



Department of Public Works

**AUTHORIZE PURCHASE ORDER CONTRACT
WITH QUINN COMPANY
FOR THE PURCHASE OF ONE CAT 440
BACKHOE LOADER
FOR A TOTAL OF \$167,731**

City Council Meeting
September 20, 2021
Item # 6





Background

Department of Public Works

Overview:

- The Department of Public Works, Building Systems and Fleet Management Division (BSFMD) is tasked with providing vehicle replacement for various City departments based on a scoring system including factors such as the vehicle's age, mileage, condition, usage, maintenance and repair history.
- As part of the approved FY2022 operating budget, a 3-Year Fleet Replacement Plan is being implemented to comprehensively address the City's aging fleet.
- This three-year plan prioritizes the City's vehicle replacement needs in support of each department's operations, ensuring safe modes of transportation and vehicle equipment for staff to perform their duties and services, decreasing fleet maintenance and repair costs, and simultaneously allowing a consolidated effort to group similar vehicle types for economies of scale and efficient purchasing process.



Background

Department of Public Works

Overview:

- As part of year 1 of the Fleet Replacement Plan, one (1) Backhoe Loader will be replaced for PRCS Dept.
- This equipment will be utilized in the field for diverse tasks such as:
 - Landscaping
 - Irrigation
 - Trenching
 - Loading mulch
 - Spreading mulch
 - Trail/road maintenance/repair
 - Other



Background

Department of Public Works

Solicitation:

- Sourcewell is a national municipal contracting agency. Sourcewell contracts are available for member agencies to utilize such as the City of Pasadena.
- In January 2019, Sourcewell issued a Request for Proposals for Heavy Construction Equipment with Related Accessories, Attachments, and Supplies. Caterpillar Inc. earned the highest score of the 14 respondents with 912 points out of a possible 1,000, and was awarded a contract through May 2023.
- Quinn Co. is the authorized dealer in Southern California and has agreed to extend contract prices, terms and condition under Sourcewell Contract #032119-CAT.
- The competitive selection process undergone by Sourcewell has resulted in competitive pricing.
- It is in the best interest of the City to issue PO to Quinn Co. (Caterpillar Inc's) for a total of \$167,731 for this proposed vehicle purchase.



Background

Department of Public Works

Local Outreach

- Considerations and research for zero emission alternatives to replace this loader have been conducted
- At this time there are no available or feasible alternatives, including electric or hybrid models, currently in the market that will meet department needs and specific vehicle duties there-in associated.

Vendor and Purchase Information:

- Quinn Co. is located in City of Industry and has done business with the City.
- City issued POs with payments totaling \$564,000 since FY2016.
- After receipt of the purchase order, vendor expected to deliver within 90 days.



Staff Recommendation

Department of Public Works

It is recommended that the City Council:

- Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
- i) Authorize the issuance of a purchase order contract with Quinn Company (Quinn) for the purchase of one Cat 440 Backhoe Loader in an amount not to exceed \$167,731. Neither competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3), contracts with other governmental entities.