

# Agenda Report

May 24, 2021

**TO:** Honorable Mayor and City Council

**FROM:** Water and Power Department

**SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH WARREN ANDERSON FORD, INC. IN AN AMOUNT NOT TO EXCEED \$253,041 TO FURNISH AND DELIVER THREE (3) VEHICLES FOR THE WATER AND POWER DEPARTMENT**

## **RECOMMENDATION:**

We recommend that the City Council:

1. Find that the proposed actions are exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the common sense exemption (formerly the General Rule) that CEQA only applies to projects that may have an effect on the environment; and
2. Accept the bid dated March 1, 2021, submitted by Warren Anderson Ford, Inc. in response to the Specification to furnish and deliver three 1 ½ ton pickup trucks for the Water and Power Department, and authorize the City Manager, or his designee, to enter into a Purchase Order ("PO") Contract for an amount not to exceed \$253,041.

## **BACKGROUND:**

The Pasadena Water and Power Department ("PWP") performs maintenance, construction, and emergency operations on the City's electrical transmission and distribution systems. Power Delivery crews require specialized equipment, vehicles and large trucks that carry work tools and material essential to performing required functions that are vital to the reliability of the electric system. The proposed purchase will replace aging fleet vehicles, resulting in improved efficiency and timely completion of power construction and operation projects.

These vehicles have average age of 18 years and have exceeded their useful lives. They are unreliable and often out of service due to frequent maintenance and repair needs. Upon replacement, vehicle numbers 1862, 1863 and 1864 will be declared surplus property and disposed in accordance with City policy.

The new vehicles will use unleaded gasoline fuel and will comply with all South Coast Air Quality Management District ("SCAQMD") rules and regulations. Due to the

operational needs to have heavy-duty trucks to support specialized field operations, no known comparable electric or hybrid truck options are available.

The new 1 ½ ton pickup trucks will be used as construction trucks to carry and haul material and equipment in both the bed and in tow. A smaller vehicle will not support the weight requirements of what is needed from a construction truck.

The new 1 ½ ton pickup trucks replace the following vehicles:

Vehicle Asset Number	Vehicle Type	Age (Years)	Mileage	Incurred Operating Costs to Date
1862	Service Tuck	18	52,680	\$61,990
1863	Service Tuck	18	51,487	\$37,103
1864	Service Tuck	18	65,436	\$52,345

On February 9, 2021, a Notice Inviting Bids for three 1.5 Ton Pickup Trucks was published in the Pasadena Journal and posted on the City's website via PlanetBids. The Specification documents were downloaded by 14 vendors (none local). Staff was aware of one local vendor capable of meeting the specification requirements, but could not bid due to an inventory shortage. Of the 14 vendors that downloaded the Specifications, four vendors submitted a bid as required by the Specifications by March 2, 2021.

Bidder	Quantity	Unit Price	Bid Amount
Warren Anderson Ford, Riverside, CA	3	\$84,347	\$253,041
Theodore Robbins, Costa Mesa, CA	3	\$88,293	\$264,879
Frontier Ford, Santa Clara, CA	3	\$89,315	\$267,945
Watsonville Fleet, Watsonville, CA	3	\$89,618	\$268,854

Warren Anderson Ford, Inc. was the lowest responsive bidder that submitted a bid and complied with all of the requirements in the Specification. Therefore, staff respectfully recommends that the City Council accept the bid dated March 1, 2021, submitted by Warren Anderson Ford, Inc. in response to the Specification to furnish and deliver three 1.5 Ton Pickup Trucks for the Water and Power Department and authorize the City Manager to enter into a PO Contract for an amount not to exceed \$253,041. Warren Anderson Ford, Inc. has previously been awarded PO contracts totaling \$886,586 for vehicles with the City.

The proposed PO contract complies with the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Chapter 4.08 and the rules and regulations promulgated thereunder.

#### **COUNCIL POLICY CONSIDERATION:**

By providing PWP field crews with vehicles needed to perform their duties, the proposed purchase is consistent with the Public Facilities Element of the General Plan and, supports the City Council's goal to improve, maintain and enhance public facilities

infrastructure, and implement capital improvements that maintain and rehabilitate infrastructure.

**ENVIRONMENTAL ANALYSIS:**

The proposed action is exempt from CEQA in accordance with Section 15061 (b) (3), the common sense exemption that CEQA only applies to projects that may have an effect on the environment. The purchase of the replacement vehicles has the same purpose as the vehicles being replaced, and will have no impact on the environment. Conversely, providing vehicles with better fuel efficiency than the City's current vehicles used for the same purpose has the potential to reduce air pollutants and greenhouse gas emissions that such vehicles generate.

These purchases also comply with SCAQMD rule 1196, requiring all government agencies to purchase clean heavy-duty dedicated gasoline or alternative-fueled vehicles to reduce air toxics and pollutant emissions. These vehicles meet the requirements of the Federal Emissions Standard rule 13 California Code of Regulations 1956.1 issued by California Air Resources Board executive order A-010-11783-1 signed on February 28, 2012.

**FISCAL IMPACT:**

The maximum cost of this action is \$253,041. Funding for this action will be addressed by the utilization of existing appropriations in the Power Capital Fund 411, Automotive Equipment Account 850510. PWP anticipates placing the orders for this equipment in the current fiscal year.

Indirect and support costs such as maintenance, repair and fuel costs are anticipated at approximately \$40,000 per vehicle over the 10-year life span of the vehicle. Sufficient funds will be requested annually in the operating budget accounts for maintenance and fuel costs. The van and trucks will be under warranty for three years.

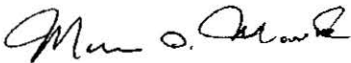
Respectfully submitted,



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