

# Agenda Report

November 22, 2021

**TO:** Honorable Mayor and City Council

**THROUGH:** Finance Committee (November 22, 2021)

**FROM:** Department of Public Works

**SUBJECT:** **AMENDMENTS TO FISCAL YEAR 2022 CAPITAL IMPROVEMENT PROGRAM BUDGET**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and
2. Amend the Fiscal Year 2022 Capital Improvement Program (CIP) Budget as detailed in Attachment A of this report.

## **BACKGROUND:**

Throughout the Fiscal Year (FY), the Department of Public Works in conjunction with other impacted departments review active CIP projects to determine if budgetary changes are needed. Staff has completed this report detailing needed budget adjustments. The budgetary changes to the projects are listed below.

1. **Fire Stations Renovations and Improvements (71911)** – The Department of Public Works recommends amending the project scope to include tenant improvements to Fire Station 31 and increasing the project budget by \$2,000,000 for this work. Staff also recommends the \$2,000,000 in American Rescue Plan Act (ARPA) funds that were previously appropriated under this project for Fire Stations 37 be utilized for Fire Station 31 instead. Additional tenant improvements were identified through the design phase of *Fire Station 31 Seismic Retrofit* (71914) including kitchen and bathroom renovations and ADA upgrades. Completing these interior renovations concurrently with the retrofit will result in cost savings for the City and minimize disruption to the operation of the station and its firefighters. The Station 31 Seismic Retrofit project is due to begin its construction phase this FY to meet FEMA grant

deadlines. The City anticipates receiving an additional \$26M in ARPA funds in calendar year 2022. As part of the City Manager's Recommended FY 2023 CIP Budget, staff will recommend that \$2 million of the \$26 million be earmarked to perform the work at Fire Station #37 which is scheduled to begin next FY.

2. **Curb Ramp ADA Improvements Program – FY 2022 (73937)** – The Department of Public Works recommends appropriating \$175,000 in Sewer Fund and \$100,000 in Street Occupancy Fees to this project and increasing the budget by a like amount. The bids for 73937 came in above the engineer's estimate due to the recent rise of construction material costs. This action will allow for the contract to be awarded for \$640,000, and construction to be completed this fiscal year.
3. **Guardrail Improvement Program (73930)** – The Department of Public Works recommends appropriating \$90,615 in Sewer Fund and increasing the budget by a like amount. Additional high priority guard rail replacement locations have been identified. This action will allow construction to be completed this fiscal year.
4. **La Pintaresca Park Improvements (78087)** – The Department of Public Works recommends appropriating \$50,000 in Residential Impact Fees and increasing the budget by a like amount. Due to labor and material shortages as a result of Covid-19, construction materials were delayed. The extension of the project has caused the project management and inspection costs to increase. This action will allow the project to be completed this fiscal year.
5. **Pasadena Bicycle Program FY 2021-2025 (75111)** – The Department of Transportation recommends transferring \$32,408 in Gas Tax from *Thermoplastic Pavement Marking* (75082) and increasing the budget by a like amount. This transfer will allow 75082 to close. The Bicycle Program will be utilizing green pavement marking that was evaluated through the thermoplastic pavement marking project (75082) and the remaining funding will be following the program.
6. **Pasadena Wayfinding System (75044)** – The Department of Transportation recommends appropriating \$20,499 in Civic Center Parking Meter Funds. The work was completed in FY 2018 and included unified design, implementation and management of wayfinding system throughout the City to enhance the image of business district areas. Approximately \$259,680 was funded by the Metropolitan Transportation Authority (Metro). Since completion, Metro has been auditing the project. Retention was released upon completion of the audit, however, there was a small imbalance remaining. This action will allow this project to be closed.

#### **COUNCIL POLICY CONSIDERATION:**

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.

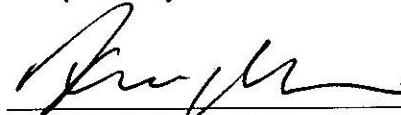
**ENVIRONMENTAL ANALYSIS:**

CEQA excludes from environmental analysis those actions that are not “projects” as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of “project” the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City’s normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet “projects” as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

**FISCAL IMPACT:**

The cumulative result of these recommendations will increase the FY 2022 CIP budget by \$436,114. The specific funding sources for the budget amendments are listed on Attachment A.

Respectfully submitted,



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