



Agenda Report

September 20, 2021

TO: Honorable Mayor and City Council
THROUGH: Municipal Services Committee (September 14, 2021)
FROM: Department of Public Works
SUBJECT: AUTHORIZE PURCHASE ORDER CONTRACT WITH QUINN COMPANY FOR PURCHASE OF ONE CATERPILLAR CAT 440 BACKHOE LOADER FOR \$167,731

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the issuance of a purchase order contract with Quinn Company (Quinn) for the purchase of one Caterpillar CAT 440 Backhoe Loader in an amount not to exceed \$167,731. Neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3), contracts with other governmental entities.

BACKGROUND:

The Department of Public Works, Building Systems and Fleet Management Division (BSFMD) is tasked with providing vehicle replacement for various City departments based on a scoring system including factors such as the vehicle's age, mileage, condition, usage, maintenance and repair history. As part of the adopted FY2022 Operating Budget, a Three-Year Fleet Replacement Plan is being implemented to comprehensively address the City's aging fleet. This three-year plan prioritizes the City's vehicle replacement needs in support of each department's operations, ensuring safe modes of transportation and vehicle equipment for staff to perform their duties and services, decreasing fleet maintenance and repair costs, and simultaneously allowing a consolidated effort to group similar vehicle types for economies of scale and efficient purchasing process.

As part of year one of the Fleet Replacement Plan, a backhoe currently assigned to the Parks, Recreation and Community Services Department has been identified for replacement. Considerations and research for zero emission alternatives to replace this loader have been conducted, and at this time there are no available or feasible alternatives, including electric or hybrid models, currently on the market that will meet department needs and specific vehicle duties there-in associated.

The proposed purchase will provide the department with reliable equipment and reduce maintenance costs associated with older equipment. (See Attachment A – Vehicle Condition Report). This equipment is currently utilized daily for fulfillment of departmental obligations such as landscaping and irrigation activities; trenching, loading and spreading mulch; trail and road maintenance and repair; and other diverse fieldwork.

Sourcwell, formerly known as the National Joint Powers Alliance, is a national municipal contracting agency which establishes and provides nationally leveraged and competitively solicited purchasing contracts that can be utilized by member agencies such as the City of Pasadena. In January 2019, Sourcwell issued a Request for Proposals for Heavy Construction Equipment with Related Accessories, Attachments, and Supplies. Fourteen submissions were received and evaluated by the Sourcwell selection committee. Submissions were scored on a weighted scale of eight different criteria, with pricing being the most heavily weighted. The process undergone by Sourcwell has resulted in competitive pricing. Caterpillar, Inc. earned the highest score out of the 14 respondents with 912 points out of a possible 1,000, and was awarded a contract through May 2023.

The vendor, Quinn is the authorized dealer in Southern California. They have agreed to extend the contract prices, terms, and conditions under Sourcwell contract #032119-CAT to the City for the proposed purchase of one Caterpillar CAT 440 backhoe loader. This loader will be delivered within 90 days of receipt of purchase order.

Quinn is located in City of Industry, CA. The City has done business with Quinn in the past, including issuance payment for vehicle, parts and repairs purchase orders for a total amount of approximately \$564,000 since fiscal year 2016. It is in the best interest of the City to purchase the requested equipment with Quinn utilizing the Sourcwell contract; this eliminates the need to solicit for items that are already competitively priced and expedites the time required to take delivery of new equipment.

COUNCIL POLICY CONSIDERATION:

By providing the City Departments with the proper equipment to perform their function, the proposed purchase furthers the City Council's Strategic Plan goals to ensure public safety and increase conservation and sustainability.

ENVIRONMENTAL IMPACT:

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

FISCAL IMPACT:

The cost of this action is \$167,731. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Fleet Replacement Fund, budget account 50322060-850500. Indirect and support costs such as maintenance and repair are anticipated to be \$85,000 over the lifecycle of the loader and will be addressed annually by utilization of existing budgeted appropriations in the operating budget account 10118070-861600.

Respectfully submitted,


KRIS MARKARIAN, P.E.
Acting Director of Public Works

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Approved by:


STEVE MERMELL
City Manager

Attachment A: Purchase of Loader – Vehicle Condition Report