of the crosswalk and location of the destination curb
- Intersection street names in Braille, raised print, or through speech messages
- Intersection signalization with a speech message
- Intersection geometry through tactile maps and diagrams, or through speech messages

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 4235 Projected Completed: Yes

Annual Narrative

Overall project summary and accomplishments is as follows:

Request for Bid Specification for ADA Audible Pedestrian Push Buttons was prepared and advertised. Bids were opened March 26, 2020 with McCain as the lowest and sole bidder. The City opened purchase order for the amount of \$60,000 with McCain. Work order to Public Works field crews issued July 24, 2020. Due to Covid-19, the push button procurement took longer than expected and were ultimately delivered on August 3, 2020 to the City Yards. Public Works field crews completed the installations in August 2020.

Public Works field staff successfully completed removal and salvage of existing non ADA compliant pedestrian pushbuttons and then installed and programmed new ADA compliant APS push buttons at nine (9) intersections with leading pedestrian intervals. The intersections are as follows: Lake Avenue and Colorado Boulevard, Washington Boulevard and Raymond Avenue, Fair Oaks Avenue and Green Street, Fair Oaks Avenue and Union Street, Arroyo Parkway and Cordova Street, Arroyo Parkway and Colorado Boulevard, Bonnie Avenue and Del Mar Boulevard, Allen Avenue and Corson Street, Lake Avenue and Corson Street. Public Works field staff also received training on APS installations by vendor technician which benefitted field crews experience and job knowledge for installing and maintaining APS push buttons.

APS push buttons are integrated devices that communicate information about the WALK and DON'T WALK intervals at signalized intersections in non-visual formats to pedestrians who have low or no vision. As such, these new installations directly benefit persons with visual impairments as they can now utilize the leading pedestrian interval at these intersections.

Major functions of APS:

APS can provide information to pedestrians about:

- *Location of the pushbutton
- *Beginning of the WALK interval
- *Direction of the crosswalk and location of the destination curb
- *Intersection street names in Braille, raised print, or through speech messages
- *Intersection signalization with a special message

Public Facility
Year 2 CDBG Performance Report (Annual Report)

*Intersection geometry through tactile maps and diagrams, or through speech messages

Public Facility
CDBG Performance Report (Annual Report)

Project Title: NW Sidewalk Improvements (Phase II)

Operating Agency: Public Works Department - City of Pasadena

Contract Period: 7/1/18 - 6/30/21

Activity Code: 03K Street Improvements

National Objective: 570.208 (a)(1) LMA (Area Benefit)

Project Summary

This project will replace 22,500 square feet of damaged sidewalk in the northwest area of Pasadena. City crews will remove damaged portions of sidewalk, prune and/or shave tree roots as necessary, and replace with smooth concrete per City's sidewalk construction Standard S-421.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 0 Projected Completed: No

Annual Narrative

The project completed a total of 16,263 square feet of sidewalk replacement at 365 locations in the northwest area of Pasadena. The project also covered concrete grinding of existing sidewalk panels for a total of 1,075 square feet at 46 locations. The work was completed by the efforts of City crews from Streets Maintenance and Municipal Assistance, Solutions, and Hiring (MASH).

In addition to the sidewalk replacement, concrete grinding, the City crews also performed root pruning adjacent to where sidewalk panels were replaced o provide a safe path of travel for local residents.

Here are the list of streets where sidewalk replacement, concrete grinding, asphalt concrete patching, and root pruning took place: Garfield Ave. from Flower St to E. Mountain St.; Fair Oaks Ave. from north City limits to Washington Blvd.; Atchison St. from Los Robles Ave. to Marengo Ave.; Flower St. from Los Robles Ave. to Marengo Ave.; East Tremont St. from Fair Oaks Ave. to Marengo Ave., Summit Ave. from Penn St. to Montana St.; El Molina Ave. from Mountain St. to Ladera St.

Due to the Covid 19, the project completed about 77% of the projected 22,500 square feet of damaged sidewalk in the northwest area of Pasadena.

