

Agenda Report

November 8, 2021

TO: Honorable Mayor and City Council

FROM: Parks, Recreation and Community Services Department

SUBJECT: **AMEND EXISTING PURCHASE ORDER NO. 1220746 WITH CALIFORNIA METRO PATROL & EMS LLC TO PROVIDE SECURITY SERVICES AT THE JACKIE ROBINSON COMMUNITY CENTER**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA guidelines and, as such no environmental document pursuant to CEQA is required for the project;
2. Authorize amendment to Purchase Order No. 1220746 with California Metro Patrol & EMS LLC (California Metro Patrol), increasing the value by \$118,580 from \$24,999 to a revised not-to-exceed amount of \$143,570 and extend the term through June 30, 2022; and
3. Grant the proposed amendment to the purchase order with California Metro Patrol an exemption from the Competitive Selection process set forth in the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served. Competitive bidding is not required pursuant to City Charter Section 1002(F). (Contracts for professional or unique services.).

BACKGROUND:

The Parks, Recreation, and Community Services Department's (PRCS) Jackie Robinson Community Center (JRCC) offers a wide range of community services including, but not limited to, assistance with landlord/tenant issues, immigration services, small claims, and applications for government assistance programs for youth, families, and seniors. In 2018, the Pasadena Public Health Department (PPHD), a facility co-tenant, started providing services to people experiencing homelessness; and recently began operating its

Transitional Age Youth and Geriatric Empowerment Model grant-funded programs from the JRCC.

During the COVID-19 pandemic, there has been a considerable increase in people seeking community-based services at JRCC. Over the last 14 months, there have been significant events that have compromised safety and property at JRCC.

Timeline of Significant Events

- September 2020 City staff vacate JRCC due to HVAC replacement project
- October 2020 Homeless encampments begin forming
- December 2020 Man seeking PPHD services sets fire in temporary trailer
- January 2021 HVAC project complete, City staff resume working inside
- March 2021 City staff begin removing homeless encampments
- May 2021 Large scale fight occurs outside of JRCC
- June 2021 City employees harassed and threatened
- June 2021 Select Patrol security guard assaulted

Note: Many other safety-related incidents have taken place during this period

PRCS contacted the Department of Public Works, which manages the citywide security contract with Select Patrol, to seek a greater security presence and involvement at JRCC as a result of these events. Unfortunately, the citywide contract does not include intervention, de-escalation, or enforcement elements within its scope of work. Select Patrol's security guards are not trained in these specialized areas and as such, do not engage with any persons causing disturbances at JRCC. The recent contract amendment with Select Patrol for PPHD also does not contain the aforementioned elements to security services. At the next proposal solicitation opportunity for citywide security services, PRCS plans to work with Public Works to enhance the scope of work to incorporate these security responsibilities.

In response to these challenging circumstances, PRCS developed a scope of work for security services at JRCC. PRCS requested a proposal from California Metro Patrol to provide security services. The proposal highlights prevention and deterrence of unauthorized persons congregating at JRCC. In August 2021, a purchase order contract was issued to California Metro Patrol in the amount of \$24,999 to provide security services for pilot period of time. During this period, PRCS has evaluated this service, and concluded that California Metro Patrol is making a positive difference at JRCC. With this encouraging trend, PRCS would like to extend this service through the end of the fiscal year.

In-person programming has now returned to JRCC which allows senior participants to enjoy daily recreation and art classes. The presence of California Metro Patrol provides an added level of safety and security for staff and senior participants of line dancing, aerobics, dance, and art classes. Therefore, it is in the City's best interest to continue providing these security services through the end of this fiscal year, and to increase the purchase

order contract (#1220746) by \$118,580 for a revised not-to-exceed amount of \$143,570. This amendment helps ensure the safety of City employees, City commissioners (when in-person meeting resume), and program participants at JRCC. Without this action, both public safety and program participation will be negatively impacted. Staff is hopeful that this increased level of security will no longer be needed after the end of this fiscal year.

COUNCIL POLICY CONSIDERATION:

This action is consistent with the City Council's goal to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378. The authorization of a contract amendment is an administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

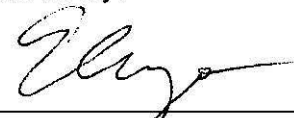
FISCAL IMPACT:

Due COVID-19's adverse impact to department programming, the PRCS operating budget has the capacity to absorb this one-time expense. Therefore, there is no fiscal impact as a result of this action.

Respectfully submitted,


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