



Agenda Report

September 13, 2021

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: **AUTHORIZE PURCHASE ORDER CONTRACT WITH CUMMINS, INC. FOR PURCHASE OF TWO HEAVY DUTY PORTABLE EMERGENCY GENERATORS FOR A TOTAL OF \$479,653**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the issuance of a purchase order contract to Cummins, Inc. (Cummins) for the purchase of two portable emergency generators, in an amount not to exceed \$479,653 (includes \$43,605 contingency allowance). Neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3), contracts with other governmental entities.

BACKGROUND:

The Department of Public Works, Building Systems and Fleet Management Division (BSFMD) is responsible for providing maintenance and repairs for the City's various facilities. As custodians of the City buildings, BSFMD staff continuously assess the level of services, equipment needs, and back-up emergency solutions to support building operations and prevent any unnecessary or prolonged interruptions to the City's use of facilities.

BSFMD has identified the need for two heavy-duty portable back-up emergency generators. These will be used to adequately provide immediate and temporary back-up power on an as-needed basis at larger scale City buildings or facilities (ex. City Hall, City Yard, Community Health Center, CNG station) that may experience varying scales of power outages due to emergencies or catastrophic events, stationary generator failure, or power shutdowns during scheduled or unplanned repairs. The City currently relies on renting portable heavy duty generators to supplement temporary power back-up needs to

our facilities. With the different levels of heavy power demands at various facilities and its areas, the purchase of these two heavy duty portable generators will adequately and efficiently provide an essential and immediate solution without relying on the availability of the rental generators from vendors.

Sourcwell, formerly known as the National Joint Powers Alliance, is a national municipal contracting agency which establishes and provides nationally leveraged and competitively solicited purchasing contracts that can be utilized by member agencies such as the City of Pasadena. In October 2017, Sourcwell issued a Request for Proposals for Electrical Energy Power Generation with Related Parts, Supplies, and Services. Six submissions were received and evaluated by the Sourcwell selection committee. Submissions were scored on a weighted scale of eight different criteria, with pricing being the most heavily weighted. The process undergone by Sourcwell has resulted in competitive pricing. Cummins earned a score of 889 points out of a possible 1000, and was awarded a contract through January 2022.

The vendor, Cummins, has agreed to extend the contract prices, terms, and conditions under Sourcwell contract #120617-CMM to the City for the proposed purchase of one (1) Genset C275D2RE 275kW generator and one (1) Genset C500D2RE 500 kW generator for a total cost of \$436,048. This proposed contract for an amount not to exceed \$479,653 includes an additional 10% contingency allowance of \$43,605 to address possible inflation due to current unstable market conditions faced by the manufacturers and their supply chain. These generators will be delivered within 270 days after receipt of the purchase order.

Cummins is located in Irvine, CA. The City has done business with Cummins in the past including issuance payment for supplies and labor purchase orders totaling approximately \$354,605 since 2016. It is in the best interest of the City to purchase the requested equipment with Cummins utilizing the Sourcwell contract as it reduces the amount of time required to take delivery of new equipment and eliminates the need to solicit for items that are already competitively priced.

COUNCIL POLICY CONSIDERATION:

By providing the City Departments with the proper equipment to perform their function, the proposed purchase furthers the City Council's Strategic Plan goals to ensure public safety and increase conservation and sustainability.

ENVIRONMENTAL IMPACT:

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

FISCAL IMPACT:

The cost of this action is \$479,653. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the *Building Maintenance FY2021-2025* (71903) CIP project. Indirect and support costs such as maintenance, repair and periodic testing are anticipated to be \$25,000 over the lifecycle of the two generators and will be addressed annually by utilization of existing budgeted appropriations in the Public Works Department operating budget account 50222051-811400.

Respectfully submitted,



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Approved by:



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