Public Service
CDBG Performance Report (Annual Report)

Project Title: Emergency Rental Assistance Program

Operating Agency: Housing Department - City of Pasadena

Contract Period: 7/1/20 - 6/30/22

Activity Code: 05Q Subsistence Payments

National Objective: 570.208 (a)(2)(i)(C) LMC (Exclusive)

Project Summary

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 0

Annual Narrative

On May 4, 2020, City Council allocated \$1 million toward an Emergency Rental Assistance (ERA) program using Community Development Block Grant (CDBG) funds allocated from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Rental households financially impacted by COVID-19 were eligible to receive up to \$4,500 towards back-rent owed to their landlord. Funds awarded were paid directly to landlords. The program successfully closed with all but \$18,925 of the funds expended.

Program Results:

In total \$981,075 were awarded through the ERA program. During the 14-day application window from July 15, through July 29, 2020, 768 applications were received. The program provided assistance to 275 households with the average check amount of \$3,554. The tables below summarize key statistics at program completion.

Accomplishment Quantity: 275

	Non-Hispanic	Hispanic
White	75	29
Black/African American	48	0
Asian	17	1
American Indian/Alaskan Native	1	2
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	20	82

Household

Female Headed Household 149

Income Level

Extremely Low 173

Very Low 71

Low-Moderate 31

Above Moderate 0

Public Service
CDBG Performance Report (Annual Report)

Project Title: Foothill Unity Center - Food Panty Program

Operating Agency: Parks, Recreation and Community Services

Contract Period: 2/1/21 - 6/30/22

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(D) LMC (Nature & Location)

Project Summary

Accomplishments

Performance Indicator:

Quantitative Goal: 0

Annual Narrative

As with many, our organization experienced the influx of individuals seeking food services as a result of the negative impact of the COVID-19 pandemic to the economy. This growth in demand for food validated the adverse conditions experienced by individuals and households, i.e. housed and unhoused. With the support of the this CDBG grant, Foothill Unity Center was able to help meet food needs and mitigate hunger experienced during a crisis. As captured in the quarterly reports, these funds helped to feed more than 900 unduplicated individuals with monthly, weekly perishables, and bagged lunches on-site and through delivery. This CDBG funding helped to bring access of food and other resources during a time of limited access. While the funding was primarily focused on food, families were able to access other resources offered through our core programs such as mobile showers, job/employment resources, health education and health management, case management such as care coordination, advocacy, and linkage to housing supports and resources. Overall, this CDBG funding has supported the work activities of Foothill Unity Center at the Pasadena site during a period of rising community need.

Accomplishment Quantity: 920

	Non-Hispanic	Hispanic
White	76	0
Black/African American	45	0
Asian	382	0
American Indian/Alaskan Native	2	0
Native Hawaiian/Other Pacific Islander	4	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	0	411

Household

Female Headed Household 523

Public Service
CDBG Performance Report (Annual Report)

Project Title: FAME Food Pantry Program

Operating Agency: Parks, Recreation and Community Services

Contract Period: 4/1/21 - 6/30/22

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(D) LMC (Nature & Location)

Project Summary

This program is part of the Pasadena Food Pantry Program to address food insecurity in response to the COVID-19 pandemic.

The Feed My Sheep - Food Pantry is a ministry of the FAME Pasadena Church and its Mission is: To respond to emergency food needs of the hungry in the San Gabriel Valley area of LA County and to continually work to reduce the incidence of hunger and its effects on individuals, families and the community. In addition, we plan to mobilize resources to advocate for the hungry as well as educate individuals about hunger issues.

We will encourage community support by inviting community partners to assist in solving a community problem.

