



Agenda Report

November 22, 2021

TO: Honorable Mayor and City Council
FROM: Human Resources Department
SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DR. MANI H. ZADEH FOR COVID-19 TESTING SERVICES FOR EMPLOYEES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a "project" subject to the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21065 and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for this action;
2. Authorize the City Manager to enter into a contract with Dr. Mani H. Zadeh for COVID-19 testing services in an amount not to exceed \$845,001; and
3. Grant the proposed contract an exemption from competitive selection process pursuant to P.M.C. section 4.08.049B contracts for which the City's best interests are served. Competitive bidding is not required pursuant to City Charter Section 1002(f) contracts for professional or unique services.

BACKGROUND:

The City of Pasadena's COVID-19 Vaccination Policy required all employees to be vaccinated by September 17, 2021. Employees who are not vaccinated, including those who are partially vaccinated or have an approved medical, disability or religious exemption, are required, as a condition of employment, to be tested for COVID-19 once a week.

On September 13, 2021 Council approved Contract 32147 for COVID testing services with Mobile Health Medical Services PC. Unfortunately, the vendor did not meet City's expectations, therefore, the contract has been terminated effective November 18, 2021.

On October 4, 2021 the Human Resources Department requested informal proposals for COVID-19 testing services in order to continue employee testing as required by the City's COVID-19 Vaccination Policy. Given the processing need to have these services in place to support the City's vaccination policy, there was not enough time to undertake a formal competitive selection process. A total of 12 proposals were obtained and two were deemed responsive as shown in the table below. Based on the pre-established criteria of cost, turnaround time, California location, and types of tests offered; the proposal submitted by Dr. Mani H. Zadeh was selected.

Proposer	Headquarters	Cost Proposal Per Week	Result Time
Dr. Mani Zadeh	Los Angeles, CA	\$24,000	6-12 Hours
World United PPE	West Covina, CA	\$13,980	24 hours

Dr. Zadeh with LA COVID Testing submitted a proposal that addressed the City's immediate testing needs for Polymerase Chain Reaction (PCR) tests, nasal swab and saliva, including its experience providing COVID-19 testing in the Los Angeles area, working with public entities, providing quick turnaround of test results, and offering a software system that provides designated Human Resources staff access to real-time results.

Dr. Zadeh is partnered with Ultimate DX in Los Angeles, where the COVID test samples will be delivered by the vendor and results available within six to twelve hours. Dr. Zadeh will provide onsite testing services to City employees three days a week with four total testing blocks of time.

On August 16, 2021 Council approved the appropriations of \$925,000 from American Rescue Plan Act (ARPA) funds to cover the anticipated cost of COVID-19 testing for unvaccinated employees. To date, \$845,001 remains and will be used to continue testing with Dr. Zadeh.

It is recommended that the City Council authorize the City Manager to enter into a contract with Dr. Mani Zadeh for testing services in an amount not to exceed \$845,001.

COUNCIL POLICY CONSIDERATION:

This action supports the City Council's strategic goal to ensure public safety.

FISCAL IMPACT:

The cost of COVID-19 screening testing is an eligible FEMA reimbursement at 100% of costs for all front-line public employees that interact with the public. COVID-19 screening costs for employees not eligible for FEMA reimbursement will be funded with the previously approved \$845,001 of ARPA funds appropriated in the Human Resources Department's FY 2022 General Fund (101) budget. No additional funds are requested.

Respectfully submitted,


Jennifer Curtis
Director of Human Resources

Approved by:


STEVE MERMELL
City Manager