FAME Food Pantry strives to achieve its mission by weekly distributing a weekly supply of food to anyone who needs services.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 160 Cumulative: 485 Ratio: 303.13%

Annual Narrative

The FAME Pasadena CDBG Program officially started on April 1, 2021. During the month of April we registered 393 households. Each week we provided groceries to an average of 180 households. Each household receives dry food (includes cans of vegetables, rice, pasta, and can fruit), fresh meat (includes chicken, ground beef, ground turkey, hotdogs), and fresh vegetables and fruit (lettuce, tomatoes, carrots, onions, oranges, apples, etc). By May 2021, our number of registered households increased to 432. Our demographics are heavily Asian and Hispanic- 25% of our clients are Asian and 30% of our clients are Hispanic. Seniors (over 55 years old) represent about 15% of our clientele. By June 2021, our number of registered households increased to 473 with the Asian clients increasing to 27% and Hispanic at 30%, the African American community represents only 14.5% of our client base. Our senior clientele has increased to 24.5% due to church outreach to seniors in the community. In addition to the food distributed, the FAME Food Pantry distributes donated personal hygiene items, masks, and hand sanitizer.

In the first 3 months of the CDBG program, the FAME Food Pantry has exceeded our initial goal of 160 Households assisted. We have 485 households registered and each week we serve 180-200 households.

Accomplishment Quantity: 485

	Non-Hispanic	Hispanic
White	5	186
Black/African American	135	0
Asian	148	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	11	0

Household

Female Headed Household 281

Public Service
CDBG Performance Report (Annual Report)

Project Title: FUMC - Food Pantry Program

Operating Agency: Parks, Recreation and Community Services

Contract Period: 2/1/21 - 6/30/22

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(D) LMC (Nature & Location)

Project Summary

The Social Service Office ministry of First United Methodist Church includes a weekly food offering on Tuesday mornings from 10:00 a.m. to noon. Staffed by church volunteers, we are pleased to serve our vulnerable and unhoused clients from the communities of Pasadena and Altadena for over twenty years.

Due to the pandemic, we provide a pre-filled bag of assorted nonperishable groceries including water or juice drinks, that is not necessary to cook, to supplement clients' sources for food for a day or two. Hygiene items are included. On request, we offer men's and women's undergarments and socks.

During the cold-weather season, we offer blankets, winter gloves, scarves, and hats.

Accomplishments

Performance Indicator: Persons Assisted

Quantitative Goal: 2500 Cumulative: 101 Ratio: 4.04%

Annual Narrative

Pasadena First UMC's Social Service Office and Ministry were blessed to have been selected as an awardee of the CDBG Food Pantry Program Grant. This grant came at a critical turning point in our ministry as we were facing declining donations and volunteers forced to remain at home due to the COVID-19 Pandemic in place since March 2020.

With the closure of many community resources and programs such as PFUMC due to the pandemic, we were fortunate enough to remain open and continue to serve our food insecurity, unhoused, vulnerable, and low-income families and individuals through an augmented form of service. Through this grant, we have provided fresh sandwiches, milk, yogurt, cheese, fresh fruit, and vegetables, along with non-perishable food items to last for at least 2 days.

We have registered 101 new clients in Q3 and Q4 of the program. We have noticed a decline in the number of clients coming to the food pantry and suspect that these individuals may have successfully been placed into housing. Some weeks we have high numbers and others very low. We are discussing marketing ways to get the word out to the community that may not be aware of our services. Social media, print, and other avenues will help spread the word.

Looking forward, we are looking into expanding our services by providing hot meals. Either breakfast or dinner with a to-go brown bag snack/lunch. We have the facilities and volunteers to provide this and maintain safety and health protocols during COVID.

As the city/state reopens more, we hope that by the Fall, we will be able to host our clients indoors as we did pre-COVID. By doing this, we will have the opportunity to provide specific items that the clients prefer as opposed to the pre-filled bag of groceries we are currently offering. The client will be able to select their own groceries and take only what they need which we feel will reduce product waste.

Our church volunteers have grown as they have seen and read about the services we are able to offer our clients, which is a direct result of this grant. Looking back 17 months ago, we had 1-2 volunteers each week. We now have over 5-6 volunteers each week! God is great and provides.

Again, this grant has been a blessing, and we are honored to have been selected as awardees. We look forward to our continued partnership with the CDBG and the City of Pasadena. Thank you for this opportunity.

Accomplishment Quantity: 101

	Non-Hispanic	Hispanic
White	26	4
Black/African American	23	1
Asian	5	0
American Indian/Alaskan Native	5	14
Native Hawaiian/Other Pacific Islander	0	0

Public Service
CDBG Performance Report (Annual Report)

American Indian/Alaskan Native & White	1	1
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	2	19

Household

Female Headed Household	0
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Public Service
CDBG Performance Report (Annual Report)

Project Title: NDLO - Food Pantry Program

Operating Agency: Parks, Recreation and Community Services

Contract Period: 2/1/21 - 6/30/22

Activity Code: 05W Food Banks

National Objective: 570.208 (a)(2)(i)(D) LMC (Nature & Location)

Project Summary

This project is part of the Pasadena Food Pantry Program to address food insecurity in response to the COVID-19 pandemic. CDBG funds will be used towards personnel and non-personnel costs. The Pasadena Community Job Center centers its schedule around distribution and delivery days which are held on Saturdays. Every first and third Friday of the month, between 10am to 1pm we hold a drive-thru food distribution held at the Pasadena Community Job Center, except for the 3rd Saturday of the month, when we do home-deliveries. Depending on the remaining food staples and families served on that Saturday, we order food on Monday and Tuesday for delivery on Wednesday. With the help of volunteers, on Wednesdays we clean, sort, and store food at the Pasadena Community Job Center. Thursdays and Fridays are focused on preparing each bag/box depending on how many families we expect to serve for the following day.

Each day, we have roughly 10 volunteers at the Pasadena Community Job Center who are helping store food, organize, pack bags and/or boxes. The volunteers all wear masks and gloves, sanitize their work area, as well as help us ensure the fridges and preparing stations are all clean. Every day, we check volunteers' temperatures upon entry to the center, provide them with personal protective equipment, and follow social distancing guidelines. For the volunteers that deliver food bags, we load their cars with food bags/boxes to limit exposure with other people and ensure they have the proper personal protective equipment when delivering to families. In an effort to further limit contact, volunteers knock and drop off food at the doorstep.

Accomplishments

Performance Indicator: Households Assisted

Quantitative Goal: 170 Cumulative: 135 Ratio: 79.41%

Annual Narrative

Over the past year, Mano a Mano has grown to meet the needs of our community during these times. Despite the challenges the pandemic brought on with the loss of loved ones, high rates of unemployment and the increasing rates of unhoused members of our community, we have been able to help the most vulnerable.

To date, Mano a Mano has distributed \$1.5 million worth of food to over seven thousand families in the area. In order to achieve this, we have collaborated with local churches and organizations to strengthen our ability to serve efficiently and accordingly to the needs of our members. Volunteers from the local churches, organizations, and Mano a Mano have been the driving success of the program. We rely on an average of 40 volunteers who dedicated an average of six hours of their time to every distribution, totaling 8,640 volunteer hours to assist our community. This includes time collecting food, storing, sorting, packaging, and delivering food to those in need.

Mano a Mano staff and volunteers packaged food baskets with a value of approximately \$160 providing food for an individual and their family for two weeks. Food baskets have been delivered to 35 to 40 families regularly in every food distribution. Additionally, we have been able to deliver food to families that were at higher risk for different reasons such as lack of transportation, health impediment or not being able to pick up at designated times. The rest of the beneficiaries picked up at the drive-through events where another group of volunteers supported loading the food on the cars to avoid unnecessary contact.

We have been able to purchase more staples to complement the dry goods kits from the Los Angeles Regional food bank with funding from the Community Development Block Grant. It has been a priority of ours to provide healthy choices to our members. As well as provide culturally sensitive staples. In an effort to keep our community healthy and well informed, we started working on developing an educational program and materials that will provide tips on how to prepare healthier meals with the staples provided. By providing the education we hope to contribute to the decrease of chronic diseases among our participants.

Accomplishment Quantity: 135

Public Service
CDBG Performance Report (Annual Report)

	Non-Hispanic	Hispanic
White	0	115
Black/African American	1	0
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
American Indian/Alaskan Native & White	0	0
Asian & White	0	0
Black/African American & White	0	0
American Indian/Alaskan Native & Black/African Am	0	0
Other Race	1	18
 Household		
Female Headed Household	0	